

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
December 3, 2012**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:01 p.m. and asked for a roll call.

- II. Roll Call. Members answering present as follows: Ford, McMurray W., Newberry, Pierce, McMurray, D. and Marshall. Also in attendance were Chief of Police Smith, Public Works Superintendent Naugle, village attorney Mark Heinle, village treasurer Dave Jepson, and Pam Blickem. Special guests included Mary Hess of DeKalb County KEYS, students Kelly Aves, Courtney Bolin, and Daniel Monaco. The pledge of allegiance was then said.

- III. Comments From Floor
 1. Jean Klock – Shared where the information was obtained in the flier that was distributed throughout town last month.
 2. Dr. Ken Brooks – Thanked the mayor and village board for their support of the web link on the village’s website and thanked Grace Mott of eWorldlinx for her support as well.

- IV. Approval of Minutes. Minutes of November 5, 2012 were presented for approval. Motion by Ford and seconded by McMurray, W. to approve minutes as read. On a roll call vote Ford, McMurray, W., Newberry, and Pierce voted yes, with Marshall and McMurray, D. voting to abstain. Motion carried.

- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Marshall and seconded by McMurray, W. to authorize. On a roll call vote all present voted yes. Motion carried. Noted that the payment of \$10,000 for the purchase of the new squad car was not listed on the monthly expenditure report.

- VI. Financial Report – Treasurer Jepson reported and discussed 6-month Budget/Expense report as well as next year’s projection of income. He will begin to gather project data for next year’s fiscal budget in the next 2 months. Suggested reducing bond amounts for the Mayor, Clerk, and Treasurer to \$50,000 in order to reduce costs. Board consensus was to reduce all to \$50,000. Dave will follow up with insurance company and request reduction in amounts and request refund.

VII. Reports

1. Police. See report dated November 2012. Having meet and greet with Chief Smith and Mayor Bellah on December 22nd at 9:00am at village hall. Trustee McMurray, W. praised the police department for their handling of the call to the Methodist church recently.
2. Public Works. See report dated November 2012. Supt. Naugle presented letter drafted to notify residents of Colonial Estates about the new garbage can placement requirements to avoid further damage to the alley. Board discussed and consensus was to convert white squad car into village car and removing all electronics. Public Works still working with resident that had concerns about excessive water pressure at his residence.
3. Pioneer Park – No Report.
4. Zoning – No Report.
5. Economic Development – No Report. Pam Blickem has been meeting since August regarding the purchase of the Tempo building and announced that she is close to a deal. Financial discussions have been held for rehab to the building.
6. TIF and Revolving Loan – No Report.
7. Committee Reports
 - Police Committee – No Report. Minutes from Police committee meeting of September 12, 2012 were presented.
 - Ordinance Committee – No Report. Trustee McMurray, D. expressed concern about enforcement of current ordinance regarding the number of animals that are allowed at a residence.
 - Finance Committee – No Report. Chair Ford will set up meeting with Treasurer Jepson to schedule budget meetings.
 - Water & Sewer Committee – No Report
 - Streets & Alleys Committee – No Report
 - Parks - No Report.

VIII. Scheduled Speakers

1. Mary Hess-DeKalb County KEYS Initiative Award – Ms. Hess presented background on awards being presented by KEYS and then presented awards to Hiawatha students Kelly Aves, Courtney Bolin, and Daniel Monaco.

IX. Unfinished Business

1. Seal Coating of Ault Road – Supt Naugle discussed and requested board feedback on seal coating that portion of Ault Road of approximately 1400 feet that belongs to the village. After much discussion, board consensus was not to proceed with expenditure of funds to seal coat Ault road at this time.

X. Resolutions, Ordinances, and Miscellaneous Business

1. Ordinance 12-18/2012 – 2013 Tax Levy Ordinance – Memo dated 11/30/12 from Treasurer Jepson explaining schedule and tax explanation was presented and read by Treasurer Jepson. Motion by McMurray, D. and seconded by

McMurray, W. to pass as presented. On a roll call vote McMurray, W., Newberry, McMurray, D., Pierce, Ford, Marshall voted yes. Motion carried.

XI. New Business

1. Employee Appreciation – Motion by McMurray, W. and seconded by Marshall to authorize expenditure of \$25.00 per part time employee and \$50.00 per full time employee for employee appreciation. On a roll call vote all present voted yes. Motion carried.
2. Repair of Lift Station Pumps – Supt Naugle shared quotes received to repair one pump and motor. After much discussion, motion by McMurray, D. and seconded by Newberry to accept quote received by Benchmark and to expenditure of funds not to exceed \$8000.00 for repair of lift pump. On a roll call vote all present voted yes. Motion carried.
3. DCEDC Contribution Pledge – Clarification was received that this was a TIF eligible contribution expense. After much discussion, motion by McMurray, W. and seconded by Pierce to authorize expenditure of TIF funds not to exceed \$1000.00 for DCEDC contribution. On a roll call vote Pierce, McMurray, W., Newberry, McMurray, D. voted yes, Ford and Marshall voted no. Motion carried 4-2.
4. Generator and AED Machines for Village Hall – Chief Smith shared his concern that neither of these machines is currently in place or installed at village hall. Possibly a TIF eligible expense. Also shared his concern about the ongoing issue regarding the lack of parking in the winter for the squad cars.
5. Mayor Bellah shared his thoughts about the questions and concerns from some board members about the squad car that was recently purchased and the misunderstanding about the equipment that was not included in the purchase price.

XII Executive Session

XIII Second Meeting of the Month – Board consensus was no meeting was necessary.

XIV Adjournment

Motion by McMurray, D. and seconded by McMurray, W. to adjourn meeting. Voice vote carried unanimously. Meeting adjourned at 8:30 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President