

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, October 5, 2020**

**OFFICIAL MINUTES**

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
  - II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Ford, Trustee Chambers, Trustee DeVlieger, Trustee Fruit, and Trustee Ziegler.
  - III. **Pledge of Allegiance** – Chief Davenport led us in the Pledge of Allegiance
  - IV. **Comments from the Audience** – Doris Overman brought a high water bill and is seeking Board assistance on lowering the amount due. The issue was a Water Softener leak that resulted in very high usage, of which the issue has since been fixed and normal usage has been observed.
  - V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, September 05, 2020. Trustee Ziegler made a motion to approve the Regular Board Meeting Minutes for Monday September 05, 2020 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Ford, Chambers, Fruit, Ziegler and Michener voted yes. Trustee DeVlieger abstained. Motion carried.
  - VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$75,447.77. Trustee Fruit made a motion to approve the Warrant in the amount of \$75447.77 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- I. **Reports** -
1. **Police Report** – Chief Davenport reported that the Department handled forty-eight (48) reportable calls for the month of September, with over one hundred (100) reportable activities.  
School Safety Review/Audit – Over the next couple of months I will be conducting a school safety review of CUSD #426 Hiawatha.  
Stop Sign Campaign – During the next few weeks you will see officers stationed at various stop signs throughout the Village. This is based on feedback and observation of both officers and local citizens. The goal is to provide a high visible presence to encourage complete stops at stop signs within the Village limits. We continuously receive feedback about stop signs as a means of enforcement. No need to be alarmed by their presence, just a FYI.
  2. **Public Works** –Dale Miller reported that public works were quite busy the month with of September:
    - Sidewalk Construction Project was completed.
    - Stumps were ground
    - Four compromised and dangerous trees were removed, and the stump grindings were cleaned up and parkway was restored
    - Meetings with contractors for the Well #2 repairs... planning, estimating and scheduling
    - Barricades for the Pearl Street culvert crossing. The culvert will be replaced by Wagner Excavation on October 1<sup>st</sup> and 2<sup>nd</sup> and will result in a two-day closure of Pearl St.
    - Began brush cutting weeds around the wet pounds at Kirkwood Subdivision.

- Continual maintenance on the Wet Well Pumps at WWTP. Benchmark Sales and Service has worked with us in troubleshooting the pumps and have determined that it will be necessary to rebuild the pump and replace the existing check valve that is beginning to fail.
- Continued finalization on the Wastewater SCADA system.
- Continued work on the Electrical Maintenance Hatches at the WWTP
- Continued trimming and brush removal at Pioneer Park
- Continued mapping the Wastewater collection system
- Meeting with IDNR, William Charles, and Fehr Graham reaching an agreement to repair the Bull Run Creek Detention Area.
- Work continues on the picnic tables for the parks.
- Filled low and sunken areas in parkways
- Worked with Fehr Graham on the canoe launch in Pioneer Park. A plan was designed and submitted with the grant for approval.
- Street sweeper repaired with a new main broom the fall sweeping has begun.
- Continued clean-up at the Public Works facility.

3. Committee Reports -

- a. Police Committee – Nothing to report
- b. Ordinance Committee – Nothing to report
- c. Finance Committee – Nothing to report
- d. Water & Sewer – Nothing to report
- e. Streets, Alley & Parks Committee – Nothing to report
- f. Economic Development Committee – Nothing to report

**VIII. Guest Speaker – None**

**IX. Unfinished Business –**

**VII. Update on Bull Run Creek Compensatory Storage Basin and Flooding Aftermath –** President Block gave an update on the meeting with William Charles, everything is good to go with them. As soon as we acquire the three properties in Bull Run Creek Industrial Park, we will scrape the topsoil off to one side. The material that will be cleaned out of Bull Run Creek will be used for the base of the new salt barn in the new Public Works area. Then the topsoil we pushed off to one side will be used to for the top grade in the basin and be seeded. The only thing that the Village will pay is for the seed, which will be about \$4000.00.

**VIII. Discussion / Approval of Kirkland Police Department Sex Offender Registration Fee Ordinance -** Attorney Stewart explained the structure of the Ordinance. Attorney Stewart proposed a motion to adopt an Ordinance amending Title 13, Chapter 130 General Offenses of the Code of Kirkland, requiring certain offenders to register with the Chief of Police, inserting into the blank under subsection 130-37B3, \$50.00 for the change. Trustee Ziegler made a motion to adopt Ordinance amending Title 13, Chapter 130 General Offenses of the Code of Kirkland, requiring certain offenders to register with the Chief of Police, inserting into the blank under subsection 130-37B3, \$50.00 for the change with a 2<sup>nd</sup> made by Trustee Michener. On a roll call vote Trustees DeVliieger, Fruit, Ziegler, Michener, Ford and Chambers voted yes. Motion carried.

## **IX. New Business-**

**X. Approval of Village of Kirkland Membership with Greater Kirkland Chamber of Commerce -** President Block asked for a motion for the approval to pay \$50.00 dollars to join Kirkland Chamber of Commerce. Trustee DeVlieger made a motion for the approval to join the Kirkland Chamber of Commerce for \$50.00 fee, with a 2<sup>nd</sup> made by Trustee Fruit. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVlieger and Fruit voted yes. Motion carried.

**XI. Approval to terminate the Intergovernmental Agreement between the Village of Kirkland and DeKalb County Highway Department** - President Block asked for a motion for the approval to terminate the Intergovernmental Agreement between the Village of Kirkland and DeKalb County Highway Department. Trustee Ziegler made a motion for the approval to terminate the Intergovernmental Agreement between the Village of Kirkland and DeKalb County Highway Department with a 2<sup>nd</sup> made by Trustee Chambers. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVlieger and Fruit voted yes. Motion carried.

**XII. Motion to Approve Contract with H.I. Stone & Sons Inc. for Repair and Replacement of Well #2 and Waive Competitive Bid Requirements** – President Block asked for a motion to approve the Contract with H.I. Stone & Sons Inc. for Repair and Replacement of Well #2 and Waive Competitive Bid Requirements. Trustee DeVlieger made a motion to Approve Contract with H.I. Stone & Sons Inc. for Repair and Replacement of Well #2 and Waive Competitive Bid Requirements with a 2<sup>nd</sup> made by Trustee Ziegler. On a roll call vote Trustees Michener, Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Motion carried.

**XIII. Approval of Contract with Ceroni Piping Company for Interior Process Piping at Well #2 and Well #3 and Waive Competitive Bid Requirements** - President Block asked for a motion for the approval of Contract with Ceroni Piping Company for Interior Process Piping at Well #2 and Well #3 and Waive Competitive Bid Requirements. Trustee Chambers made a motion for the Approval of Contract with Ceroni Piping Company for Interior Process Piping at Well #2 and Well #3 and Waive Competitive Bid Requirements with a 2<sup>nd</sup> made by Trustee Ziegler. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Motion carried.

**XIV. Approval of Removal, Rebuild and Reinstallation of one Wastewater Lift Pump at the Wastewater Treatment Plant** – President Block asked for a motion approval of removal, rebuild and reinstallation of one (1) Lift Pump at the Wastewater Treatment Plant. Trustee Ford made a motion for the approval of removal, rebuild and reinstallation of one Lift Pump at the Wastewater Treatment Plant not to exceed \$11000.00 with a 2<sup>nd</sup> made by Trustee DeVlieger. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried

**XV. Approval of Grant Application for 2021 Illinois Transportation Enhancement Program with Fehr-Graham** – President Block asked for a motion for the approval of Grant application for 2021 Illinois Transportation Enhancement Program with Fehr-Graham. Trustee Ziegler made the motion for the approval of Grant Application for 2021 Illinois Transportation Enhancement Program with Fehr-Graham with a 2<sup>nd</sup> made by Trustee Michener. On a roll call vote Trustees DeVlieger, Fruit, Ziegler, Michener, Ford and Chambers voted yes. Motion carried.

**XVI. Discussion of Village of Kirkland Street Lights** – President Block asked Dale Miller to give the Village Board of Trustees an update on our Main St. Streetlights. Dale explained that during the windstorm that we had back in August we had one streetlight go down at the corner of 5<sup>th</sup> and Main next to Joey G's. We also had two others that were snapped, not all the way through, they have been turned over to our insurance. Waiting for IMLRMA to get back with us to let us know if they will be covered.

**XVII.**        Discussion of Water Tower exterior cleaning and internal inspection – Dale gave some information that the last time this had been cleaned was in 2011 and it cost us \$3000.00 to clean it. The company brings in a robotic power washer and they did an interior inspection for \$979.00. Dale has a call into the company to give us a quote to have it done again.

**XVIII.**      Discussion and Approval of Real Estate Sale Agreement for Lots 9, 10 & 11 in Bull Run Industrial Park – Attorney Stewart brought the Board of Trustees up to speed on the sale agreement for Lots 9, 10 and 11 in Bull Run Industrial Park. President Block asked for a motion to approve authorizing President Block to sign the final Real Estate Agreement once we have it, subject to General Terms as presented. Trustee Ford made a motion to authorize President Block to sign the Real Estate Agreement for Lots 9, 10 & 11 in Bull Run Industrial Park with a 2<sup>nd</sup> made by Trustee Ziegler. On a roll call vote Trustees Michener, Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Motion carried.

**XIX.**        Approval of Resolution for Authorization of Village President to Execute Loan Agreement for Kirkland Police and Kirkland Public Works Vehicles through Resource Bank – President Block asked for a motion for the approval of Resolution 20-06 to Authorization of Village President to Execute Loan Agreement for Kirkland Police and Kirkland Public Works Vehicles through Resource Bank. Trustee Ziegler made a motion for the approval of Resolution 20-06 for Authorization of Village President to Execute Loan Agreement for Kirkland Police and Kirkland Public Works Vehicles through Resource Bank with a 2<sup>nd</sup> made by Trustee Chambers. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Motion carried.

- X.**        Executive Session - At 8:25 P.M., President Block asked for a motion to go into Executive Session for the purpose of Litigation and Appointment, Compensation, Discipline and /or Performance of Specific Employees. Trustee DeVlieger made a motion to go into Executive Session for the purpose of Litigation and Appointment, Compensation, Discipline and /or Performance of Specific Employees with a 2<sup>nd</sup> by Trustee Fruit. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- XI.**      Return to Regular Session - At 8:35 P.M., the Board of Trustees returned to regular session. President Block asked for a roll call. Members answering present as follows: Trustee DeVlieger, Trustee Fruit, Trustee Ziegler, Trustee Michener, Trustee Chambers and Trustee Ford.
- XII.**      Approval of Wage Increases for Village Employee – President Block asked for a motion for the approval of wage increases for Village Employees. Trustee Chambers made a motion for the approval of wage increases for Village Employees with a 2<sup>nd</sup> made by Trustee Fruit. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford, Chambers and DeVlieger voted yes. Motion carried.
- XIII.**     Adjournment – At 8:40 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn with a 2<sup>nd</sup> by Trustee DeVlieger. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, October 19, 2020 at 7:00 P.M.**

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**Carol Stiegman**  
Village Clerk

**Ryan Block**  
Village President