

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, October 1, 2018 at 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Financial Report
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Kirkland Community Center
 - 4. Economic Development
 - 5. Committee Reports
 - a. Police Committee
 - b. Ordinance Committee
 - c. Finance Committee
 - d. Water & Sewer Committee
 - e. Streets & Alley Committee
 - f. Parks Committee
- IX. Scheduled Speakers
- X. Unfinished Business
 - 1. Update on Mediacom Building Lease Ordinance Proposal
- XI. New Business
 - 1. Approval to renew annual membership with DCEDC for 2019
 - 2. Approval of TIF Payment to Splendora Salon for painting of business
 - 3. Discussion of JULIE 2019 Member Annual Contribution Assessment Notification
 - 4. Approval of annual Inspection and Maintenance of Outdoor Warning Siren System for Village of Kirkland
 - 5. Discussion of Roles and Responsibilities of Outdoor Warning Siren Systems for Village of Kirkland and Fairdale
 - 6. Update on Kirkland Sawmill and IDNR Permit Activities
 - 7. Opening and Approval of Award of Sealed Bids for Kirkland Public Works Truck
 - 8. Approval of Public Works Activities & Expenditures for October 2018
- XII. Executive Session
- XIII. Adjournment

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Board Meeting
Tuesday, September 4, 2018**

OFFICIAL MINUTES

- I. Call to Order. Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. Roll call. Members answering present as follows: Trustee Ziegler, Trustee Ford, Trustee Harvel, Trustee DeVlieger and Trustee Wiegartz. Trustee Micele is absent.
- III. Pledge of Allegiance - President Block asked Trustee Wiegartz to lead us in the Pledge of Allegiance.
- IV. Comments from the Audience - None
- V. Approval of Minutes - President Block asked for a motion to approve the Regular Board Meeting Minutes from August 6, 2018. Trustee Harvel made a motion to approve the Regular Board Meeting Minutes from August 6, 2018 with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, Harvel, Wiegartz and Ziegler voted yes. Trustee Micele is absent and Trustee DeVlieger abstained. Motion carried.
- VI. Approval of Warrant - President Block asked for a motion to approve the Warrant in the amount of \$71,109.25. Trustee Ziegler questioned the interest fees that were on the Visa bill. Village Clerk Stiegman indicated that she was not sure why they are showing up because she pulls the bill off the website. Village Clerk Stiegman will call to find out why this is happening, but we may need to have the due date changed to the 15th of the month. Trustee Ford made a Motion to approve the Warrant in the amount of \$71,109.25 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Harvel, DeVlieger, Wiegartz, Ziegler and Ford voted yes. Trustee Micele is absent. Motion carried.
- VII. Financial Report - 1st Quarter Fiscal Year 2018-2019 Report:
President Block gave a short explanation on the 1st Quarter Fiscal Report. If anyone has any questions to please give him a call.
- VIII. Reports-
 1. Police Report -
Chief Davenport reported that the Department had 104 reportable calls for the month of August.
Chief Davenport and Officer Saladino are at the IEMA Conference in Springfield. This conference helps to fulfill training requirements mandated by the State.
The Department was scheduled for firearm qualifications on Sept 1, 2018 but due to weather conditions they were canceled and moved to Sept 8, 2018.
We have received reports of vehicle burglaries this past month just a reminder to please lock your car doors as well as your garage doors. The area of Prospect and 5th St to South St and surrounding blocks are currently the areas being targeted. The Kirkland Police have

increased foot patrols at night with both high and low visibility in all areas of Kirkland residential and as well as staggering late-night shifts.

Taser training for the Kirkland Police Department has been scheduled for Sept. 20, 2018 at 6:30 P.M. at the Cortland Fire Department. Sgt. Justin Kness from the Sycamore Police Department will be the instructor for the training and will be certifying both Kirkland and Cortland officers during this training.

2. Public Works-

Superintendent Dale Miller reported that Public Works will be moving forward with the SCADA this month as our electricians finish the new electrical panels and installation. They are working on getting the last new Aerator installed and after it is in they plan on sending the two we just removed to Aqua Aerobics to be rebuilt. These two will then replace two that are in the primary pond that have not been replaced or rebuilt. Then as stated last year, the desire is for Public Works to start sending in two aerators each year for overhaul. This will make our oldest aerators only 6 years old by rebuild time. With a maintenance schedule like this we will never get where we only have one functioning aerator again. Public Works plans on getting back to tree trimming on Village streets and alleys as soon as we the LED Street Light conversion is complete. The residents that have inquired about trees being trimmed have been informed that we will be back at them as soon as the Street Lights are finished.

The 2018 Street Project will kick off around September 6-9 and hopefully finish around October 18-20. This year's street project will consist of paving: 3rd Street, Prospect Street from the intersection of 4th and Prospect Street to the School Parking lot, North Street from 6th Street to 7th Street and 7th Street from W. North Street to the gates of the Waste Water Treatment Plant.

3. Kirkland Community Center Committee -

The Committee has an appoint tomorrow with Lisa Sharp of Sharp Architects. Once we get Lisa's proposal back the committee will sit down with all three firms to decide what will best fit the needs of the community. We received a call from a staff member in Architectural & Engineering Services at NIU that is willing to help us with questions to ask the firms and to look over the plans to see if he spots anything that we possibly would want to change either for cost savings or just because it would possibly look better a different way that we never thought of. The committee announced that we were pleased to be one of ten communities chosen to present their proposal to the panelists at the Illinois Rural Reverse Funding Fair in Oglesby, IL on Wednesday, August 22nd. They knew in advance that no actual funding decisions would be made at the time, however we were able to meet representatives, receive contact information and guidance specifically focused on our project to facilitate moving forward successfully. They were told that in the next week or two we can expect transcripts of comments and agency interactions that followed our community presentation. These will include agency comments, relevant program descriptions and links, and contact information for the various resources. In addition, we will be getting references for other programs or resources relevant to our project that weren't mentioned during the event. After we receive this information, the committee is encouraged to reach out and follow up with the individual agencies about the referenced program and resources.

4. Economic Development- We have some surveys that have not been turned in. They are waiting for this back so they can get this complete and move on to the next actions.
5. Committee Report-
 - a. Police Committee - Committee meeting on the 19th of September.
 - b. Ordinance Committee - Trustee Ford has nothing to report.
 - c. Finance Committee - Had a Committee meeting on August 27, 2018 that went over the quarterly report and the first item under New Business.
 - d. Water & Sewer Committee - Trustee DeVlieger has nothing.
 - e. Streets & Alley Committee - Trustee Ziegler has nothing.
 - f. Park Committee -Trustee Micele absent so nothing to report.

IX. Scheduled Speaker - No Scheduled Speakers

X. Unfinished Business-

1. Update on Mediacom Building Lease Ordinance Proposal - Have not heard anything back from them, still in the hands of the attorneys.
2. Update on Health Insurance Change for the Village of Kirkland - Going to stay with who we are currently with now, but may look at this again next year at the time of open enrollment.

XI. New Business-

1. Approval to close Bank Accounts and transfer funds to Illinois Funds accounts for General and MFT Accounts - President Block asked for a motion to close bank accounts and transfer funds to Illinois Funds accounts for General and MFT. Trustee Harvel explained that our Finance Adviser Bill Newkirk suggested that we close out our Money Market at Midland Bank and transfer the funds to Illinois Funds where the interest rate is 2% rather than 0.25%. We would also close our Money Market account at Resource Bank and transfer the funds to Illinois Funds where the interest rate is 2% rather than 0.37%. This would be a transfer of \$40,000.00 from MFT Checking at Blackhawk to our MFT Money Market account at Illinois Funds. By making these changes we will be making \$11,620.00 in interest on \$581,000.00 at Illinois Funds rather than \$1,623.50 we are currently making on interest where they are now, a different of \$9996.50 per year. Bills recommendation: Close money markets at Midland and Resource Banks, put the funds into the General account at Midland and transfer from there to Illinois Funds. In addition, send a check for \$40,000.00 from Blackhawk MFT to Illinois Funds MFT. A motion was made by Trustee Ziegler to close the Bank Accounts and transfer the funds to Illinois Funds with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes. Trustee Micele is absent. Motion carried.
2. Approval of TIF Payment to Hiawatha Community Unit School District #426 for Pavement Improvement Project - President Block asked for a motion for the approval of TIF Payment to Hiawatha Community Unit School District #426 for Pavement Improvement Project. After some discussion, the Board agreed to give Hiawatha School District \$100,000.00. Trustee DeVlieger made a motion to approve a TIF payment to Hiawatha Community Unit School District #426 in the amount of \$100,000.00 for Pavement Improvement Project with a 2nd by Trustee Ford. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes. Trustee Micele is absent. Motion carried.

3. DeKalb County Regional Planning Committee Meeting Review by Trustee DeVlieger - Trustee DeVlieger gave a short report on the meeting. Steve reported that they talked about the National Center for Safe Routes to School Program. They had a gentleman there from the Department of Transportation to talk about grants and funding where you put in sidewalks for safe routes to school, it must be all new construction. There is another grant that is in the off years that help with repairs of sidewalks. They are willing to work with communities that need help. They also talked about the wind and solar farms that are going up in the county. The draft of the county resolution is going to be on the County website. They encouraged that all Municipality's go on the County website and review and read about what it is.
4. Update on Utility Billing Schedule for 2018/2018 and 2019/2020 - President Block explained that we put together a schedule for the Utility Billing and when the water bills are due. He also explained that we revamped the payment agreement. Now they need to come in as soon as you receive your bill so that you can get it started right away and have it paid off by the time it is due. If it is not, you will get the late fee added to the balance that is not paid and then if not paid by the time the shut-off date arrives your water will be shut off with others that have not paid.
5. Approval to replace carpet at the Kirkland Village Hall - President Block asked for a motion to continue the replacement of the carpet at the Kirkland Village Hall. Trustee DeVlieger made a motion to continue the replacement of the carpet at the Village Hall until 2 more quotes are received with a 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.
6. Approval of Public Works Expenditures for September 2018 - President Block asked for a motion to approve Public Works Expenditures for September 2018. Trustee Ziegler made a motion to approve Public Works Expenditures for September 2018 with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler, Ford, Harvel, DeVlieger and Wiegartz voted yes, Trustee Micele is absent. Motion carried.

XII. Executive Session-

At 7:56 P.M. President Block asked for a Motion to adjourn to Executive Session for discussion on Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees. Trustee Ziegler made a motion to adjourn to Executive Session for discussion on Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Ford, Harvel, DeVlieger, Wiegartz and Ziegler voted yes, Trustee Micele is absent. Motion carried.

*** Trustee Micele joined the meeting while in executive session. ***

XIII. Return from Executive Session. At 8:26 P.M. President Block asked for a roll call after returning from Executive Session. Trustees Ford, Harvel, DeVlieger, Micele, Wiegartz and Ziegler answered present.

XIV. Adjournment - President Block asked for a motion to adjourn. Trustee DeVlieger made a motion to adjourn with a 2nd by Trustee Ziegler. On a voice call vote meeting adjourned at 8:30 P.M.

Next Board of Trustees Regular Meeting will be Monday, October 1, 2018 at 7:00 P.M.

Carol Stiegman
Village Clerk

Ryan Block
Village President

Village of Kirkland
Custom Transaction Detail Report

October 2, 2018

Name	Memo	Account	Amount
AIRCELL INC.	Inv#001053	50-5157 · Internet Service	83.96
AIRCELL INC.	Inv#001053	51-5157 · Internet Service	61.97
Blake Oil Company	Inv#370560	13-5370 · Automotive Fuel	493.94
Blake Oil Company	Inv#388335	50-5370 · Automotive Fuel	682.85
Central Management Services	Chris DeMunn	50-5052 · Health Insurance	561.00
Central Management Services	Chris DeMunn	51-5052 · Health Insurance	561.00
Central Management Services	Dale Miller	13-5052 · Health Insurance	660.00
Central Management Services	Dale Miller	51-5052 · Health Insurance	660.00
Central Management Services	Dale Miller	50-5052 · Health Insurance	660.00
Central Management Services	Carol Stiegman	11-5052 · Health Insurance	343.66
Central Management Services	Carol Stiegman	50-5052 · Health Insurance	343.67
Central Management Services	Carol Stiegman	51-5052 · Health Insurance	343.67
Central Management Services	Sam Saladino	12-5052 · Health Insurance	1,031.00
Com-Ed	Acct#2369034053	13-5150 · Electric - ComEd	249.09
Com-Ed	Acct#0063063150	13-5150 · Electric - ComEd	665.50
Com-Ed	Acct#1963671044	30-5998 · Misc Expense	50.49
Com-Ed	Acct#6693083015	50-5150 · Electric - ComEd	229.90
Com-Ed	Acct#2933030009	50-5150 · Electric - ComEd	242.82
Com-Ed	Acct#2653080027	50-5150 · Electric - ComEd	81.30
Com-Ed	Acct#0954171003	50-5150 · Electric - ComEd	22.94
Com-Ed	Acct#3713163095	51-5150 · Electric- ComEd	2,302.49
Com-Ed	Acct#0285037121	11-5110 · Equipment Repair & Maintenance	127.00
CSR Bobcat	Inv#134771	13-5110 · Equipment Repair & Maintenance	37.91
CSR Bobcat	Inv#135003	13-5110 · Equipment Repair & Maintenance	245.88
David G. Eterno	Inv#12211	12-5121 · Adjudication	262.50
DEKALB COUNTY EDC	2018 Public Contribution	11-5250 · Donations/Grant Expense	1,200.00
DeKalb Lawn & Equipment	Inv#59724	13-5110 · Equipment Repair & Maintenance	449.13
DeKalb Lawn & Equipment	Inv#59894	13-5110 · Equipment Repair & Maintenance	91.37
FASTENAL COMPANY	Inv#ILCOR104297	30-5617 · LED Street Light Upgrade	31.43

Village of Kirkland Custom Transaction Detail Report

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FEHR GRAHM	Inv#84365	35-5655 · Bull Run Creek Project	3,210.00
FEHR GRAHM	Inv#84366	13-5113 · Repairs & Maint - Streets	4,839.00
Frontier	Acct#815-522-9839-122305-5	50-5155 · Phone Service	52.78
Frontier	Acct#815-522-6170-122308-5	51-5155 · Phone Service	52.77
Frontier	Acct#815-522-9840-112299-5	11-5155 · Phone Service	45.07
Hall Signs	Inv#336512	13-5113 · Repairs & Maint - Streets	1,499.41
Hawkins, Inc.	Inv#4346430	50-5330 · Materials & Supplies	454.54
Hawkins, Inc.	Inv#4346430	51-5330 · Materials & Supplies	454.53
Impact Acquisitions, LLC	Inv#1214196	11-5175 · Printing & Publishing	24.63
Impact Acquisitions, LLC	Inv#1214196	50-5175 · Printing/Publishing	24.63
Impact Acquisitions, LLC	Inv#1214196	12-5175 · Printing & Publishing	24.63
Impact Acquisitions, LLC	Inv#1214196	13-5175 · Printing & Publishing	24.64
Impact Acquisitions, LLC	Inv#1214196	51-5175 · Printing & Publishing	24.64
IPO/DBA Cardunal Office Supply	Inv#60559-0	11-5340 · Office Supplies	31.27
IPO/DBA Cardunal Office Supply	Inv#60559-0	12-5340 · Office Supplies	31.27
IPO/DBA Cardunal Office Supply	Inv#60559-0	13-5340 · Office Supplies	31.27
IPO/DBA Cardunal Office Supply	Inv#60559-0	50-5340 · Office Supplies	31.27
IPO/DBA Cardunal Office Supply	Inv#60559-0	51-5340 · Office Supplies	31.26
IPO/DBA Cardunal Office Supply	Inv#605834-0	11-5340 · Office Supplies	2.99
Kirkland Public Library	LED lights	30-5616 · Library LED Lights	4,000.00
MARATHON UNIVERSAL	Inv#55915976	12-5370 · Automotive Fuel	681.86
MARATHON UNIVERSAL	Inv#55915976	50-5370 · Automotive Fuel	132.73
MARATHON UNIVERSAL	Inv#55915976	51-5370 · Automotive Fuel	132.73
MARATHON UNIVERSAL	Inv#55915976	13-5370 · Automotive Fuel	284.54
Mediacom	acct#8383912370014553	50-5157 · Internet Service	22.15
Mediacom	acct#8383912370014553	51-5157 · Internet Service	22.15
Mediacom	acct#8383912370014553	13-5157 · Internet Service	22.14
Mediacom	Acct#8384912370090032	11-5157 · Internet Service	72.58
Mediacom	Acct#8384912370090032	12-5157 · Internet Service	72.57
Mug-A-Bug	Inv#59027	13-5375 · Mosquito Abatement	972.00
Napa of Genoa	Inv#335178	12-5110 · Equipment Repair & Maintenance	44.08
Napa of Genoa	Inv#334034	12-5110 · Equipment Repair & Maintenance	30.06

Village of Kirkland Custom Transaction Detail Report

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Napa of Genoa	Inv#334034	13-5110 · Equipment Repair & Maintenance	30.06
NEOFUNDS	Acct#7900 0440 8051 1896	11-5165 · Postage	42.62
NEOFUNDS	Acct#7900 0440 8051 1896	12-5165 · Postage	42.62
NEOFUNDS	Acct#7900 0440 8051 1896	13-5165 · Postage	42.62
NEOFUNDS	Acct#7900 0440 8051 1896	50-5165 · Postage	42.62
NEOFUNDS	Acct#7900 0440 8051 1896	51-5165 · Postage	42.62
NEWKIRK & ASSOCIATES, INC	Inv#7045	11-5123 · Treasurer/Accounting Expense	750.00
NICOR	Acct#74-68-58-1000 9	50-5153 · Heat Cost	24.88
NICOR	Acct#67-56-60-2916 0	51-5153 · Heating Cost	94.88
NICOR	Acct#72-28-61-6059 2	50-5153 · Heat Cost	99.85
PDC Laboratories	Inv#19337758	51-5180 · Testing	95.00
Principal Life Group	Carol Stiegman	11-5050 · Life Insurance	7.41
Principal Life Group	Adam Davenport	12-5050 · Life Insurance	22.25
Principal Life Group	Samual Saladino	12-5050 · Life Insurance	22.25
Principal Life Group	Dale Miller	13-5050 · Life Insurance	7.41
Principal Life Group	Chris DeMunn	50-5050 · Life Insurance	11.13
Principal Life Group	Carol Stiegman	50-5050 · Life Insurance	7.42
Principal Life Group	Dale Miller	50-5050 · Life Insurance	7.42
Principal Life Group	Carol Stiegman	51-5050 · Life Insurance	7.42
Principal Life Group	Dale Miller	51-5050 · Life Insurance	7.42
Principal Life Group	Chris Demunn	51-5050 · Life Insurance	11.12
Randy Kuberski	INV#325286	30-5618 · Village TIF Sidewalk Work	2,421.00
Randy Kuberski	CURB INV#325286	30-5614 · Dave Englbrecht Project	1,300.00
Randy Kuberski	INV#325281	30-5614 · Dave Englbrecht Project	2,585.00
Randy Kuberski	INV#325283	30-5618 · Village TIF Sidewalk Work	2,130.00
Randy Kuberski	INV#325284	30-5618 · Village TIF Sidewalk Work	3,520.00
SAMUEL SALADINO	Hardee's	12-5147 · Training	7.89
SAMUEL SALADINO	Five Guys	12-5147 · Training	14.71
SAMUEL SALADINO	Dog Haus	12-5147 · Training	13.08
SAMUEL SALADINO	Milage	12-5147 · Training	48.73
SAMUEL SALADINO	Parking	12-5147 · Training	2.00
Slingerland & Clark, P.C.	Inv#156443 File No 12-159	12-5121 · Adjudication	321.25

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Tobinson's Hardware	Inv#87184	50-5113 · Repairs/Maint	6.15
United Rentals	Inv#160233506-001	30-5617 · LED Street Light Upgrade	980.62
USA Blue Book	Inv#675660	51-5113 · Repair & Maintenance	34.47
USA Blue Book	Inv#675660	50-5330 · Materials & Supplies	143.92
Verizon - 00001	Acct#442147227-00001	12-5155 · Phone Service	36.01
Verizon - 00001		12-5155 · Phone Service	36.01
Verizon - 00001		12-5155 · Phone Service	36.01
Verizon - 00002	815-522-2242	12-5155 · Phone Service	30.53
Verizon - 00002	815-522-3159	12-5155 · Phone Service	32.03
Verizon - 00002	815-522-3315	12-5155 · Phone Service	33.53
Verizon - 00002	815-522-3501	11-5155 · Phone Service	26.71
Verizon - 00002	815-522-6170	50-5155 · Phone Service	10.16
Verizon - 00002	815-522-6170	51-5155 · Phone Service	10.16
Verizon - 00002	815-522-9989	13-5155 · Phone Service	10.21
Verizon - 00002	518-570-1451	12-5155 · Phone Service	25.20
Verizon - 00002	815-826.1311	11-5155 · Phone Service	33.53
Verizon - 00003	815-757-5498	11-5155 · Phone Service	33.53
Verizon - 00003	815-757-5617	12-5155 · Phone Service	55.39
Verizon - 00003	815-757-6325	50-5150 · Phone Service	58.90
Village of Klrkland-Petty Cash	Chamber Dues	12-5155 · Phone Service	55.39
Village of Klrkland-Petty Cash	Misc Expense	11-5230 · Dues & Subscriptions	10.00
Village of Klrkland-Petty Cash	Postage	11-5998 · Misc Expense	117.03
Village of Klrkland-Petty Cash	Misc Expense	12-5165 · Postage	13.99
Village of Klrkland-Petty Cash	Misc Expense	12-5998 · Misc Expense	7.66
Village of Klrkland-Petty Cash	Misc Expense	13-5998 · Misc Expens	33.34
Village of Klrkland-Petty Cash	Supplies	50-5330 · Materials & Supplies	21.62
Village of Klrkland-Petty Cash	Testing	50-5180 · Testing	4.03
Village of Klrkland-Petty Cash	Uniforms-Pants	50-5380 · Uniforms F/T & P/T	16.99
Village of Klrkland-Petty Cash	Fuel	50-5370 · Automotive Fuel	22.18
Village of Klrkland-Petty Cash	Misc Expense	50-5998 · Miscellaneous Expense	33.33
Village of Klrkland-Petty Cash	Supplies	51-5330 · Materials & Supplies	21.62
Village of Klrkland-Petty Cash	Fuel	51-5370 · Automotive Fuel	22.18

Village of Kirkland Custom Transaction Detail Report

October 2, 2018

Village of Kirkland-Petty Cash					
Visa Cardmember Services	Misc Expense	51-5998 · Misc. Expense			33.34
Visa Cardmember Services	Amzn	12-5340 · Office Supplies			29.51
Visa Cardmember Services	Amzn	12-5340 · Office Supplies			28.38
Visa Cardmember Services	Adobe	12-5340 · Office Supplies			191.12
Visa Cardmember Services	Genoa Area Chamber	11-5000 · Admin- Expenses			20.00
Visa Cardmember Services	Summit Sign and Safety	50-5380 · Uniforms F/T & P/T			82.97
Visa Cardmember Services	Chick-Fil-A	12-5147 · Training			11.84
Visa Cardmember Services	Fedex Office	11-5165 · Postage			12.43
Visa Cardmember Services	Hall Signs	13-5113 · Repairs & Maint - Streets			147.66
Visa Cardmember Services	Farm & Flt of Sycamore	12-5341 · Tools/Equipment			53.42
Visa Cardmember Services	Walgreens	50-5998 · Miscellaneous Expense			299.98
Visa Cardmember Services	Irondirect.com	13-6002 · Equipment Purchase			1,057.00
Visa Cardmember Services	IHOP	12-5147 · Training			16.99
Visa Cardmember Services	Crown Plaza	12-5147 · Training			358.41
Visa Cardmember Services	Dicellos Pizza	12-5147 · Training			80.97
Visa Cardmember Services	Smartsign	13-5113 · Repairs & Maint - Streets			91.97
Visa Cardmember Services	Hall Signs	13-5113 · Repairs & Maint - Streets			1,499.41
Visa Cardmember Services	Amzn	13-5117 · Forestry			63.21
Visa Cardmember Services	Smartsign	13-5113 · Repairs & Maint - Streets			358.87
Visa Cardmember Services	IHOP	12-5147 · Training			21.54
Visa Cardmember Services	Crowne Plaza	12-5147 · Training			119.47
Visa Cardmember Services	CPO Commerce, LLC	13-5117 · Forestry			1,038.06
Visa Cardmember Services	SharpeningsSupplies.com	13-5117 · Forestry			453.94
Visa Cardmember Services	Smokey Bones	12-5147 · Training			55.25
Visa Cardmember Services	Panera Bread	12-5147 · Training			16.27
Visa Cardmember Services	IHOP	12-5147 · Training			16.99
Visa Cardmember Services	Dairy Queen	12-5147 · Training			6.07
Visa Cardmember Services	Applebee's	12-5147 · Training			26.06
Visa Cardmember Services	Menards	50-5345 · Tools/Equip - Treatment			182.29
Visa Cardmember Services	Interest	11-5230 · Dues & Subscriptions			5.29
Visa Cardmember Services	Interest	12-5230 · Dues & Subscriptions			5.29
Visa Cardmember Services	Interest	13-5230 · Dues & Subscriptions			5.29

Village of Kirkland
Custom Transaction Detail Report

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Interest	50-5230 · Dues & Subscription	5.29
Intrest	51-5230 · Dues & Subscription	5.28
Summit Safety LLC	50-5380 · Uniforms F/T & P/T	240.39
Dollar General	13-5113 · Repairs & Maint - Streets	58.54
Inv#23483	13-5113 · Repairs & Maint - Streets	471.47
Inv#23522	13-5113 · Repairs & Maint - Streets	313.80
Inv#3571457-2011-0	53-5390 · Waste Management	15,288.02
Inv#01674455	13-5950 · Equipment Lease	8.37
Blake Leasing v. IPCB/Kirkland	11-5120 · Legal Expense	46.25
		68,778.47

Visa Cardmember Services	
Visa Cardmember Services	
Visa Cardmember Services	
Visa Cardmember Services	
Wagner Aggregate	
Wagner Aggregate	
Waste Management	
Weldstar Company	
Zukowski, Rogers, Flood & McArdle	

11-Adm	4,245.50
12-Police	2,800.73
13-Street	16,257.05
50-Water	4,948.06
51-Sewer	5,010.57
30-TIF	17,018.54
35-Capital Project	3,210.00
53-Refuse	15,288.02
	68,778.47

Public Works Notes For October 2018

1. We would like to welcome Jim Stark to our Public Works Team. Jim has worked part time for The Village of Kirkland in various capacities including water meter reader, Snow plow driver, part time Water and Waste Water help, and part time Street Department help. We look forward to working with Jim and many good years of service.
2. The 2018 Village of Kirkland Street Project is coming to a close. William Charles Contractors has some small clean up and road edging left to wrap up the project. Public Works would like to thank Fehr Graham and William Charles for a job well done.
Besides the paving of 3rd street and part of prospect, part of North Street ,and part of 7th Street...the Village of Kirkland also seal coated several streets , crack filled the rest of Country Meadows Subdivision, as well as paint striping the down town area and new parking areas.
3. The 2018 Kirkland Sidewalk program has finished with round one. The concrete contractor has fulfilled his obligations and we are awaiting a Board of Trustees decision about the future course of our sidewalk project...i.e. Do we repair only one side of each street and if so which sides? Or do we repair all existing sidewalks in need then seek to finish dead end sidewalks.
 - A. Sidewalk repair of sidewalk damaged by uprooting tree during the September storm....@ 4th street. Replace , remove and place gravel, or cold patch? Would ask for Board direction.
 - B. I have asked Fehr Graham to speak to the board and gauge interest in having Kirkland try to participate in the new Safe Routes to School Grants. These Federally backed grants have been revamped according to a notification received by Public Works. Originally they were Matching Grants...now they are Reimbursement Grants...making them more attractive to a small Village such as Kirkland. Safe Routes Grant ideas could include such items as a sidewalk from Colonial Estates to the School with a pedestrian walkway/bridge attached to the vehicle bridge at Hortense crossing Bull Run Creek. These sidewalks could run down Hortense or north on 6th to Prospect Street then to Hiawatha School. These are just examples.
4. I would like to petition the Board of Trustees again to consider using TIF funds in the Spring of 2019 after our 2019 Budget begins to pave The Northern Illinois Veterans Memorial Parking Area. Originally we had it in the 2018 Streets Project but it along with some other streets had to be removed due to funding and questions around The State of Illinois returning our RLF money which we had been promised and dedicated to our 2018 Street Project. I think since this pavement area is small both in area as well as cost I think the value to The Memorial, Franklin Park, and over flow for The Methodist Church Parking would be money well spent. Besides cleaning the area up the pavement would also help drain the area by directing water into the available catch basins.
5. The 2018 Kirkland LED Street Light Conversion Project is going well. We are awaiting our last shipment of bulbs so that we may finish. The supplier has stated that we are about two weeks out receiving our last bulb shipment.
6. Tammy Banks will be providing Public Works with Hawks Sports Banners for The Village of Kirkland's Down Town area as well as the intersection of State Route 72 and 1 st Street (Pearl St.). You will see these go up as soon as we receive them and have a few hours to put them up.

The Board and various groups had discussed putting up seasonal banners in the past and shop locally banners. To date we only display Independence Day Banners. This is great news and it will be great to support our kids and school.

7. This month will be a busy month for Public Works since we still have several culverts to replace that cannot wait until next year. We also have a number of trees that need to come down in our Right of Way before we can begin tree and brush removal again for the Bull Run Project. Public Works also will begin trimming trees along all of our streets as we have some streets that are becoming covered with branches that rub on pickups, buses, and trucks. Add these chores to our daily water and wastewater duties, finishing the LED Street Light Project, as well as kicking off the fall and winter phase of tree removal for the Bull Run Creek Project as well as the IDNR required Bull Run Creek Maintenance, it should be a busy Fall.
8. October will also see the installation of many signs as directed by The Board of Trustees. Public Works has finally received all the signs , posts and supplies to post all of the areas of concern from this past year.
 - A. No Parking signs on the mailbox side throughout The Country Meadows Subdivision. There will also be a sign at each entrance that will read ..NO PARKING ENTIRE SUBDIVISION MAILBOX SIDE, with twenty extra NO PARKING THIS SIDE signs distributed throughout the subdivision. Public Works will also utilize these posts to place our Snow Ordinance Signs underneath the NO PARKING signs.
 - B. NO THRU TRAFFIC signs and 10 TON WIEGHT LIMIT AHEAD SIGNS at the corner of N. 6th Street and W. North Street. 10 TON WIEGHT LIMIT signs at the corner of n.7th Street and W. North Street and at the corner of n.7th Street and Byers Street. There will be 10 TON WIEGHT LIMIT AHEAD signs posted at the corner of N.6th Street and Byers Street. Delivery trucks to GIC will have to either back into their loading dock from N. 6th Street or go around the GIC building travel east up Byers street and back straight into the dock. Ryan Block and I have spoken to the GIC management last year and they said they would speak to the delivery companies. While the GIC management did speak to the delivery companies many of the semi trucks continue to utilize W. North Street to N.7th Street to Byers Street Loop. Since GIC chose not to help repave Byers their delivery trucks can utilize Byers and their own parking lot but will not be tolerated on the other streets in this loop. This change will not impact GIC's ability to ship and receive but will help the Kirkland Police to enforce these rules on these streets since we ordinance these rules last year and the year before. The Kirkland Police may want to issue verbal and written warnings for a grace period..or not...that is up to the Board and the Chief of Police.
 - C. NO PARKING SIGNS on both sides of Pearl Street (1st Street) from the rail road tracks to Illinois State Route 72. Several years ago the Board of Trustees indicated that they wanted NO PARKING signs on both sides of Pearl Street since delivery trucks were parking on both sides of the road and choking traffic flow in the morning as well as making it difficult for school buses to pass through the area when meeting traffic.
 - D. Public Works will gradually begin replacing sign posts around town that do not meet MUTCD specifications. We also have a number of Street Name Sign Posts to straighten and repair.

9. WWTP plant rewiring should begin in earnest this month. Once the cabinet fabrication is complete Kelso Burnett will begin replacing all the wiring that was damaged. At that time we will also mount our Raw Pump control cabinet for the WWTP on the concrete pad that we will pour around the Pump Can and under the electrical panels. Obviously we would like this wrapped up before the weather turns. The SCADA work on the Water side will also begin in earnest now that we have SYNDEO as a backup redundant system.
 - A. CommED has given approval to help with a small portion of the cost through an incentive program. We had been waiting for this approval as required before starting. Part of the approval process was an Engineering assessment and study by Fehr Graham which the Board approved and Fehr Graham will start this month. Part of this study will include our organic and inorganic loading and deposition rate and sludge levels which will be important in our upcoming CIP (Capitol Improvement Plan).
 - B. Public Works installed the last two Aerators in the Secondary Pond in September and we have crated them and made arrangements to drop them off at Aqua Aerobics for overhaul. This was part of the original plan from two years ago that each year we would send in two Aerators for rebuild so that we never end up with all Aerators failing and needing overhauled at the same time. These two Aerators were the last two Aerators from the old batch. At the time of removal they only worked intermittently and frequently tripped breakers.
10. Public Works shipped our first dumpster of scrap iron and the Village received back \$ 603.00 to be added to the Equipment Replacement Account. We have called for another dumpster and are waiting for another one to become available. We still have a lot of scrap to send. Also this month, Ryan posted the 2000 Chevrolet 1 Ton Dump Truck with the blown motor on the Village Website for sale by closed Bid.
11. William Charles Contractors dumped all of the asphalt grinding and excess gravel out on Hortense East (Tutt Lane) and we spent some time spreading it and widening out the road. This road will serve several purposes: the first use is as an exit route for the Fourth of July Festivities as well as an emergency ambulance route. The second use is a farm route for the farmers Semi Trucks. In the Past they would travel up and down Pearl Street even during posted times. This new maintained route offers them an alternative route and keeps their heavily loaded Semi Trucks off of Pearl Street during road posting. I have spoken to the farmers and asked them to please stay off of Pearl Street during the soft road posted season with heavy trucks and that in return Public Works will maintain but not post Hortense East from Illinois State route 72 to Pearl Street. It is the Village of Kirkland's road and as such should be open and maintained. With a little grading and depositing and spreading of our asphalt grindings from upcoming Street Projects as we drag alleys and the parks it will become a nice road over the next several years.
12. This last week Ted Wade from 309 W. North Street Came To my home one evening with a plat of survey that showed a circle of a tree that is the crown of the tree and stated that the tree is half his and half the Village of Kirklands'. The plat does not show exactly where the stump falls and we would like clarification. If Mr. Wades tree is half the Villages' tree then there are two larger trees down the street in a neighboring property that may belong partly to the Village. Public Works had always been led to believe these were not our trees. If they are then they

need to be removed immediately as they pose a danger to the public and property. One of the trees extends well out over W. North Street and Neighboring homes. Several of these trees are well above our bucket truck and expertise so I would ask that the board consider using TIF funds to remove these trees. Also prior to removing these trees I would ask the Board to authorize Fehr Graham to survey part of this Right of Way to confirm ownership of the trees as well as Village Right of Way Boundries. The Properties in Question are 304 W. North Street and 406 W. North Street. I have contacted Tree Removal Companies the Village has used in recent years for estimates.

Public Works Recommendations

1. We have had complaints from around town as always about the speed of cars traveling on side streets. It might be of interest to the Board of Trustees Ordinance Committee to investigate the creation of a Village ordinance that all streets in Kirkland are 20 MPH unless otherwise posted. If The Village of Kirkland Board of Trustees decides to pursue this then Public Works would purchase signs and put them up at each entrance to the Village.
2. Public Works has received several calls recently from residents wishing to plant new street trees. At this time we inform them that per Village Ordinance the Village no longer allows planting in any Village Right of Way. The people then point to a section in the Village code that allows planting as well as recommends types of trees. We need to remove these sections so that going forward our Right of Ways are simply maintained lawn areas. The Village Taxpayers in time will no longer be spending large amounts of money per year removing compromised trees and removing stumps. Going forward our sidewalks and curbs will no longer be heaved by root crowns and the only root curtains and penetrations of our sewer mains will be in service laterals on private property.
3. Public Works would like to install security cameras down at the WWTP. The first places we would like to secure are the front gate, burn pile area, and our building entrances. This last month we have had two occasions that residents dumped landscape waste outside of our WWTP gates. The Village of Kirkland is not supposed to allow public access to the WWTP per IEPA mandate...it is supposed to be a secured facility. It is a privlge not a right to dump landscape waste at the WWTP. If this occurs again the WWTP will be closed permanently to all non employees and all landscape waste dumping will be suspended permanently with only Public Works Trucks being allowed to dump. The only alternative will be to budget for cameras which record access points so that people dumping in front of the gates and people dumping non landscape waste in the pile can be prosecuted and banned permanently rather than punishing the general public.

Cameras would also help keep The Village of Kirkland's substantial investment in tools and equipment secure. This is a thought for future improvements. Currently the only issues we have at the WWTP is people dumping in front of the gate and dumping building materials and non burnable items in the burn puile.

Public Works Appropriations For October 2018

1. \$ 4,671.40 to Aqua Aerobics for rebuilding 2 Aerators
2. Approximately \$ 24,000.00 to Advanced Automation and Controls for the Raw Pump Control Panel down at the WWTP to replace the controls in the underground can.
3. Approximately \$ 1,500.00 to Hawkins Chemical and USA Bluebook for Chlorination Injection Equipment and Chlorine Storage equipment at Well #3.
4. Approximately \$ 500.00 for electrical parts and supplies to run new power to the new Chlorine Injection Equipment at Well #3
5. Public Works has been watching Municipal and Construction auctions for a 1-1.5 Ton Vibratory Asphalt Roller for compacting gravel areas and cold patch areas. We would like approval to bid on a roller should we find one. To date we have seen them sell from \$ 2,500.00 to \$ 7,000.00. This is not an emergency purchase so we would not move quickly on it as the price and location has to be right.
6. Approximately \$ 7,100.00 to CSR Bobcat for a skid loader mounted stump grinder. This would be used for clearing the stumps along the Bull Run Creek Project, The Bull Run Creek maintenance, as well as the hundred or so stumps generated around town yearly. If the Board of Trustees would prefer to rent as we need the stump grinders that would be fine too. Rental rates are \$ 750.00 per week or \$ 2250.00 per month. This is an item that I am looking for board direction on. It is a machine that would see continuous for the next couple of years but in time as we remove trees in our Right of Way and Parks and replace the park trees with desirable species we will use a stump grinder far less.
7. Approximately \$ 2,000.00 for lighting at the WWTP and Street Department Garage. See ComED incentive handout. ComED shows project cost as well as incentive amounts. Keep in mind these project costs reflect using a contractor to install the fixtures and lights. Public Works Plans on doing our own work.
8. Approval of Fehr Graham to survey our W. North Street Right of Way along Two properties to establish our Right of Way Boundries before removing trees. Chad Clausen will have an approximate estimate as Fehr Graham has their own in house Land Surveyors.
9. Approval of Tree removal of Three Large Ash Trees at 304 W. North Street and 406 W. North Street using TIF funds pending proof by survey that the trees belong to The Village of Kirkland. Estimates to be forth coming. The work and actual money vote may not come until November unless there is a mid October meeting as an exact dollar amount will be needed for a TIF vote.

Future TIF Expenditures that Public Works would like to petition for the fiscal year 2019.

1. Emergency Generator Well #2 Natural gas powered similar to Well#3 including Automatic Transfer Gear and be linked to SCADA.

15. Broke concrete in preparation for Rip Rapping operations at Pioneer Park and the WWTP
16. Loaded and Shipped one 20 cu. Yd. dumpster of scrap iron from the WWTP.
17. Picked Up used lockers for the Employee locker room at the WWTP.
18. Replaced two Aerators in the secondary waste water pond.Boxed the old ones up for return to Aqua Aerobics.
19. Supported Dekalb County Road Strippers in striping Down Town Kirkland pavement. We street swept and blew all areas to be striped clean prior to contractor arrival.
20. Trip to Central Illinois to rent a mosquito sprayer our supplier put together for us.
21. Sprayed Mosquitos Twice the week of Homecoming and the Park Event. We will probably spray one more time before we return the sprayer.(weather dependent). These are flood water mosquitos that lay their eggs in weeds and low areas and hatch out during rain events. They are vicious biters and usually do not carry diseases. The Chicago News Stations had special reports during their newscasts about the Northern Illinois, Northern Indiana, and Wisconsin out break of Flood Water Mosquitos. Regardless of what some keyboard warriors report Kirkland was not the only affected community and The Kirkland Employees and Administration were doing what we could do to help relieve the problem. It is easy to forget we have numerous creeks, a river, ponds, and thousands of acres of woods, swamps and low areas surrounding Kirkland. All of these back waters are perfect mosquito breeding areas and flood water mosquitos also breed in weeds. This is another reason Public Works has been so diligent mowing ditches, lots, parks, delinquent properties, and clearing brush. We still have a long way to go and will not stop until Kirkland looks like a Golf Course from one end to the other. To date this year we have sprayed mosquitos 8 times and larvacided 3 times. ...more than any year in the past.

These activities are beyond our daily activities of Water and Waste Water activities and rounds. These also do not include all the mowing of Parks, Right of Ways, delinquent properties, and Village Facilities. Activities also not noted are the maintenance of Village owned buildings and equipment.

Thank You to the Board of Trustees and the Village President for your support of Public Works. It is nice to know our efforts are appreciated. Little by little we are cleaning our town up and it looks better with each passing month.



TO: Village of Kirkland
Kirkland, Illinois 60146
USA

PROJECT: KIRKLAND WWTP
Kirkland, IL
USA-MUN

ATN: Joe

PROPOSAL DATE: September 17, 2018

If billing and/or shipping address is different, please advise.

Qty	Description	Unit Price	Total Price
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We are pleased to quote, for acceptance within 60 days of this date, prices and terms on equipment listed below. Shipment of equipment will be completed 2-3 * weeks after receipt of purchase order with mutually acceptable terms and conditions, subject to credit approval. *Note: Availability is quoted on an in-stock basis and may vary at the time of order.

Lead time is based upon receipt and inspection of customers diffusion head

2	5HP Model SS Aqua-Jet Aerator Power Section, Part #P22H0511-T-L-LTDGAN. Power section consists of 460 volt, 3 phase, 60 hertz, 1800 RPM premium efficient motor with 1.15 service factor, Class F nonhygroscopic insulation, one-piece 17-4 PH stainless steel shaft, cast 316 stainless steel propeller, diffusion head of 304 stainless steel monolithic casting with LTD assembly, and all required shaft parts and fasteners. Power section will be dynamically balanced and ready for installation.	\$2,335.70	\$4,671.40
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Notes:

1. Aqua Aerobic Systems will arrange pickup of the diffusion head(s) and pays all inbound freight charges. Once the diffusion head is received and inspected an Aqua-Jet or AquaDDM power section is built to the specification above. If it is deemed the diffusion head is in need of repairs an Aftermarket Sales Representative will contact customer.

2. Please do not send any equipment to Aqua Aerobic Systems without an RMA Number.

Notes:

1. Freight charges are not included in this proposal. Freight charges will be prepaid with actual charges to be added to invoice.

2. Startup supervision is not included.

3. Payable net 30 days from date of shipment subject to credit review, no retainage allowed.

4. State and/or local taxes will be charged unless we receive a valid resale/exemption certificate. Please note Aqua-Aerobic Systems is registered to collect state sales taxes in all states except Alabama, Alaska, Delaware, Massachusetts, Montana, New Hampshire, North Dakota, Oregon, South Dakota, Utah, Vermont, Wyoming and Washington D.C. Please note that sales tax for all other states will be added to your invoice unless we are in receipt of a valid resale/exemption certificate prior to shipment/invoicing.

5. Aqua-Aerobic Systems' offer is based upon the supply of Aqua-Aerobic Systems' standard equipment as



described within this proposal, including the warranty as included within Terms and Conditions of Aqua-Aerobic Systems, Inc., and Aqua-Aerobic Systems' standard factory test(s) prior to shipment. Aqua-Aerobic Systems' scope of supply does not include any process or performance guarantees or warranties or process or performance testing unless specifically detailed within this proposal.

6. TRADEMARKS: Aqua-Aerobic, Aqua-Jet, Aqua-Jet II, AquaDDM, ThermoFlo, Endura Series, OxyMix, Fold-a-Float, Aqua MixAir, AquaCAM-D, AquaSBR, Aqua MSBR, AquaPASS, Aqua BioMax, AquaEnsure, Aqua EnduraTube, Aqua EnduraDisc, Aqua CB-24, AquaDisk, AquaDiamond, AquaDrum, Aqua MiniDisk, Aqua MegaDisk, AquaPrime, OptiFiber, OptiFiber PES-13, OptiFiber PA2-13, OptiFiber ACR-13, OptiFiber PES-14, OptiFiber PF-14, Trust the Tag, AquaABF, Turbilite, AquaMB Process, Aqua-Aerobic MBR, Aqua UltraFiltration, Aqua MultiBore, Aqua MultiBore Series C, Aqua ElectrOzone, SpareCare, IntelliPro, Aqua Financing Solutions, and the Aqua-Aerobic logo are registered trademarks or pending trademarks of Aqua-Aerobic Systems, Inc. All other products and services mentioned are trademarks of their respective owners. Nereda® is a registered U.S. trademark of Royal HaskoningDHV.

Pricing Summary

Equipment and/or Accessories:	\$4,671.40
Total Job Price:	\$4,671.40

Material and/or services not specifically listed in this proposal are not included in the quoted TOTAL JOB PRICE and are to be supplied by others.

Goods quoted above will be sold subject to the terms and conditions of sale set forth on the face hereof and the following pages entitled "Terms and Conditions of Aqua-Aerobic Systems, Inc. (A MetaWater Company)": Any different or additional terms are hereby objected to.

TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)

Page 1 of 2

This offer and all of the goods and sales of Aqua-Aerobic Systems, Inc. are subject only to the following terms and conditions. The acceptance of any order resulting from this proposal is based on the express condition that the Buyer agrees to all the terms and conditions herein contained. Any terms and conditions in any order, which are in addition to or inconsistent with the following, shall not be binding upon Aqua-Aerobic Systems, Inc. This proposal and any contract resulting therefrom, shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles.

PAYMENT

Unless specifically stated otherwise, quoted terms are Net 30 Days from shipping date. Past-due charges are 1.5% per month and will apply only on any past-due balance. Aqua-Aerobic Systems, Inc. does not allow retainage of any invoice amount, unless authorized in writing by an authorized representative of our Loves Park, Illinois office.

DURATION OF QUOTATION

This proposal of Aqua-Aerobic Systems, Inc. shall in no event be effective more than 30 days from date thereof, unless specifically stated otherwise, and is subject to change at any time prior to acceptance.

SHIPMENT

Shipping dates are not a guarantee of a particular day of shipment and are approximate, being based upon present production information, and are subject to change per the production schedules existing at time of receipt of purchase order. Aqua-Aerobic Systems, Inc. shall not be responsible for any delay in shipment for causes beyond its control including, but not limited to, war, riots, strikes, labor trouble causing interruption of work, fires, other casualties, transportation delays, modification of order, any act of governmental authorities or acts of God. Quoted shipment dates in this proposal are approximate dates goods will be shipped and, unless agreed to in writing by Aqua-Aerobic Systems, Inc., Buyer may not postpone or delay the dates of shipment of goods from our plant or from our supplier's plants beyond the dates set forth in this proposal.

TITLE AND RISK OF LOSS

All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois unless specifically stated otherwise. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.

TAXES

Prices quoted do not include any taxes, customs duties, or import fees. Buyer shall pay any and all use, sales, privilege or other tax or customs duties or import fees levied by any governmental authority with respect to the sale or transportation of any goods covered hereby. If Aqua-Aerobic Systems, Inc. is required by any taxing authority to collect or to pay any such tax, duty or fee, the Buyer shall be separately billed at such time for the amounts Aqua-Aerobic Systems, Inc. is required to pay.

INSURANCE

Unless the goods are sold on a CIF basis, the Buyer shall provide marine insurance for all risks, including war and general coverage.

SECURITY

If at any time the financial responsibility of the Buyer becomes unsatisfactory to Aqua-Aerobic Systems, Inc., or Aqua-Aerobic Systems, Inc. otherwise deems itself insecure as to receipt of full payment of the purchase price from Buyer hereunder, Aqua-Aerobic Systems, Inc. reserves the right to require payment in advance or security or guarantee satisfactory to Aqua-Aerobic Systems, Inc. of payment in full of the purchase price.

LIMITATION OF ACTION

No action shall be brought against Aqua-Aerobic Systems, Inc. for any breach of its contract of sale more than two years after the accrual of the cause of action thereof, and, in no event, unless the Buyer shall first have given written notice to Aqua-Aerobic Systems, Inc., of any claim of breach of contract within 30 days after the discovery thereof.

CANCELLATION CLAUSE

No acceptance of this proposal, by purchase order or otherwise, may be modified except by written consent of Aqua-Aerobic Systems, Inc. nor may it be cancelled except by prior payment to Aqua-Aerobic Systems, Inc. the following sums as liquidated damages therefore: 1) If cancellation is prior to commencement of production and prior to the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to 15% of the total purchase price; 2) If cancellation is after the commencement of production or after the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to the total of the direct, out-of-pocket expenses incurred to the date of cancellation for labor, machine time, materials and any charges made to us by suppliers for cancellation, plus 30% of the total purchase price. All charges and expenses shall be as determined by Aqua-Aerobic Systems, Inc. In the event any items are used by Aqua-Aerobic Systems, Inc. to fill a subsequent order, then upon receipt of payment for such order, Aqua-Aerobic Systems, Inc. shall pay the Buyer a sum equal to the direct out-of-pocket expenses previously charged and received from Buyer.

PROPRIETARY INFORMATION

This proposal, including all descriptive data, drawings, material, information and know-how disclosed by Aqua-Aerobic Systems, Inc. to Buyer in relation hereto is confidential information intended solely for the confidential use of Buyer, shall remain the property of Aqua-Aerobic Systems, Inc. and shall not be disclosed or otherwise used to the disadvantage or detriment of Aqua-Aerobic Systems, Inc. in any manner.



TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)

Page 2 of 2

QUALIFIED ACCEPTANCE AND INDEMNITY

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua-Aerobic to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.

UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by:

Offer Respectfully Submitted,

Denise M Boehm

By: _____ Date: _____

Denise Boehm, Aftermarket Sales Representative
Aqua-Aerobic Systems, Inc.

Facility Assessment

Prepared for
Kirkland Public Works

By: Aadil Ahesan • Energy Engineer • (312) 878-0038 x2618 • AAhesan@FranklinEnergy.com
Acct. Number ending in 3095 • 300 North 7th Street, Kirkland, Illinois 60146 • 09/18/2018

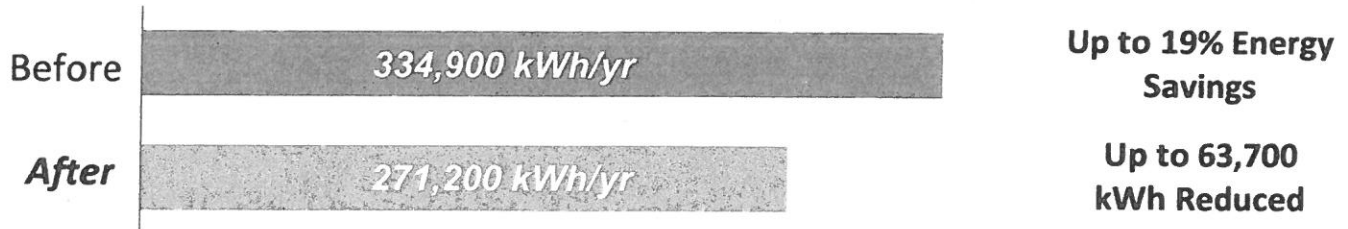
EXECUTIVE SUMMARY

Financial Benefit

We estimate your Facility has the potential for:

Annual Savings	\$4,100
ComEd® Energy Efficiency Program Incentive	\$7,354

Annual Energy Benefit

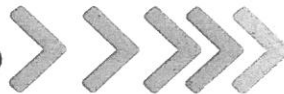


Annual Environmental Benefit

Can Reduce Your Carbon Footprint by up to...
40 Metric Tons of CO₂ Equivalent
or **7 Homes Powered Annually**

Want to get Started?... Let us help

Or visit: ComEd.com/BizIncentives to learn more



Marcello Pibiri
Program Outreach Professional
(312) 355-3823
mpibir2@uic.edu

STANDARD AND INSTANT DISCOUNT INCENTIVES

Financial Benefit by Simple Payback

Estimated >5 Year Payback Opportunities

Measure	Annual Cost		Incentive	Simple Payback (Years)
	Savings	Project Cost		
Retrofit Influent Pumps	\$1,900	\$11,400	\$1,200	5.4
Replace Metal Halide Lighting	\$240	\$2,000	\$350	6.9
Subtotal	\$2,140	\$13,400	\$1,550	5.5
ASSESSMENT TOTAL	\$2,140	\$13,400	\$1,550	5.5

Customers who install Illinois-manufactured energy efficiency products in their facilities may qualify for a 10 percent bonus on each eligible standard measure installed. Additional information and application forms for the 'Made in Illinois Bonus Coupon' are available at ComEd.com/BizIncentives.

For the Standard Incentives program, the total incentive paid cannot exceed 100 percent of the incremental measure cost and 50 percent of the total project cost.

Please see section titled "Standard Measure Details" later on in this report for further information on listed Opportunities

CUSTOM INCENTIVES

ComEd Energy Efficiency Program Custom Incentives

Program Description:

Building operations vary widely, which is why ComEd has developed customized incentives that encourage our customers to implement energy-efficiency improvements that are outside the scope of Standard Incentives. Custom Incentives are based on actual kilowatt-hour savings that your equipment and technologies provide the first year. Qualifying projects that have a simple payback between 1 to 7 years can earn up to \$0.21 per kilowatt-hour saved for non-lighting custom projects or \$0.05 per kilowatt-hour saved for lighting custom projects.

Opportunity at Your Facility: Implement Automatic Dissolved Oxygen (DO) Controls

During the site visit it was mentioned that real-time dissolved oxygen (DO) monitoring was non existinf, but was performed manually. Adding automatic DO controls would allow for energy to be saved by reducing blower run time without negatively affecting the performance of the aeration process. ComEd recommends investigating whether such controls can be implemented. The savings value below was calculated assuming that the runtime of the (6) 20-hp blowers could be reduced by 10%. Actual savings may vary significantly based on actual system operation. Additional technical support may be available through the ComEd Wastewater Treatment Plant Efficiency Program.

Estimated Electricity Energy Savings: 27,600 kWh

Estimated Annual Savings: \$1,800

Estimated Incentive: \$5,800

For the Custom incentives program, the total incentive paid cannot exceed 100 percent of the incremental measure cost and 100 percent of the total project cost up to \$2 million through a combination of electrical and gas incentives.

Want to get Started?... Let us help

Or visit: ComEd.com/BizIncentives to learn more



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Program Outreach Professional
(312) 355-3823
mpibir2@uic.edu

OPERATIONAL OPPORTUNITIES

Operational Opportunities offer simple, effective ways to reduce energy costs at your facility. The following recommendations are based on Business Energy Analyzer (BEA) profile data and engineer observations during the site visit. While the following opportunities identified do not offer ComEd incentives, they have no cost and can provide immediate energy savings when implemented. For more information on the BEA, please visit www.ComEd.com/BEA.

Turn off Equipment

Turn off Lighting

ComEd engineer observed that the (6) 150W Metal Halide lamps on the exterior wall were left on. ComEd recommends turning the lights off during the day to save energy. The calculation below is based on the assumption that the lighting hours can be reduced from 18 hours per day to 12 hours.

Estimated Annual kWh Savings: 2,500

Estimated Annual \$ Savings: \$160

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mpibir2@uic.edu

STANDARD MEASURE DETAILS

Lighting Solutions

Replace Metal Halide Lighting

Replace Metal Halide Fixtures with LED Fixtures, which are more efficient and provide comparable lighting levels

Location	Qty	Existing	Proposed ^A	Estimated Energy Savings (kWh/Yr)	Estimated Savings (\$/Yr)	Estimated Cost (\$)	Estimated Incentive (\$)	Payback (Years)
Exterior Lights	6	150W Metal Halide Wallpacks (190W)	45W LED Outdoor Wallpack Fixtures (45W)	3,800	\$240	\$2,000	\$350	6.9
Replace Metal Halide Lighting				3,800	\$240	\$2,000	\$350	6.9
Lighting Solutions Total				3,800	\$240	\$2,000	\$350	6.9

STANDARD MEASURE DETAILS

VSD Solutions

Retrofit Influent Pumps

Install Variable Speed Drives on pump motors, which control the motor speed to meet demand, reducing the energy consumed by the motor

Location	Qty	Existing	Proposed	Estimated Energy Savings (kWh/Yr)	Estimated Savings/Yr	Estimated Cost (\$)	Estimated Incentive (\$)	Payback (Years)
Influent Pumps	2	20 HP Water Supply or Waste Water Pumps without Variable Speed Controls	Add Variable Speed Drive Controls to each Pump	29,800	\$1,900	\$11,400	\$1,200	5.4
Retrofit Influent Pumps				29,800	\$1,900	\$11,400	\$1,200	5.4
VSD Solutions Total				29,800	\$1,900	\$11,400	\$1,200	5.4

STANDARD MEASURE DETAILS

Table Footnotes

Values rounded for simplicity.

For the Standard Incentives program, the total incentive paid cannot exceed 100 percent of the incremental measure cost and 50 percent of the total project cost.

^A Product must be listed on DesignLights™ Consortium (DLC) Qualified Products list, available at www.designlights.org. If DLC does not have a category for the proposed fixture type, fixtures may be approved by ENERGY STAR.

Electricity Cost = \$0.0644/kWh (average industrial retail price for the State of Illinois over the past 12 months) - Energy Information Administration

APPLICATION PROCESS

1 CHECK PROJECT AND EQUIPMENT ELIGIBILITY

- Project must be a new improvement at an existing facility that results in a permanent reduction in electrical usage (kWh).
- All installed equipment must meet or exceed the ComEd Energy Efficiency Program incentive specifications and be installed in facilities served by ComEd. Customers must have a valid ComEd account number on a ComEd non-residential rate.

2 SUBMIT A PRE-APPROVAL APPLICATION

- A Pre-approval Application is required for certain projects, including all Custom projects. Check the Incentives Worksheets for the measures you plan to install to see if any of them require pre-approval.
- If your project requires pre-approval, complete and submit the ComEd Energy Efficiency Program Pre-approval and Final Application Form and Incentive Worksheet(s). Wait until your application has been approved by the ComEd Energy Efficiency Program team before starting your project. Custom projects must be pre-approved before purchase orders can be issued.
- When your Pre-approval Application is approved, you will receive an incentive reservation letter. Incentive funds for your project will be set aside for 90 days (or until the end of the program year, whichever comes first).
- A pre-installation inspection may be required. If so, we will contact you to schedule the inspection.

3 INSTALL EQUIPMENT OR PERFORM PROJECT WORK

- The incentive reservation allows you 90 days to complete your project. Contact the ComEd Energy Efficiency Program team if you think your project will require more than 90 days.
- Verify that the equipment to be installed meets or exceeds the specifications found on the ComEd Energy Efficiency Program Worksheet.

4 SUBMIT A FINAL APPLICATION

- Submit a Final Application as soon as your project is completed, but no more than 60 days after completion. Final Applications received more than 60 days after completion will be rejected.
- The ComEd Energy Efficiency Program team will review your Final Application. You may be contacted during the final review to schedule a post-installation inspection.

5 RECEIVE INCENTIVE PAYMENT

- The incentive check will be sent four to six weeks after your complete Final Application is submitted.

Want to get Started?... Let us help

Or visit: ComEd.com/BizIncentives to learn more



Marcello Pibiri
Program Outreach Professional
(312) 355-3823
mpibir2@uic.edu

DISCLAIMER

All values shown in this report are estimates, including potential incentive amounts. Further development and cost analysis of the opportunities are recommended prior to investment. The incentive amounts and application approvals are subject to the terms and conditions of the ComEd® Energy Efficiency Programs. This letter in no way implies approval of incentive amounts or applications or serves as a pre-approval.

This report was prepared by Commonwealth Edison (ComEd) to assist the customer in making energy decisions. Neither ComEd, nor any person acting on their behalf: (a) makes any warranty, either expressed or implied, with respect to the use of any information, apparatus, method, or process disclosed in this letter or that such use may not infringe privately owned rights; or (b) assumes any liabilities with the respect to the use of, or for damages resulting from the use of, any information, apparatus, method, or process disclosed in the letter. Ultimately, the customer maintains all of the responsibility in making energy saving decisions.

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Invoice

DCEDC

421 N. California St., Bldg 1B, Suite 200
 Sycamore, IL 60178
 Phone: 815-895-2711 Fax:815-895-8713

DATE	INVOICE #
9/17/2018	18.397

BILL TO

Village of Kirkland
 Ryan Block
 511 West Main
 PO Box 550
 Kirkland, IL 60146

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
2018 Public Con...	2018 DeKalb County EDC Public Contribution Thank you for your continued support.	1	1,200.00	1,200.00
Thank you for your support!			Total	\$1,200.00

Please make checks payable to DeKalb County EDC!

Web Site
www.dcedc.org

COMMERCIAL • INDUSTRIAL

TOPARCO, LLC

PAINTING SERVICES

INTERIOR • EXTERIOR
FULLY INSURED

3540 Sterns Avenue, Unit 101 ♦ Saint Charles, IL 60174
OFFICE: (630) 494-0625 • FAX: (815) 522-6019

September 6, 2018

Splendor Salon
Attention: Ms. Jennifer Block
525 W Main Street
Kirkland, Illinois 60146

Cell # (815) 761-2488
Ph # (815) 522-2100
Fax # (815) xxx-xxxx
email: splendorasalon@gmail.net

Invoice #090618-01

Final Invoice

Job Name:

**Painting of Existing Block & Stone, Shingles on front,
Siding on Parapet, Window Frames and Doors –**

Labor & Material to powerwash & paint exterior block, piping and doors;

Including the following items (but not limited to) –

mask and/or cover all items not to be painted, including all landscape, walks & drives
powerwash walls to remove all failing coating, dirt & contaminants to prepare for painting
seal any cracks or holes in blocks as necessary using urethane sealant to prepare for coating
prime bare block & stone to seal and ensure adhesion of finish paint
paint existing block one coat high quality acrylic satin finish in color specified
paint 2 doors & 4 window frames two coats acrylic "DTM enamel" in color specified
prepare & paint front & rear service doors one coat high performance acrylic "DTM enamel"
clean up jobsite daily and thoroughly upon completion

Base Bid Complete **\$ 2,310.00**

Optional – Painting of Wood Shingles on Mansard on Front of Building
prepare & paint existing wood shingles in color to be specified

Optional – Painting of Wood Siding on Parapet Wall on Front of Building
prepare & paint existing wood siding in color to be specified

Option #1 – Front Shingles Only– Add **\$ 270.00**

Option #2 – Front Siding Only– Add **\$ 330.00**

Project Complete **\$ 2,910.00**

Less 1/3 Deposit Received - As Agreed Upon **<\$ 970.00>**

Balance of Contract Remaining **\$ 1,940.00**

Amount Due This Request - as agreed upon **\$ 1,940.00**

TOTAL INVOICE AMOUNT DUE **\$ 1,940.00**

Terms: Total Amount Due Upon Receipt
Please make check payable to "TOPARCO, LLC"
Thank You

TOPARCO, LLC.
PAINTING SERVICES

TO: 2820718 1779

DATE: 8/27/18

007612486
 D/D Elizabeth C
 57 Wood L 60146

ALPINE BANK
 1700 FORTH ALPINE ROAD
 ROCKFORD, ILLINOIS 61107

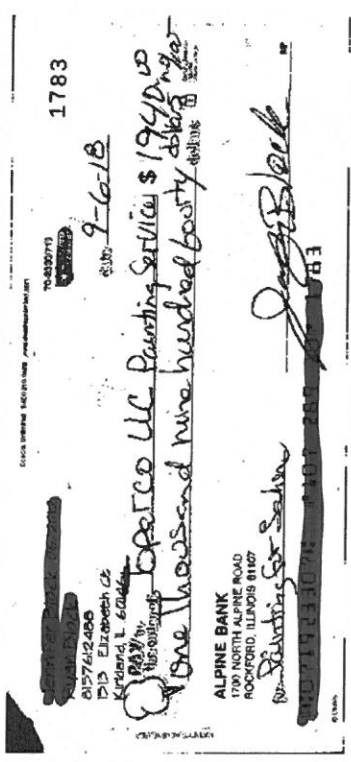
FOR: *Joseph Rodde*

MEMORANDUM
*970.00
 Paper Colic Painting Services
 none hundred seventy dollars*

For Deposit Only

45290001156775 - 082818
BMO Harris Bank N.A. >071000288<
082818 1404 5281805 0.0000





For Deposit Only

47080001811113 - 090718
BMO Harris Bank N.A. >071000288<

⑆ 43837 48 8449 37860063 101113 ⑆



**THIS DOCUMENT IS FOR
BUDGET PLANNING PURPOSES ONLY
THIS IS NOT AN INVOICE**

KIRKLAND, VILLAGE OF
DALE MILLER
PO BOX 550
KIRKLAND, IL 60146

*PLEASE NOTE: **DO NOT PAY FROM THIS REPORT!** This amount will be invoiced in January, 2019. If your January, 2019 bill is \$500.00 or less, you will be expected to pay in full upon receiving that invoice. If it is greater than \$500.00, you will have three payment options for scheduled payment; annual, semi-annual or quarterly.*

**2019 Member Annual Contribution
Assessment Notification**

JULIE, Inc. board approved cash requirements and multipliers for 2019. The approved multipliers for 2019 were unchanged from 2018. JULIE’s 2019 revenue required will be insufficient to cover the 2019 expense requirements and will be supplemented from JULIE’s cash reserve. (Quantities are for ALL JULIE members, from periods July 1, 2017 through June 30, 2018.)

	Printer/Email:	Fax:	Voice:	Grand Totals:
Quantity	8,562,725	133,740	69,577	8,766,042
Multiplier	\$ 1.08	\$ 2.00	\$ 2.65	
Revenue required	\$ 9,247,743.00	\$ 267,480	\$ 184,379.05	\$9,699,602.05

Summary of Message Activity for Your Code and Contribution Amount Calculation

Member: KIRKLAND, VILLAGE OF
Member Code: KIRK0A

Message Delivery Method:	Number of messages you received over the 12 month period from July 2017 to June 2018:	2019 multiplier:	Amount:
Printer/Email:	241	\$1.08	260.28
Fax:	0	\$2.00	0.00
Voice:	3	\$2.65	7.95

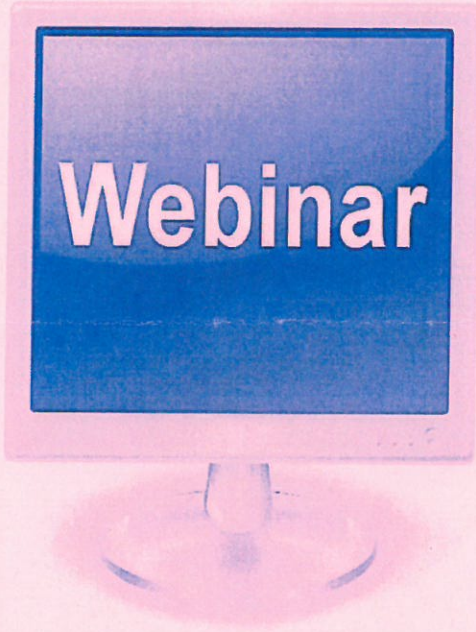
TOTAL MEMBER BILL FOR 2019 = \$268.23

For more information, including Frequently Asked Questions, visit illinois1call.com (JULIE membership section). If you have additional questions, please call JULIE’s Accounting Department at 815-741-5938.

Information provided for JULIE member coordinator. JULIE coordinator has access to Newtin’s query application “Billing Reconciliation” under reports. Select “assessment year July 2017 to June 2018” to reconcile your activity to this notice.

JULIE, Inc. will be presenting a webinar related to this document. Please see insert for information.

ATTENTION JULIE, INC. COORDINATORS



JULIE, Inc. is excited to announce that it will be holding a webinar on Thursday, Sept. 27, 2018 from 9am-10am to discuss the **Annual Contribution Assessment Notification** document and the importance of your role as JULIE coordinator as it relates to this document. Please register for this webinar by Tuesday, Sept. 25 by emailing your request to uthe@julie1call.com. Once your request is received, you will be sent a link to join the webinar via Zoom video conferencing.

Submit your questions before the webinar...



As a JULIE, Inc. coordinator, your role is very important. We would like to hear from you regarding any questions or concerns you may have related to the annual contribution assessment notification you receive in September. Please email any questions to uthe@julie1call.com prior to the webinar and they will be addressed during the webinar.



DAMAGE PREVENTION MANAGERS PROVIDE ANSWERS AND EDUCATION

JULIE's Damage Prevention Managers – Dave Van Wy, Brian MacKenzie and Roger Watwood - are available to present safety seminars and answer your questions about the one-call process, Illinois One-Call law, JULIE policies and other issues.

These managers can offer suggestions and mediate discussions to help you avoid potential injuries and costly delays. If it has been a while since your crews and other employees have had a safety presentation, toolbox talk or construction site meeting, consider scheduling one prior to an upcoming job to assist with planning and conducting your work. This is an excellent opportunity to learn about the best practices in the industry.

In addition to conducting safety meetings throughout the state, Dave, Brian and Roger represent our not-for-profit organization at special events, conferences, conventions, trade shows and open houses to promote the use of JULIE and help reduce damages to underground utility facilities.

CONTACT INFORMATION:

To schedule an online safety presentation, meeting or to request assistance during normal business hours, contact one of our Damage Prevention Managers. Please see reverse side for territory map and county breakdown.

DAVID VAN WY <i>Northern Illinois</i> 815-351-5002 (cell) vanwy@julie1call.com
--

BRIAN MACKENZIE <i>Central Illinois</i> 217-725-2433 (cell) mackenzie@julie1call.com
--

ROGER WATWOOD <i>Southern Illinois</i> 217-299-5977 (cell) watwood@julie1call.com

There is no cost for training, but availability may be limited during peak periods. Visit our Web site (www.illinois1call.com) to review and download additional contacts and resources, to order free safety materials or to schedule a training online. You can also follow us on social media @JULIE1Call.

###



*West York Key Project Source for Audible and Visual Emergency Alerting,
Notification and Communications Systems*

September 1, 2017

Mayor Ryan Block
Village of Kirkland
511 West Main Street
Kirkland, IL 60146

**RE: Outdoor Warning Siren System Annual Preventative Maintenance Agreement
Renewal - Agreement No.: 100112K**

Dear Mayor Block:

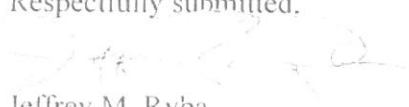
Please find enclosed our Invoice #0031116 itemizing the renewal of our Preventative Maintenance Agreement for the Outdoor Warning Siren System in the Village of Kirkland for the period from October 1, 2017 thru September 30, 2018. This will continue your coverage of your existing sirens for a period of one (1) year. We will continue our maintenance program as outlined on the enclosed Agreement and Addendum A documents.

Please sign both copies of the enclosed Agreement, as well as the applicable Addendum(s), retain one (1) signed original for your records and return one (1) signed original with a check or purchase order if required, no later than September 30, 2017 so that your coverage will not be interrupted. In the event we do not receive the signed agreement renewal prior to September 30, 2017, the agreement will expire and any requested service to the siren system will be performed on a time and material basis until the agreement is renewed.

On behalf of Braniff Communications, Inc., I would like to thank you for granting our firm the opportunity to provide the Village of Kirkland with the enclosed Maintenance Agreement renewal and extend our sincerest interests in assisting you with the long-term future support and maintenance of the Outdoor Warning Siren System equipment. We truly appreciate your business.

Should you have any questions or if Braniff Communications, Inc. can offer any further assistance, please don't hesitate to contact us at your earliest convenience.

Respectfully submitted,



Jeffrey M. Ryba
President

Encl.

ADDENDUM A
AGREEMENT NO. PMA-100112K
OUTDOOR WARNING SIREN SYSTEM
PREVENTATIVE MAINTENANCE SERVICE AGREEMENT

A.1 PREVENTATIVE MAINTENANCE INSPECTION INTERVAL AND COVERAGE

- A.1.1 Pricing itemized in this agreement includes an annual, on-site preventative maintenance inspection visit at each of the (2) warning siren sites in the Village of Kirkland.
- A.1.2 Pricing itemized in this agreement includes all applicable travel time associated with the on-site, preventative maintenance inspections.
- A.1.3 In addition to the on-site preventative maintenance inspection(s), Braniff Communications, Inc. shall provide field service repair in the event of equipment failure(s) discovered during regular monthly testing of the system or other system testing and/or monitoring procedures and shall respond to such service requests within 72 hours, weather permitting. These repairs, caused by normal wear and tear and necessary to maintain the preparedness of the warning system, include all applicable travel and on-site repair labor. Also included, are all required minor replacement parts such as switches, relays, belts, fuses, semiconductors, or any minor part with a published list price of \$50.00 or less. The loss of electrical service power at/to the warning siren site is not a covered repair.
- A.1.4 This Preventative Maintenance Service Agreement does not include the replacement of major warning siren components, including the repair labor associated with the replacement of these components, including but not limited to;
 - A.1.4.1 RF Siren Controller including FM Receiver, Tone Decoder and Timer
 - A.1.4.2 Main Siren Horn Assembly
 - A.1.4.3 Siren Chopper Motor Assembly
 - A.1.4.4 Chopper Housing Assembly (T-1000/1003 & 2001 Series)
 - A.1.4.5 Siren Rotator Motor/Gear Reducer Main Assembly
 - A.1.4.6 Blower Motor/Pump/Housing Assembly (T1000/1003 Series)
 - A.1.4.7 Pole-Mounted Enclosures, including Motor Controls and Battery Storage
 - A.1.4.8 Treated Wooden Utility Pole / Galvanized Steel Pole.
- A.1.5 In the event of a non-covered repair, Braniff Communications, Inc. will submit a detailed labor and parts estimate of the repair cost in accordance to the rates itemized under items A.5 and A.6., and will delay such repair(s) until the Village of Kirkland issues a repair purchase order. Such delay shall not interfere with the scheduled maintenance on the balance of the warning system.

A.2 WARNING SIREN SITE ACCESS

- A.2.1 The Village of Kirkland shall be responsible to provide for, or facilitate, access by Braniff-owned vehicles including aerial bucket truck(s) and Service Van(s) at each warning siren site as required to perform the preventative maintenance inspection(s) or repairs.
- A.2.2 Site landscape restoration shall be incidental and is not provided for, nor included, in this agreement.

A.3 APPLICABLE MAINTENANCE INSPECTION SCHEDULE(S)

- A.3.1 Preventative maintenance inspections shall be performed in accordance with, as well as documented per, Braniff inspection schedule(s) #2001DC.

A.4 SIREN SYSTEM ACTIVATION CONTROL & STATUS MONITORING STATIONS

- A.4.1 Unless specified and listed on the Preventative Maintenance Service Agreement, any required or recommended equipment inspection and/or repair, including troubleshooting, training and re-alignment required at any applicable Municipal Police/Fire/EMA facility, and/or contracted dispatching agent's facility, should be referred to the equipment service provider under contract or shall be performed, by Braniff, in accordance to the rates itemized under items A.5 and A.6.

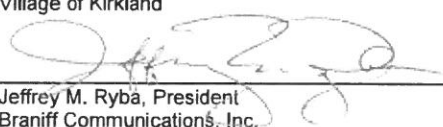
A.5 SERVICE LABOR RATES

- A.5.1 Warning siren site and/or activation control & monitoring station equipment repair, not covered under the Preventative Maintenance Service Agreement as listed under A.1 and A.4, shall be performed according to the labor rates listed herein.
- A.5.2 A Service Call or Travel Labor Charge of \$0.00 per hour shall apply to each hour of travel time and will be billed in ½ hour increments.
- A.5.3 Braniff Communications, Inc. shall supply, as required and requested by the, Village of Kirkland a Field Service Technician / Service Van at a rate of \$120.00 per on-site hour billed in ½ hour increments.
- A.5.4 Braniff Communications, Inc. shall supply, as required and requested by the Village of Kirkland, an Aerial Bucket Truck with Operator at a rate of \$145.00 per hour, portal to portal.
- A.5.5 Braniff Communications, Inc. shall supply, as required and requested by the Village of Kirkland, an additional Field Service Technician at a rate of \$75.00 per hour, portal to portal.
- A.5.6 When and as applicable, Braniff Communications, Inc. shall conform to the regulations, requirements and rates set forth under the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

A.6 PARTS / MATERIAL DISCOUNT AND PROCUREMENT

- A.6.1 Any required replacement parts, including replacement batteries, shall be furnished by Braniff Communications, Inc. at a discounted rate of 15% off published list price.
- A.6.2 Any proprietary parts that may be required, other than those manufactured by, or utilized by, Federal Signal Corporation, may be available for sale to the end-user only. Under such circumstances, the Village of Kirkland shall assist Braniff Communications, Inc. in securing any such applicable part(s) as required.
- A.6.3 In the event of part unavailability due to product obsolescence, Braniff Communications, Inc. shall diligently pursue the procurement of equivalent substitute, refurbished, or used part(s) to complete warning siren equipment repair(s). Under certain circumstances, equivalent substitute, refurbished, or used parts may not be available and replacement components or product shall be quoted.

Preventative Maintenance Service Agreement No. PMA-100112K, Addendum A
Village of Kirkland


Jeffrey M. Ryba, President
Braniff Communications, Inc.
9/1/2017

Customer Agent / Representative
Village of Kirkland

TERMS AND CONDITIONS

This Maintenance Service Agreement, (this Agreement), is between BRANIFF COMMUNICATIONS, INC., a corporation, ("BRANIFF") and the ("CUSTOMER") as indicated on the reverse side of this Agreement. In consideration of the mutual agreement herein contained, BRANIFF and the CUSTOMER agree as follows:

1.) Subject to the terms and provisions of this Agreement, BRANIFF, hereby agrees to maintain and service equipment, (the OUTDOOR WARNING SIREN EQUIPMENT), described on the reverse side of this Agreement including the referenced and/or attached Addendum(s) beginning and ending on the dates indicated.

2.) CUSTOMER hereby agrees to pay BRANIFF the total of annual charge(s) set forth on the reverse side for the term of this Agreement in one or more annual payment(s), due on the date(s) hereof. In addition CUSTOMER shall pay for any applicable sales, use, excise or other taxes, if any, which may be imposed upon the furnishings of parts, components or services pursuant of this Agreement. In cases where the CUSTOMER is exempt from such taxes, an exemption certificate must be furnished by CUSTOMER.

3.) After the term of this Agreement, this Agreement may be renewed by mutual agreement of the parties, in writing. BRANIFF shall have the option to change and/or revise annual charges for the Agreement renewal and shall notify CUSTOMER of such revisions within thirty (30) day written notice from end of the Agreement term.

4.) BRANIFF shall perform its obligation hereunder during normal business hours at the location(s) of the equipment as provided by the CUSTOMER and indicated on the reverse side of this Agreement in accordance with the referenced and/or attached Addendum(s) of this Agreement as outlined on our inspection reports pertaining to each siren.

5.) The service to be performed by BRANIFF hereunder shall consist of repair or replacement of the EQUIPMENT and parts and components thereof which have malfunctioned or become inoperative in normal wear and usage as outlined on referenced and/or attached Addendum(s), but shall not include interface equipment or, in the instance of radio products, antennas, external microphones and other accessory items. This Agreement does not extend to repair or replacement of the EQUIPMENT or parts or components thereof which have malfunctioned or become inoperative for any other reason, including but not limited to misuse, abuse, vehicular accident, fire, natural disaster, explosion or other casualty, or modification or alteration by any party other than BRANIFF.

6.) BRANIFF'S obligation to service the EQUIPMENT pursuant to this Agreement shall consist of its obligation of repair or replacement herein above set forth. In the event of any breach of such obligation by BRANIFF, CUSTOMER'S sole remedy shall be to terminate this Agreement and receive from BRANIFF the lesser of: (i) the actual and reasonable cost of such repair or replacement by another party; or (ii) the monthly charges theretofore paid by CUSTOMER in respect of such of the EQUIPMENT for which breach is claimed by CUSTOMER. In no event shall BRANIFF be responsible for consequential damages or other damages, such as, but not limited to, loss of profits, cost of purchasing or renting replacement equipment, or loss of use of the EQUIPMENT or the site where the EQUIPMENT is installed. This limitation on the liability of BRANIFF shall not extend to any claim for damages arising out of injury to person or property directly and proximately caused by the EQUIPMENT.

7.) BRANIFF shall perform its obligation hereunder at the sites as designated by the CUSTOMER. The CUSTOMER shall be responsible for providing access to the EQUIPMENT as well as providing a safe and suitable working site, and shall be responsible for additional costs or expenses incurred by BRANIFF in performing services at such site(s), including, but not limited to transportation costs, temporary equipment rentals, employee overtime, and additional labor costs resulting from utilization of local union workmen to conform with any agreement or other requirements affecting such work site(s).

8.) Any item of the EQUIPMENT which is not new or which has not been subject to a maintenance service agreement with BRANIFF immediately prior to this Agreement shall be inspected by BRANIFF at CUSTOMER'S request and restored to operative condition at the expense of CUSTOMER. In the event that BRANIFF is unable to restore the EQUIPMENT to operative condition, then effective upon the date of notice of such fact to CUSTOMER, this Agreement shall be terminated as to such EQUIPMENT and the charges hereunder equitably reduced. Such termination shall have no effect as to any other EQUIPMENT herein above specified, and in addition, CUSTOMER shall pay BRANIFF its reasonable charges for parts and labor expended in its attempt to restore such EQUIPMENT to operative condition.

9.) BRANIFF warrants that parts, components and services furnished pursuant to this Agreement shall be commercially free from defects of material and workmanship at the time EQUIPMENT is being serviced. Any claim for breach of this warranty shall be ineffective unless written notice thereof shall be given to BRANIFF within the period of one year from the date hereof. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES OF MERCHANTABILITY, FITNESS FOR PURPOSE AND OF ANY OTHER TYPE, WHETHER EXPRESS OR IMPLIED.

10.) BRANIFF shall use reasonable diligence to perform its obligation hereunder on a commercially timely basis but subject to delays or failure resulting from fire, war, labor disputes, acts of God, governmental regulations, commercial shortages, component or material unavailability, weather conditions, and other causes beyond its reasonable control. Performance by BRANIFF is further conditioned upon complete information or instructions being furnished by CUSTOMER regarding inoperative or malfunctioning conditions of the EQUIPMENT and possible causes thereof.

11.) BRANIFF shall be responsible for all loss of or damage to the EQUIPMENT while in the possession of BRANIFF and CUSTOMER shall be responsible for all loss of or damage to the EQUIPMENT while in transit to or from BRANIFF'S Service Shop designated pursuant to this Agreement. Notwithstanding the foregoing, unless otherwise instructed by CUSTOMER, BRANIFF shall insure return shipments of the EQUIPMENT to CUSTOMER for not less than replacement value thereof and the cost of such insurance shall be billed to and paid for by the CUSTOMER.

12.) CUSTOMER represents and warrants that: (i) CUSTOMER owns the EQUIPMENT or has full right of possession and use thereof throughout the term of this Agreement; (ii) CUSTOMER has full power and authority to enter into this Agreement; and (iii) the performance of this Agreement by BRANIFF as herein above set forth will not violate any contracts or arrangements to which CUSTOMER is a party or which may be binding upon CUSTOMER.

13.) This Agreement may be terminated: (i) by either party hereto in whole or in part as to less than all items of the EQUIPMENT upon giving the other party ninety (90) days advance written notice of its intent to terminate; or (ii) by CUSTOMER upon giving BRANIFF written notice thereof within 15 days after BRANIFF shall have designated a different service facility pursuant to paragraph 3 hereof. Upon the effective date of any such termination all rights and obligations hereunder shall cease and terminate except that: (i) BRANIFF shall complete all services herein required of it with respect to EQUIPMENT theretofore delivered to BRANIFF and shall return same to CUSTOMER; (ii) CUSTOMER shall pay for all charges or other costs accruing prior to the effective date of termination or with respect to EQUIPMENT thereafter returned to CUSTOMER by BRANIFF; and (iii) BRANIFF shall return to CUSTOMER all payments made by CUSTOMER applicable to terminated maintenance services to have been rendered by BRANIFF subsequent to the effective date of termination.

14.) This Agreement constitutes the only agreement between BRANIFF and CUSTOMER respecting the subject matter hereof and supersedes all prior agreements or understands, whether written or oral. This Agreement may not be amended or modified except in a writing signed by BRANIFF and CUSTOMER. Neither party may assign any rights hereunder without the prior written consent of the other. This Agreement shall be solely for the benefit of BRANIFF and CUSTOMER and no other party shall have any rights hereunder.

BRANIFF COMMUNICATIONS, INC.
 4741 W. 136TH ST., CRESTWOOD, ILLINOIS 60445
 VOICE: (708) 597-3200 FAX: (708) 597-3307

AGREEMENT NO.: PMA-100112K
OUTDOOR WARNING SIREN SYSTEM
PREVENTATIVE MAINTENANCE SERVICE AGREEMENT

CUSTOMER NAME VILLAGE OF KIRKLAND			AGREEMENT DATE: 9/1/2017	AGREEMENT TYPE <input type="checkbox"/> NEW <input checked="" type="checkbox"/> RENEWAL		
BILL TO ADDRESS 511 WEST MAIN STREET			AGREEMENT COVERAGE PERIOD 10/1/2017 - 9/30/2018			
CITY KIRKLAND	STATE IL	ZIP CODE 60146	MAINTENANCE INSPECTION INTERVAL <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> OTHER		SERVICE TYPE/COVERGAGE <input type="checkbox"/> T&M <input checked="" type="checkbox"/> AGREEMENT	
ADMINISTRATIVE CONTACT NAME MAYOR RYAN BLOCK	PHONE 815-522-6179	FAX	APPLICABLE ADDENDUMS <input type="checkbox"/> NONE <input checked="" type="checkbox"/> ADDENDUM A <input type="checkbox"/> ADDENDUM B			
INSPECTION REPORT CONTACT NAME CAROL STEIGMAN			MAINTENANCE TO BE PERFORMED BY THE FOLLOWING FACILITY	NAME BRANIFF COMMUNICATIONS, INC.		
INSPECTION REPORT CONTACT E-MAIL VILLKIRK@MCHSI.COM				ADDRESS 4741 WEST 136TH STREET		
				CITY CRESTWOOD	STATE IL	ZIP CODE 60445
				CONTACT SERVICE DEPT.	PHONE 708-597-3200	FAX 708-597-3307

QTY.	MODEL DESCRIPTION AND SITE LOCATION	PER UNIT	EXTENDED
2.00	FEDERAL SIGNAL 2001 SERIES, AC/DC OPERATED, OUTDOOR WARNING SIRENS COMPLETE WITH ALL RELATED POLE-MOUNTED SIREN MOTOR/RF CONTROLS AND ELECTRICAL DISTRIBUTION EQUIPMENT, INCLUDING BATTERIES, AT THE FOLLOWING SITE LOCATIONS: WELL #3 - HICKORY LN & LINDA LN FRANKLIN TOWNSHIP PARK	\$585.00	\$1,170.00
TOTAL AMOUNT OF MAINTENANCE AGREEMENT			\$1,170.00

PLEASE SEE REVERSE SIDE OF THIS DOCUMENT FOR TERMS AND CONDITIONS OF THIS MAINTENANCE AGREEMENT.

CUSTOMER AGENT / REPRESENTATIVE (PRINT NAME)	BRANIFF COMMUNICATIONS, INC. JEFFREY M. RYBA, PRESIDENT
SIGNATURE	SIGNATURE 
DATE	DATE 9/1/2017

Kirkland Sawmill Co., Inc.
606 W Main - PO Box 245
Kirkland IL 60146
815-522-6150 office & fax

September 13, 2018

Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake IL 60014

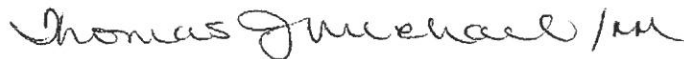
Re: Village of Kirkland/Floodplain Development and Management

Per your letter of September 10, 2018 regarding an update to our application that was sent to the IDNR, please see the emails attached.

On August 20, we sent photos of our progress to the IDNR. On August 28 we requested a status of our application from IDNR, and we received an email back on the same date stating our application is in a stack of around 20 letters/reviews to be completed.

We are patiently awaiting a response from IDNR as to our application.

Sincerely,



Thomas J Michael



Kirkland Sawmill <kirklandsawmill@gmail.com>

Additional info for IDNR/OWR App. S20180137

5 messages

Peterson, Kristian <Kristian.Peterson@illinois.gov>
To: Kirkland Sawmill <kirklandsawmill@gmail.com>

Tue, Aug 7, 2018 at 3:54 PM

Hi Brianna,

Sorry about the delay in getting back to you regarding this submittal. I was wondering if you would be able to send me photos showing that all material that was located within the zone that you had marked as "no storage, floodway" was removed? If you can show that all material placed in violation of previous agreements have been removed from this location, we can proceed with drafting our letter to move forward with this application.

Thank you,

Kristian Peterson, EIT, CFM

Permit Engineer

IDNR, Office of Water Resources

One Natural Resources Way

Springfield, IL 62702-1271

Tel: 217/558-4532

Kristian.Peterson@illinois.gov

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Kirkland Sawmill <kirklandsawmill@gmail.com>
To: "Peterson, Kristian" <Kristian.Peterson@illinois.gov>

Sat, Aug 11, 2018 at 8:18 AM

Kristian,

Sorry for the delay in responding to this email. Today is my first day at the sawmill this week.

Thanks for the update on our application!

We hope to have pictures sent to you within this next week showing the progress.

Thanks!

Brianna

Kirkland Sawmill

606 West Main Street
P.O. BOX 245
Kirkland, IL 60146
www.kirklandsawmill.com
(815) 522-6150



[Quoted text hidden]

Kirkland Sawmill <kirklandsawmill@gmail.com>
To: "Peterson, Kristian" <Kristian.Peterson@illinois.gov>

Mon, Aug 20, 2018 at 2:03 PM

Hello Kristian,

Attached are the photos you were looking for!

IMG_5355 is to the North East
IMG_5357 is to the North West
IMG_5363 is to the South East
IMG_5364 is to the South West

Please let us know if there is anything else you need from us!
Thanks!

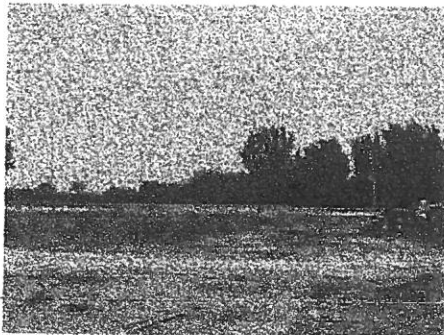
Kirkland Sawmill

606 West Main Street
P.O. BOX 245
Kirkland, IL 60146
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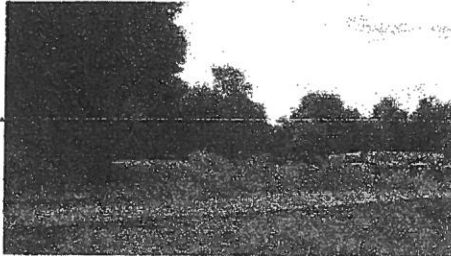
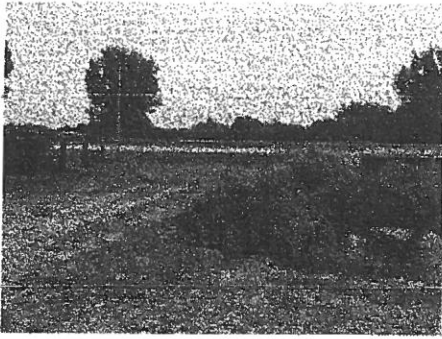
On Tue, Aug 7, 2018 at 3:54 PM, Peterson, Kristian <Kristian.Peterson@illinois.gov> wrote:
[Quoted text hidden]

4 attachments

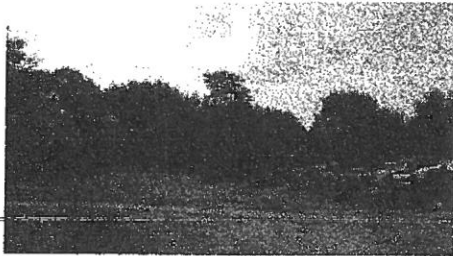


IMG_5355.JPG
3178K

IMG_5357.JPG
3800K



IMG_5363.jpg
1651K



IMG_5364.jpg
1416K

Kirkland Sawmill <kirklandsawmill@gmail.com>
To: "Peterson, Kristian" <Kristian.Peterson@illinois.gov>

Tue, Aug 28, 2018 at 12:47 PM

Kristian,

Do you have a status on our application?

Thanks!
Brianna

Kirkland Sawmill

606 West Main Street
P.O. BOX 245
Kirkland, IL 60146
www.kirklandsawmill.com
(815) 522-6150



[Quoted text hidden]

Peterson, Kristian <Kristian.Peterson@illinois.gov>
To: Kirkland Sawmill <kirklandsawmill@gmail.com>

Tue, Aug 28, 2018 at 1:35 PM

Hi Brianna,

*
It is currently in my stack to be reviewed, I have around 20 letters/reviews to complete and your application is included in that.

Thank you,

Kristian Peterson

From: Kirkland Sawmill [mailto:kirklandsawmill@gmail.com]
Sent: Tuesday, August 28, 2018 12:48 PM
To: Peterson, Kristian <Kristian.Peterson@illinois.gov>
Subject: [External] Re: Additional info for iDNR/OWR App. S20180137

Kristian,

Do you have a status on our application?

Thanks!

Brianna

Kirkland Sawmill

606 West Main Street

P.O. BOX 245

Kirkland, IL 60146

www.kirklandsawmill.com

(815) 522-6150



On Mon, Aug 20, 2018 at 2:03 PM, Kirkland Sawmill <kirklandsawmill@gmail.com> wrote:

Hello Kristian,

Attached are the photos you were looking for!

IMG_5355 is to the North East

IMG_5357 is to the North West

IMG_5363 is to the South East

IMG_5364 is to the South West

Please let us know if there is anything else you need from us!

Thanks!

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Kirkland, IL 60146

www.kirklandsawmill.com

(815) 522-6150



On Tue, Aug 7, 2018 at 3:54 PM, Peterson, Kristian <Kristian.Peterson@illinois.gov> wrote:

Hi Brianná,

Sorry about the delay in getting back to you regarding this submittal. I was wondering if you would be able to send me photos showing that all material that was located within the zone that you had marked as "no storage, floodway" was removed? If you can show that all material placed in violation of previous agreements have been removed from this location, we can proceed with drafting our letter to move forward with this application.

Thank you,

Kristian Peterson, EIT, CFM

Permit Engineer

IDNR, Office of Water Resources

One Natural Resources Way

Springfield, IL 62702-1271

Tel: 217/558-4532

Kristian.Peterson@illinois.gov

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CRYSTAL LAKE, ILLINOIS 60014
www.zrfmlaw.com

BRADFORD S. STEWART
bstewart@zrfmlaw.com

(815)459-2050
Fax: (815) 459-9057

September 10, 2018

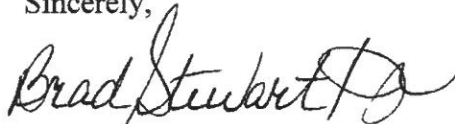
Thomas Michael, President
KIRKLAND SAWMILL
606 West Main Street
P.O. Box 245
Kirkland, IL 60146

RE: Village of Kirkland/Floodplain Development and Management

Dear Mr. Michael,

This letter is a request for follow up information concerning your application that was sent to the Illinois Department of Natural Resources regarding the flood plain maintenance on the property at 606 W. Main Street in Kirkland, Illinois. We are asking that you provide us an update of the response to your permit application. Your letter from June 4, 2018 indicated that it may take up to 90 days for the IDNR to respond. It has now been 90 days; we would appreciate a prompt response and, if the permit application was approved, please provide us a copy for our records.

Sincerely,



Bradford S. Stewart

BSS:jm