

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, January 6, 2025**

OFFICIAL MINUTES

- I. **Call to Order** –President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Guest Speaker** – None
- VI. **Approval of Minutes** – President Block asked for a motion for the approval of Meeting Minutes for Monday, December 2, 2024. Trustee Ziegler made a motion to approve the meeting minutes for Monday, December 2, 2024, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Trustee Fruit abstained. Motion carried.
- VII. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$180,266.52. Trustee Fruit requested three vendor quotes for all future purchases. Trustee Fruit made a motion to approve the Warrant for \$180,266.52, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VIII. **Reports** –
 1. **Public Works** – Jim Stark gave his report for December, see attached report.
 2. **Police Report** – Chief Davenport gave his report for December, see attached report.
 3. **Committee Reports** – Police Committee discussed security system installation timeline. Suggestions were made to investigate grants for police security cameras.
- IX. **Unfinished Business** - None
- X. **New Business** -
 - a. **Appointment of Deputy Clerk for Village of Kirkland** – Village President Block asked for a motion for the advice and consent of his nomination of Leslie Scidmore as Deputy Clerk of the Village of Kirkland. Trustee Fruit made a motion for the approval of Leslie Scidmore as Deputy Clerk, with a 2nd by Trustee Chambers. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes, and Chambers voted yes. Motion carried. Village Clerk Carol Stiegman swore in the new Deputy Clerk.
 - b. **Discussion of Community Garden for the Village of Kirkland** –Village President Block suggested the Kirkwood lots for the location of the Community Garden. Chris Kunkel gave an update on the necessary supplies, timeline and requirements for the community garden coming this Spring.

- c. Discussion / Approval of Building Addendum to the Intergovernmental Agreement between Village of Kirkland and the Kirkland Public Library– President Block explained that the Village of Kirkland is responsible for the Kirkland Public Library Building and Fixtures. The library is responsible for routine maintenance. Trustee Ziegler made a motion for the approval of the Building Addendum to the Intergovernmental Agreement between the Village of Kirkland and the Kirkland Public Library, with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall, and Fruit voted yes. Motion carried.
- d. Discussion of Trustee Fruit PTO Investigation – Trustee Fruit submitted a comparison report of the current PTO policy and a proposed PTO changes for review and discussion. Fruit also discussed the current part-time employee policy. Attorney Stewart explained several policy options for the Board to consider.

XI. Executive Session –

- a. Litigation [pursuant to 5 ILCS 120/2(c)(11)] – Village President Block made a motion to go to Executive Session for the purpose of Litigation. Trustee Ziegler made a motion to go to Executive Session for the purpose of Litigation, with a 2nd by Trustee Chambers. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.

XII. Return to Regular Session from Executive Session –President Block called the Board of Trustee Regular Meeting back to order at 8:07 P.M. Members answering present as follows: Trustee Fruit, Trustee Ziegler, Trustee Michener, Trustee Benes, Trustee Chambers, and Trustee Marshall.

XIII. Adjournment – At 8:28 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried, Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, February 3, 2025 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



01/06/2025

Kirkland Village Board Meeting

Monday January 6th

7:00pm

Monthly Police Report

December 2024

1. The Kirkland Police Department handled two hundred and sixty-five (265) reportable activities for the month December.
Part of the increase is due to CSO ordinance compliance contacts/reporting, FTO Training with Rufenacht/Saladino
2. Officer Rufenacht—successfully graduated Academy; Chief Davenport attended the Graduation Ceremony
3. Officer Rufenacht has begun his Field Training and is staying very active
4. Shop with a Cop—was a great success this year, great turnout and just a fun group of kids. The kids enjoyed a gift from the Friends of the Library, a gift card in the amount of \$25, and movie theater style popcorn, drinks, and candy along with a holiday themed movie. Pizza was also provided this year due to the event taking place during the dinner hour.

School Information:

School is currently out for the Christmas/Holiday Season, so no significant updates

Officer Winsler, Officer Rufenacht and Chief Davenport will meet with Mrs. Mecklenburg and Mrs. Tomasi reference the Too Good Program that will begin late January/early February

Village of Kirkland Public Works Report for December 2024

Tasks underway and completed

- Dekalb county sprayed flower seeds in the retention ponds in Kirkwood.
- Took both parks garbage cans out for emptying.
- Cleaned up excess gravel along Pearl Street.
- Continued adding crushed concrete and rock to edge of Bull Run Creek bank.
- Put Christmas tree topper on the tree and fixed the lights.
- Made a few trips to Wagner aggregates for rock.
- Worked on one of our broken shop heaters (currently 2 not working at that time).
- Took out old inverter from Joes truck.
- Finished cleaning up burn pile and WWTP lot.
- Jim and Justin attended a Julie class in Schaumburg.
- Fixed 1 light pole that wasn't working.
- Cleaned the shop and organized some.
- Put salt spreader on GMC found out the spinner isn't working, and the auger needs a bearing.
- Fixed faucet at village haul.
- Weed wacked weeds and tall grass along the island at Kennedy Dr. and Pearl.
- Finished adding crushed rock to creek bank for the year.
- We started taking the salt spreader apart on GMC to repair bad bearings.
- Dropped GMC off to get tires put on it.
- Put the salt spreader on F-550.
- Menards, Farm and Fleet, and Harbor Freight run for misc. items for the shop.
- Fixed roof on chemical house at shop and roof on GIC water meter house.
- Picked up GMC from suburban tire.
- Shut off water to a house in Kirkwood that had a busted pipe.
- Started working on installing a new inverter on Joes truck.
- Fixed Christmas lights on tree "the wires keep ripping apart on them". Very thin wires!
- Finished assembling salt spreader and spinner for GMC and installed on truck and operating properly.
- Started to install the new shop furnace.
- Tested lights on tree to insure they were still working properly while it was dark out.
- Installed new batteries on backhoe.
- Installed new storm sewer grate at S. 3rd & W. South St. (the lid was broken).
- Worked on new heater for shop, needed a fuse, came with a burnt fuse installed.
- Helped P.D. with moving stuff.
- Buffed window in the chemical room at well 3(it was foggy/ etched) from fluoride.
- Menards run for heater exhaust parts.
- Picked up tarps from Hines truss plant that keep blowing all over town.
- Washed GMC and Kubota.
- Moved drainage pipes from shop to new lot.
- Took fire pits and wood to park for Christmas in Kirkland.

- Picked up 2 loads of chips from gravel pit for snow season.
- Put leftover Christmas lights on 3 light poles along 72.
- Picked up burn pits from Franklin township park.
- Returned left over parts to Menards from furnace install.
- Continued work on Joe's inverter for his truck.
- Cleaned salt out of trucks after each use.
- Cleaned office.
- Loaded trucks with salt and put spinners on when needed.
- Company lunch.
- Cleaned well 3.
- Started meter reading.
- Plowed and salted city roads and sidewalks.
- Packaged old water testing equipment in office and took to well 3.
- Moved a few items for P.D.
- Removed the broken fluoride scale from well 3.
- Finalize water meter reading.
- Filled fluoride tank at well 3.
- Picked up part for loader at John Deere in Kings.
- Hung 2 new lights in the shop.
- Washed all trucks and bobcat.
- Reprogrammed tempest weather station (internal batteries on old one wore out).
- Made new wall hooks for tools out of metal we had laying around the shop.
- Ran street sweeper after working on getting the conveyer belt working.
- Cleaned walls in the main shop to get ready to paint.
- Repaired leaky chlorine hose at well 3.
- Sanded and painted the bed of the 550.
- Replaced blower motor resistor on backhoe.
- Finished making new tool hangers for shop.
- Cold patched city streets.
- Moved the dumpster back to the village hall from new P.D.
- Called out by Officer Sunset one night because of a few slick spots on roads.

Merry Christmas and Happy New Year!!!

This is not an all-inclusive list but it is a majority of tasks completed.

Thank you, Jim Stark

AGENDA
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Village of Kirkland
Kirkland, Illinois 60146
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- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Reports
 1. Public Works Report
 2. Police Report
 3. Committee Reports
- VIII. Guest Speakers
- IX. Unfinished Business
- X. New Business
 1. Appointment of Deputy Clerk for Village of Kirkland
 2. Discussion of Community Garden for Village of Kirkland
 3. Discussion / Approval of Building Addendum to the Intergovernmental Agreement between Village of Kirkland and Kirkland Public Library
- XI. Executive Session
 1. Litigation *[pursuant to 5 ILCS 120/2(c)(11)]*
- XII. Adjournment