

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
January 16, 2018**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Wiegartz, Trustee Harvel and Trustee Ford. Trustee Micele absent. Also in attendance were Police Chief Adam Davenport, Village Attorney Brad Stewart and Interim Public Works Superintendent Dale Miller.
- III. **Pledge of Allegiance** - Village President Block asked the Boy Scouts to lead us in the Pledge of Allegiance.
- IV. **Comments from Floor** - None
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from December 18, 2017. Trustee Ziegler made the motion to approve the Minutes from December, 18, 2017 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes, Trustee Micele absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$74,059.71. Trustee Harvel made the motion to approve the Warrant in the amount of \$74,059.71 with a 2nd by Trustee Ford. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger and Wiegartz voted yes, Trustee Micele absent. Motion carried.
- VII. **Financial Report** - President Block will work with Bill and get a financial report for nine months (3/4 thru the Fiscal Year) for February meeting.
- VIII. **Reports**
 - 1.) **Police Report** - Police Department had 69 reportable calls in the month of December. Chief Davenport reported that he received and accepted the resignation from full-time Officer Tony Miller and from part-time officer Edward Lopez. Chief has also brought on board two new part-time officers, Officer Ryan Kurth and Officer Ryan Braden. Adam stated that they both have a lot to offer the Police Department and want to welcome them both. One other thing he wanted to remind the residents of Kirkland was that there is no parking on Village Streets after two inches of snow fall.
 - 2.) **Public Works** - Public Works have been doing a lot of salting on the roadways because of the ice. Dale has been working on trucks, minor repairs plus putting new LED lighting systems on them. Two of our plow trucks, when out on the streets, are very difficult to see where you are because of the lights being so dim. Dale also wanted to thank the Police Department for getting resident to move there cars off the streets. Dale stated it is much nicer it to plow and not have to have to stop going one direction and come in from the other direction to finish the street. Residents noted that the streets are plowed much nicer this time.

- 3.) Zoning – Zoning and Planning Committee to be addressed later in meeting
- 4.) Pioneer Park – Nothing to report
- 5.) Economic Development – Economic Development to be covered later in meeting

6.) Committee Reports-

- a.) Police Committee - Nothing
- b.) Ordinance Committee - Nothing
- c.) Finance Committee - Had a meeting tonight to go over the bills.
- d.) Water & Sewer Committee – Meeting on Feb. 7, 2018 at 7:00 P.M.
- e.) Streets & Alley Committee - Meeting on Feb. 7, 2018 at 7:00 P.M.
- f.) Parks Committee - Nothing

IX. **Scheduled Speaker-** Kevin Fitzsimons from LED Rite was scheduled speaker. Kevin gave a PowerPoint presentation about his company and explained the new LED lights being proposed for the Village. Kevin also explained the ComEd incentive program.

X. **Unfinished Business-**

1.) Approval of Intel Xeon Dual Core Server from Interserve for Village of Kirkland. President Block reported that he had not received the second quote from the gentleman that Linda Fett had given him on the Intel Xeon Dual Core Server. So with that he asked that this be tabled until the February meeting. Trustee DeVlieger made a motion to table the purchase of Intel Xeon Dual Core Server until February meeting with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Wiegartz and Harvel voted yes. Trustee Micele absent. Motion carried.

2.) Discussion of Nicor Gas Ordinance for the Village of Kirkland. President Block talked with both the Village of Kingston and the Village of Genoa and both have an Ordinance of this nature. They both stated that this is pretty common for Nicor to ask for extended timeframes, usually 20+ years. President Block will reach out to Dave at Nicor and let him know that this is what we are looking for a 10-year Ordinance and to have the verbiage that before any work is done within the Village limits that they notify our Public Works Department and let them know what is being done.

XI. **New Business-**

1.) Approval of Appointment of Village of Kirkland Planning and Zoning Committee Members - Each person's successor serves for 7-year terms, but initial terms are listed under each appointee's name. Ryan Taylor - 7 years, Joe Monachello - 6 years, Wanda McMurray - 5 years, Paul Dreska - 4 Years, Linda Fett - 3 years, Steve Boettger - 2 years and Jason Heck - 1 year. President Block asked for a motion to approve the appointment of the Planning and Zoning Committee. Trustee Ziegler mad a motion to approve the appointment of the Planning and Zoning Committee, 2nd by Trustee Harvel. On a roll call vote Trustee DeVlieger, Wiegartz, Harvel, Ford, & Ziegler voted yes. Trustee Micele was absent. Motion carried.

2.) Approval of LED Lights for Village Hall - President Block asked for a motion for approval of LED lights for the Village Hall. Trustee DeVlieger made a motion for approval of the LED light for Village Hall not to exceed \$3188.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes. Trustee Micele was absent. Motion carried.

3.) Approval of LED Lighting for Main St. Light Poles - President Block asked for a motion to table the approval of LED Lighting for Main St. Light Poles until February 2018 meeting. Trustee DeVlieger made a motion to table the approval of LED Lighting for Main St. Light Poles until February 2018 board meeting with a 2nd by Trustee Ford. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes. Trustee Micele was absent. Motion carried.

4.) Revolving Loan Fund Update/Discussion - President Block updated the board on the closing of the Revolving Loan Fund. The State is doing away with the RLF and once they get there cut out of it they will let us know the amount we can get for a grant that can be used on streets and sidewalk projects.

5.) IGA Building Update - Not a lot for an update, President Block stated the first thing we need to do is to take the building off the market. President Block has reached out to a couple organizations to give them our ideas and got feedback that they may be interested in helping. He would like to get in and get some measurements taken soon.

6.) Village of Kirkland Economic Development Study update - President Block gave an update that last week we submitted the grant application to DCCF for the Economic Development Study. The only aspect that will be Village expense is 10% of the total cost of the project, however by the time it is done it will be something we will look at for the 2018/2019 budget. The next step was working with NIU Center for Governmental Studies, which President Block got a call back and they are meeting in a teleconference at 2:00 P.M. on Wednesday, January 17, 2018. Trustee DeVlieger asked for the number to call in.

7.) DCCF Open House Event: Thursday, January 25, 2018 at Kirkland Fire Barn - Just an update that DCCP will be hosting an Open House at the Kirkland Fire Barn on Thursday, January 25 at 5:30 P.M. DCCF will be going to go over what they do and what they are all about. On Friday, January 26, DCCF will be having a workshop in Sycamore on how to apply for their grants, if anyone is interested.

8.) Review of Adjudication/Police Clerk Job Posting - President Block, Trustee Ziegler and Chief Davenport put together the posting for the Adjudication /Police Clerk. If there are no concerns, the Village President would like to get that posted on the Village Facebook and Website pages.

XII. Adjournment - At 8:15 P.M. President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee DeVlieger. All trustees voted yea on a voice call vote. Motion carried.

NEXT BOARD MEETING WILL BE MONDAY, FEBRUARY 5, 2018 AT 7:00 PM

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President