

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, January 20, 2020**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Ford, Trustee Chambers, Trustee DeVlieger, Trustee Fruit and Trustee Ziegler. Trustee Wiegartz is absent.
- III. **Pledge of Allegiance** - President Block led us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, December 2, 2019 and Minutes for Monday, December 16, 2019 Public Levy Hearing Meeting. Trustee Fruit made a motion to approve the Regular Board Meeting Minutes for Monday, December 2, 2019 and Minutes for Monday, December 16, 2019 Public Levy Hearing Meeting with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Trustees Wiegartz is absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$136,640.234. Trustee Chambers made a motion to approve the Warrant in the amount of \$136,640.234 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler and Ford voted yes, Trustees Wiegartz is absent. Motion carried.
- VII. **Reports-**
 1. **Police Report** – Chief Davenport reported that the Department had 151 reportable calls for the month of December 2019. We should see a reduction on monthly calls reported due to a change in reporting. Officers should be utilizing a new activity summary detailing daily activity while minimizing over-reporting. January 1st through the 20th, 2020 we have only 23 reportable calls. Chief Davenport will probably begin providing both reportable calls and activity reporting numbers. This should provide a more reflective and accurate picture of what our officers are doing.
Too Good for Program will begin this month, this is earlier than previous years. Squad 104 is down – minor vehicle accident. Had a raccoon try and cross in front of an Officer that was on his way to a call. Shop with a Cop was a Big Success this year, thank you to all who contributed and help to make it a reality again this year. Will be having a meeting with our Auxiliary Officers this weekend will be setup at the fire department. Just a reminder about parking restrictions after 2” or greater of snowfall, all vehicles must be removed from Village Streets.
 2. **Public Works** – Public works Superintendent Dale Miller reported that Public Works have supported Fuller Remodeling with the installation of roof trusses and the roof on the WWTP Building. Public Works has worked on maintenance and repair of snowplowing equipment and had several snow and ice events that we responded to with many more forecasted before the end of January. We have continued assembly of the temporary salt building on days that weather

is permitting. They had an emergency call plugged sewer at Hines Millwork, but this event turned out to be Hines issue. The Street Department regraded several alleys due to pothole complaints and did another round of patching potholes. Water Department has continued progress on the Radio Read Meter Replacement Project and did trouble shooting at well 2 in preparation for the repair project. Last but not least we cleaned the rest of the logs out of the WWTP.

3. Committee Report -

- a. Police Committee – Nothing
- b. Ordinance Committee - Nothing
- c. Finance Committee – Nothing
- d. Water & Sewer Committee – Nothing
- e. Streets & Alley & Parks Committee – Nothing
- f. Economic Development Committee – Nothing

VIII. Guest Speaker –

IX. Unfinished Business – None

X. New Business –

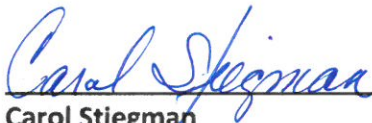
1. Approval of Village of Kirkland Representatives for the DeKalb County Regional Planning Commission - President Block made his recommendation to have Trustee DeVlieger continue as the Village of Kirkland's Representative for the DeKalb County Regional Planning Commission, with Trustee Chambers as his backup. Trustee Ziegler made a motion to have Trustee DeVlieger continue as the Village of Kirkland's Representative for the DeKalb County Regional Planning Commission, with Trustee Chambers as his backup with a 2nd by Trustee Fruit. On a roll call vote Trustees DeVlieger, Fruit, Ziegler, Ford, and Chambers voted yes. Trustee Wiegartz is absent. Motion carried
2. Approval of Village of Kirkland's Web Service by eWorldLinx for 2020 – After some discussion President Block asked for a motion to table the approval of Village of Kirkland's Web Service by eWorldLinx for 2020 until March 2020 board meeting, with prorated payment. Trustee DeVlieger made a motion to table the approval of Village of Kirkland's Web Service by eWorldLinx for 2020 till March 2020 with prorated payment with a 2nd by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Ford, Chambers and DeVlieger voted yes. Trustee Wiegartz is absent. Motion carried
3. Approval of TIF Payment to Kirkland Sawmill - President Block asked for a motion for the approval of a TIF payment to the Kirkland Sawmill. Trustee Ford made a motion for the approval of a TIF payment to the Kirkland Sawmill in the amount of \$10,000.00 with a 2nd by Trustee Chambers. On a roll call vote Trustees Ziegler, Ford, Chambers, DeVlieger and Fruit voted yes. Trustee Wiegartz is absent. Motion carried.
4. Approval for Chief Davenport to attend ILEAS Conference and Training in Springfield from March 29th thru March 31st, 2020 - President Block asked for a motion to approve Chief Davenport to attend ILEAS Conference and Training in Springfield from March 29th thru March 31st, 2020. Trustee DeVlieger made a motion to approve Chief Davenport to attend ILEAS Conference and Training in Springfield from March 29th thru March 31st, 2020 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Trustee Wiegartz is absent. Motion carried.
5. Discussion and Approval of Increase to Village of Kirkland Impound (Administration Towing) Fees – President Block turned the floor over to Chief Davenport. Chief Davenport explained that after talking with other municipalities he found that our impound fees are quite low at \$200.00. He

understands that this is not to make a hardship on people however the Village has liabilities and responsibilities when we have cars impounded. Attorney Brad Steward stated that because \$200.00 is what is recommended and allowed by the State, this will need to be done in Ordinance form. President Block asked Attorney Brad Stewart to draft an Ordinance increasing the Village of Kirkland Impound fees to \$400.00.

6. Approval for Installation of Snow/Ice Guards and Gutters at Wastewater Treatment Plant – President Block asked for a motion to approve Installation of Snow/Ice Guards and Gutters at Wastewater Treatment Plant. Trustee DeVlieger made a motion to approve Installation of Snow/Ice Guards and Gutters at Wastewater Treatment Plant not to exceed \$1225.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler and Ford voted yes. Trustee Wiegartz is absent. Motion carried.
7. Approval of Kirkland Public Works Expenditures for January 2020 – President Block asked for a motion for the approval of Kirkland Public Works Expenditures for January 2020. Trustee DeVlieger made a motion for the approval of Kirkland Public Works Expenditures for January 2020 (two new front tires for 2010 Ford F550 \$659.00, and removal of trees along fence line at WWTP \$1600.00) not to exceed \$2260.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees DeVlieger, Fruit, Ziegler, Ford and Chambers voted yes. Trustee Wiegartz is absent. Motion carried.
8. Discussion of Rural Community Economic Development Conference. – President Block informed the Trustees that if they are interested to attend the Rural Community Economic Development Conference in Springfield, IL on Feb. 26 & 27 to let Carol know and we can get you signed up.
9. Discussion of Kirkland Village Hall and Kirkland Community Center Building – President Block would like to get the Kirkland Community Center Committee back together to move forward on the Kirkland Community Center at the East Pavilion in Franklin Township Park. As for the Village Hall, after talking with a couple steel providers it does not look like it is feasible to move forward with a new building. He has already talked this over with Resource Bank, and while they would have really liked to have these two buildings, they understood. With that development in property, Resource Bank can put their trailer on the property at 411 Main St. once we can get the approval from State. So, with that, we need to do some updating on this building. We have gotten some quotes on the flooring and would like to get someone in here to paint. Discussion was also held about doing a build out in the back. This is something to think about and we can bring it to the board in a month or Two.
10. Approval of Resignation of Brandon Wiegartz as Village of Kirkland Trustee – President Block asked for a motion to approve the resignation of Brandon Wiegartz as Village of Kirkland Trustee. With his work schedule he does not feel that he can fulfill the remainder of his term. Trustee Ford made a motion to approve the resignation of Brandon Wiegartz as Village of Kirkland Trustee with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, and Ziegler voted yes. Trustee Wiegartz is absent. Motion carried.
11. Approval of candidate for vacated Village of Kirkland Trustee Position – President Block asked for a motion to fill the vacated Village of Kirkland Trustees Position with John Michener. President Block let the board know that he received five individuals that were interested in fulfilling the vacant seat. He asked that they all submit a short paragraph about themselves, after going over the four that he received back he feels John Michener would be a good fit. Trustee Ford stated that you would think if they wanted to fill the seat you would come to the meeting. Trustee DeVlieger made a motion to fill the vacant Village of Kirkland Trustee Position with John Michener with a 2nd by Trustee Ziegler. On a roll call vote Trustee Ford voted no, Trustees Chambers, DeVlieger and Ziegler voted yes, and Trustee Fruit abstained. President Block voted yes. Motion carried.

- XI. **Executive Session** - At 7:55 P.M., President Block asked for a motion to go in to Executive Session for the purpose of Litigation. Trustee Ziegler made a motion to go into Executive Session for the purpose of Litigation with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Trustees Wiegartz is absent. Motion carried.
- XII. **Return to Regular Session** – At 8:18 P.M., President Block asked for a roll call to go back Regular Session with Trustees Ford, Chamber, DeVlieger, Fruit and Ziegler answering as present. Trustee Wiegartz is absent.
- XIII. **Adjournment** – At 8:19 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to Adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor.

Next Board of Trustees Regular Meeting will be Monday, February 3, 2020 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President