

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, February 4, 2019**

OFFICIAL MINUTES

- I. **Call to Order** - Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Ziegler, Trustee Ford, Trustee Harvel, Trustee DeVlieger and Trustee Wiegartz, Trustee Micele is absent.
- III. **Pledge of Allegiance** - President Block asked Brad to lead us in the Pledge of Allegiance.
- IV. **Comments from the Audience** - None
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from January 21, 2019, and the Special Hearing Meeting Minutes from January 17, 2019. Trustee DeVlieger made a motion to approve the Regular Board Meeting Minutes from January 21, 2019 and the Special Hearing Meeting Minutes from January 17, 2019 with a 2nd by Trustee Wiegartz. On a roll call vote Trustees Ford, Harvel, DeVlieger, Wiegartz and Ziegler voted yes. Trustee Micele is absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$45,077.00. Trustee Ziegler made a Motion to approve the Warrant in the amount of \$45,077.00 with a 2nd by Trustee Harvel. On a roll call vote Trustees Harvel, DeVlieger, Wiegartz, Ziegler and Ford voted yes. Trustee Micele is absent. Motion carried.
- VII. **Financial Report** - President Block handed out the Financial Report for the past nine months. President Block went over the report with the Board and explained some of the concerns. The report showed the overall percentages are where they should be at this time with the budget.
- VIII. **Reports** –
 - A. **Police Report** - Chief Davenport reported that the Department had 71 reportable calls for the month of January. Coffee with the cops will be February 23, 2019 and he will have this shared on the Kirkland Police Facebook page as well as the Village's website and Facebook page. In addition, flyers will be placed in various locations.
 - B. **Public Works** – Public works have been busy salting, snow plowing, and have spent many hours moving snow. The SCADA system is up and running just working on fine tuning the installations and applications. We are continuing to work with CP Railroad to disconnect Well #1 WL11424 from the Kirkland water supply. Radio read water meter replacement plan has begun. Public Works Employees received training on the installation of the new meters and will have Dave from Senses her next week to give training on booting the new style Radio Read Meters. He will also be back on the 21st of February for training when we start reading meters for the next billing.
 - C. **Kirkland Community Center** - Dan Chambers had received a suggestion that we move the Municipal Building over to the proposed Community Center. Because some of the Board

members were concerned with the overall cost of this project the committee would like to be able to get it out to bid so they could see what the actual cost of the project would be. Linda Fett handed out a printout with all the grants that she is applying for to help offset the cost of the project. The Committee also plans on asking for donations from different business and individuals within the community.

- D. **Planning & Zoning** – The Planning and Zoning Commission met on Wednesday, January 23, 2019 to discuss amendments to the Zoning Ordinances as well as consideration of the Special Use request for a Solar Farm within Village limits. These items will be discussed in more detail under New Business.
- E. **Economic Development** – President Block handed out the final Village of Kirkland Economic Development Plan and 2018-2023 Executive Summary from NIU. President Block will set up a time to have Mel and team come to a board meeting to go over the results.
- F. **Committee Report-**
 - 1. Police Committee – Nothing to report
 - 2. Ordinance Committee - Nothing to report
 - 3. Finance Committee - Nothing to report
 - 4. Water & Sewer - Nothing to report
 - 5. Streets & Alley Committee – Nothing to report
 - 6. Park Committee – Nothing to report

IX. **Scheduled Speaker** – None

X. **Unfinished Business** – None

XI. **New Business** –

- A. **Approval of Zoning Text Amendments to the Village of Kirkland’s Zoning Ordinance -**
The Planning and Zoning Commission met on January 23, 2019 to discuss the amendment of the current Zoning ordinance. A copy of the minutes along with the Findings of Fact and Report by the Village of Kirkland Planning and Zoning Commission relative to a Zoning Text Amendment was provided to the Board. Attorney Stewart gave a short explanation on both documents and what they meant relative to the proposed changes. President Block asked for a motion for the Approval of Zoning Text Amendments to the Village of Kirkland’s Zoning Ordinance. Trustee Ziegler made a motion to approve the Zoning Text Amendments to the Village of Kirkland’s Zoning Ordinance with a 2nd by Trustee Ford. On a roll call vote Trustees DeVlieger, Wiegartz, Ziegler, Ford and Harvel voted yes, Trustee Micele is absent. Motion carried.
- B. **Approval of SGC IL Development One petition for Special Use Zoning Request for Solar Farm-**
The Finding of Facts and Report by Village of Kirkland Planning and Zoning Commission Relative to the Special Use Request by SGC IL Development One, LLC, d/b/a SGC Power (“SGC Power”) was provided to the Board members. Again, Attorney Stewart provided an update to the Board on what these documents meant from the Planning and Zoning Commission. President Block asked for a motion for the approval of SGC Development One Petition for Special Use Zoning Request for a Solar Farm. Trustee Ziegler made a motion to approve the SGC IL Development One Petition for Special Use Zoning Request for Solar Farm with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.


- C. Approval for Chief Davenport and Officer Saladino to attend 2019 ILEAS Conference (March 24-26, 2019) - President Block asked for a motion to approve Chief Davenport and Officer Saladino to attend the 2019 ILEAS Conference (March 24-26, 2019). Trustee DeVlieger made a motion to approve Chief Davenport and Officer Saladino to attend the 2019 ILEAS Conference (March 24-26, 2019) with a 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.
- D. Approval for purchase of a new Laptop Computer for Chief Davenport - President Block asked for a motion to approve the purchase of a new laptop computer for Chief Davenport. Trustee Ziegler made a motion to approve the purchase of a new laptop computer for Chief Davenport not to exceed \$750.00 with a 2nd by Trustee Wiegartz. On a roll call vote Trustees Ziegler, Ford, Harvel, DeVlieger and Wiegartz voted yes, Trustee Micele is absent. Motion carried.
- E. Approval for purchase of new Illinois State Traffic Citations - President Block asked for a motion to approve the purchase of new Illinois State Traffic Citations. Trustee DeVlieger made a motion to approve the purchase of new Illinois State Traffic Citations not to exceed the amount of \$450.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Harvel, DeVlieger, Wiegartz and Ziegler voted yes, Trustee Micele is absent. Motion carried.
- F. Discussion on continuance of Solicitor's Permits within the Village of Kirkland - President Block asked Chief Davenport to explain what the police have experienced when it comes to solicitors. Chief Davenport explained that solicitors do not come in to get a Solicitor's Permit. He stated that when they get a call that a solicitor is in town, they stop them and tell them that they need a permit with the Village, the solicitor acknowledges but doesn't comply. Therefore, we don't give them a ticket and they never come to the Village to get a permit. Chief Davenport stated this has happened a couple of times and most recently one solicitor moved from Kirkland to Kingston. Attorney Stewart explained that you cannot keep them from going door-to-door and we cannot really increase the cost for the permit. Attorney Stewart recommended issuing the ticket and then potentially discounting the permit or removing the ticket if they follow the process correctly.
- G. Discussion of Village Ordinance/Service Letter and Fees for Fingerprint serviced by Kirkland Police Department - President Block asked for a motion for a Service Letter and Fees for Fingerprint Services by Kirkland Police Department in the amount of \$30.00. Trustee Ford made a motion for a Service Letter and Fees for Fingerprint Services by Kirkland Police Department in the amount of \$30.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees DeVlieger, Wiegartz, Ziegler, Ford and Harvel voted yes, Trustee Micele is absent. Motion carried.
- H. Approval of Authority for Village President to sign Bid Package from Fehr-Graham for Bull Run Creek IDNR Project - President Block asked for a motion for Approval of Authority for Village President to sign Bid Package from Fehr-Graham for Bull Run Creek IDNR Project. Trustee DeVlieger made a motion for Approval of Authority for Village President to sign Bid Package from Fehr-Graham for Bull Run Creek IDNR Project until the next Board Meeting with a 2nd by Trustee Wiegartz. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.

- I. Approval of Architect to create Blue Prints and Bid Package for Kirkland Community Center/Municipal Building - After much discussion on the topic, President Block asked for a motion for Approval of Architect to create Blue Prints and Bid Package for Kirkland Community Center/Municipal Building. Trustee Ford made a motion for Approval of Architect to create Blue Prints and Bid Package for Kirkland Community Center/Municipal Building up to \$28,800 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Ziegler, Ford and President Block voted yes, Trustee Harvel and DeVlieger voted no, Trustee Micele is absent. Motion carried.
- XII. Executive Session – At 8:20 P.M., President Block asked for a motion to go into Executive Session for the purposes of Litigation and Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees. Trustee Ziegler made a motion to go into Executive Session for the purposes of Litigation and Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.
- XIII. Return to Regular Session- At 9:00 P.M., President Block asked for a motion to return to Regular Session. Trustee DeVlieger made a motion to return to Regular Session with a 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Ziegler, Ford, Harvel and DeVlieger voted yes, Trustee Micele is absent. Motion carried.
- XIV. Adjournment – At 9:05 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Wiegartz. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, March 4, 2019 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President