

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, February 6, 2023**


OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** – Members answering present as follows: Trustee Benes, Trustee Chambers, Trustee Fruit and Trustee Ziegler. Trustee Michener and Trustee Marshall are absent.
- III. **Pledge of Allegiance** – President Block led the group in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Monday, January 3, 2023. Trustee Fruit made a motion to approve the General Board Meeting Minutes for Monday, January 3, 2022, with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$133,215.79. Trustee Ziegler made a motion to approve the Warrant in the amount of \$133,215.79, with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, Fruit, Ziegler, and Benes voted yes. Trustees Michener and Marshall are absent. Motion carried.
- VII. **Reports** -
 - a. **Police Report** – Chief Davenports gave his report for January 2023 - please see attached.
 - b. **Public Works** – Jim Stark gave his report for January 2023 - please see attached.
 - c. **Committee Report** – Only reporting committee was Tree Committee who indicated they will be having a meeting on Tuesday, February 21, 2023 at 7:00 P.M. They also met in January and established a “Committee Mission Statement”, developed a timeline for desired dates of project completion and inquired about the ordering process of trees. President Block indicated that the first step is having a Parkway Tree Planting Permit in place prior to any trees being ordered.
- VIII. **Guest Speaker** – None
- IX. **Unfinished Business** – None
- X. **New Business** –
 - a. **Discussion/Approval to award contract for Village of Kirkland Water Main Valve and Vault Casting Replacement Project** – President Block asked for a motion to award the contract for Village of Kirkland Water Main Valve and Vault Casting Replacement Project to Stenstrom. Trustee Fruit made a motion for the approval of the award of contract to Stenstrom for Village of Kirkland Water Main Valve and Vault Casting Replacement Project not to exceed \$100,000.00 inclusive of the contingencies, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Benes and Chambers voted yes. Trustees Michener and Marshall are absent. Motion carried.

- b. Discussion /Approval of Utility bill Adjustment for 1510 Elizabeth Court – President Block asked for a motion for the approval of Utility Billing Adjustment for 1510 Elizabeth Court. Trustee Fruit made a motion to approve 1510 Elizabeth Court to pay equal to their rolling average, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Benes, Chambers, and Fruit voted yes. Trustees Michener and Marshall are absent. Motion carried.
- c. Discussion of Kishwaukee Watershed Planning Project and Funding Request – President Block explained to the Board the Kishwaukee Watershed Planning and Funding Request. The total cost for this project is \$58,360.00. DCCF has given a grant for \$50,000.00 with the remainder of \$8,360.00. They are asking Genoa, Kingston and Kirkland to help with the remainder of \$8,360.00. Kingston has provided their dollar amount and Genoa has provided a range. President Block would like to put this in next year’s budget depending on remaining balance after Kingston and Genoa. President Block will get more detail and bring it back to the board in the coming month or two.

- XI. Executive Session – At 7:44 P.M., President Block asked for a motion to adjourn to executive session for the purpose of Litigation [pursuant to 5IL CS 120/2(c)(11)] and Review of past closed session meeting minutes for approval and release [pursuant to 5 ILCS 120/2(c)(21)]. Trustee Ziegler made a motion to adjourn to Executive Session for the purpose of Litigation [pursuant to 5IL CS 120/2(c)(11)] and Review of past closed session meeting minutes for approval and release [pursuant to 5 ILCS 120/2(c)(21)], with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Benes, Chambers, and Fruit voted yes. Trustees Michener and Marshall are absent. Motion carried.
- XII. Return to Regular Meeting Session – At 8:03 P.M., President Block asked for roll call back to Regular Session. Members answering present as follows: Trustee Benes, Trustee Chambers, Trustee Fruit and Trustee Ziegler. Trustee Michener and Trustee Marshall are absent.
- XIII. Action from Executive Session – President Block asked for a motion to approve the Executive Session Meeting Minutes as presented and the destruction of audio recording of past closed sessions which occurred more than 18 months ago [pursuant to 5 ILCS 120/2(c)(21)]. Trustee Ziegler made a motion to approve the Executive Session Meeting Minutes as presented and the destruction of audio recording of past closed sessions which occurred more than 18 months ago [pursuant to 5 ILCS 120/2(c)(21)], with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Benes, Chambers, and Fruit voted yes. Trustees Michener and Marshall are absent. Motion carried.
- XIV. Adjournment – At 8:05 P.M., President Block asked for a motion to adjourn. Trustee Fruit made a motion to adjourn with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday March 6, 2023 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President