

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, February 7, 2022**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular meeting to order at 7:11 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Tuesday, January 4, 2022. Trustee Fruit made a motion to approve the Tuesday, January 4, 2022 Regular Board Meeting Minutes with a 2nd by Trustee Chambers. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit and Michener voted yes. Trustee Ziegler abstained. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$66,898.65. Trustee Ziegler made a motion to approve the Warrant in the amount of \$66,898.65, with a 2nd by Trustee Marshall. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VII. **Guest Speaker** – DeKalb County Board Member Kathy Lampkins and County Engineer Nathan Schwartz explained the DeKalb County ARPA Infrastructure Program. The Village of Kirkland received a \$100,000 Grant via DeKalb County’s ARPA Funds.
- VIII. **Reports** -
 - a. **Police Report** – Chief Davenport gave his January 2022 Police Report - please see attached
 - b. **Public Works** – Dale Miller did not give a report because he has been absent. Employee James Stark gave a short update on Public Works.
 - c. **Committee Report**-
 1. **Police Committee** – Had a meeting on January 24, 2022 and provide recap of discussion.
 2. **Economic Development Committee** – DCCF has awarded additional \$20,000.00 to the Village of Kirkland to be used towards things we had identified during our Economic Development Study.
- IX. **Unfinished Business** –
 - a. **Update on Village of Kirkland 2022 Road Project with Loan Financing** - President Block informed the Board that we did get the loan from Resource Bank for the Street Project that will start when the weather breaks. Final loan paperwork to be provided in next couple of months.
- X. **New Business** –
 - a. **Discussion of Village of Kirkland Electrical Aggregation Program** – President Block explained to the Board that we are done with Eligo Energy. With ComEd’s rate of \$0.07802 set to expire in May 2022 and market intelligence pointing to ComEd lowering the price to compare in June, it was recommended that no community enter into a new program until the published rate is known. We plan on reviewing the group of communities for a viable aggregation program at the end of April/early May of this year.

- b. Discussion/Approval of Final Payment for Village of Kirkland 2021 Water Roadway Project to Elliot & Wood – President Block asked for a motion for the approval to for final payment of our 2021 Roadway Project. Trustee Ziegler made a motion to pay Elliot & Woods Inc. final payment of \$37,182.59 for the 2021 Roadway Project with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall and Fruit voted yes. Motion carried.
- c. Discussion/Approval of Village of Kirkland 2022 Dues for DeKalb County Regional Planning Commission – President Block asked for a motion to approve Village of Kirkland 2022 dues for DeKalb County Regional Planning Commission in the amount of \$500.00. Trustee Ziegler made a motion to approve payment of \$500.00 to DeKalb County Regional Planning Commission for the Village of Kirkland 2022 Dues with a 2nd made by Trustee Michener. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit and Ziegler voted yes. Motion carried.
- d. Discussion/Approval of Intergovernmental Agreement for the Provision of Engineering Service for the Village of Kirkland and DeKalb County for Pearl Street Bridge Replacement – President Block asked for a motion for the approval of Intergovernmental Agreement for the Provision of Engineering Service for the Village of Kirkland and DeKalb County for Pearl Street Bridge Replacement. Trustee Ziegler made a motion for the approval of Intergovernmental Agreement for the Provision of Engineering Service for the Village of Kirkland and DeKalb County for Pearl Street Bridge Replacement with a 2nd made by Trustee Marshall. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- e. Discussion/Approval of Resolution 2022-01 – Resolution for Improvement Under Illinois Highway Code (Approval from IDOT of MFT Funds to be used for Pearl Street Bridge) – President Block asked for a motion for the approval of Resolution 2022-01 for Improvement Under Illinois Highway Code Approval from IDOT of MFT Funds to be used for Pearl Street Bridge. Trustee Fruit made a motion to approve Resolution 2022-01 for Improvement Under Illinois Highway Code Approval from IDOT of MFT Funds to be used for Pearl Street Bridge with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chamber, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- f. Discussion/Approval of Resolution 2022-02 – Requesting Illinois Route 72 be closed Monday July 4, 2022 for Kirkland Lions Club Fourth of July Parade – President Block asked for a motion for the approval of Resolution 2022-02 / Requesting Illinois Route 72 be closed Monday, July 4, 2022, for Kirkland Lions Club Forth of July Parade. Trustee Fruit made a motion for the approval of Resolution 2022-02 / Requesting Illinois Route 72 be closed Monday, July 4, 2022, for Kirkland Lions Club Fourth of July Parade with a 2nd by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.
- g. Discussion/Approval of Engineering for South 5th Street Water Main Looping Contract with Fehr-Graham – President Block asked for a motion for the approval of Engineering for South 5th Street Water Main Looping Contract with Fehr-Graham. Trustee Ziegler made a motion for the approval of Engineering for South 5th Street Water Main Looping Contract with Fehr-Graham in the amount of \$14,250.00 with a 2nd by Trustee Benes. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion carried.
- h. Discussion of Water and Sewer Valve and Facilities Work in Illinois Route 72 – Dale Miller explained that we have many valves and manholes that need to be rebuilt. Public Works will be looking at these and getting them rebuilt and all valves fixed before the State comes in and repaves Illinois Highway 72.
- i. Discussion/Approval of Kirkland Police Department “Low Level” Crime Reward Funding Program – Chief Davenport explained how a “Low Level” Crime Reward Funding Program works. If someone knows something about a crime that happened, we could offer a reward to anyone that comes forward with information that leads them to the person that committed the crime being apprehended. A more formal process will be presented at the March meeting.
- j. Discussion/Approval of Application Process for CSO Patrick Reinking to Part-Time Police Academy in March 2022 – President Block asked for a motion for the approval of application process for CSO Patrick Reinking to part-time Police Academy in March 2022. Trustee Ziegler made a motion for the approval of Application Process for CSO Patrick Reinking to Part-Time Police Academy in March 2022

with a 2nd by Trustee Fruit. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.


- k. Discussion/Approval to destroy Ordinance Citation Books from Kirkland Police Department – Chief Davenport requested that he be allowed to dispose of old Citation Books that were purchased in error. Trustee Ziegler made a motion for the approval to destroy old Ordinance Citation Books from the Kirkland Police with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- l. Discussion of Village of Kirkland Code on Single, Family Residential Dwelling/Occupancy – President Block made the Board aware of a homeowner renting out rooms in their home. Attorney Stewart explained to the Board some of the legal rights we have. At this time the Board feels that they are conformed to the ordinance and that there has not been any activity with the Police so will leave the Ordinance as is.

- XI. Executive Session – At 8:30 P.M., President Block asked for a motion to go into Executive Session for Litigation [pursuant to 5 ILCS 120/2(c)(11)] and Appointment, Compensation, discipline, Discharge and or Performance of Specific Employees [pursuant to 5 ILCS 120/2(c)(1)].
- XII. Adjourn to Open General Board Meeting – At 9:14 P.M., President Block asked for a motion to adjourn to Regular General Board meeting. Trustee Chamber made a motion to adjourn to Regular General Board meeting with a 2nd by Trustee Ziegler. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- XIII. Roll Call - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit and Trustee Ziegler.
- XIV. Approval of Wage Increase for Village Employees – President Block asked for a motion for the approval of wage increase for Village of Kirkland Employees. Trustee Fruit made a motion to approve a wage increase for Village of Kirkland Employees with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion approved.
- XV. Adjournment – At 9:18 P.M., President Block asked for a motion to adjourn. Trustee Michener made a motion to adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, March 7, 2022 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President