

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, March 4, 2019**

OFFICIAL MINUTES

- I. **Call to Order** - Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Ziegler, Trustee Ford and Trustee DeVlieger. Trustee Harvel, Trustee Wiegartz and Trustee Micele are absent.
- III. **Pledge of Allegiance** - President Block asked Chad Clauson to lead us in the Pledge of Allegiance.
- IV. **Comments from the Audience** - None
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from February 4, 2019. Trustee DeVlieger made a motion to approve the Regular Board Meeting Minutes from February 4, 2019 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, DeVlieger, Ziegler and President Block voted yes. Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$65,946.70. Trustee DeVlieger made a Motion to approve the Warrant in the amount of \$65,946.70 with a 2nd by Trustee Ford. On a roll call vote Trustees DeVlieger, Ziegler, Ford and President Block voted yes. Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- VII. **Financial Report** – Nothing to report
- VIII. **Reports** -
 - A. **Police Report** - Chief Davenport reported that the Department had 94 reportable calls for the month of February. Chief Davenport has asked all officers to implement a daily activity summary. This summary is for things that they do that does not necessarily need to go out over the radio, such as checking business parking lots at closing time or dealing with a missing or found pet. This will give him a general idea of what activity is going on each day outside the normal calls recorded via reports.
 - B. **Public Works** – Dale gave general explanation of the day-to-day operation. Public Works have done a lot of snow and ice removal and work this winter. All spare time has been spent working on getting the rest of the trees down at the Bull Run Creek project.
 - C. **Kirkland Community Center** – Nothing to report
 - D. **Planning & Zoning** – Nothing to report
 - E. **Economic Development** – Nothing to report
 - F. **Committee Report-**
 1. **Police Committee** – Nothing to report
 2. **Ordinance Committee** - Nothing to report
 3. **Finance Committee** - Nothing to report

4. Water & Sewer- Nothing to report
5. Streets & Alley Committee – Nothing to report
6. Park Committee – Nothing to report

IX. Scheduled Speaker – None

X. Unfinished Business – None

XI. New Business –

- A. Approval of Ordinance No. 2019-03 / An Ordinance Rescinding Ordinance 11-03 - President Block asked for a motion for Approval of Ordinance No. 2019-03/An Ordinance Rescinding Ordinance 11-03. Trustee DeVlieger made a motion to Approve Ordinance No. 2019-03/ An Ordinance Rescinding Ordinance 11-03 with a 2nd by Trustee Ziegler. President Block then explained that back in 2011 there was a Temporary Moratorium on the Imposition and Collection of Development Impact Fees. This was done as a way of possibly spurring residential development in the Village by suspending Impact Fee costs. On a roll call vote Trustees DeVlieger, Ziegler, Ford and President Block voted yes. Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- B. Discussion of Impact Fees Schedules for Village of Kirkland - President Block brought up the current dollar amounts on Impact Fees. He has asked that the Ordinance Committee look at the Village of Kirkland Impact Fee sheet and try to evaluate the proper charges and associated costs with each. President Block will reach out to other municipalities to see what their Impact Fees are.
- C. Discussion of Ordinance No. 08-09, An Ordinance Amending Section 9-5-2 of Kirkland Zoning Ordinance Relative to Permitted Uses in the B-1 General Commercial District - On May 1, 2008 this ordinance was passed stating that once the property is sold in the Business District and zoned as Commercial, then the first floor needs to be reverted to business. Because we have had some that have been sold and they still have apartments in the back, the Board will need to decide on course of action. Attorney Stewart informed the Board of some options they have. The board asked Attorney Stewart to draft up a letter addressing this concern with all building owners who purchased property after the passage of this ordinance. Going forward, when the property is sold it will need to become all commercial on the first floor and apartments on the second floor and above.
- D. Discussion and Approval of Codification Services for Village of Kirkland- President Block asked the Board if we wanted to stay with American Legal or did we want to check other codifying companies. Trustee Ziegler felt we need call and get quotes from others. President Block expressed that there are times now where it is difficult to find anything in the one we have. Attorney Stewart agreed that it is not really user friendly. Attorney Stewart suggested maybe it is something you put out to bid. President Block expressed interest with that and will call around to other municipalities and get some feedback.
- E. Discussion of Prevailing Wage Act for Village of Kirkland- Attorney Brad Stewart informed the Board that we know longer have to approve the Prevailing Wage ordinance, that now is approved by Department of Labor.
- F. Approval of Donation to Kirkland Girls Softball and Kirkland Boys Baseball – President Block received a letter from the Kirkland Girls Softball asking for a donation of \$150.00. He felt that if we donated to the girls' softball then we would have to donate to Kirkland Boys Baseball. President Block asked for a motion to approve a donation to Kirkland Girls Softball and Kirkland

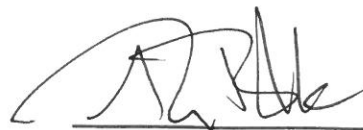
Boys Baseball in the amount of \$150 each. Trustee Ziegler made a motion to approve a donation of \$150 to Kirkland Girls Softball and \$150 to Kirkland Boys Baseball with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler and DeVlieger voted yes, Trustee Ford voted no. Trustees Harvel, Micele, & Wiegartz are absent. Motion failed.

- G. Approval of Ordinance No. 2019-04/ Bull Run Creek Authorizing Ordinance - President Block asked for a motion for approval of Ordinance No. 2019-04/Bull Run Creek Authorizing Ordinance. Trustee DeVlieger made a motion to approve Ordinance No. 2019-04/Bull Run Creek Authorizing Ordinance with a 2nd by Trustee Ford. Chad Clauson explained that this ordinance is required by the IEPA from the Village allowing them to secure the loan. On a roll call vote Trustees Ziegler, DeVlieger, Ford and President Block voted yes, Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- H. Approval of Well 1 Closure and Water Main Project- Dale Miller explained some of his and Joe's concerns with the water main that runs under the railroad tracks. He would like to see what it would cost to place shut off valve on both sides of the tracks so if there is a water main break under the tracks they can get the water turned off and not flood the track bed. President Block asked for a motion for Approval of Well 1 Closure and Water Main Project. Trustee DeVlieger made a motion for Approval of Well 1 Closure and Engineering of Water Main Project not to exceed \$10,000.00 with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, DeVlieger, Ziegler and President Block voted yes, Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- I. President Block asked for a motion to declare the purchase of tracks for the skid steer an emergency. Trustee Ziegler made a motion for the need to purchase tracks for the skid steer as an emergency with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler, Ford, DeVlieger and President Block voted yes, Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- Trustee Ziegler made a motion to authorize the purchase of used tracks for the skid steer not to exceed \$1000.00 with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, DeVlieger, Ziegler and President Block voted yes, Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- XII. Executive Session – At 8:20 P.M. President Block asked for a motion to go into Executive Session for Litigation. Trustee DeVlieger made a motion to go into Executive Session to for Litigation with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, DeVlieger, Ziegler and President Block voted yes, Trustees Harvel, Micele and Wiegartz are absent. Motion carried.
- XIII. Adjournment – At 8:38 P.M. President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee DeVlieger. On a voice call vote all in favor, meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, April 1, 2019 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President