

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, March 5, 2018**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Harvel, and Trustee Ford. Trustee Micele and Trustee Wiegartz absent. Also in attendance is Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart.
- III. **Pledge of Allegiance** - Village President Block asked Linda Fett to lead us in the Pledge of Allegiance.
- IV. **Comments From Floor** - Linda Fett from Kirkland Library wanted to remind the Board that on Wednesday, March 21, 2018 at 7:00 P.M. the Kirkland Public Library and the Kirkland Historical Society are having the Influence of American Rock 'N' Roll on the Beatles. This will be held at Olson's Quiram Kirkland Funeral Home.
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from February 5, 2018. Trustee DeVlieger made the motion to approve the Minutes from February 5, 2018 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Ziegler and DeVlieger voted yes, Trustees Micele and Wiegartz are absent. Trustee Harvel abstained. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$42,345.68. Trustee Ziegler questioned the Nicor bill for the Water Department, which is \$500.00 and he thinks that is high. Dale explained that they have not used Nicor for a few years down there due to the use of the oil furnace. Trustee DeVlieger questioned what Extreme Cylinders is and Dale explained that is where they got the new cylinders for the front of the Bobcat. Trustee Ford made the motion to approve the warrant in the amount of \$42,345.68 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Harvel, Ford, Ziegler and DeVlieger voted yes. Trustees Micele and Wiegartz are absent. Motion carried.
- VII. **Financial Report** - None
- VIII. **Reports**
 - 1.) **Police Report** - Police Department had 69 reportable calls for the month of February. Chief Davenport and Officer Saladino were attending ILEAS Training in Springfield.
 - 2.) **Public Works** - Dale gave his report that Public Works has been working on LED Street Light Conversion, Well Controls having trouble with incoming ComEd power at well Three and continued work on Wet Well Planning. Dale is also working with a concrete contractor getting estimates on work at the WWTP, sidewalks replacement and some curbs for 2018. They are working on getting a detailed list of 2018 Street Project to be paved in 2018. Dale is starting to put together the 2018/2019 budget and working with Joe on putting together a meter replacement program. The Street department is working on tree removal in the IDNR Project zone. Joe Caveny will be attending

a water conference to maintain his water license. Dale, Chris and Jim Stark will be attending Insecticide training and renewing their Mosquito Licenses. Joe Caveny renewed his pesticide licenses earlier last month.

3.) Zoning - Nothing

4.) Pioneer Park -Nothing

5.) Economic Development - need to set-up a workshop with NIU.

6.) Committee Reports-

a.) Police Committee - Nothing

b.) Ordinance Committee - Nothing

c.) Finance Committee - Nothing

d.) Water & Sewer Committee - Nothing

e.) Streets & Alley Committee - Had a meeting on Feb. 7 2018 at 7pm. Talked about putting together the list of sidewalks and streets that need to have work done on them this spring.

f.) Parks Committee - Nothing

IX. Scheduled Speaker - Kyle Sulzberger, from Dibble Enterprises, Inc. is interested in coming into the Village of Kirkland. Kyle explained the business and what they are looking to do.

X. Unfinished Business - None

XI. New Business-

1.) Approval of Ordinance 18-02 – NICOR Gas Ordinance between NICOR Gas Company and the Village of Kirkland - President Block asked for a motion to approve Ordinance 18-02 NICOR Gas. Trustee DeVlieger made a motion to approve Ordinance 18-02 NICOR Gas with a 2nd by Trustee Harvel. On a roll call vote Trustees Harvel, Ford, Ziegler and DeVlieger voted yes. Trustees Micele & Wiegartz are absent. Motion carried.

2.) Discussion of proposed Ordinance for Kirkland Community Center Committee - Attorney Brad Stewart explained the functions of the proposed Draft Ordinance. The recommendation from the Board was to explore the interest in joining the Kirkland Community Center Committee by advertising it on both the Village webpage and our Village Facebook page.

3.) Approval for submission of complete Pearl Street Bridge Replacement via DeKalb County Highway Department - Chad from Fehr-Graham explained to the board the purpose of this new submission for the Pearl Street Bridge Replacement. President Block asked for a motion to approve the submission of complete Pearl Street Bridge Replacement via DeKalb County Highway Department. Trustee DeVlieger made a motion to approve the submission of complete Pearl Street Bridge Replacement via DeKalb County Highway Department with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Ziegler, DeVlieger and Harvel voted yes. Trustees Micele and Wiegartz are absent. Motion carried.

4.) Discussion of Village of Kirkland Well #1 and Blake Oil Company - After some discussion the Village Board asked Village President Block to talk with Mr. Blake and ask if he would help with a new well at the time the Village is ready to dig.

- 5.) Report out from February's DeKalb County Regional Planning Committee Meeting- The meeting minutes are 79 pages so the President did not print it out for everyone. Trustee DeVlieger asked the question at the meeting about the cost to paint the water tower. The person from Cortland found a company that has a new paint that is called a dry paint and the cost was much lower. Dale to call and get ahold of the company and have them come out and give us a quote on our tower.
- 6.) Report out from February's DeKalb County Economic Development Committee Meeting - President Block went to the meeting last month and gave a report on what was discussed and then gave a copy of the agenda for the meeting that was the next day.
- 7.) Approval for donation to the Kirkland Lions Club for Kirkland 4th of July - President Block asked for a motion to approve a donation of \$2500.00 to the Kirkland Lion Club 4th of July. Trustee made a motion to approve a donation of \$2500.00 to the Kirkland Lions Club 4th of July with a 2nd by Trustee Harvel. On a roll call vote Trustees Ziegler, DeVlieger and Harvel voted yes, Trustee Ford voted no and Trustees Micele and Wiegartz are absent. Motion carried.
- 8.) Discussion of TIF Request from Kirkland Public Library for LED Light Conversion - Linda Fett provided a TIF request for \$3500.00 for the LED lights for the Library next year. She stated that she did try to go for the DCCF grant and they said that it would be denied to them because Library will not get any benefit for it, the Village pays the light bill so if they would like to go for the grant they can.
- 9.) Discussion of Apteon Software for Village of Kirkland - President Block, Trustee Ziegler, Trustee Harvel and I did a online presentation with Apteon. They went through everything with us and explained how the different modules talk to each other. Trustee DeVlieger ask that we ask Apteon who their top two competitors are and then go to them and ask for a comparison.
- 10.) Approval of Codification Updates for 2016-2017 by American Legal Systems - President Block asked for a motion to table the approval of Codification for 2016-2017 by American Legal Systems. After much discussion Trustee Ziegler made a motion to table the approval of Codification Updates for 2016-2017 by American Legal Systems until the next board meeting, a 2nd was made by Trustee DeVlieger. On a roll call vote Trustees DeVlieger, Harvel, Ford and Ziegler voted yes. Trustees Micele and Wiegartz are absent. Motion carried.
- 11.) Discussion on Employee Evaluation Update - Adam and Dale reached out to other municipalities and got what they use for Employee evaluations. They then took that information and came up with one that best fits their department. President Block would like to have the Trustees look them over and if they have any questions or comments to please pass them along to him. The goal is to have them done so that the Department heads can start doing Employee Evaluations by the middle of the month and have them done by the end of the month.
- 12.) Approval for Kirkland Public Works Expenditures for March 2018 - Approximately \$2000.00 for Chlorine Injection Pumps, \$900.00 to begin building a drainage ditch, \$5000.00 to move electrical controls above ground and \$1000.00 for gravel for shouldering road edge and touch-up from Kirkland Street Project 2017. Village President asked for a motion to approve Public Works Expenditures for March 2018. Trustee Ford mad a motion to approve Kirkland Public Works Expenditures for March 2018 with a 2nd by Trustee Harvel. On a roll call vote Trustees Harvel, Ford, Ziegler and DeVlieger voted yes. Trustees Micele and Wiegartz are absent. Motion carried.

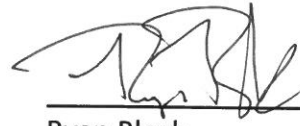
XII. **Motion To Adjourn** - At 8:55 P.M. President Block asked for a motion to adjourn the Regular Board Meeting. Trustee Ziegler made a motion to adjourn the Regular Board Meeting at 8:55 P.M with a 2nd by Trustee DeVlieger. On a voice call vote all in favor. Motion carried.

Next Board of Trustees Regular Meeting will be Monday, March 19, 2018 at 7:00 P.M.

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President