

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, March 6, 2023**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, and Trustee Fruit. Trustee Ziegler is absent.
- III. **Pledge of Allegiance** – President Block led everyone in the Pledge of Allegiance
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Monday, February 6, 2023. Trustee Fruit made a motion to approve the General Board Meeting Minutes for Monday, February 6, 2023, with a 2nd by Trustee Chambers. On a voice call vote, four in favor, one abstained. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$87,704.55. Trustee Chambers made a motion to approve the Warrant in the amount of \$87,704.55, with a 2nd by Trustee Fruit. On a roll call vote Trustees Chambers, Marshall, Fruit, Michener, and Benes voted yes. Trustees Ziegler is absent. Motion carried.

*** Trustee Ziegler joined the meeting @7:15 P.M. ***
- VII. **Reports** -
 - a. **Police Report** – Chief Davenport gave his report for February 2023, please see attached
 - b. **Public Works** – Jim Stark gave his report for February 2023, please see attached
 - c. **Committee Reports** -
 1. **Tree Committee** – Trustee Benes gave an update on the February 21, 2023 Tree Committee meeting. Next meeting will be Tuesday, March 21, 2023 at 7:00 P.M.
- VIII. **Guest Speaker** – None
- IX. **Unfinished Business** – None
- X. **New Business** –
 - a. **Discussion/Approval of Contract with Kelso-Burnett to complete Electrical Upgrades and install new VFD and SCADA Control Cabinet at Well #2 and Waive Competitive Bid Requirements** – President Block asked for a motion to approve the contract with Kelso-Burnett to complete the electrical upgrades and install new VFD and SCADA control cabinet at Well #2 and waive competitive bid requirements. Trustee Ziegler made a motion to approve the contract with Kelso-Burnett to complete the electrical upgrades and install new VFD and SCADA control cabinet at Well #2 and waive competitive bid requirements, with a

2nd by Trustee Benes. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers, and Marshall voted yes. Motion carried.


- b. Discussion/Approval of Contract with Advanced Automation & Controls for SCADA System at Well #2 and Waive Competitive Bid Requirements – President Block asked for a motion for the approval of the contract with Advanced Automation & Controls for SCADA System at Well #2 and waive competitive bid requirements. Trustee Ziegler made a motion to approve the contract with Advanced Automation & Controls for SCADA System at Well #2 and waive competitive bid requirements not to exceed \$24,000.00, with a 2nd by Trustee Chambers. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall and Fruit voted yes. Motion carried.
- c. Discussion of 2023 Water and Sewer Rate Survey – President Block explained to the Board that every year Genoa does a Water/Sewer Rate Study. We are #10 out of 16 that were in the study.
- d. Discussion of Village of Kirkland Fiscal Year 2023/2024 Budget Update and Timeline - President Block gave the 3rd Quarter Budget Report asking that department heads start putting together the 2023/2024 budget. He asked that Committees have meetings so they can go over what is going to be proposed so that we can have the 2023/2024 Budget approved at the end April.

- XI. Executive Session for the Purpose of Litigation [pursuant to 5IL CS 120/2(c)(11)] – At 7:35 P.M., President Block asked for a motion to adjourn to Executive Session for the Purpose of Litigation [pursuant to 5IL CS 120/2(c)(11)]. Trustee Ziegler made a motion to adjourn to Executive Session for the Purpose of Litigation [pursuant to 5IL CS 120/2(c)(11)], with a 2nd by Trustee Fruit. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener, and Benes voted yes. Motion carried.
- XII. Back to Regular Meeting Session – At 7:48 P.M., President Block asked for roll call back to Regular Meeting. Members answering present as follows: Trustee Fruit and Trustee Ziegler. Trustee Michener, Trustee Benes, Trustee Chambers, and Trustee Marshall.
- XIII. Adjournment – At 8:04 P.M., President Block asked for a Motion to Adjourn. Trustee Fruit made the Motion to Adjourn, with a 2nd by Trustee Michener. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, April 3, 2023 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President