

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
March 19, 2018**

**OFFICIAL MINUTES**

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Micele, Trustee Wiegartz and Trustee Ford. Trustee Harvel was absent. Also in attendance are Interim Public Works Superintendent Dale Miller and Police Chief Adam Davenport.
- III. **Pledge of Allegiance** - Village President Block asked Dale Miller to lead us in the Pledge of Allegiance.
- IV. **Comments From Floor** - Paul Naugle asked the Village Board what the status was on the Mediacom building that is at the water tower. Paul asked if we ever talked to them about getting rent? We made contact with them, just have a few things to finalize and send to them. Paul also said that the signs are down on the old IGA building and was wondering what they were going to do with it? President Block told him that we are going to turn it into a Community Center.
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from March 5, 2018. Trustee Ziegler made the motion to approve the Minutes from March 5, 2018 with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustee Micele abstained, Trustees Wiegartz, Ford, Ziegler and DeVlieger voted yes and Trustee Harvel is absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$18,536.91. Trustee Ford made the motion to approve the warrant in the amount of \$18,536.91 with a 2<sup>nd</sup> by Trustee. On a roll call vote Trustees Wiegartz, Ford, Ziegler and DeVlieger voted yes, Trustee Micele voted no and Trustee Harvel is absent. Motion carried.
- VII. **Scheduled Speakers** –
  - 1) DeKalb County Community Foundation & Resource Bank - Tom and Kevin from DCCF presented a check for \$10800.00 to the Village for the Economic Development Project along with a check from Resource Bank for \$500.00 to go towards the 10% of the Village portion to pay.
  - 2) Steve Riippi, Owner of Kirkland Post Office Property - In the past the Village improved the alley behind the post office along with driveways. When this was done the pitch of the drainage was changed and because of that the water sits behind the post office and in the winter time it is all ice. Steve has been paying into the TIF and is asking for TIF dollars to help with the cost to repair the parking area and to bring the pitch back up with the alley and have the water run to the storm sewer in the front of the

building. President Block said that we have the quotes now so when we do the budget for next year we can work that in. Trustee DeVlieger asked that maybe we could help reduce the cost by having the Street guy's haul the cement away.

#### **VIII. Unfinished Business -**

- 1) Discussion of Kirkland Community Center Committee - President Block informed the board that he has received great response from people being interested in being on the Community Center Committee. We know that was the concern, we did not know how many to have on the Committee and didn't want to shoot to high and not have anyone interested. It sounds like the interest is there so will have 5 or 6, which should be sufficient to fill that committee.
- 2) Discussion of Village of Kirkland Well #1 and Blake Oil Company - President Block had a good conversation with John Blake on Saturday. He has no appetite for an entire well, but is willing to put his offer of one-hundred thousand dollars back on for funding. John is going to talk to his attorney and have the papers drawn up so we can approve it at the next board meeting in April.
- 3) Approval of Codification Update for 2016-2017 by American Legal Systems - President Block asked for a motion to approve Codification Update for 2016-2017 by American Legal Systems. Trustee DeVlieger made a motion to approve the Codification Update for 2016-2017 by American Legal Systems in the amount of \$1585.43 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustee Harvel is absent and Trustees Ford, Ziegler, DeVlieger, Micele and Wiegartz vote yes. Motion carried.

#### **IX. New Business-**


- 1) Discussion of DeKalb County Contracted Street Work for the Village of Kirkland - We have been working with DeKalb County on projected Street Work for this year. We just need to sign documents pertaining to our interested work so the County can submit them to IDOT. Signing these documents does not mean that we have to do them. Also President Block reported to the Board some late breaking news, that when closing the RLF the Department of Commerce will be giving us the full amount of the RLF of \$91,791.00 that can be used on Street or Sidewalk Projects. We just need to identify two projects and fill out the paper work for the grant.
- 2) Approval of Radios for the Kirkland Police Department thru DeKalb County Sheriff Program -President Block asked for a motion to approve the purchase of 8 Radios and Chargers for the Kirkland Police Department thru DeKalb County Sheriff Program. Trustee DeVlieger made a motion to approve the purchase of 8 Radios for the Kirkland Police Department thru DeKalb County Sheriff Program with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes and Trustee Harvel was absent. Motion carried.
- 3) Discussion of Public Works Roles and Responsibilities - With everything going on in the Public Works Department, Village President met with Dale and Joe to define their roles and responsibilities. Going forward, Joe Caveny will be overseeing the Water Department and Dale Miller will be working on the Street Department side of things. (Dale will still be working with Joe in training to get his water license.) This is to ensure that nothing gets missed but provides the Village with an efficient means of accomplishing the work ahead of us.

- X. **Motion To Adjourn** - At 8:55 P.M. President Block asked for a motion to adjourn the Regular Board Meeting. Trustee Ziegler made a motion to adjourn the Regular Board Meeting at 8:55 P.M with a 2<sup>nd</sup> by Trustee DeVlieger. On a voice call vote all in favor. Motion carried.

**Next Board of Trustees Regular Meeting will be April 2, 2018 at 7:00pm**

**ATTEST:**

  
\_\_\_\_\_  
**Carol Stiegman**  
**Village Clerk**

  
\_\_\_\_\_  
**Ryan Block**  
**Village President**