

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
April 4, 2016**

**OFFICIAL MINUTES**

- I. Call to Order. President Bellah called the meeting to order at 7:02 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, McMurray/David. Also in attendance were Chief Paul Lindstrom, Village Attorney Scott Puma, Village Engineer Jim Sparber, and village treasurer Dave Jepson.
- III. Comments From Floor
  1. None heard.
- IV. Approval of Minutes. Minutes of General Board meeting held on March 21, 2016 were presented for approval. Motion by McMurray, D. with 2<sup>nd</sup> by Harvel to approve minutes as read. On a roll call vote Ford, Ziegler, McMurray, D., Harvel voted yes, with McMurray, W. abstaining. Motion carried.
- V. Approval of Warrant – Motion by Ford with 2<sup>nd</sup> by Ziegler to authorize the warrant as presented. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel, Ford voted yes. Motion carried.
- VI. Financial Report.
  1. No report. Committee of the Whole meeting called for April 11, 2016 at 7:00pm to review proposed draft budget for fiscal year 2016-2017.
- VII. Reports
  1. Police - See report dated March 2016. ILEAS conference in June.
  2. Public Works – See report dated March 2016.
  3. Zoning – No Report.
  4. Pioneer Park – No Report. 8<sup>th</sup> hole of Frisbee golf course had trees and garbage removed. There was car and 4-wheeler damage in park.
  5. Economic Development – No Report.
  6. TIF and Revolving Loan – No Report.
  7. Committee Reports
    - Police Committee – No Report. Officer Miller met with Bill Dettmer of ICCI to review remodel of police department garage.
    - Ordinance Committee – No Report.

Finance Committee – Minutes of meeting held March 30, 2016 to be presented at next general board meeting. Trustee Ford requested copy of TIF report filed with the state.

Water & Sewer Committee – No Report.

Streets & Alleys Committee – No Report.

Parks Committee – No Report.

#### VIII. Unfinished Business

1. Appraisal of Property at 419 Main Street – Due to building damaged as result of car accident, claims adjustor to meet with Mayor Bellah on April 5, 2016. Mayor Bellah to follow up with Attorney Puma regarding disposition of building.
2. Funding for Bull Run Creek Project – Village Engineer Sparber presented information regarding IEPA loan possibly available to village. After much discussion, board consensus was to have Baxter & Woodman move forward with application for IEPA loan.
3. Pearl Street Bridge Repair Draft Budget – Village Engineer Sparber presented preliminary proposal for repair of bridge to mayor and village board.
4. Public Dumping at Public Works Property – Because there have been issues with unapproved items being dropped/dumped off, a change to the policy was discussed. Items considered were security cameras, signage, and changing dumping hours to Saturday/Sunday hours. Item moved to next agenda for finalization.
5. Street Sweeper – New or Used Attachment – Item moved to next general board meeting agenda.
6. Hickory Ridge Town Hall Action Items – Mayor Bellah has spoken to appraiser at new bank holding company and has forwarded contact information to Attorney Puma. Letter of credit originally written has expired. Attorney Puma to follow up with new bank representative. Item moved to general board meeting agenda for May 2, 2016 meeting.
7. New Timesheet for Employees – Trustee Ziegler presented newly formatted timesheet to mayor and board for discussion and approval. After much discussion, motion by Ford with 2<sup>nd</sup> by McMurray, D. to approve new timesheet with pay period adjustment. On a roll call vote McMurray, W., McMurray, D., Harvel, Ford, Ziegler voted yes. Motion carried. Clerk D'Amato to also update Employee Handbook to include policy regarding employee filing out their own timesheet.

#### IX. Resolutions, Ordinances, and Miscellaneous Business

1. Resolution 16-01/Kirkland Lions 4<sup>th</sup> of July Parade – Motion by McMurray, D. with 2<sup>nd</sup> by McMurray, W. to adopt as read. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., voted yes. Motion carried.
2. Resolution 16-02/Ability to Share Local Sales Tax Information – Motion by Ford with 2<sup>nd</sup> by Harvel to adopt as read. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., voted yes. Motion carried.

3. Resolution 16-03/Supplemental MFT Authorization – Motion by Ford with 2<sup>nd</sup> by McMurray, W. to adopt as read. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., McMurray, D. voted yes. Motion carried.
4. Resolution 16-04/MFT Resolution for 2016 – 2017 Fiscal Year – Motion by McMurray, D., with 2<sup>nd</sup> by Harvel to adopt as read. On a roll call vote Ford, Ziegler, McMurray, W., McMurray, D., Harvel voted yes. Motion carried.
5. Ordinance 16-05/Confirming Liquor Licenses for Sale f Beer & Wine at Restaurants for On-Premises Consumption – Motion by McMurray, D., with 2<sup>nd</sup> by McMurray, W. to pass as read. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel, Ford voted yes. Motion carried.

X. New Business

1. Hines Lumber Sales Tax – Discussion regarding non-payment of sales tax since Hines took over Triumph Truss operational building. Mayor Bellah to follow up with management at Hines to resolve issue.

XI. Executive Session

XII. Second Meeting of the Month

Second meeting is scheduled for April 18, 2016 at 7:00pm

Adjournment

Motion by Harvel with 2<sup>nd</sup> by McMurray, D. to adjourn meeting. Aye voice vote carried unanimously. Meeting adjourned at 8:00 pm.

ATTEST:

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Theresa A. D'Amato  
Village Clerk

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Les Bellah  
Village President