

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
May 2, 2016**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, Micele, McMurray/David. Also in attendance were Chief Paul Lindstrom, Public Works Superintendent Paul Naugle, Streets Supervisor Dale Miller, Village Attorney Scott Puma, and Village Engineer Jim Sparber.
- III. Comments From Floor
 1. None heard.
- IV. Approval of Minutes. Minutes of General Board meeting held on May 18, 2016 were presented for approval. Motion by McMurray, D. with 2nd by McMurray, W. to approve minutes as read. On a roll call vote Ford, Ziegler, McMurray, W., Micele, McMurray, D., Harvel voted yes. Motion carried.
- V. Approval of Warrant Motion by Ford with 2nd by Ziegler to authorize payment per warrant presented. On a roll call Ziegler, McMurray, W., McMurray, D., Harvel, Ford voted yes, with Micele voting no. Motion carried.
- VI. Financial Report No report available.
- VII. Reports
 1. Police - See report dated May 2016. Approximate cost of dispatch fee to be \$14,700. Squad car has been fixed. Mayor Bellah asked for questions. Hearing none, moved to next item.
 2. Public Works – See report dated April 2016.
 3. Zoning – No Report.
 4. Pioneer Park – No Report. Boy Scouts to begin Eagle Scout project with new trees, and Girl Scouts are planning on a clean up as well.
 5. Economic Development – No Report. Pizza Parlor still ongoing, new bar owner on Main Street should be re-opening soon.
 6. TIF and Revolving Loan – No Report.
 7. Committee Reports
 - Police Committee – No Report.
 - Ordinance Committee – No Report.
 - Finance Committee – Meeting held on April 27, 2016. (Minutes not yet available). Suggested health insurance allowance for employee coverage

at \$1000/employee, Chief Lindstrom met with US Cellular regarding current cell phone coverage explanations, discussed comp time versus overtime for weekend water coverage testing at Public Works.

Water & Sewer Committee – No Report.

Streets & Alleys Committee – No Report.

Parks Committee – No Report.

VIII. Unfinished Business

1. Continuation of Fiscal Year 2016-2017 Budget Discussion – Item moved to next agenda when treasurer Jepson will be present.
2. Disposition of Property at 419 Main Street – Building has been secured. Insurance adjustor suggested building needs to be shored up. Mayor spoke to structural engineer who believes building is salvageable. Attorney Puma left message for insurance company (Country Financial) of defendant for update and claim number.
3. Street Sweeper/New or Used Attachment – Supt. Naugle spoke to City of Genoa who is not comfortable driving their equipment between towns and is not interested in selling their current sweeper. No used attachments are available, cost to refurbish old sweeper is approximately \$4681.50.
4. Ford F350 Seat Repair – Cost to recover seat at Ford dealership would run approximately \$300 and Johnson Seat & Canvas approximately \$275. Board consensus was to have Johnson Seat & Canvas recover seat.
5. Loaning of Village Equipment/Intergovernmental Agreement – After much discussion and to avoid any possible liability, board consensus was to have Attorney Puma draw up Intergovernmental Agreement to cover loaning of any village equipment. Follow up at next general board meeting.
6. Update on Bull Run Creek Channel Modification – Village Engineer Sparber gave update regarding letter dated April 21, 2016 from IDNR. Sparber still in discussion with permit engineer from IDNR regarding 13.5 acre feet requirement. Copies of plans and permits dropped off in clerk's office for review by board.

X. Resolutions, Ordinances, and Miscellaneous Business

1. TIF Requests – Any business requesting TIF or RLF monies needs to submit request to board for review and approval.
2. TIF Fund Clarification – TIF Fund ends in 2017 and monies need to be appropriated/budgeted by 2018.

XI. New Business

1. 2016-2017 Schedule of Regular Board Meetings – Motion by Ford with 2nd by McMurray, D. to approve schedule as presented. On a roll call vote McMurray, W., Micele, McMurray, D., Harvel, Ford, Ziegler voted yes. Motion carried.
2. CUSI E-Mail Water Billing Module – Cost of module is \$1000 with \$200/year annual update fee. After much discussion, board consensus was to pend purchase until a future date.

3. TIF Consultant Requirements – Mayor Bellah confirmed that requirements for a TIF Consultant when TIF agreement was first drafted are no longer necessary because the village is now budgeting the TIF funds.
4. Hickory Ridge Building Moratorium – Discussion regarding lifting of the building moratorium even though the original letter of credit from the builder has expired. Communication to current owner from attorney office has not been responded to. Attorney Puma to investigate current percent of development. Board consensus with advice from counsel was to keep building moratorium in place until attorney Puma can get some movement from current property owner.

XII. Executive Session

Motion by Micele with 2nd by Ziegler to move to Executive Session to discuss Personnel under Section 2(c) (1). On a roll call vote Micele, McMurray, D., Harvel, Ford, Ziegler, McMurray, W. voted yes. Motion carried.

Motion by McMurray,D., with 2nd by McMurray,W. to return to regular session. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes. Motion carried.

XIII. Second Meeting of the Month

Second meeting is scheduled for May 16, 2016 at 7:00pm

Adjournment

Motion by Ford with 2nd by Harvel to adjourn meeting. Aye voice vote carried unanimously. Meeting adjourned at 8:24 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President