

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, May 3, 2021**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the Board of Trustees Regular Meeting to order at 7:11 P.M. (after Budget Hearing)
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Ford, Trustee Chambers, Trustee DeVlieger, Trustee Fruit and Trustee Ziegler.
- III. **Comments from the Audience** – None
- IV. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, April 5, 2021. Trustee Ziegler made a motion to approve the Monday, April 5, 2021 Regular Board Meeting Minutes with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Motion carried.
- V. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$60,901.11. Trustee Ziegler made a motion to approve the Warrant in the amount of \$60,901.11, with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- VI. **Reports** -
 - a. **Police Report** – Chief Davenport gave the April 2021 Department Monthly Police Report -please see attached.
 - b. **Public Works** – Dale Miller gave the April 2021 Village of Kirkland Public Works Report – please see attached.
 - c. **Committee Reports** -
 1. Police Committee – Nothing to report
 2. Ordinance Committee – Nothing to report
 3. Finance Committee – Nothing to report
 4. Water & Sewer Committee – Nothing to report
 5. Streets, Alley & Parks Committee – Nothing to report
 6. Economic Development Committee – Nothing to report
- VII. **Unfinished Business** – None
- VIII. **Recognition of Outgoing Board Members**- President Block recognized Trustee Ford for her 12 plus years of service as a Village Trustees and Trustee DeVlieger for his 4 years of service as a Village Trustee. Thank you for your service!
- IX. **Appointment** – President Block asked for a motion for the advice and consent for appointment of Brian Benes to fill the open Trustee position for a two-year term. Trustee Ziegler made a motion for the advice and consent for appointment of Brian Benes to fill the open Trustee position for a two-

year term with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVlieger and Fruit voted yes. Motion carried.

Recess – A brief recess occurred to allow new Trustees to take their seats.

- X. **Oath of Office** - New Village Board Members Trustee Marshall, Trustee Ziegler, Trustee Michener Trustee Benes and Village President Block take their Oath of Office.
- XI. **Roll Call** – Members answering present as follows: Trustee Marshall, Trustee Fruit, Trustee Ziegler, Trustee Michener, Trustee Benes and Trustee Chambers.
- XII. **Approval of Committees and Appointments** – President Block asked for a motion for the approval of committees and appointments as presented. Trustee Chambers made a motion to combine and approve the committees and appointments 1 thru 7 in one motion, with a 2nd by Trustee Michener. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion carried.
- President Block asked for a motion for the appointments and approval of Planning & Zoning Commission as presented. Trustee Chambers made a motion to combine and approve the appointments of the Planning & Zoning Commission with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall, and Fruit voted yes. Motion carried.
1. Village Committees of the Board
 2. Village Attorney – Brad Stewart
 3. Chief of Police – Adam Davenport
 4. Public Works – Dale Miller
 5. Village Treasurer – Bill Newkirk
 6. Zoning Administrator – B&F
 7. Village Clerk – Carol Stiegman
 8. Planning & Zoning Commission
- XIII. **New Business** -
- a. **Approval of Ordinance No. 2021-02 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2021 and Ending on April 30, 2022** - President Block asked for a motion for the approval of Ordinance No. 2021-02 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2021 and Ending on April 30, 2022. Trustee Ziegler made a motion for the approval of Ordinance No. 2021-02 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2021 and Ending on April 30, 2022, with a 2nd by Trustee Michener. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit and Ziegler voting yes. Motion carried.
 - b. **Approval of Ordinance No. 2021-03 / An Ordinance Authorizing the Disposal of Item of Personal Property owned by the Village of Kirkland** - President Block asked for a motion for the approval of Ordinance No. 2021-03/ An Ordinance Authorizing the Disposal of Item of Personal Property owned by the Village of Kirkland. Trustee Fruit made a motion for the approval of Ordinance No. 2021-03/ An Ordinance Authorizing the Disposal of Item of Personal Property owned by the Village of Kirkland, with a 2nd made by Trustee Ziegler. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voting yes. Motion carried.
 - c. **Approval of Ordinance No. 2021-04 / An Ordinance Amending Chapter 33, Taxation and Finances, of the Village of Kirkland Municipal Code** – This is the booking and processing fee that we were looking into implementing for the Kirkland Police Department. President Block asked

for a motion for the approval of Ordinance No. 2021-04 / An Ordinance Amending Chapter 33, Taxation and Finances, of the Village of Kirkland Municipal Code. Trustee Ziegler made a motion for the approval of Ordinance No. 2021-04 / An Ordinance Amending Chapter 33, Taxation and Finances, of the Village of Kirkland Municipal Code, with a 2nd made by Trustee Chambers. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.

- d. Discussion of Chicken Coop Ordinance, Application and Licenses for the Village of Kirkland – President Block explained that we have had some complaints over the last month or so with chickens that are going out visiting on their own, roosters crowing in the wee hours of the morning. Looking at the current ordinance, there are things that need to be done before one can get chickens. This is something that will need to be done yearly. There will be a \$25.00 fee for a license and \$50.00 application fee per ordinance.
- e. Approval of Ordinance No. 2021-05 / An Ordinance Amending Section 90.15 of Chapter 90, Animals of Village of Kirkland Municipal Code - President Block asked for a motion for the approval of Ordinance No. 2021-05 / An Ordinance Amending Section 90.15 of Chapter 90, Animals of Village of Kirkland Municipal Code. Trustee Ziegler made a motion for the approval of Ordinance No. 2021-05 / An Ordinance Amending Section 90.15 of Chapter 90, Animals of Village of Kirkland Municipal Code a 2nd by Trustee Benes. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voting yes. Motion carried.
- f. Discussion of Village of Kirkland Planning & Zoning Application Packet Revisions – President Block put together a Planning & Zoning packet. This is something that we never had so he put together this packet and asked the Village Attorney to look it over. This is given when we have someone that is looking at making a change or someone wanting to come into the Village. The Village would ask for a retainer and then, any and all, of our Engineering and Attorney fees pertaining to that project will be paid out of the retainer. If there are more fees with that project, they will be required to pay another retainer. When the project is complete, any and all, of the remaining balance will be returned to them.
- g. Discussion of Beaver Issues at Kirkwood Subdivision / Bull Run Creek – Dale gave an update on the beaver dams. Dale has gotten a hold of trappers to trap the beavers and release them. The cost of trapping is a \$500.00 set-up fee and \$150.00 per beaver and another that is \$300.00 set-up fee and then \$150.00 per beaver. At any given time, there could be 9 beavers in one hut. President Block asked that we think about this until next month.
- h. Approval of Expenditures for Kirkland Public Works for May 2021 – President Block asked for a motion for the Approval of Expenditures for Kirkland Public Works for May 2021. Trustee Ziegler made a motion for the Approval of Expenditures for Kirkland Public Works for May 2021 not to exceed \$13,500.00, with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.

XIV. Executive Session - At 8:26 P.M., President Block asked for a motion to enter Executive Session for the purpose of Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant 5 ILCS 120/2(c) (1)]. Trustee Chambers made a motion to enter Executive Session for the purpose of Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant 5 ILCS 120/2(c) (1)], with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.

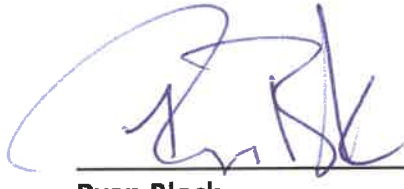
XV. Return to Regular Session and Roll Call - At 8:41 P.M., the Board of Trustees Returned to Regular Session and President Block asked for a Roll Call. Members answering present as follows: Trustee Chambers, Trustee Marshall, Trustee Fruit, Trustee Ziegler, Trustee Michener and Trustee Benes.

- XVI. Approval of Wage Increases for Village Employees** – President Block asked for a motion for the approval of wage increases for Village Employees. Trustee Ziegler made the motion for the approval of wage increases for Village Employees, with a 2nd by Trustee Fruit. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.
- XVII. Adjournment** – At 8:42 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, June 7, 2021 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President