

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, May 6, 2024**

OFFICIAL MINUTES

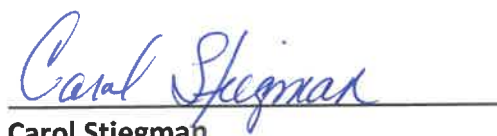
- I. **Call to Order** – President Block called the Board of Trustees Regular Meeting to order at 7:01 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance
- IV. **Comments from the Audience** – None
- V. **Approval of Meeting Minutes** – President Block asked for a motion for the approval of Meeting Minutes from April 15, 2024. Trustee Ziegler made a motion for the approval of Meeting Minutes from April 15, 2024, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Trustee Michener abstained. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$282,357.97. Trustee Chambers made a motion to approve the Warrant in the amount of \$282,357.97, with a 2nd by Trustee Marshall. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener, and Benes voted yes. Motion carried.
- VII. **Reports** -
 - a. **Public Works** – Jim Stark gave his report for April 2024; see attached.
 - b. **Police Report** – Chief Davenport gave his report for April 2024; see attached.
 - c. **Committee Report** - Tree Committee had a meeting on April 26, 2024. Tree Committee will be planting a tree in Pioneer Park for Arbor Day. Kirkland is now a Tree City USA as of Arbor Day 2024. The next Tree Committee meeting will be on May 14, 2024.
- VIII. **Guest Speaker** – None
- IX. **Unfinished Business** – None
- X. **Approval of Committees and Appointments** – President Block asked for a motion for the approval of Committees and Appointments. Trustee Chambers made a motion for the approval of Village Committees, Appointment for Village Attorney, Chief of Police, Public Works Supervisor, Village Treasurer, Zoning Administrator, Village Clerk, Planning & Zoning Commission and Kirkland Tree Committee, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.
- XI. **New Business** -
 - a. **Discussion of Kirkland FY 2024-2025 Budget** – President Block gave an update on the FY 2024-2025 Budget. President Block asked that the Trustees get together with their committees and

see if any cuts can be made. If there are any questions, please let him know. Ideally, we would like to pass the FY2024-2025 Budget at the June meeting.

- b. Discussion / Approval of Village of Kirkland Water Department Mission Statement –Trustee Fruit provided the Village of Kirkland Water Department Mission Statement. President Bock asked for a motion for the approval of Water Department Mission Statement. Trustee Ziegler made a motion to approve the Village of Kirkland Water Department Mission Statement, with a 2nd by Trustee Michener. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers, and Marshall voted yes. Motion carried.
- c. Discussion / Approval of Disposal of Konica Minolta Stapler by Bid Process – President Block asked for a motion for the disposal of Konica Minolta Stapler by a bid process. Trustee Chambers made a motion to approve the disposal of the Konica Minolta Stapler by a bid process, with a 2nd by Trustee Marshall. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- d. Discussion / Approval of Hiring of Officer Sunsette Winsler as Full-Time Officer - President Block turned the floor over to Chief Davenport. Chief Davenport explained that Officer Sunsette Winsler is currently working as a part-time Officer. The proposal is to offer Officer Winsler a full-time position. As of June 1, 2024, she is full-time certified and has all of the training requirements. She is just going through FTO to get accumulated to Kirkland. Trustee Ziegler made a motion for the approval of hiring Officer Sunsette Winsler as Full-Time Officer starting June 1, 2024, with a 2nd by Trustee Fruit. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.

XII. Adjournment – At 7:40 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made the Motion to Adjourn, with a 2nd by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday June 3, 2024, at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President