

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, May 7, 2018**

**OFFICIAL MINUTES**

- I. **Call to Order.** Village President Block called the meeting to order at 7:12 P.M. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Harvel, Trustee Micele, & Trustee Wiegartz. Trustee Ford absent. Also in attendance is Police Chief Adam Davenport and Village Attorney Brad Stewart.
- III. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes from April 2, 2018 . Trustee Ziegler made the Motion to approve the Meeting Minutes for April 2, 2018 with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ziegler and DeVlieger voted yes with Trustee Ford absent. Motion carried.
- IV. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$45,846.44. Trustee Ziegler made the motion to approve the warrant in the amount of \$45,846.44 with a 2<sup>nd</sup> by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Harvel, Ziegler and DeVlieger voted yes, Trustee Micele voted no and Trustee Ford is absent. Motion carried.
- V. **Financial Report** - Nothing to report
- VI. **Reports**
  - 1) **Police Report** - 101 reportable calls for the month of April. Chief Davenport is having Coffee with the Cops later in the month. He passed out flyers and Linda Felt asked if she could put it on the Library website.
  - 2) **Public Works** - Dale could not make it to the meeting due to health reasons.
  - 3) **Committee Reports** -
    - a) Police Committee - Nothing
    - b) Ordinance Committee - Nothing
    - c) Finance Committee - Had a meeting on May 1, 2018 to go over budget
    - d) Water & Sewer Committee - Had a Committee meeting on April 18, 2018, talked about the Budget
    - e) Streets & Alley Committee - Had a Committee meeting on April 18, 2018, talked about the Budget
    - f) Parks Committee - Nothing
- VII. **Scheduled Speaker** - We had no scheduled speakers this month
- VIII. **Approval of Committees and Appointments**
  - 1) **Approval of Village Committees of the Board** - Trustee Micele expressed to the Village President that she did not want to be on the Finance Committee. After some thought President Block stated that he will keep them as presented and see how it goes. Village President asked for a

motion for approval of Village Committees of Board as presented. Trustee Ziegler made a motion to approve the Village Committees of the Board with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Harvel, Ziegler, DeVlieger and Wiegartz voted yes, Trustee Micele voted no and Trustee Ford is absent. Motion carried.

- 2) Appointment of Village Attorney - President Block asked for a motion to appoint Brad Stewart as the Village Attorney. Trustee DeVlieger made a motion to appoint Brad Stewart as the Village Attorney with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz and Harvel voted yes with Trustee Ford absent. Motion carried
- 3) Appointment of Chief of Police - President Block asked for a motion to appoint Adam Davenport as the Chief of Police. Trustee Ziegler made a motion to appoint Adam Davenport as the Chief of Police with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz and Harvel voted yes with Trustee Ford absent. Motion carried
- 4) Appointment of Water & Sewer Supervisor - President Block asked for a motion to appoint Joe Caveny as Water & Sewer Supervisor. Trustee DeVlieger made a motion to appoint Joe Caveny as Water & Sewer Supervisor with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, Harvel and Ziegler voted yes with Trustee Ford absent. Motion carried
- 5) Appointment of Streets Supervisor - President Block asked for a motion to appoint Dale Miller as the Streets Supervisor. Trustee DeVlieger made a motion to appoint Dale Miller as the Streets Supervisor, 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ziegler and DeVlieger voted yes with Trustee Ford absent. Motion carried
- 6) Appointment of Village Treasurer - President Block asked for a motion to appoint William Newkirk as the Village Treasurer. Trustee Wiegartz made a motion to appoint William Newkirk as the Village Treasurer with a 2<sup>nd</sup> by Trustee Harvel. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, DeVlieger and Micele voted yes with Trustee Ford absent. Motion carried.
- 7) Appointment of Zoning Administrator - President Block asked for a motion to appoint B& F Construction Codes Service as Zoning Administrator. Trustee Ziegler made a motion to appoint B& F Construction Codes Service as Zoning Administrator with a 2<sup>nd</sup> by Trustee Harvel. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, DeVlieger and Micele voted yes with Trustee Ford absent. Motion carried.
- 8) Appointment of Village Clerk - President Block asked for a motion to appoint Carol Stiegman as Village Clerk. Trustee DeVlieger made a motion to appoint Carol Stiegman as the Village Clerk with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, DeVlieger and Micele voted yes with Trustee Ford absent. Motion carried.
- 9) Approval of Kirkland Community Center Committee - President Block asked for a motion to appoint Dan Chambers, Nicole Patterson, Dawn Darling, Jean Klock and Linda Fett as the Kirkland Community Center Committee. Trustee Ziegler made a motion to appoint Dan Chambers, Nicole Patterson, Dawn Darling, Jean Klock and Linda Fett as the Kirkland Community Center Committee with a 2<sup>nd</sup> by Trustee Wiegartz. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, DeVlieger and Micele voted yes with Trustee Ford absent. Motion carried.

**IX. Approval of Meeting Dates for Fiscal Year 2018-2019** - President Block asked for a motion for the approval of Meeting Dates for Fiscal Year 2018-2019. Trustee DeVlieger made a motion to approve the Meeting Dates for Fiscal Year 2018-2019, 2<sup>nd</sup> by Trustee Wiegarts. On a roll call vote Trustee Ziegler, DeVlieger, Wiegarts, Harvel, & Micele voter yes with Trustee Ford absent.

**X. Approval of Village of Kirkland Holidays for Fiscal Year 2018-2019** - President Block asked for a motion for the approval of Village of Kirkland Holidays for Fiscal Year 2018-2019. Trustee Ziegler made a motion to approve the Holiday for the Village of Kirkland for Fiscal Year 2018-2019 with a 2<sup>nd</sup> by Trustee DeVlieger. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, Harvel and Ziegler voted yes with Trustee Ford absent. Motion carried.

**XI. Unfinished Business**

1) Update on Economic Development Study with NIU Center for Governmental Studies - President Block gave an update on having meetings with the Business owners and the different Organizations. Then after these meeting he will be setting up meeting with the Village Board. President Block asked the Board members to let him know if they would like to have a workshop on a meeting night or a Saturday workshop. He was not sure if you all really would want to be here all day on a Saturday. After some discussion, the decision was to try for the 2<sup>nd</sup> Monday of June (18<sup>th</sup>) and the following Monday (25<sup>th</sup>) if possible.

2) Mediacom Building Lease Update/Discussion - President Block asked Trustee DeVlieger if he heard anything back on the Lease Update on the Mediacom Building. Trustee DeVlieger stated that he has not, that he has been busy and he had neglected this and he would get back on it.

**XII. New Business**

1) Approval of Ordinance No. 2018-04 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2018 and Ending on April 30, 2019 - President Block asked for a motion to approve Ordinance No. 2018-04 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2018 and Ending on April 30, 2019. Trustee Ziegler made a motion to approve Ordinance No. 2018-04 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2018 and Ending on April 30, 2019 with a 2<sup>nd</sup> by Trustee Harvel. Trustee DeVlieger and Micele expressed concerns about running a deficit with Bull Run Creek out there. On a roll call vote Trustees Wiegartz, Harvel and Ziegler voted yes, Trustees Micele and DeVlieger voted no and Trustee Ford was absent. President Block voted yes as well. Motion carried.

2) Approval for Gary W. Anderson to provide Architecture Service to the Village of Kirkland for Kirkland Community Center - President Block asked for a motion to table the Architecture Services for Kirkland Community Center until the meeting in June. Trustee DeVlieger made a motion to table the Architecture Services for Kirkland Community Center until the first set of meetings in June with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Harvel, Ziegler, DeVlieger, Micele and Wiegartz voted yes with Trustee Ford absent. Motion carried

3) Approval of contract for B& F Construction Code Services to update the Village Building Codes - President Block asked for a motion for Approval of contract for B& F Construction Code Services to update the Village Building Codes. Trustee Ziegler made a motion to approve the contract for B& F Construction Code Services to update the Village Building Codes with a 2<sup>nd</sup> by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, DeVlieger and Micele voted yes with Trustee Ford absent. Motion carried.


- 4) Memorial Day "Salute the Troops" Ceremony Information - President Block informed everyone on the Memorial Day Ceremony that starts at 1:00 P.M. on Sunday May 27, 2018. Also May 28, 2018 is the 2018 Mayor Memorial Breakfast. If anyone is interested please let President Block know so he can get the application sent in.
- 5) Discussion on a potential Ordinance to prohibit Drilling / Potable Water in the Well 1 area - President Block turned the floor over to Attorney Brad Stewart on this matter. Brad explained what the IEPA is looking for and why. The IEPA just wants the insurance that no one can come at a later time and start using Well 1. The IEPA has a model Ordinance that we can use and Brad will work to have this for the June meeting.
- 6) President Block asked if anyone had any other new business. Trustee Micele asked who is the one to enforce the codes on a business that is in the flood plain. Attorney Brad Stewart said that we would need to let our code enforcer know. President Block said that we will get ahold of Ken from B&F and see what he can do.

- XIII. Adjourn to Executive Session** - President Block asked for a motion to adjourn to Executive Session for appointment, compensation, discharge and/or performance of specific employees and litigation. Trustee DeVlieger made a motion to adjourn to Executive Session for appointment, compensation, discharge and/or performance of specific employees and litigation with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Harvel, Ziegler, DeVlieger, Micele and Wiegartz voted yes with Trustee Ford absent. Motion carried.
- XIV. Return to Regular Session** – President Block brought us back into Regular Session at 8:37 P.M. on Monday May 7, 2018. President Block asked for roll call, members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Harvel, Trustee Micele and Trustee Wiegartz. Trustee Ford absent.
- XV. Action from Executive Session** – President Block asked for a motion to continue until June the Village Employees raises. Trustee DeVlieger made a motion to continue in June the Village Employees raises with a 2<sup>nd</sup> by Trustee Harvel. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ziegler and DeVlieger voted yes with Trustee Ford absent. Motion carried.
- XVI. Motion to Adjourn** – President Block asked for a motion to adjourn at 8:45 P.M. Trustee Ziegler made a motion to adjourn the Regular Board Meeting with a 2<sup>nd</sup> by Trustee Wiegartz. On a voice call vote all in favor. Motion carried.

**Next Board of Trustees Regular Meeting will be June 4, 2018 at 7:00pm**

ATTEST:

  
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Carol Stiegman  
Village Clerk

  
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Ryan Block  
Village President

Village of Kirkland  
Kirkland, Illinois 60146  
Budget Public Hearing  
Meeting Minutes  
Monday, May 7, 2018

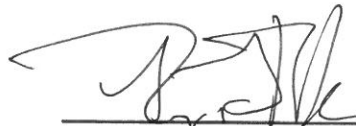
OFFICIAL MINUTES

- I. Call to Order - Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. Roll Call - Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Harvel, Trustee Micele and Trustee Wiegartz. Trustee Ford absent. Also in attendance is Police Chief Adam Davenport and Village Attorney Brad Stewart
- III. Pledge of Allegiance – Village President Block led the meeting in saying the Pledge of Allegiance
- IV. Open Hearing by Village President Block - President Block opened the Public Budget Hearing.
- V. Discussion of Village of Kirkland Budget for Fiscal Year 2018-2019 - Trustee DeVlieger asked why the revenue is \$150,000.00 off from the previous year. President Block explained that it is from the garbage. Because garbage is like water and sewer, what comes in goes out. We do not make any money off of it. So the garbage will be its own fund. Steve asked so with that revenue and budget number we are showing variants of \$95000.00. President Block explained yes that we have budgeted to do some additional paving work this year that would take us into some of our reserves. We are budgeting \$120000.00 in the Streets along with what we get from RLF and then the little bit from the TIF. Trustee Micele asked seeing that they just got the budget on Thursday, if we were going to try and pass it tonight. President Block said yes.
- VI. Opportunity for Public Questions and Comments - Jean Klock asked if someone could explain how the 911 dispatch fees are calculated. Chief Davenport said it is based on the call volume. Jean thought that it was a lot of calls if that is what it is based on.
- VII. Close Hearing - Hearing was closed at 7:10 P.M.

ATTEST:



Carol Stiegman  
Village Clerk



Ryan Block  
Village President