

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, June 1, 2020**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the meeting to order at 7:06 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Ford, Trustee Chambers, Trustee DeVlieger, Trustee Fruit and Trustee Ziegler.
- III. **Comments from the Audience** – None
- IV. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, May 5, 2020. Trustee Chambers made a motion to approve the Regular Board Meeting Minutes for Monday, May 5, 2020 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Motion carried.
- V. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$55,033.73. Trustee Ziegler made a motion to approve the Warrant in the amount of \$55,033.72 with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- VI. **Reports** -
 1. **Police Report** – Chief Davenport reported that the Department had 65 reportable calls for the month of May 2020.
COVID-19 Update - KPD will put out an official memo that will outline upcoming changes in the next week. We will begin resuming certain services that were discontinued during the height of the Pandemic. Officers will still maintain social distancing guidelines, attempt to handle calls over the phone and minimize contact with individuals. Fingerprinting will continue to not be allowed. The most impacting to many of the residents will be vehicle lockouts. We will ask for people to maintain distance, if and when, we arrive for a vehicle lockout.
PPE - Being provided by IDPH DeKalb County as needed and we are very thankful for their continued support and supplies. Officers have an adequate supply for PPE here in Kirkland.
George Floyd Protests/Riots – We had additional officers on the street last night and will continue to have additional officers assisting with a heavy officer presence in the community tonight around any possible of interest. Right now, there is no verified threat to the Village of Kirkland.
 2. **Public Works** – Public Works began mowing all Village Right-Of-Way's and park areas as weather permitted and in non-flooding areas. Dale is glad our A-Mowing Team has returned. There has been an enormous amount of resources and manpower hours devoted to flood clean up, working at the WWTP and equipment breakdowns. Public Works has cleaned Hortense Drive and Colonial Estates numerous times over the last several weeks. The flood waters washed away much of the road edging and deposited debris over areas we had previously finished. Work continued on the SCADA and electrical updates until the flooding at the WWTP ceased operations. Public Works has also completed a limited amount of

pothole patching and began spraying nonselective herbicide on ROW's around barriers, signposts and utility poles again this month. As time and manpower allows, we hope to begin spraying village owned lawn areas with selective herbicide. Public Works began straightening signs this month while the ground was still soft. This is just a highlight above our daily duties of trimming, mowing, water and wastewater rounds and maintenance duties. We also received many call outs due to flooding issues.

3. Committee Report-
 - a. Police Committee – Nothing to report
 - b. Ordinance Committee – Nothing to report
 - c. Finance Committee – Nothing to report
 - d. Water & Sewer – Nothing to report
 - e. Streets & Alley & Parks Committee – Nothing to report
 - f. Economic Development Committee – Nothing to report

VII. **Unfinished Business** – None

VIII. **New Business-**

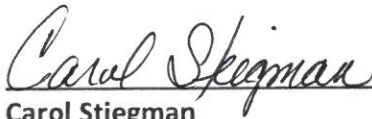
1. **Approval of Ordinance No. 2020-03 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021** - President Block ask for a motion for the approval of Ordinance No. 2020-03 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2020 and Ending April 2021. Trustee DeVliieger made a motion for the approval of Ordinance No. 2020-03 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2020 and Ending April 2021 with a 2nd by Trustee Ziegler. On a roll call vote Trustees DeVliieger, Fruit, Ziegler, Michener, Ford and Chambers voted yes. Motion carried.
2. **Approval of FY 2019-2020 Municipal Estimate of Maintenance Costs, Supplemental Resolution for Maintenance under the Illinois Highway Code and BLR 05520 Forms –** President Block asked for a motion for the approval of FY 2019-2020 Municipal Estimate of Maintenance Cost, Supplemental Resolution for Maintenance under the Illinois Highway Code and BLR 05520 Forms. Trustee Ford made a motion for the approval of FY 2019-2020 Municipal Estimate of Maintenance Cost, Supplemental Resolution for Maintenance under the Illinois Highway Code and BLR 05520 Forms with a 2nd by Trustee Chambers. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford, Chambers and DeVliieger voted yes. Motion carried.
3. **Approval of Reciprocal Agreement of Exchange of Information between the Village of Kirkland and the Illinois Department of Revenue (Sales Tax Information Request for FY 2019/2020)** – President Block asked for a motion for the Approval of Reciprocal Agreement of Exchange of Information between Village of Kirkland and the Illinois Department of Revenue (Sales Tax Information Request for Fiscal Year 2019 and 2020). Trustee Ziegler made a motion for the Approval of Reciprocal Agreement of Exchange of Information between Village of Kirkland and the Illinois Department of Revenue (Sales Tax Information Request for Fiscal Year 2019 and 2020) with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVliieger and Fruit voted yes. Motion carried.
4. **Discussion and Approval of Health Insurance Policy Change for Village Employees –** President Block gave the Board an update on the new Health Insurance. President Block asked for a motion for approval of Blue Cross for the Village Employee's new Health Insurance. Trustee Ford made a motion to approve Blue Cross for the Village Employee's new Health Insurance with a 2nd by Trustee Fruit. On a roll call vote Trustees Michener, Ford, Chambers, DeVliieger, Fruit and Ziegler voted yes. Motion carried.

5. **Discussion and Approval of Bar and Restaurant Outdoor Seating Areas during COVID-19 Pandemic** – President Block gave the Board an update on the outdoor seating for the restaurants. Trustee Ford asked about seeing if Resource Bank would let the Village use their lot on the corner of 6th and Main Streets to set up some outdoor eating. Trustee Fruit asked what would need to be done to get a food trailer to come to Kirkland and if so could they set up in the gravel lot on Main St. President Block didn't think we had a food trailer Ordinance, and asked about maybe the empty lot between Red Brick and North Pines, putting some tables in their for outdoor seating, he felt that the Resource Bank property was a little too far away from the restaurants. After some discussion, Trustee Ziegler will contact the property owner to see if we can use the property to make outdoor seating. Dale Miller suggested that because we need new tables at the parks if we could get the frames and then they will add the boards, then next year we could put them in the parks. Trustee Chambers made a motion to authorize President Block and Trustee Ziegler to execute all aspect of allowing outdoor dining area for existing restaurant, bars to include liquor sales and consumption and to waive all code provision in designated areas, not to spend more than \$3000.00 for picnic tables with a 2nd by Trustee Fruit. On a roll call vote Trustees Ford, Chambers, DeVliieger, Fruit, Ziegler and Michener voted yes. Motion carried.
6. **Discussion of Bull Run Creek, Wastewater Treatment Plant and 4th Street Lift Station and North Street Flooding** – Jeff Jacobson from Fehr-Graham gave an update on the Bull Run Creek Flooding. William Charles is saying that their insurance will not cover the damage. Trustee Fruit stated that the questions that she received were about the gravel that they used was not heavy enough or big enough to do anything. President Blocked stated that the rip rap did move but about 75% of the gravel that was in the island was the creek bed because the water was rushing so fast and it got jammed up by the tree root it just deposited the gravel there. Trustee Fruit asked if we could put some big cement slabs to slow the water down. President Block explained that something needed to be done with the field on the corner of Malta and Hortense to stop the runoff from that field and all the corn stocks running into the creek. The Village needs to talk with DeKalb County and Franklin Township to find out what we need to do to can get this taken care of. Trustee Ford brought up that at the time of the flooding there were kids and adults swimming and kayaking in the detention pond. The Board would like to have signs posted no swimming, kayaking, riding of motor vehicles in or around the pond.
7. **Discussion of Part-time Public Works Employee and IMRF** – Dale Miller explained that he has a part-time employee that is running out of hours and would like to see if we could go ahead and put him in IMRF rather than take a chance of him finding a different job once he runs out of hours. Once the employee reaches 1,000 hours, we then will put him on to IMRF.
8. **Approval of Public Works Expenditures for June 2020** – President Block asked for a motion to approve Public Works June 2020 expenditures for \$33,741.10. Trustee Ziegler made a motion to approve Public Works June 2020 expenditures for \$33,741.10 and including the emergency ratification of expenditures with a 2nd by Trustee Ford. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford, Chambers and DeVliieger voted yes. Motion carried.

IX. **Executive Session** - At 8:30 P.M., President Block asked for a motion to go into Executive Session for the purpose of Appointment, Compensation, Discipline, Discharge and or Performance of Specific Employee, Litigation, and Acquisition/ Purchase Price of Real Estate. Trustee DeVliieger made a motion to go into Executive Session with a 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVliieger, and Fruit voted yes. Motion carried.

- X. **Return to Regular Session** - At 8:51 P.M., President Block asked for a roll call to go back to Regular Session. Members answering present as follows: Trustee Fruit, Trustee Ziegler, Trustee Michener, Trustee Ford, Trustee Chambers and Trustee DeVlieger.
- XI. **Action from Executive Session** – President Block asked for a motion for the approval of wage increase for Village employees. Trustee Ziegler made a motion for the approval of wage increase for Village employees with a 2nd by Trustee Michener. On a roll call vote Trustees DeVlieger, Fruit, Ziegler, Michener, Ford and Chambers voted yes. Motion carried.
- XII. **Adjournment** – At 9:00 P.M., President Block asked for a motion to adjourn, Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor.

Next Board of Trustees Regular Meeting will be Monday, July 6, 2020 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President