

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, June 6, 2022**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Monday, May 2, 2022, Budget Hearing Minutes for Monday May 2, 2022, and General Board Meeting Minutes for Monday, May 16, 2022. Trustee Michener made a motion to approve the General Board Meeting Minutes for Monday, May 2, 2022, Budget Hearing Minutes for Monday May 2, 2022, and General Board Meeting Minutes for Monday, May 16, 2022, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$165,856.80. Trustee Fruit made a motion to approve the Warrant in the amount of \$165,856.80, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener, and Benes voted yes. Motion carried.
- VII. **Reports** -
 - a. **Police Report** – Chief Davenport gave his May 2022 Police Report - please see attached.
 - b. **Public Works** – Jim Stark give his May 2022 Public Works Report - please see attached.
 - c. **Committee Report-**
 1. Police Committee – Nothing to report
 2. Ordinance Committee – Nothing to report
 3. Finance Committee – Nothing to report
 4. Water & Sewer – Nothing to report
 5. Streets, Alley & Parks Committee – Nothing to report
 6. Economic Development Committee – Nothing to report
- VIII. **Unfinished Business** –
 - a. **Update on the 2022/2023 Street Project** – President Block asked Jeff Jacobsen to give an update on the Street Project. Jeff stated that he has been working with Northern Illinois Service for the road project. The bids came in a higher than anticipated they have made some changes to the storm sewer, still going to get the full scoop of the storm sewer, will all spell into bull run creek, and change to concrete pipe they will check the elevations to make sure it all works. The final project we had to cut out South St from 3rd to 1st and Benham. With anticipation that Benham could be added back in depending on how things go. With storm sewers you really do not know what is down there. The total came up to One million nine hundred forty thousand. Trustee Michener asked if there was any update on the angle

parking from IDOT. President Block is going to ask the Sycamore Mayor at the next Mayors meeting how they got to keep their angle parking on Highway 64.

IX. New Business –

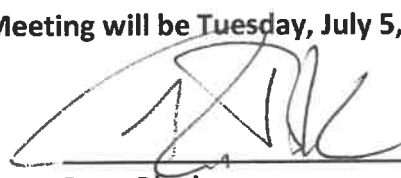
- a. Discussion/Approval of Fees for New Public Works Truck – Trustee Michener informed the Board that the new Truck that was ordered back in November has come in. The price of the Truck has not changed, it is still \$36,637. However, the accessory package which is the Plow and Tommy Gate has gone up, with the license and title fees the final price is \$48,803, a difference of \$1472.63. We can take possession now and then when the plow and tommy gate come in, take it back and have them installed. Trustee Michener excused himself from the meeting due to a conflict of interest. Trustee Ziegler made a motion to approve payment of 47,490.70 to Rock River Ford now and then when the accessory package is installed, we will pay the remainder \$1472.63. A 2nd was made by Trustee Chambers. On a roll call vote Trustees Fruit, Ziegler, Benes, Chambers, and Marshall voted yes. Motion carried.
- b. Discussion/Approval of Ford Pick-up Truck Discount due to post-bid damage – President Block received a call from Zeb Harris, he stated that when he got the truck home he saw some deep scratches in the door were someone tried to remove the Village decals. He said that they were not there when he came and looked at the truck before placing his bid. The Board is willing to give him back up to \$200.00. President Block asked for a motion to reimburse Zeb Harris \$200.00 for the damage done on Ford Pick-up. Trustee Fruit made a motion for the approval of \$200.00 to Zeb Harris for damage done to the Ford Pick-up Truck, with a 2nd by Trustee Ziegler On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall and Fruit voted yes. Motion carried.
- c. Discussion/Approval of Kirkland Lions Club 4th of July Fireworks Donation – President Block asked for a motion for the approval to donate \$2500.00 to Kirkland Lions Club 4th of July fireworks. Trustee Fruit made a motion for the approval to donate \$2500.00 to Kirkland Lions Club 4th of July fireworks, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- d. Discussion/Approval to go to Intermedia the Business Cloud Storage – Due to having problems with internet hacking, Mike Ryan from Pines Computer Consulting has recommended that we go to a more cloud base server. The only difference is the cost is about twice the amount of what we have now, he has other municipalities that use it and they have not had any problems. President Block asked for a motion for the approval to go with Intermedia the Business Cloud. Trustee Ziegler made a motion to approve a payment to Pines Computer Consulting, Inc. for \$1640.12 to upgrade to our server infrastructure, with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler, and Michener voted yes. Motion carried.

- X. Adjournment –** At 8:09 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Tuesday, July 5, 2022 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



06.06.2022

Village Hall Village Board Meeting 7:00pm

**Monthly Police Report
May 2022**

The Kirkland Police Department handled twenty-seven (27) reportable calls and sixty-four (64) reportable activities for the month of May 2022.

Police Memorial Week –Cherry Valley Mall—KPD took 1st place for 2022 Citizen's Choice Award—excellent job to Sgt. Saladino and the other Officers and Auxiliaries that made it a successful event!

Public Service Announcement for everyone to remember to shut your garage at the end of the day, lock your doors and lower level windows, and turn on your outside porch lights when possible.

Village of Kirkland Public Works Report for May 2022

Tasks underway and completed.

- Continued cleaning Public Works Garage and property.
- Fixed landscaping at the two watermain breaks from winter.
- DeKalb co. sheriff called in need of someone to shut water off at 207 W. Main, homeowner appeared to be intoxicated, glad I brought a second man!
- Waste pond turned over and large quantities of sludge started floating to the top of the surface, the best way to break it up is to motorboat through it to separate it so that it sinks. A new motor was needed for the boat, Chris had been donating his personal one.
- Flowerpots placed throughout the business district to be filled by the business owners.
- Fourth of July banners were put up by our new summer help who seem to enjoy their new employment.
- 2 aerator motors were driven to Aqua-Aerobics where they were rebuilt and returned. They will replace two others that will need to be rebuilt as well.
- Replaced deteriorated flagpole rope at Village Hall.
- Turned in boom truck for repair of two speed rear end, fluid leaks and annual DOT inspection to Kasallis Mobile repair.
- Installed catch basin and culvert pipes at 4th and Hortense, then landscaped area to drain well.
- Pulled fallen tree out of pond at Pioneer Park and cut up.
- Spoke with Fowler tree service about an estimate on Prospect tree in sidewalk, one on Prairie that is in power lines, and some on S. 5th st. (between Prospect and medical clinic along sidewalk)
- Cleaned up lawns that were affected by the B-box project to be final landscaped soon.
- The bobcat skid steer A/C stopped working and we discovered that the belt had broke, we replaced and it works.
- Road dragged alleys to remove potholes.
- Mosquito sprayer was calibrated for the season and is ready to be used.
- While flushing the fire hydrants the white GMC dump truck had fuel injector issues and started running extremely rough, it was taken to Sycamore to be fixed. (Hopefully under warrantee)
- While scraping a hopper from one of the old street sweepers the Ford F-550 power steering went out, it was taken to Kasallis mobile truck repair and fixed within 3-4 days.
- The F-550 also went through a DOT annual inspection and passed.
- Found and purchased a 2018 gas golf car in a hurry due to having eight employees and only one running vehicle.
- Pulled old water van out of auction block and placed a battery in so it can be used for different purposes.
- Continued Work and maintenance on Trucks and Tractors.
- Placed sprayer on Kabota to start our spraying around signs and trees.

- Removed one compromised tree that had fallen at Pioneer Park.
- Contacted a new contractor to fix/ replace Water Valves on Main Street in preparation for Summer 2022 IDOT Resurfacing Program, the last plumber from Genoa does not respond.
- Replaced several compromised Water Meters while Joe was absent.
- Continued exercising B-Boxes in preparation for Kirkland Street Replacement Program 2022.
- Started receiving cement blocks at new Public Works site.
- Continued Work on Kirkland Tree Replacement Program for open areas and visual screening.
- Continued making calls, and meeting contractors for Infrastructure replacement prior to The Kirkland Street Replacement Program. (Fire Hydrants)
- Pathway Excavation began is complete.
- Continued Planning on The New Kirkland Public Services Building and Area.
- 2021-2022 Road Salt all delivered and put away 100 tons placed at Bunger Soil Service in rented space.
- Dale Miller and Jim Stark began testing and relicensing and certifying their Illinois Department of Agriculture Pesticide Licenses. Both have passed General Standards and some other endorsements and are currently signed up to finish testing.
- Dale Miller, Joe Caveny, Jim Stark, and Chris Demunn are signed up for more training for continuing education hours next month.
- Joe Caveny continues calling for estimates on fire hydrant and water apparatus replacement.
- Mowing has officially begun for 2022-and so far the mowers haven't needed any major repairs, just routine maintenance.
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It has been a very busy Month so far for Public Works as we prepare for a very busy year. 2022-2023 will be a year that will show a great deal of physical projects begin with many completed in this time frame.

- The Village of Kirkland will complete a watermain extension project from the new Resource Bank to the Main Street Watermain on the north side of State Route 72.
- The State of Illinois will be repaving State Route 72 through Kirkland including the parking lanes that the Village of Kirkland is financially responsible.
- The Village of Kirkland will begin contracting Storm Sewers to be installed in the old section of town.
- The Kirkland Street Replacement Program will kick off this year and for year one, will replace most of the streets that have not been updated in the past few years.
- The Kirkland Sidewalk Project will try to replace another whole block of sidewalk this year.
- Ryan and I are thinking that the sidewalk on the southside of Prospect between 5th and 6th and possibly heading south to the medical clinic would be ideal for replacing once the large tree in the center of the existing sidewalk is taken down and stump ground.

- Public Works will excavate and ready the pathway from Kennedy and Forest Drive Corner Through Behnke Park and Bull Run Floodwater Basins to Rt 72 this year so that street grindings can be used for base material to save a large amount of money purchasing and hauling Gravel. The Grindings will be covered by several inches of compacted AG-lime.
- Public Works will complete Rip Rapping the WWTP.
- Public Works will complete the installation of the new salt storage building and the aggregate material storage bins once the area is paved at the New Public Services Lot. With Luck the Village of Kirkland may be able to construct the Public Works Building Shell this year. This would allow for mechanicals and interior to be installed as time and money allowed.
- Sanitary Manholes on State Route 72 will be reconstructed and /or relined as necessary.
- The second Lift Pump at the WWTP will be pulled and rebuilt with the rebuilt pump and motor being reinstalled. Public Works would like to install an additional electric Maintenance pump in the wet well.
- We had communication errors occurring with the Scada system many nights in a row and found it to be an ethernet cable had shorted out and needed replaced.
- The Scada system should be finished this year once the Stainless-steel control panels for the WWTP and Well #2 are finished.
- Public Works would like to begin the Tree replacement Program in our Park areas and open areas. The Village has an opportunity to plant screening buffers between some areas and plant beautiful ornamental trees as well as singular trees that will grow into large specimens like oaks and beeches in other areas.

This is a large list of projects to work on and does not include many smaller projects like the downtown beautification. (Street Light Flowerpot hangers, more flower planters, Seasonal Banners, and Flowers around our Village of Kirkland Signs.) Painting of curbs and fire hydrants. Replacing signs which are too low by law and weathered.

Public Works is up to the tasks listed. Thank you for your continuing support.

James Stark