

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Tuesday, July 5, 2022**

**OFFICIAL MINUTES**


- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll Call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, and Trustee Ziegler. Trustee Fruit is absent.
- III. **Pledge of Allegiance** – President Block led the group in the Pledge of Allegiance
- IV. **Comments from the Audience** – Linda Fett would like to encourage the Board that if the referendum did not pass, that they put it back on the ballot. She stated that the only thing she had heard was that a lot of people do not vote at the Primaries because they do not want to declare their party. She did want to let people know that you can get a nonpartisan ballot. She did say she had a hard time getting hers, the election judges did not quite know about them. President Block will check with the Village Attorney to find out when we can put it back on the ballot.  
  
Tyler Newhouse – Mr. Newhouse received a very large water bill and would like to know if there was any help available. He is not sure how he could have used 170 thousand gallons of water in 2 months but has since shutoff his Water Softener to see if that is the cause.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Tuesday, June 5, 2022. Trustee Ziegler made a motion to approve the General Board Meeting Minutes for Tuesday, June 5, 2022, with a 2<sup>nd</sup> by Trustee Marshall. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$141,526.53. Trustee Ziegler made a motion to approve the Warrant in the amount of \$141,526.53, with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Ziegler, Michener, and Benes voted yes. Trustee Fruit is absent. Motion carried.
- VII. **Reports** -
  - a. **Police Report** – Chief Davenport gave his June 2022 Police Report - please see attached. The Kirkland Police Department would like to extend a special Thank You to the Kirkland Sawmill for the lumber that they donated to the Department.
  - b. **Public Works** – Jim Stark give his June 2022 Public Works Report - please see attached.
  - c. **Committee Reports** -
    1. Police Committee – Will schedule a Police Committee meeting in next week or less.
    2. Economic Development Committee – Joleen from DCEDC needs to have an email stating that we authorize her to be our Grant Writer. President Block will get that sent off to her next week.
- VIII. **Unfinished Business** – None

**IX. New Business –**

- a. Discussion of Village of Kirkland Municipal Parking Lot – Jeff Jacobsen from Fehr-Graham ran a cost estimate on what it is going to look like to pave the gravel lot at 6<sup>th</sup> and Main, looking at it being about 2400 square yards. Total with paving, water and electrical service estimated the cost will be \$105,000. This is something that we could do in phases. President Block would like to see Phase 1 be getting the water and electrical service and just use the gravel that is there. We could then have food trucks and maybe a Farmers Market. Phase 2 would then be the paving and landscaping at a later date. He would also like to see a fence being installed in back by the railroad tracks in Phase 1.
  - b. Discussion / Approval of 5<sup>th</sup> Street Water Main Project – Jeff Jacobsen wanted to make sure everyone saw the price on this project. The estimated cost from Engineering was \$92,000 to \$105,000 but the bid came back at roughly \$185,000. The grant from the ARPA fund is only for \$122,000, which should cover this project. Jeff recommended that we wait and do this at a later date. The Village has until 2024 to use the ARPA Grant funds. We will hold off on this project at this time.
  - c. Discussion / Approval of Water Valve and Sewer Valve Replacements in Kirkland Street Project Area and Illinois Route 72 by Northern Illinois Service – President Block explained that this a list of 10 to 12 water valves and sewer covers that need to be replaced. We were going to use the \$100,000 that we are getting from the Dekalb County Township ARPA Grant funding. We are working with Jeff Jacobsen trying to get a price from Northern Illinois Services. Jeff has not received a price back from Northern Illinois Service. Jeff also asked that we get a price from Wagner as an alternative option.
- X. Adjournment** – At 7:50 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made a motion to Adjourn with a 2<sup>nd</sup> by Trustee Chambers. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, August 1, 2022 at 7:00 P.M.**

  
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**Carol Stiegman**  
Village Clerk

  
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**Ryan Block**  
Village President



# Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



**07.05.2022**

## **Village Hall Village Board Meeting 7:00pm Monthly Police Report June 2022**

The Kirkland Police Department handled thirty-one (31) reportable calls and forty-five (45) reportable activities for the month of June 2022.

Thank you to the Kirkland Sawmill for taking time to cut lumber and provide at no charge to KPD free lumber to be used for the shooting stands for department qualifications. We had full intentions of paying but it was graciously donated. Please thank them, and use them for business when possible. A great local business!

Chief Davenport to attend Midwest Security Expo this year—Registration is free and the Chief will not be staying at a hotel for this event—August 18<sup>th</sup> and 19<sup>th</sup>

4<sup>th</sup> of July 2022 Report

Arrest with warrant  
10-16 domestic battery arrest  
Assist Other Agency  
Status Check on Registered Sex Offender  
Medical emergency—patient survived  
Attempted vendor theft overnight  
Other minor incidents

Traffic Detail ended approximately 35-45 minutes after the fireworks ended

Thank you to Illinois State Police (100 Year Anniversary Squad), Sycamore PD, Genoa PD, Kingston PD, Cortland PD

Thank you to Public works—several of the guys were able to provide assistance with putting up and taking down the parking signs. This was an immense help, thank you!

Police Committee: Set up future meeting maybe next week.

## Village of Kirkland Public Works Report for June 2022

### Tasks underway and completed

- Continued cleaning of Public Works Garage and property.
- Sent mosquito fogger/sprayer in to be calibrated.
- Mosquito spraying took place the last week of the month and I started training Weston on the route.
- Water meter reading is also a training in progress with Bill learning that pretty well.
- Both Weston and Bill will be studying the pesticide training manuals with Weston specializing in “mosquitoes” and Bill in “rights of way”.
- We received the cement blocks that were previously mentioned in past meetings.
- Added sludge RX and action packs to the lagoon system to help break up sludge.
- Streetsweeper broke a hydraulic line, we got it replaced and fixed.
- Worked on trimming trees at Main & 6<sup>th</sup> st. lot and then brought in dirt to help fill holes and divets.
- Rush power equipment cleaned out radiators at the treatment plant and at well 3, and refilled with new anti-freeze.
- Trimmed tall weeds on Pearl along creek edge and around Pioneer Park.
- Painted railroad crossing on road at Pearl st. crossing.
- Started painting curbs in Kirkwood and Country Meadows.
- Flags put up and taken down for Flag Day and Independence Day.
- New truck and golf car received their new lettering, looks great!
- Boom truck was repaired by Kassalis and DOT certified, now to try and get the actual boom certified.
- Resident at 817 Willow called and asked for 2 trees in the parkway to be cut down, one was almost completely dead and the other half dead. We cut and removed them the same day.
- We weeded around the two Kirkland signs then added a grow mix of dirt and sand in hopes of getting a type of long blooming miniature daylillie or some perennial that would stay short in height.
- I went to training in Rochelle for cyber security.
- Trimmed trees around town for the large trucks coming in for the parade and carnival.
- Trimmed bushes back off of sidewalks so that people aren’t walking into bushes.
- Clean up old fallen trees by hole 8 of the frisbee golf (back in by river) to help prevent future damming of the river.
- More scrapping of the old streetsweepers took place and Carol was given the receipts and payment.
- Removed a couple dead trees at Pioneer Park.
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