

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, July 22, 2024**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee Marshall, and Trustee Ziegler. Trustee Benes and Trustee Fruit are absent.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance
- IV. **Comments from the Audience** – Sally Jones is asking about the owners of the properties at Hickory Ridge not paying their property taxes and the taxes being sold to a third party wanting to know what that has to do with the lawsuit. Attorney Stewart told her he did not know and that would be a question for their Attorney Tom Burney. Sally Jones asked where we stand with the inter-governmental agreement with the Kirkland Public Library and the Village of Kirkland regarding property insurance. President Block explained that was just a matter of having Attorney Stewart proceed with preparing the documents and presenting them for approval at a future Board Meeting. President Block will provide a copy of the IGA to the Library Board before their next meeting for their review. As for the Insurance, the Village of Kirkland renews on August 1, 2024, and at that time the Library will be removed.

Linda Fett would like to thank Kirkland Public Works and the other departments that helped clean up the down trees from last week’s storm. They did a great job and was unsure if anyone realized the number of trees that were down, until they started the clean-up.
- V. **Approval of Minutes** – President Block asked for a motion for the Approval of Meeting Minutes for June 3, 2024, and June 17, 2024. Trustee Ziegler Made a motion to approve the Meeting Minutes from June 3, 2024, and June 17, 2024, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$153,237.97. Trustee Chambers made a motion to approve the Warrant for \$153,257.97, with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Ziegler, and Michener voted yes. Trustees Fruit and Benes are absent. Motion carried.
- VII. **Reports** –
 1. **Public Works** – Jim Stark gave his report for June/July 2024; See attached.
 2. **Police Report** – Chief Davenport gave his report for June / July 2024; See attached.
 3. **Committee Reports** – Nothing to report
- VIII. **New Business** -
 - a. **Discussion / Approval of Awarding Pearl Street Bridge Replacement to Civil Construction via Recommendation from IDOT Bid Tabulation** – President Block asked for a motion for the approval of Awarding Pearl Street Bridge Replacement to Civil Construction via

Recommendation from IDOT Bid Tabulation. Trustee Ziegler made a motion for the approval of Awarding Pearl Street Bridge Replacement to Civil Construction via Recommendation from IDOT Bid Tabulation, with a 2nd by Trustee Chambers. On a roll call vote Trustees Marshall, Ziegler, Michener and Chambers voted yes. Trustee Fruit and Benes are absent. Motion carried.

- b. Discussion / Approval of Appointment of Matt Felix to replace Dale Miller on Kirkland Tree Commission - President Block asked for a motion for the Appointment of Matt Felix to replace Dale Miller on the Kirkland Tree Commission. Trustee Ziegler made a motion for the Appointment of Matt Felix to replace Dale Miller on the Kirkland Tree Commission, with a 2nd by Trustee Michener. On a voice call vote all in favor. Trustee Fruit and Benes are absent. Motion carried.
- c. Discussion / Approval of Water Meter Service Connection for 518 W. Main Street – President Bock asked for a motion for the Approval of Water Meter Service Connection for 518 W. Main Street. Trustee Ziegler made a motion to approve the Water Meter Service Connection for 518 W. Main Street, with a 2nd by Trustee Michener. On a voice call vote all in favor. Trustee Fruit and Benes are absent. Motion carried.
- d. Discussion / Approval of Rebuild and Replacement of Parts for Muffin Monster at WWTP– President Block asked for a motion for the Approval of Rebuild and Replacement of Parts for Muffin Monster at WWTP. Trustee Ziegler made a motion to approve Rebuild and Replacement of Parts for Muffin Monster at WWTP, with a 2nd by Trustee Chambers. On a roll call vote Trustees Michener, Chamber, Marshall, and Ziegler voted yes. Trustee Fruit and Benes are absent. Motion carried.
- e. Discussion / Approval of Water Pressure Tank and /or Generator Rental for Water Tower Painting – President Block asked for a motion for the approval of Water Pressure Tank and /or Generator Rental for the Water Tower Painting. Trustee Ziegler made a motion for a Water Pressure Tank and /or Generator Rental for Water Tower Painting not to exceed \$40,500.00, with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Ziegler and Michener. Trustees Fruit and Benes are absent. Motion carried.
- f. Discussion / Approval of Jim Stark and Justin Horner to attend 2024 IPWMAN Conference – President Block asked for a motion for the approval of Jim Stark and Justin Horner to attend 2024 IPWMAN Conference on October 22 and 23, 2024. Trustee Ziegler made a motion for the approval of Jim Stark and Justin Horner to attend 2024 IPWMAN Conference on October 22 and 23, 2024, with a 2nd by Trustee Michener. On a voice call vote all in favor. Trustee Fruit and Benes are absent. Motion carried.
- g. Discussion / Approval of Donation to DeKalb County Community for Fairdale/Kirkland Endowment Fund – President Block asked for a motion for the approval of a Donation to DeKalb County Community for Fairdale/Kirkland Endowment Fund. Trustee Chambers made a motion for the approval of a \$500.00 donation to DeKalb County Community for Fairdale/Kirkland Endowment Fund, with a 2nd by Trustee Ziegler. Trustees Marshall, Ziegler, Michener, and Chambers voted yes. Trustees Fruit and Benes are absent. Motion carried.
- h. Discussion / Approval of 2024 Membership (Supporter) to Dekalb County Economic Development Corporation – President Block asked for a motion for the approval of 2024 Membership (Supporter) to Dekalb County Economic Development Corporation. Trustee Chambers made a motion for the approval of 2024 Membership (\$300.00 Supporter) to Dekalb County Economic Development Corporation, with a 2nd by Trustee Ziegler. On a roll call vote Trustee Ziegler, Michener, Chambers, and Marshall voted yes. Trustees Fruit and Benes are absent. Motion carried.

- IX. **Executive Session** – At 7:51 P.M., President Block asked for a motion to adjourn to Executive Session for Potential Acquisition of Real Estate [pursuant to 5ILCS 120/2 (c)(5)]. Trustee Ziegler made a motion to adjourn to Executive Session for Potential Acquisition of Real Estate [pursuant to 5ILCS 120/2 (c)(5)], with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Michener, Chambers, and Marshall, voted yes. Trustees Fruit and Benes are absent. Motion carried.
- X. **Return to Regular Session** – At 8:18 P.M., President Block called the meeting to order. Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee Marshall, and Trustee Ziegler. Trustee Benes and Trustee Fruit are absent.
- XI. **Adjournment** – At 8:18 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made the Motion to Adjourn with a 2nd by Trustee Marshall. On a voice call vote all in favor. Motion carried. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday August 5, 2024, at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



08/05/2024

Village Of Kirkland Board Meeting 7pm Kirkland Police Department July 2024 Monthly Police Report

The Kirkland Police Department handled one hundred and thirty-three (133) reportable calls for the month of July

Officer Rufenacht successfully passed the POWER test with the state. He is scheduled to attend the Full time Academy later this month

Chief is planning to attend in August—Midwest Security and Police Conference/Expo 22nd and 23rd. This training/conference helps the Chief to fulfill his yearly training mandates with ILETSB, as well as introduces the Chief to new industry related products and contacts. There is no cost associated with the Conference itself. Only fuel and lunch costs for the two days; Chief will travel to the conference versus booking a hotel.

Please see the attached Axon Quote for the Body Camera/Squad Camera implementation as mandated by the state. This was mentioned in last month's report.

Our first years' invoice assuming there are no objections, will arrive in September along with our equipment and the onboarding process. This quote represents a savings of approximately \$9,804.00 USD by reaching an informal agreement between Chief Davenport and Axon. Axon has been our current body camera provider during the trial phase, and has proven to be the most reliable in the industry. Please let me know what questions you have.

Village of Kirkland Public Works Report for June 2024

Tasks completed and underway

- Wash/ clean curbs in Kennedys.
- Painted curbs in Kennedy's.
- Cold Patch on Pearl Street and North Street, South Street.
- Garbage in parks and downtown.
- Fix antenna at the shop for Scada system and Wi-Fi.
- Cold patch Hickory Ridge subdivision, Justin's alley (between South St. and Main St.) and Pearl Street.
- Trimmed trees around the park to get ready for the fourth.
- Trimmed trees around town to get ready for the fourth.
- Fixed the burnt-out streetlight in Kirkwood.
- Straighten the Kirkland PD's no parking stakes.
- Mow weekly.
- Trim low hanging trees throughout town.
- Trimmed around shop.
- Hauled dirt out of the parkway on Benham and hauled gravel in.
- Trimmed trees in alley ways.
- Trimmed trees behind shop for mowers.
- Skid loader brush Cat behind shop along creek edge.
- Cleaned up fallen branches around town.
- Groom Trees along creek in Kennedy.
- Brush cat along creek in Kennedy.
- Paint curbs throughout the rest of town.
- Water trees and flowers as needed.
- Trim low hanging branches and dead out of trees at P.P.
- Cleaned manhole covers for storms.
- Drug alleys and added gravel where needed.
- Ripped up alleys about 2 inches to try to get rid of potholes before dragging.
- Rip up gravel lot east of hines to level out entry way to lot.
- Shouldered Pearl Street from 72 to tracks.
- Trim low hanging branches on main street/ byers/ and throughout Kennedy.
- weed eat new lot.
- weed eat from river to tracks on Pearl Street.
- clean office and bathroom.
- Took down big tree branch that we found rotten on 6th and south street across from Lutheran church.
- Weed eat Mrs. Crase's ditch.

- Changed oil in air compressors.
- Painted board for Joe for well 2.
- Mopped office and washroom.
- Empty trash cans in the shop.

Training for the month:

OSHA Supervisor/ Competent person training in Loves Park. -Jim and Justin

Stenner Pump training in South Elgin. - Joe and Jim

This is not an all-inclusive list, but it is a majority of the things done,

Thanks, Jim Stark

VILLAGE OF KIRKLAND
GENERAL BOARD MEETING
PUBLIC COMMENT
SIGN-IN-SHEET
DATE: *July 22, 2024*

Please **PRINT** clearly.

Name:

Group or Organization:

Issue to Discuss:

Sally Jones

Hickory & Library

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, July 15, 2024 – 7:00 P.M.

22

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Reports
 1. Public Works Report
 2. Police Report
 3. Committee Reports
- VIII. Guest Speakers
- IX. Unfinished Business
- X. New Business
 1. Discussion / Approval of Awarding Pearl Street Bridge Replacement to Civil Construction via Recommendation from IDOT Bid Tabulation
 2. Discussion / Approval of Appointment of Matt Felix to replace Dale Miller on Kirkland Tree Commission
 3. Discussion / Approval of Water Meter Service Connections for 518 W. Main Street
 4. Discussion / Approval of Rebuild and Replacement of Parts for Muffin Monster at WWTP
 5. Discussion / Approval of Water Pressure Tank and/or Generator Rental for Water Tower Painting
 6. Discussion / Approval of Jim Stark and Justin Horner to attend 2024 IPWMAN Conference
 7. Discussion / Approval of Donation to DeKalb County Community Foundation for Fairdale/Kirkland Endowment Fund
 8. Discussion / Approval of 2024 Membership (Supporter) to DeKalb County Economic Development Corporation
- XI. Executive Session
 1. Potential Acquisition of Real Estate [pursuant to 5 ILCS 120/2(c)(5)]
- XII. Actions from Executive Session
 1. Discussion and Possible Action Regarding Potential Acquisition of Real Estate
- XIII. Adjournment