

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
August 1, 2011**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Marshall, McMurray W. Newberry, and Pierce. David McMurray was absent. Also in attendance were Public Works Superintendent Paul Naugle, Chief Stan Smith, Streets Supervisor Dale Miller, attorney Scott Puma, Treasurer Dave Jepson, Pam Blickem, Anna Kurtzman, and Jim Sparber. The pledge of allegiance was then said.
- III. Approval of Minutes. Minutes of July 5, 2011 were presented for approval. Motion by Newberry and seconded by McMurray, W. to approve minutes as presented. On a roll call vote all present voted yes. Motion approved.
- IV. Approval to Pay Bills. The following Warrant for monthly expenditures was presented for payment. Motion by Ford and seconded by Newberry to authorize expenditure. On a roll call vote all present voted yes. Motion carried.
- V. Financial Report – No Report. Treasurer Jepson passed out Cash & Investment report to all board members and mayor. Indicated that bound copies of the audit should be arriving sometime next week.
- VI. Reports
 1. Police. See report dated July 2011. Chief Smith discussed repairs to Charger and sensors that had to be replaced again. Shared price sheet for new laptop computer if police car should be purchased.
 2. Public Works. See report dated July 2011. Supt. Naugle met with Baxter & Woodman regarding sewer line project. Received quote for video taping of \$8000 - \$10,000. Will obtain additional quotes in October. Log on Prospect street to be removed in a couple of days.
 3. Pioneer Park – No Report.
 4. Zoning – No Report.
 5. Economic Development – No Report.
 6. TIF and Revolving Loan – No Report. Pam Blickem reported that the Five Star Dollar store has paid off their loan through the Revolving Loan Fund. Has attempted to contact the owners of the grocery store in addition to the local banks to determine who holds the note on the store. No response yet
 7. Committee Reports.
 - Police Committee – No Report

Ordinance Committee – No Report.

Finance Committee – Minutes of July 25, 2011 meeting not yet available. Finance committee consensus was to hold quarterly meetings instead of monthly meetings. Treasurer Jepson will present Financial report at first general board meeting of the month.

Water & Sewer Committee – No Report.

Streets & Alleys Committee – No Report.

Health & Welfare Committee. No Report.

VII. Unfinished Business

1. Business Signs (Chamber of Commerce) – Trustee Pierce to discuss possibility with owner of R&B Manufacturing upon return from his vacation, in addition to discussing with other businesses in town. Tabled until next board meeting.
2. Municipal Adjudication – Chief Smith and Sgt Lindstrom to meet with Chief Lynch of Genoa to discuss progress on August 2nd. Tabled until next board meeting for follow up report.
3. Police Car Purchase – Board discussed price feasibility of purchase, in addition to purchase of onboard computer that would be needed. Motion by Newberry and seconded by Ford to authorize Dennis Wysong of Metro Enforcement to purchase police car not to exceed \$10,000. On a roll call vote all present voted yes. Motion carried.
4. Braniff Communications Contract – Board discussed maintenance contract received from Braniff for warning sirens. Included cost of \$1250 for annual inspection of each tower with \$500 repair cost. After much discussion, board consensus was to wait until April 2012 for further action. Trustee Newberry to also follow up on manual override on new warning siren.
5. Village Signs – New signs have now been installed on both east and west side of town. Public Works to remove old signs and place into storage. Clerk to check into possible lighting.
6. Highway County Commissioner – Mayor Bellah and Jim Sparber met with new commissioner Mr. Nathan Schwartz regarding funding for Hortense street bridge. Bridge on list for construction monies in fiscal year 2013, with construction to start in July 2012. Federal monies are not available for Phase 1 (Studies), and Phase 2 (Drawings), with Phase 3 (construction) costs being split 80/20.

VIII. New Business

1. Plan Commission Appointment – Mayor Bellah received resignation letter from member Freeman Cooper. Presented resident Jason Heck to the board as replacement for Mr. Cooper. Motion by Newberry and seconded by McMurray, W. to approve appointment of Jason Heck as a member of the Plan Commission. On a roll call vote Newberry, Pierce, Marshall, McMurray, W. voted yes, Ford abstained, and McMurray, D. was absent. Motion carried.

2. NICOR Franchise Agreement – Current agreement expires on August 7, 2011. Attorney Puma advised board not to act on current proposal and to pend decision until after consortium acts to negotiate with NICOR. NICOR will still pay franchise fee to village.
3. Resolution 11-03/Authorizing the Purchase of Certain Property Located Within the Village – Motion by Ford and seconded by McMurray, W. to adopt Resolution as presented. On a roll call vote all present voted yes. Motion carried.
4. Storage Unit – Mayor Bellah shared concerns over document storage in storage room. After much discussion, board consensus was to look into electronic document storage options and document disposal. Clerk to follow up.

IX. Comments from the Floor

1. Dale Miller – Stated that when he was a board member there was a line item included in the budget to allow for a new police car purchase every 5 years.
2. Jean Klock – Told board members that fireproof file cabinets are available.
3. Bob Arwood – Apologized for not having permanent fence installed yet at outdoor beer garden.

X. Executive Session.

XI. Adjournment.

Motion by Newberry and seconded by McMurray, D. to adjourn meeting. Voice vote carried unanimously. Meeting adjourned at 8:10 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President