

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, August 1, 2022**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, and Trustee Ziegler. Trustee Fruit is absent, Trustee Fruit joined the meeting at 7:03 P.M.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance
- IV. **Comments from the Audience** – President Block opened Comments from the Audience with allowing Jeff Jacobsen, Village Engineer, to give an update on tree removal and infrastructure on our 2022 Street Project. Tammy Hamrick, and Down Darling expressed their concerns with the tree removal, along with the non-replacement of trees in Village Parkways. They would like the Board to come up with a tree replacement policy and include trees that are Parkway friendly. Michael Hamrick did not speak. President Block will have their concerns and suggestions put on September’s agenda for further discussion.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Monday, July 5, 2022. Trustee Ziegler made a motion to approve the General Board Meeting Minutes for Tuesday, June 5, 2022, with a 2nd by Trustee Michener. On a voice call vote all in favor. Motion carried
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$77,743.95. Trustee Fruit made a motion to approve the Warrant in the amount of \$77,743.95, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener, and Benes voted yes. Motion carried.
- VII. **Reports** -
 - a. **Police Report** – Chief Davenport gave his July 2022 Police Report - please see attached.
 - b. **Public Works** – Jim Stark give his July 2022 Public Works Report - please see attached.
 - c. **Committee Report-**
 1. Police Committee – Had meetings on July 13 and July 27, 2022, recap of meetings provided.
 2. Ordinance Committee – Nothing to report
 3. Finance Committee – Nothing to report
 4. Water and Sewer Committee – Nothing to report
 5. Streets, Alley & Parks Committee – Nothing to report
 6. Economic Development Committee – Nothing to report
- VIII. **Unfinished Business** –
 - a. **Discussion of Village of Kirkland Municipal Parking Lot** – President Block and Engineer Jeff Jacobsen are going to mark-up a map of the parking lot after the meeting to show the flow of traffic to make sure that we are not over paving.
 - b. **Discussion/Approval of Water Valve/Sewer Valve Replacements in Kirkland Street Project Area and Illinois Route 72 by Northern Illinois Services** – Jeff Jacobsen sent Joe’s map of 13 valves and manholes that need to be replaced to IDOT and he is waiting to hear back from them.

IX. New Business –

- a. Authorization for Village President Authorization for Village President to sign for Approval of FY202-2023 Municipal Estimate of Maintenance Cost, Resolution for Maintenance under The Illinois Highway Code utilizing MFT funds, Resolution for Maintenance under the Illinois Highway Code Utilizing Rebuild Illinois Funds and BLR 05520 Forms– President Block asked for a motion for Authorization for Village President to sign for Approval of FY202-2023 Municipal Estimate of Maintenance Cost, Resolution for Maintenance under The Illinois Highway Code utilizing MFT funds, Resolution for Maintenance under the Illinois Highway Code Utilizing Rebuild Illinois Funds and BLR 05520 Forms. Trustee Chambers made a motion authorizing the Village President to sign for Approval of FY202-2023 Municipal Estimate of Maintenance Cost, Resolution for Maintenance under The Illinois Highway Code utilizing MFT funds, Resolution for Maintenance under the Illinois Highway Code Utilizing Rebuild Illinois Funds and BLR 05520 Forms with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall and Fruit voted yes. Motion carried.
- b. Discussion/Approval of Ordinance 2022-05 / An Ordinance Amending Section 112.34 of Chapter 112, Alcoholic Beverages, of the Village of Kirkland Municipal Code – This Ordinance will allow selling of alcoholic beverages on Sundays at 10:00 A.M. President Block asked for motion for the approval of Ordinance 2022-05 / An Ordinance Amending Section 112.34 of Chapter 112, Alcoholic Beverages, of the Village of Kirkland Municipal Code. Trustee Fruit made a motion for the approval of Ordinance 2022-05 / An Ordinance Amending Section 112.34 of Chapter 112, Alcoholic Beverages, of the Village of Kirkland Municipal Code with a 2nd by Trustee Marshall. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit and Ziegler voted yes. Motion carried.
- c. Discussion/Approval of Utility Bill Adjustment for 725 W Benham St.– President Block asked for a motion for the approval of Utility Bill Adjustment for 725 W Benham St. Trustee Fruit made a motion for the approval of utility bill adjustment per the Village Ordinance with a 2nd by Trustee Chambers. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- d. Discussion/Approval of the Purchase of Taser Cartridges by Kirkland Police Department – Chief Davenport would like to purchase a case of taser cartridges that would also be used for training. Trustee Ziegler made a motion for the approval to purchase Taser Cartridges by Kirkland Police Department with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- e. Discussion of Midland Bank – The Police Committee would like to look at this building to potentially use as a new Police Department. The Committee is also looking into other options, such as used portable classroom building. The Committee will go and tour the Midland Bank Building and hope to get a call back on the portable classroom building so that they can bring their findings to the September Board Meeting.
- f. Discussion/Approval for Kirkland Police Department Squad 104 Repairs and Maintenance – Chief Davenport informed the board that Squad 104, 2013 Ford Taurus, is in need of some work. Trustee Michener did some research, including speaking with the used car dealer, and after talking to him determined the prices on a used cars are very high right now. John then spoke to a new car dealer and at this time they are not even taking orders on new cars. With this car having under 100,000 miles on it and that is fully equipped with all the up fitting, he felt that we should go ahead and have the repairs done. Trustee Fruit made a motion for the approval to repair Squad 104 for the Kirkland Police Department not to exceed \$2800.00 with a 2nd by Trustee Marshall. On a roll call vote Fruit, Ziegler, Michener, Benes, Chambers, and Marshall voted yes. Motion carried.
- g. Discussion/Approval of Purchase of AED Machine for Kirkland Police Department - President Block asked for a motion for the approval to Purchase an AED Machine for Kirkland Police Department. Trustee Ziegler made a motion for the approval to purchase an AED Machine for the Kirkland Police Department with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall, and Fruit voted yes. Motion carried.

- X. **Adjournment** – At 8:19 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Tuesday, September 6, 2022, at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



07.05.2022

Village Hall Village Board Meeting 7:00pm Monthly Police Report June 2022

The Kirkland Police Department handled thirty-one (31) reportable calls and forty-five (45) reportable activities for the month of June 2022.

Thank you to the Kirkland Sawmill for taking time to cut lumber and provide at no charge to KPD free lumber to be used for the shooting stands for department qualifications. We had full intentions of paying but it was graciously donated. Please thank them, and use them for business when possible. A great local business!

Chief Davenport to attend Midwest Security Expo this year—Registration is free and the Chief will not be staying at a hotel for this event—August 18th and 19th

4th of July 2022 Report

Arrest with warrant
10-16 domestic battery arrest
Assist Other Agency
Status Check on Registered Sex Offender
Medical emergency—patient survived
Attempted vendor theft overnight
Other minor incidents

Traffic Detail ended approximately 35-45 minutes after the fireworks ended

Thank you to Illinois State Police (100 Year Anniversary Squad), Sycamore PD, Genoa PD, Kingston PD, Cortland PD

Thank you to Public works—several of the guys were able to provide assistance with putting up and taking down the parking signs. This was an immense help, thank you!

Police Committee: Set up future meeting maybe next week.

Village of Kirkland Public Works Report for June 2022

Tasks underway and completed

- Continued cleaning of Public Works Garage and property.
- Sent mosquito fogger/sprayer in to be calibrated.
- Mosquito spraying took place the last week of the month and I started training Weston on the route.
- Water meter reading is also a training in progress with Bill learning that pretty well.
- Both Weston and Bill will be studying the pesticide training manuals with Weston specializing in “mosquitoes” and Bill in “rights of way”.
- We received the cement blocks that were previously mentioned in past meetings.
- Added sludge RX and action packs to the lagoon system to help break up sludge.
- Streetsweeper broke a hydraulic line, we got it replaced and fixed.
- Worked on trimming trees at Main & 6th st. lot and then brought in dirt to help fill holes and divets.
- Rush power equipment cleaned out radiators at the treatment plant and at well 3, and refilled with new anti-freeze.
- Trimmed tall weeds on Pearl along creek edge and around Pioneer Park.
- Painted railroad crossing on road at Pearl st. crossing.
- Started painting curbs in Kirkwood and Country Meadows.
- Flags put up and taken down for Flag Day and Independence Day.
- New truck and golf car received their new lettering, looks great!
- Boom truck was repaired by Kassalis and DOT certified, now to try and get the actual boom certified.
- Resident at 817 Willow called and asked for 2 trees in the parkway to be cut down, one was almost completely dead and the other half dead. We cut and removed them the same day.
- We weeded around the two Kirkland signs then added a grow mix of dirt and sand in hopes of getting a type of long blooming miniature daylillie or some perennial that would stay short in height.
- I went to training in Rochelle for cyber security.
- Trimmed trees around town for the large trucks coming in for the parade and carnival.
- Trimmed bushes back off of sidewalks so that people aren’t walking into bushes.
- Clean up old fallen trees by hole 8 of the frisbee golf (back in by river) to help prevent future damming of the river.
- More scrapping of the old streetsweepers took place and Carol was given the receipts and payment.
- Removed a couple dead trees at Pioneer Park.
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