

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, August 3, 2020**

**OFFICIAL MINUTES**

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee DeVlieger, Trustee Fruit, and Trustee Ziegler. Trustee Ford was absent.
- III. **Comments from the Audience** – None
- IV. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, July 6, 2020. Trustee DeVlieger made a motion to approve the Regular Board Meeting Minutes for Monday July 6, 2020 with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustee Fruit abstained and Trustee Ford is absent. Motion carried.
- V. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$71,614.86. Trustee Ziegler made a motion to approve the Warrant in the amount of \$71,614.86 with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Trustee Ford is absent. Motion carried.
- VI. **Reports** -
  1. **Police Report** – Chief Davenport reported that the Department had fifty-seven (57) reportable calls for the month of July 2020, with over one hundred (100) reportable activities.  
*Questions* – Why might the public see more than one officer on-duty?  
Court proceedings on given day can require more than one officer to be on duty and seen in the Village. Every day Monday through Saturday there is at least one hour of overlap with officers, so if a call goes out within that window of time, two officers may be seen on the street. (Example: driving complaint from other day, Officer Biancalana was on-duty and I had just gone on-duty from my house).  
*Sex Offender Registration Fee Proposal* – This will be discussed later in meeting.  
*Department Qualifications* – Department Qualifications were set for this weekend but have been postponed due to a death in Officer Biancalana’s family. We are currently within state compliance, so it is a non-issue just for information.
  2. **Public Works** – July has come and gone with no Independence Day Celebration this year. It seems odd to have a normally bustling town so quiet with no celebration. Public Works still used this time to continue beautifying our town. This month Public Works continued with normal maintenance operations. We welcome the challenge as I feel we have a great group of individuals that form an amazing crew. The amount of work being completed on a daily basis continues to rise. I have hopes and projections that as we continue to repair, replace, and maintain aging infrastructures, buildings, and ROWs that in time our focus will be able to shift more to maintenance. We will always have projects but in time Public Works hoped they are primarily beautification projects. Public Works has outfitted all Main Street light poles with banners brackets and poles. These banners brighten up our Main Street considerably. I would

also like to fabricate brackets for hanging baskets for our Main Street Business District Street Light Poles and have Public Works plant them and water them each growing season. These are project ideas that really make a downtown area shine. These types of projects really brighten up the area as can be seen in neighboring communities that have completed these projects. R.T. Erickson Concrete has begun replacing sunken curbs in the TIF District to complete last year's contract and will begin sidewalks when curbs are completed. This work will continue into August. This work will also require Public Works to rent a stump grinder and remove stumps that will obstruct construction. Thank you again to The Village Board of Trustees and The Village President for your continued support of the Public Works Department.

3. Committee Report -

- a. Police Committee – Nothing to report
- b. Ordinance Committee – Nothing to report
- c. Finance Committee – Nothing to report
- d. Water & Sewer – Nothing to report
- e. Streets & Alley & Parks Committee – Nothing to report
- f. Economic Development Committee – Nothing to report

VII. Guest Speaker – None

VIII. Unfinished Business –

1. Update on Bull Run Creek Compensatory Storage Basin and Flooding Aftermath - Attorney Brad Stewart gave an update on the outcome of the meeting with Fehr-Graham, President Block, Dale Miller, Dan Chambers and Attorney Stewart three weeks ago. The consensus was to make sure that an insurance claim was filed through the policy on which we were named additional insured through William Charles.
2. Update on Well #2 Repairs and approval to begin Electrical and Plumbing work- Dale Miller stated that there really is nothing new to report. Jeff from Fehr-Graham has revised electrical plans to go over with Dale. Trustee DeVlieger asked how long Well 2 would be down when they take it out. Dale would not like to have it offline more than a month, not sure if that is optimistic. We just need to make sure that we have all our contractors lined up.
3. Discussion of Solar Panels/Energy Grid at Kirkland Wastewater Treatment Plant and Kirkland Well #3 – President Block gave an update on getting more quotes. Will need to go to IDNR to make sure we can put solar panel down at the Public Works before we move forward with this. Move this to September meeting.
4. Update on Kirkland Public Works Equipment Exchange – No new update at this time, move to September meeting.

IX. New Business-

1. Discussion of Land Acquisitions in Bull Run Creek Industrial Park – Attorney Stewart informed the Board that we have a tentative agreement to acquire lots 7, 8 and 9 of Bull Run Creek Industrial Park. A drafted real estate agreement has been presented to them, basically all costs as a standard real estate transaction to be paid for by the seller. One exception would be the Phase 1 Environmental Study is drafted to be a 50-50 split between the parties. Dale brought up sending a letter to IDOT to see if we could buy the gravel corner lot at 6<sup>th</sup> and Main Street. Brad asked if we could have a 2<sup>nd</sup> meeting this month to move forward on this if needed. Everyone was in favor of having a second meeting if needed.
2. Discussion of Community Center at Franklin Township Park relative to funding – President Block brought the Board up to speed on the Community Center at Franklin Township Park.

We are still waiting on Plan Reviews to come back from B&F. The question was asked if they would have to pay prevailing wage. President Block talked with Attorney Stewart and yes it would require prevailing wage. Attorney Stewart suggested that in order to take the liability off of us, we just cut them a check for what we had budgeted for this project and have a signed agreement with them that they will supply us with all invoices that we will need for the TIF audit. Once the plan reviews are done this will have to go for bid. We will wait to see what the bids come back in at.

3. Discussion and approval of Village of Kirkland Street Repair Project for 2020 – President Block asked for a motion for the approval of Village of Kirkland Street Repair Project for 2020. Trustee Ziegler made a motion for the approval of Village Of Kirkland Street Repair Project for 2020 in the amount of \$37,942.50 with a 2<sup>nd</sup> by Trustee Fruit. On a roll call vote Trustees DeVliieger, Fruit, Ziegler, Michener and Chambers voting yes. Trustee Ford is absent. Motion carried.
4. Approval of Kirkland Sidewalk Project for 2020 – President Block asked for approval of Kirkland Sidewalk Project for 2020. Trustee DeVliieger made a motion for the approval of the Kirkland Sidewalk Project for 2020 not to exceed \$10,000.00 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Michener, Chambers and DeVliieger vote yes. Trustee Ford is absent. Motion carried.
5. Discussion of Alleys in Kirkwood – Dale brought up the condition of the alleys in the Kirkwood Subdivision from the garbage trucks using them to pick up garbage. Years ago, letters were sent asking residents to take their garbage to the front of the house so the trucks can pick-up on proper blacktop roads. They were not happy having to bring them all the way around their homes. So now when the trucks go down the alleys, they make ruts in front of the garage doors. Every week or two, Public Works is having to go out and smooth down the ruts and fill them with gravel and cold patching. With the price of cold patch being \$140 per ton or \$640 per truckload, the cost quickly escalates. We need to ask the residents in Kirkwood if they are willing to bring their garbage cans to the front of their homes or we are going to have to take all the alleys back to gravel. President Block would like to look at this more at the September meeting.
6. Discussion of Sanitary Sewer Line under GIC Parking Lot and potential due to planning expansion by GIC – Dale Miller informed the board that GIC came to him would like to do an expansion of their business. However, we have a sewer line that runs through their property and that is where the building would go. There are still many steps in the expansion approval process, so we will wait and see what develops.
7. Discuss and Approval of Kirkland Police Department Sex Offender Registration Fee Structure – Chief Davenport informed the board that another municipality had implemented a Sex Offender Registration Fee. The fee is a \$100 a year or \$25 per quarter. Chief would also like to implement a fee for frequent registrations. We have one or two that come in two or three times a month having to register because they got a new job or changed cars. Trustee DeVliieger asked the Chief to find out what other municipalities are doing and how much they are charging.
8. Discussion and Approval of Copier Machine for Village of Kirkland – The reason for looking at the copier is because our maintenance agreement is up in September and because of the age of the copier our maintenance agreement will be more. Trustee Fruit made a motion to approve the quote from Konica Minolta, for 36-months with a \$1.00 buyout at \$173.56 per month with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Chambers, DeVliieger, Fruit, Ziegler, and Michener voted yes. Trustee Ford is absent. Motion carried

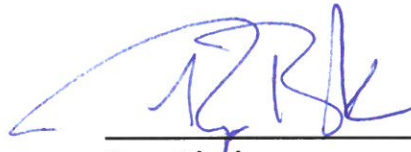


9. Approval of Kirkland Public Works Expenditures for August 2020 – President Block asked for a motion for the approval of Kirkland Public Works Expenditures for August 2020. Trustee Ziegler made a motion for the approval of Kirkland Public works Expenditures for August 2020 not to exceed \$12,000.00 with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote, Trustees DeVlieger, Fruit, Ziegler, Michener and Chambers voted yes. Trustee Ford is absent. Motion carried
- X. Executive Session - At 8:17 P.M., President Block asked for a motion to go into Executive Session for the purpose of Litigation. Trustee DeVlieger made a motion to go into Executive Session with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Fruit, Ziegler, Michener, Chambers, and DeVlieger voted yes. Trustee Ford is absent. Motion carried.
- XI. Return to Regular Session - At 8:40 P.M. on August 3, 2020, President Block asked for a roll call to go back to Regular Session. Members answering present as follows: Trustee Ziegler, Trustee Michener, Trustee Chambers, Trustee DeVlieger and Trustee Fruit. Trustee Ford is absent.
- XII. Adjournment – At 8:42 P.M., President Block asked for a motion to adjourn. Trustee DeVlieger made a motion to adjourn with a 2<sup>nd</sup> by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Tuesday, September 8, 2020 at 7:00 P.M.**



**Carol Stiegman**  
Village Clerk



**Ryan Block**  
Village President