

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
August 6, 2018**

**OFFICIAL MINUTES**

- I. Call to Order. Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. Roll call. Members answering present as follows: Trustee Ziegler, Trustee Ford, Trustee Harvel, & Trustee Micele. Trustee DeVliieger & Trustee Wiegartz are absent.
- III. Pledge of Allegiance - President Block asked Attorney Brad Stewart to lead us in the Pledge of Allegiance.
- IV. Comments from the Audience - None
- V. Approval of Minutes - President Block asked for a motion to approve the Regular Board Meeting Minutes from July 9, 2018 and the Meeting Minutes from the Board of Trustees Emergency Meeting on July 23, 2018. Trustee Ford made a motion to approve the Regular Board Meeting Minutes from July 9, 2018 and the Meeting Minutes from the Board of Trustees Emergency Meeting on July 23, 2018 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Harvel, Ziegler, Ford and President Block voted yes. Trustee Micele abstained and Trustees DeVliieger and Wiegartz are absent. Motion carried.
- VI. Approval of Warrant - President Block asked for a motion to approve the Warrant in the amount of \$86,873.48. Trustee Harvel made a Motion to approve the Warrant in the amount of \$86,873.48 with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Harvel, Ziegler, Ford and President Block voted yes, Trustee Micele voted no and Trustees DeVliieger and Wiegartz are absent. Motion carried.
- VII. Financial Report - Mr. Bill Newkirk will be in the middle of August to reconcile the accounts for July. We will have a financial report for the first quarter at the next meeting.
- VIII. Reports-
  1. Police Report - Chief Davenport reported that the Department had 108 reportable calls for the month of July. He also reminded the board that Officer Saladino and he would be going to the Midwest Security Expo on August 14<sup>th</sup> and 15<sup>th</sup>.
  2. Public Works - Superintendent Dale Miller reported that they have been mowing, cutting and trimming trees and brush and working on getting the downtown street lights project going with hopes of getting the hardware needed to get the lights started next week. They have been cleaning ditches and putting in culverts on 6<sup>th</sup> Street. Dale wanted to remind the Board that the summer help will be leaving soon.
  3. Kirkland Community Center - Dan Chambers gave a report on their meeting on Monday, July 30, 2018 with Anita from DCCF (she is the program director). Anita was excited about our project of the Kirkland Community Center. She felt that we have a good chance at getting a DCCF Grant, although the amount is unknown but recommended we ask for what you need and then they will let you know what they will give you. Also, Dan said that there are others that are willing to give funding for the project as well.

4. Economic Development- President Block talked with Mel this week they are still working on getting all the data compiled. She is hoping to have it all back to the Board by the end of August to have the first draft complete and then in September to have the final draft complete.
5. Committee Report-
  - a. Police Committee - Chief Davenport will reach out to Trustee Wiegartz to set up a Police Committee Meeting in the near future.
  - b. Ordinance Committee - Trustee Ford has Nothing to report
  - c. Finance Committee - Trustee Harvel would like to set up a meeting once the quarter report is done and accounts reconciled. She would like to have a meeting a couple days before the next board meeting.
  - d. Water & Sewer Committee - Trustee DeVlieger is absent so no report.
  - e. Streets & Alley Committee - Trustee Ziegler had nothing to report.
  - f. Park Committee - Trustee Micele asked about having a meeting at looking at some park grants that was in the IML update. Trustee Ford said that she had seen the same one but it was a matching grant and because we have nothing in the budget for a match it would be hard this year to apply. They had talked about adding a line item in the budget next year so they could look at these things going forward.

IX. Scheduled Speaker - No Scheduled Speaker

X. Unfinished Business-

1. Update on Mediacom Building Lease Ordinance Proposal- President Block stated that Trustee DeVlieger has not heard anything back from the legal department. The Gentleman over this had been on vacation. They have everything from us as to what our thoughts and needs are.

XI. New Business-

1. Approval of Architectural Service to the Village of Kirkland for the Kirkland Community Center - Dan Chambers passed out more bids from other Architectural Service. They have received three bids from different architects: Gary W. Anderson, Ollmann Ernest Martin and R.A. Van Der Heyden. Dan gave some insight on each of the architects to the board. He explained that he made sure that they all see the same vision that we do for this project. President Block asked for a motion for approval of Architectural Service for the Kirkland Community Center. Trustee Ford made a motion for the Approval of Architectural Service for the Kirkland Community Center not to exceed \$10,000.00 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Ziegler, Ford and President Block voted yes, Trustee Micele and Harvel voted no and Trustees DeVlieger and Wiegartz are absent. Motion carried.
2. Update on Electric Aggregation Prices – Constellation - President Block received the Electric Aggregation pricing back. They came in even lower than the expected at .06954 about 11.8% lower than ComEd. They got all the forms signed and are sending out notification on Village letterhead to all the Kirkland Residents explaining everything. We asked that they give us the information that they are sending out so that when we get calls we know how to answer the questions.
3. Bull Run Creek Update from Chad Clauson - Chad Clauson gave an update on the application that was submitted back in February. They received comments back from the IEPA application indicating that they wanted a little more information on the wetlands improvements. Fehr-Graham will be resubmitting the application. The good thing is this is the point at which they

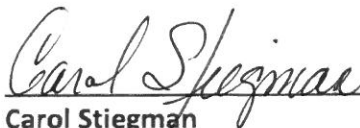
would have come back and said no. They will not string you along and have you jump through hoops then come back and say no. However, this is still no guarantee, we are hopeful and will get the information they are asking for sent out.


4. Approval of Bid for 2018 Kirkland Street Project - President Block asked for a motion for the approval of bid for 2018 Kirkland Street Project. He informed the board that the bids came in higher than we were hoping for, mainly because after the core samples were done they found 3<sup>rd</sup> Street and Prospect had very little to no base under them. Therefore, they will have to get back to having an approved base so the road will last. President Block turned the floor over to Mr. Clauson to explain our options going forward. Chad explained that we have two options: 1. Throw out the bids and do a new bidding with a scaled down version of streets to be done or 2. We could award the project to the low bidder with the idea they could adjust the scope to be within our budget. Trustee Ford asked if we could just ask the bidder what they could do for \$210,000. Attorney Brad Stewart informed the board that they could wave competitive bidding. Trustee Harvel made a motion to wave the competitive bidding for 2018 Kirkland Street Project and award to William Charles for up to \$210,000 including TIF with designations made by Dale Miller with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustee Micele voted no, Trustees Ziegler, Ford, Harvel and President Block voted yes and Trustees Wiegartz and DeVlieger are absent. Motion carried.
5. Update on IEPA Inspection of Water System for the Village of Kirkland - Dale Miller gave a recap on the IEPA Water System Inspection. He let everyone know that because of the closing of Well #1 we are now on the IEPA radar. We did not receive any violations, but we had one deficiency and one Recommended Action that she noted us on. The first one was for the lack of information on RPC for residential. This is not something that is required unless you have in ground watering systems or in-ground pools. Because of this we will be sending out a survey with the next water bill asking all residents to fill out and return. Second, we need to update our emergency management plan for both water and waste water department, which would include a capital improvement plan in place. They would like to see a five-year plan in place and maybe one going out even further. The plan would include major reinvestments and rebuilding that includes mechanical, electrical and physical geography for water system and waste water and they want to see plans on how we are going to finance going forward.
6. Approval to participate in State of Illinois Local Debt Recovery Program - President Block asked for a motion for approval to participate in State of Illinois Local Debt Recovery Program. Attorney Brad Stewart explained the State of Illinois Local Debt Recovery Program. Trustee Ziegler made a motion for the Approval to participate in State of Illinois Local Debt Recovery Program with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Wiegartz and DeVlieger are absent and Trustees Ziegler, Ford, Harvel and Micele voted yes. Motion carried.
7. Approval of Ordinance 2018-09 Amending the Village of Kirkland Municipal Code by the Addition of Chapter 54 in Title V, Public Works, Establishing Standards for the Construction of Utility Facilities on the Right-of-Way and Providing for the Regulation of and Application for Small Wireless Facilities - President Block asked to a motion to Approval of Ordinance 2018-09 Amending the Village of Kirkland Municipal Code by the Addition of Chapter 54 in Title V, Public Works, Establishing Standards for the Construction of Utility Facilities on the Right-of-Way and Providing for the Regulation of and Application for Small Wireless Facilities. Attorney Brad Stewart explained the amendment and the reasons. Trustee Ziegler made a motion the Approval of Ordinance 2018-09 amending the Village of Kirkland Municipal Code by the

Addition of Chapter 54 in Title V, Public Works, establishing Standards for the Construction of Utility Facilities on the Right-of-Way and providing for the regulation of and application for Small Wireless Facilities with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Ziegler, Ford, Harvel and Micele voted yes. Trustee DeVlieger and Wiegartz are absent. Motion carried.

8. Approval of Health Insurance Change for the Village of Kirkland - Mr. Braden gave a recap on Employee Insurance for all current Full-Time Village employees eligible for insurance coverage. He gave a recap on Blue Cross/Blue Shield Insurance. President Block asked for a motion to continue the approval of Health Insurance Change for the Village of Kirkland until the next board meeting. Trustee Ziegler made a motion to continue the approval of Health Insurance Change for the Village of Kirkland until the next board meeting with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Ford, Harvel, Micele and Ziegler voted yes. Trustees DeVlieger and Wiegartz are absent. Motion carried.
  9. Approval of Ammunition Purchase by Kirkland Police Department for Qualifications and Duty Use - President Block asked for a motion for Approval of Ammunition Purchase by Kirkland Police Department for Qualifications and Duty Use. Trustee Ford made a motion for approval of Ammunition purchase by Kirkland Police Department for Qualifications and Duty Use not to exceed \$2600.00 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Harvel, Micele, Ziegler and Ford voted yes. Trustee DeVlieger and Wiegartz are absent. Motion carried.
- XII. Adjournment- President – At 8:20 P.M. President Block asked for a motion for adjournment. Trustee Ziegler made a motion to adjourn with a 2<sup>nd</sup> by Trustee Ford. On a voice call vote meeting adjourned at 8:20 P.M.

Next Board of Trustees Regular Meeting will be Tuesday, September 4, 2018 at 7:00 P.M.

  
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Carol Stiegman  
Village Clerk

  
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Ryan Block  
Village President