

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
September 6, 2011**

**OFFICIAL MINUTES**

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Marshall, McMurray W. Newberry, Pierce, and McMurray D. Also in attendance were Public Works Superintendent Paul Naugle, Chief Stan Smith, attorney Scott Puma, Treasurer Dave Jepson, and Jim Sparber. The pledge of allegiance was then said.
- III. Approval of Minutes. Minutes of August 1, 2011 were presented for approval. Motion by Newberry and seconded by Marshall. to approve minutes as presented. On a roll call vote Ford, Marshall, McMurray W., Newberry, Pierce voted yes, with McMurray D. abstaining. Motion approved.
- IV. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford and seconded by McMurray, W. to authorize. On a roll call vote all present voted yes. Motion carried.
- V. Financial Report – No Report. Treasurer Jepson distributed and discussed the monthly treasurer’s report with mayor and board members. Mayor Bellah asked for questions. Hearing none, moved to next item.
- VI. Reports
  1. Police. See report dated August 2011. Chief Smith indicated that HazMat training has started. Auxiliary officers will be attending high school events. Still researching squad car purchase. Trustee Ford requested parking review on Kennedy drive.
  2. Public Works. See report dated August 2011. Supt. Naugle removed old village signs & will dispose of.
  3. Pioneer Park – No Report. Joanne Behnke presented to board request to expend approximately \$11,116 for park equipment in Behnke Park Tot Lot. Board will review proposal and associated costs. Tabled until next board meeting.
  4. Zoning – No Report.
  5. Economic Development – No Report.
  6. TIF and Revolving Loan – No Report.
  7. Committee Reports.
    - Police Committee – No Report
    - Ordinance Committee – No Report.

Finance Committee – No Report  
Water & Sewer Committee – No Report.  
Streets & Alleys Committee – No Report.  
Health & Welfare Committee No Report.

VII. Unfinished Business

1. Business Signs (Chamber of Commerce) – Trustee Pierce talked to Dr. Brooks and indicated that this item is on their agenda for the next Chamber meeting. Dr. Brooks indicated that at least 50% participation in membership will be needed. Trustee Pierce will assist Chamber in contacting chamber members for their feedback.
2. Phase I Environmental Site Assessment – Moved to Executive Session
3. Administrative Adjudication Partnership – Chief Smith indicated that they are still working on Fine schedule, proposed ordinance, clerical staff assistance, and computer program. They also need to talk to law judge.

VIII. New Business

1. Annual Financial Report – Treasurer Jepson gave overview of audit for fiscal year 2010 – 2011 to mayor and board members. Motion by McMurray, D. to accept report as submitted. Seconded by Marshall. On a roll call vote all present voted yes. Motion carried.
2. Resolution 11-04/Approving an Intergovernmental Agreement – Motion by Ford and seconded by Newberry to adopt Resolution as submitted. On a roll call vote all present voted yes. Motion carried.
3. Lighting for Village Signs – Clerk D’Amato shared information received by 2 companies for possible lighting of new signs. Will investigate further and report back to board with price schedules.
4. Buffalo Box at 506 Main Street – Mayor Bellah shared concern that buffalo box for property was covered by the sidewalk when Main Street was repaired, and therefore is now the responsibility of the village to repair and not the homeowner’s. After much discussion, board consensus was to have Supt. Naugle obtain quotes for repair and report back to board.
5. Sidewalks – Supt. Naugle received estimates for storm sewer repair on South Street and sidewalks on Third Street, with estimate from Jim Bode Concrete of \$11,708 being the lowest. Supt Naugle confirmed these repairs are in the TIF district and are TIF eligible expenses. Sidewalk on Pearl Street is in discussion phase. Motion by Marshall and seconded by Newberry to accept estimate received from Jim Bode Concrete in the amount of \$11,708.00 for aforementioned repairs. On a roll call vote all present voted yes. Motion carried.
6. Street Repair – Supt Naugle has not yet received all estimates yet. Tabled until next meeting.
7. Tree Removal on Hortense Street – Supt. Naugle discussed trees at cemetery that are dead & dying and in need of removal. Received best estimate from A1 Tree & Stump removal of \$2000 to remove trees, grind down stumps, and cover area with grass seed. Motion from McMurray, D. to accept bid from A1

Tree & Stump removal not to exceed \$2000. Seconded by McMurray, W. On a roll call vote all present voted yes. Motion carried.

Supt. Naugle to also discuss with A1 cost to remove 7 ash trees in Franklin Township Park.

8. Evergent Contract – Attorney Puma shared follow up questions received from Evergent regarding tower installation standards from engineer that are waiting to be received.
  9. Solar Lighting in Behnke Park – Mayor shared information received from TCL Electrical and Lighting for solar lights in Tot Park. Mayor asked all board members to review information. Clerk to follow up with company rep to schedule a presentation.
  10. Progressive Energy Group – Mayor Bellah shared information received from company that is independent energy group. Mayor asked all members to review information received and share their feedback.
- IX. Comments from the Floor
1. Ken Sterling – Thanked the board for the new village signs, for the cooperative effort to install the new band shell roof, and repair of all the baskets in the disc golf course.
  2. Donna Bunton – Announced dedication ceremony for new band shell roof on September 10<sup>th</sup> at 5:00pm in Franklin Township Park.

X. Executive Session.

Motion by Ford and seconded by McMurray, D. to move to Executive Session to discuss Purchase of Real Estate under ILCS Section 2 (c) (6). On a roll call vote all present voted yes.

Motion by McMurray, W. and seconded by McMurray D. to return to regular session. On a roll call vote all present voted yes.

XI. Adjournment.

Motion by McMurray, W. and seconded by Ford to adjourn meeting. Voice vote carried unanimously. Meeting adjourned at 8:25 pm.

ATTEST:

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Theresa A. D'Amato  
Village Clerk

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Les Bellah  
Village President