

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
September 6, 2016**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:03 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, McMurray/David. Micele arrived at 7:16pm. Also in attendance were Officer Anthony Miller, Public Works Superintendent Paul Naugle, Streets Supervisor Dale Miller, and Village Attorney Scott Puma, Village Engineer Jim Sparber, and Village Treasurer Dave Jepson. Special guest Brian Anderson of WIPFLI was also present. The pledge of allegiance was then said.
- III. Comments From Floor
 1. None heard.
- IV. Approval of Minutes. Minutes of General Board meeting held on August 15, 2016 were presented for approval. Motion by Ford with 2nd by McMurray, D. to approve minutes as read. On a roll call vote Ford, Ziegler, McMurray, W., McMurray, D., Harvel voted yes. Motion carried.
- V. Approval of Warrant Motion by Ford with 2nd by McMurray, D. to authorize payment of warrant with amended items: Com Ed \$394.64, Frontier \$274.08, Baxter & Woodman \$1089.00, and less payment to Aramark in the amount of \$202.40. On a roll call vote Ziegler, McMurray, W., Harvel, Ford voted yes with Micele abstaining, and McMurray, D. voting no. Motion carried.
- VI. Financial Report
 1. 2015 – 2016 Annual Financial Report – Brian Anderson of WIPFLI presented AFR to mayor and board for review. Item moved to next agenda for approval.
- VII. Reports
 1. Police - See report dated September 2016. Too Good For program currently on hold until approval from school superintendent. Seized car to be removed from storage locker shortly.
 2. Public Works – See report dated August 2016. Main break in Colonial Estates now repaired. Some street damage at Methodist church when trees were removed. North Street water line extension was discussed.
 3. Zoning – No Report.
 4. Pioneer Park – No Report.

5. Economic Development – No Report. Hines Lumber possibly expanding business on Main Street.
6. TIF and Revolving Loan – No Report.
7. Committee Reports
 - Police Committee – No Report.
 - Ordinance Committee – No Report.
 - Finance Committee – Meeting held prior to General Board meeting. Minutes to follow. Next meeting scheduled for Monday, September 26th at 7:00pm at village hall.
 - Water & Sewer Committee – No Report.
 - Streets & Alleys Committee – No Report.
 - Parks Committee – No Report.

VIII. Unfinished Business

1. Key Fob Entry for Public Works– After much discussion, motion by McMurray, D. with 2nd by Ziegler to approve installation of key fob entry to be installed by Metro Enforcement at a cost of \$2800.00. On a roll call vote McMurray, D., Ford, Ziegler voted yes, with Harvel, McMurray, W., Micele voting no. Mayor Bellah to cast deciding vote voted no. Motion did not carry.
2. Security Cameras at Public Works and Additional Areas – After much discussion, motion by Ziegler with 2nd Ford to approve installation of cameras at public works buildings to be installed by Metro Enforcement at a cost of \$1870.00. On a roll call vote McMurray, D., Ford, Ziegler voted yes, with Micele, Harvel, McMurray, W. voted no. Mayor Bellah to cast deciding vote voted no. Motion did not carry.
3. Hickory Ridge Building Moratorium – Attorney Puma indicated the board had 3 options: Leave the moratorium in place; Lift the moratorium on property that is not owned by Plank Road, LLC; Lift the moratorium in its entirety. After much discussion, Trustee Ford to contact developers to garner interest in purchasing available lots and finishing development.
4. Purchase of Bobcat Stump Grinder Attachment – Supt. Naugle updated the board on questions that arose at last meeting regarding: Warranty: 1 year; Price lock: 90 days; Life expectancy: 20 years Purchase price: \$6900.00 After much discussion, Supt. Naugle to determine cost to hire out stump grinding and report back to board.
5. Disposition of Building at 419 Main Street – Attorney Puma shared insurance offer from Country Financial of \$24,476.00 and bid obtained for demolition of building of \$29,696 is only \$5220 difference. Motion by Ford with 2nd by McMurray, D. to accept the insurance offer from Country Financial in the amount of \$24,476. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., Micele, McMurray, D. voted yes. Motion carried. After discussion, Trustee Micele to contact local realtors for possible sale of building outright.

IX. Resolutions, Ordinances, and Miscellaneous Business

1. Baxter & Woodman engineer Jim Sparber shared letter received from FEMA regarding not pursuing further action against the village with regards to Bull

Run Creek remediation, as they are satisfied with the progress the village has made so far.

X. New Business

1. Blackboard Connect Contract Renewal – Motion by McMurray, D., with 2nd by Harvel to renew contract for an annual fee of \$1570.00 On a roll call vote Micele, McMurray, D., Harvel, Ford, Ziegler, McMurray, W. voted yes. Motion carried.
2. Crack Sealing Quote – Supt. Naugle shared 2 quotes received for repair of portions of Hortense street and portions of streets in Country Meadows of which 25% is possibly TIF eligible. After much discussion, motion by McMurray, D. with 2nd by Ford to accept quote received by Image Pros for a not to exceed amount of \$20,000. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes. Motion carried.
3. Pioneer Park Road Repair – Supt. Naugle outlined plans to repair roads in Pioneer Park. Board consensus was to proceed with grinding and planning and road drag to repair.
4. Tree Removal Quotes – Supt. Naugle indicated that there are 6 trees that need to be removed immediately with only 1 located in the TIF district: 1 tree at 317 North street; 3 trees at 108 Main Street; 1 tree at 401 Prairie; 1 tree at 201 Fourth street. Received quotes of \$10,500 and \$9500 which does not include stump grinding. Board asked for additional quotes and for a list of trees that are on the removal list. Supt. Naugle to update and email the tree removal list to the board members and report back on any additional quotes he receives to remove trees.

XI. Second Meeting of Month – Meeting called for September 19, 2016 at 7:00pm.

XII. Executive Session

XIII Adjournment

Motion by McMurray, W. with 2nd by McMurray, D. to adjourn meeting.
Aye voice vote carried unanimously. Meeting adjourned at 8:45 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President