

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Tuesday, September 7, 2021**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the Board of Trustee Regular meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance
- IV. **Comments from the Audience** –
 - Savanna Warren** – In front of the Village Board, on behalf of the Hiawatha High School Student Council, Savanna asked if there would be any problems if the school held Homecoming Dance on Saturday, October 2, 2021, from 7:00 to 10:00 P.M. outside on school property with a DJ. They are unsure of where on school property they will hold this, but most likely by the football field area. President Block suggested maybe on the blacktop by the old grade school entrance, that way it is on the backside of the school and away from the homes. All the Trustees did not feel that this would be a problem. The dance would be over at 10:00 P.M. and it is a Saturday night, so minimal issue with local residents.
 - Brandon Laga** – Brandon and family just moved here in June and Brandon found that his water softener was running nonstop for two months. Being a new homeowner, he was not aware that this was happening and the house used 50,000 gallons of water in two months. Brandon is asking if the board could see to help his family with his \$604.82 water bill.
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, August 2, 2021. Trustee Chambers made a motion to approve the Monday, August 2, 2021 Regular Board Meeting Minutes with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$85,930.39. Trustee Chambers made a motion to approve the Warrant in the amount of \$85,930.39, with a 2nd by Trustee Marshall. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VII. **Guest Speaker** – None
- VIII. **Reports** -
 - a. **Police Report** – Chief Davenport was not in attendance
 - b. **Public Works** – Dale Miller gave the August 2021 Village of Kirkland Public Works Report – please see attached.
 - c. **Committee Report**-
 1. Police Committee – Nothing to report
 2. Ordinance Committee – Nothing to report

3. Finance Committee – Nothing to report
4. Water & Sewer – Had a joint meeting with Streets, Alley & Parks to go over sidewalk replacement. Everyone put their sidewalk findings on a map and President Block is going to put together one map for the whole town to see where and what the Board would like to do going forward on getting the sidewalks replaced or removing them on one side of street.
5. Streets, Alley & Parks Committee – Joint meeting with Water & Sewer, see above.
6. Economic Development Committee – Nothing to report

IX. Unfinished Business –

- a. Update on Kirkland Public Service Lot – Dale gave an update on the Kirkland Public Service Lot. He is in the process of talking with builders. They are close to getting the ground ready to place the concrete down for the salt building. We will be getting more dirt to finish off the grading of the property.

X. New Business –

- a. Discussion/Approval of 204 W. North Street Water Main Tap – Mr. & Mrs. Smith are the new owner of 204 W North Street; they are coming to the Board asking for some help installing the water lines from the b-box to the main. The Village had sent Mr. Butler the old owner a letter some time ago and informed him that his water line came out of the house next to him, and that he did not have a b-box to shut off his water from the outside. If he was to have a problem and need to turn the water off, we would have to go into the house next doors basement and turn it off. Mr. Butler was told at this time that he would need to get his own water line from the house to the main to bring this property up to code. Also, he was told that if he ever wanted to sell this home, he would have to have this done. The Village is willing to waive the tap-on fee of \$2750.00. The Board would like the Smiths to get their quotes and bring them back to the October Board Meeting. President Block asked for a motion for the approval of waiving the \$2750.00 tap on fee. Trustee Fruit made a motion for the approval of \$2750.00 for the property of 204 W North St. with a 2nd made by Trustee Michener. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers, and Marshall vote yes. Motion carried.
- b. Discussion/Approval of Resolution to Award the 2021 MFT Road Maintenance Project Construction Contract to the Low Bid Contractor Contingent on the IDOT Bid Protest Period Passing with no Protest – Did not have anyone bid on the 2021 MFT Road Maintenance Project, so no further action required.
- c. Discussion/Approval of Resolution to award the 4th Street Water Main and Road Reconstruction Project Construction Contract – President Block asked for a motion for the approval of resolution to award the 4th Street Water Main and Road Reconstruction Project Construction Contract to Elliot & Wood not to exceed \$298,320.00. Trustee Ziegler made a motion to award the 4th Street Water Main and Road Reconstruction Project Construction Contract to Elliot & Wood not to exceed \$298,320.00 with a 2nd by Trustee Fruit. On a Roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- d. Discussion/Approval of Resolution to Authorize Fehr Graham Engineering to complete Construction Observation for the 4th Street Water Main and Road Reconstruction Project not to exceed \$28750.00 on Time & Materials Basis – President Block asked for a motion for the approval of Resolution to Authorize Fehr Graham Engineering to complete Construction Observation for the 4th Street Water Main and Road Reconstruction Project

not to exceed \$28,750.00 on Time & Materials Basis. Trustee Ziegler made a motion for the approval of Resolution to Authorize Fehr Graham Engineering to complete Construction Observation for the 4th Street Water Main and Road Reconstruction Project not to exceed \$28,750.00 on Time & Materials Basis with a 2nd by Trustee Benes. On a roll call vote Trustees Benes, Chamber, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.

- e. Discussion/Approval of Kirkland Public Works Expenditures for September 2021 – President Block gave an update on the Public Works Appropriations. Engage Culy Contractors as per Bid to continue the Sanitary Manhole Rehabilitation Project in the amount of \$17,550.00 to be paid out of Sewer Improvement Fund. Appropriations for the New Kirkland Public Services Building Lot at \$7,980.00. This will be paid for out of the Jeff Keicher endorsed grant. President Block asked for a motion for the approval of Kirkland Public Works Expenditures for September 2021. Trustee Ziegler made a motion for the approval of Kirkland Public Works Expenditures for September 2021 not to exceed \$25,440.00 with a 2nd by Trustee Michener. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.

- XI. Adjournment – At 7:45 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Benes. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, October 4, 2021, at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President