

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Tuesday, September 8, 2020**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee Fruit, and Trustee Ziegler. Trustee DeVlieger absent.
- III. **Comments from the Audience** – None
- IV. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, August 3, 2020. Trustee Chambers made a motion to approve the Regular Board Meeting Minutes for Monday August 3, 2020 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Fruit, Ziegler and Michener voted yes. Trustee Ford abstained and Trustee DeVlieger is absent. Motion carried.
- V. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$95,236.64. Trustee Fruit made a motion to approve the Warrant in the amount of \$95,236.64 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Chambers, Fruit, Ziegler, Michener and Ford voted yes. Trustee DeVlieger is absent. Motion carried.
- VI. **Reports** -
 1. **Police Report** – Chief Davenport reported that the Department had fifty (50) reportable calls for the month of Aug. 2020, with over one hundred (100) reportable activities. In the past month Kirkland Police have handled disorderly conduct calls, multiple school walk-through visits, multiple death notifications to family members, stationary patrols throughout the Village, DWLS with 10-99, missing person, criminal damage to government property and transient subject.
Sex Offender/Violent Offender Registration fee - I have found that there are multiple municipalities that do charge a fee, and there are just as many that do not. DCSO and Genoa charge \$100.00 based on information I received.
School Activity – Street Smart Program; A.L.I.C.E.; Police Officer; Too Good Program
Heavy Police presence the first week or so to allow everyone to adjust and feel comfortable and safe. I will continue to ensure police patrol the school campus during school hours especially when students are observed outside.
 2. **Public Works** – August was a busy month with several storms that occurred early in the month. Public Works spent a large amount of time cleaning up brush and limbs from down trees. We spent far less time on these duties than in the past with the amount of old large compromised trees that we have removed from the Village of Kirkland R.O.W. Public Works also rented a large skid loaded and stump grinder in August to grind the stumps that were in the Concrete Contractor’s way when they started the sidewalk replacements. We also ground stumps in Pioneer and Behnke Park as well as any other in the Village of Kirkland R.O.W. We still have many stumps to go on Old Hortense as well as the large Willow stump by the wet pound in Colonial Estates.

Public Works spent a great deal of time cold patching our streets and alleys. We have used a larger quantity cold patch this year than in years past and the year is only half over. We have tried to tie areas of multiple holes together under larger patches. Some of our cold patch areas will be seal coated over in the coming months during our 2020 street maintenance program. The Water Meter Replacement Program pocked up in August and into September. By the end of September Public works will almost be through the allotted money for water meter purchases for 2020. That means that the Village of Kirkland will be right at or slightly above the 50% mark for the number of radio-read meters. The general population has eased the fears of COVID-19 and allowed workers to install new meters. If a resident has concerns, the public works bypasses them for a later date. Our men wear masks when requested and always practice social distancing and good hygiene.

Ours summer help have gone back to school at the end of August. They were fine young men and great workers. One of the young men will continue to work every other day from 12:00 P.M. to 3:00 P.M. I will also be using them for snow plowing this winter when available. Thank you for your continued support of the Village of Kirkland Public Works Department. With each passing month our town improves.

3. Committee Reports -

- a. Police Committee – Nothing to report
- b. Ordinance Committee – Nothing to report
- c. Finance Committee – Nothing to report
- d. Water & Sewer – Nothing to report
- e. Streets & Alley & Parks Committee – Nothing to report
- f. Economic Development Committee – Nothing to report

VII. Guest Speaker – Iconic Energy – Representative from Iconic Energy out of Rockford gave a presentation on putting solar at Well #3 in Hickory Ridge.

VIII. Unfinished Business –

1. Update on Bull Run Creek Compensatory Storage Basin and Flooding Aftermath – President Block gave an update on the meeting with IDNR. IDNA stated that this is not a Village problem or a Fehr-Graham problem, it is a William Charles problem. They had a meeting with William Charles a week before, so now they are just waiting for William Charles to get back with us.
2. Discussion of Solar Panels at Kirkland Wastewater Treatment Plant and Kirkland Well #3 – President Block asked to have this brought back up in a month or two after hearing Iconic Energy speak. He would like to meet with them and have them check out the Wastewater Treatment Plant for potential Solar panel ideas.
3. Discussion / Approval of Kirkland Police Department sex Offender Registration Fee Structure - Chief Davenport reported that he found that there are multiple municipalities that do charge a fee and there are just as many that do not. DCSO and Genoa charge \$100.00 for sex offender registration fee and then for every time that they have to come in and need to re-registration for some reason or another they will be charged \$25.00 every time they come in to have re-registration. Trustee Michener would like to know what other municipalities charge when they have the same issue. President Block asked to have Attorney Stewart write up the Ordinance for the October meeting then we can just plug in the dollar amounts.

IX. New Business-

1. Approval of Village of Kirkland Membership with Greater Kirkland Chamber of Commerce - President Block asked for a motion for the approval to pay \$50.00 dollars to join Kirkland

Chamber of Commerce. Trustee Ziegler made a motion for the approval to join the Kirkland Chamber of Commerce for \$50.00 fee with a 2nd made by Trustee Michener. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers and Fruit voted yes. Trustee DeVliieger is absent. Motion carried.

2. Approval of 2020/2021 Membership to DCEDC (DeKalb County Economic Development Corp - President Block asked for a motion for the approval for 2020/2021 Membership to DCEDC as Builder at the \$500.00 level. Trustee Chambers made a motion to maintain the Builder level to DCEDC for \$500.00 with a 2nd made by Trustee Ziegler. On a roll call vote Trustees Michener, Chambers, Fruit and Ziegler voted yes. Trustee Ford voted no and Trustee DeVliieger is absent. Motion carried.
3. Discussion/Approval of Pioneer Park Kayak and Canoe Launch B.A.A.D. Grant Proposal (Fehr-Graham) – Jeff Jacobson from Fehr-Graham gave an update on this \$80,000.00 grant for a canoe launch. Trustee Fruit asked where the \$7500.00 would come from, just would like to know before we approve. Trustee Fruit made a motion for the approval of \$7500.00 for Engineering Expense to Fehr-Graham for the proposal of Pioneer Park Kayak and Canoe Launch with a 2nd made by Trustee Ziegler. On a roll call vote Trustees Chambers, Fruit, Ziegler and Michener. Trustee Ford voted no and Trustee DeVliieger is absent. Motion carried.
4. Discussion/Approval of Village of Kirkland Tornado Sirens and Tornado Siren Maintenance - President Block asked for a motion for the approval for the Tornado Siren Maintenance. Trustee Chambers made a motion for the approval of the Tornado Siren Maintenance with a 2nd made by Trustee Michener. On a roll call vote Trustees Chambers, Fruit, Ziegler, Michener, and Ford voted yes. Trustee DeVliieger is absent. Motion carried. President Block will call around to other municipalities to find out who sets there sirens off in bad weather.
5. Discussion/Approval of Loan payoff for Village of Kirkland Properties in Kirkwood Subdivision – President Block asked for a motion to approve the Loan payoff for Village of Kirkland Properties in Kirkwood Subdivision. Trustee Ziegler made a motion for the approval to pay off the Loan for Village of Kirkland Properties in Kirkwood Subdivision at Midland Bank from the funds that are currently still in the Midland Bank General Account with a 2nd made by Trustee Chambers. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford and Chambers voted yes. Trustee DeVliieger is absent. Motion carried
6. Discussion /Approval to move Village of Kirkland MFT Account from Blackhawk Bank to Heartland Bank – President Block asked for a motion to approve moving our MFT checking account from Blackhawk Bank to Heartland Bank. Trustee Fruit made the motion to move the MFT account from Blackhawk bank to Heartland Bank with a 2nd made by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford and Chambers voting yes. Trustee DeVliieger is absent. Motion carried.
7. Discussion of IDNR concerns on Kirkland Sawmill Storage – President Block brought up some concerns that the gentleman from IDNR had with Sawmill storage. He stated that he didn't think they would give them a permit for storage of material. Not sure what permit they received for IDNR. President Block is going to review the permit and then move forward from there.
8. Discussion of Parking Ordinance for Businesses and Apartments within Business District – We have an Ordinance that states that building owners must supply parking spots for employees and/or tenants behind their buildings. President Block will send out a letter to all property owners informing them that they must have parking for all employees and tenants.
9. Approval of Kirkland Public Works Expenditures for September 2020 – President Block asked for a motion for the approval of Kirkland Public Works Expenditures for September 2020 in the amount of \$20,000.00. Trustee Ziegler made a motion for the approval of Kirkland Public

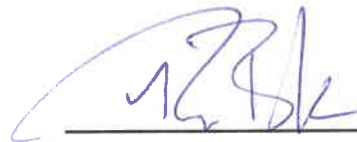
Works Expenditures for September 2020 not to exceed \$20,300.00 with a 2nd made by Trustee Fruit. On a roll call vote Trustees Ford, Chambers, Fruit, Ziegler, and Michener voted yes. Trustee DeVlieger is absent. Motion carried.

- X. **Executive Session** - At 8:44 P.M., President Block asked for a motion to go into Executive Session for the purpose of Employment. Trustee Chambers made a motion to go into Executive Session for the purpose of Employment with a 2nd by Trustee Fruit. On a roll call vote Trustees Chambers, Fruit, Ziegler, Michener, and Ford voted yes. Trustee DeVlieger is absent. Motion carried.
- XI. **Return to Regular Session** - At 9:00 P.M., President Block asked for a roll call to go back to Regular Session. Members answering present as follows: Trustee Ziegler, Trustee Michener, Trustee Chambers, Trustee Ford and Trustee Fruit. Trustee DeVlieger is absent.
- XII. **Adjournment** – At 9:02 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Michener. On a voice call vote all in favor.

Next Board of Trustees Regular Meeting will be Monday, October 5, 2020 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President