

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
January 2, 2012**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:01 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Marshall, McMurray W. Newberry, Pierce, and McMurray D. Also in attendance were Chief Smith, Public Works Superintendent Naugle, Streets Supervisor Miller, and village attorney Puma. The pledge of allegiance was then said.
- III. Approval of Minutes. Minutes of December 5, 2011 were presented for approval. Motion by Newberry and seconded by Marshall to approve minutes as presented. On a roll call vote all present voted yes. Motion carried.
Minutes of December 8, 2011 were presented for approval. Motion by Ford and seconded by McMurray, W. to approve minutes as presented. Motion carried.
- IV. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford and seconded by Newberry to authorize. On a roll call vote all present voted yes. Motion carried.
- V. Financial Report – No Report.
- VI. Reports
 1. Police. See report dated December, 2011. Mayor Bellah requested Chief Smith to work directly with Fire Chief Stott to notify residents on Main Street regarding address numbers on their residences. Trustee Pierce inquired about status of 4 remaining squad cars. After much discussion, Chief Smith will prepare maintenance report for all vehicles and present it at next general board meeting.
 2. Public Works. See report dated December 2011. Euclid Chemical now online with their water and sewer service. Replaced 3 hydrants in the TIF district.
 3. Pioneer Park – No Report.
 4. Zoning – No Report. Mayor Bellah discussed copyright of current zoning map. Attorney Puma to research copyright and report back to board.
 5. Economic Development – No Report.
 6. TIF and Revolving Loan – No Report.
 7. Committee Reports.
 - Police Committee – No Report
 - Ordinance Committee – No Report.
 - Finance Committee – No Report

Water & Sewer Committee – No Report.
Streets & Alleys Committee – No Report.
Health & Welfare Committee - No Report.

VII. Unfinished Business

1. Ordinance 12-01/Amending the Official Zoning Map – Motion by Ford and seconded by McMurray, D. to pass as read. On a roll call vote all present voted yes. Motion carried.
2. Ordinance 12-02/Procedures for Public Discussion – Motion by Newberry and seconded by McMurray, W. to pass as read. On a roll call vote McMurray, D., Pierce, Marshall, McMurray, W., and Newberry voted yes, with Ford voting no. Motion carried.
3. TIF Police Patrol – Chief Smith explained that they have ended night shift hours for TIF patrols. Board consensus was to continue police patrol. Recommended 5 (five) shifts every 2 (two) weeks. Chief Smith to set up schedule.
4. Administrative Adjudicator Contract – Attorney Puma explained the process and that the administration procedures will take place in Genoa. Motion by Ford and seconded by Newberry to approve contract as presented. On a roll call vote all present voted yes. Motion carried.
5. Administrative Adjudication Collection Contract – Board discussed details in the contract regarding fees. Motion by Marshall and seconded by McMurray, D. to approve contract as presented. On a roll call vote all present voted yes. Motion carried.
6. Bull Run Status – Attorney Puma to send proposal to Scott Brown, pending response from IDNR. Mayor Bellah and Attorney Puma to follow up regarding Engineering Services Agreement.
7. Generator Well #3 – Supt. Naugle has not yet received back information regarding the generator. Will resent information request and present update to board.

VIII. New Business

1. Waste Water Treatment Fence – Supt. Naugle received 3 options for fence at treatment plant. After much discussion, motion by McMurray, D. and seconded by McMurray, W. to proceed with option B not to exceed \$6000. On a roll call vote all present voted yes. Motion carried.
2. Hand Held Meter Reader– Clerk D’Amato explained recent malfunction of hand held water meter reader. Due to the age of the item, it was suggested to the board to purchase a new hand held reader at an approximate cost of \$5000 and upgrade the system. After much discussion, motion by McMurray, D. and seconded by McMurray, W., to authorize expenditure for purchase. On a roll call vote all present voted yes. Motion carried.
3. Alley Between Fifth and Sixth Streets – Board discussed condition of alley that currently has an approximate 18” dip and needs to be repaired. After

much discussion, board consensus was to have public works dig it up, remove blacktop, gravel and reseal.

4. Community Safety Net – Mayor Bellah discussed program with board, and that program was currently \$600 short on their donations. Mayor Bellah requested village donate \$300 and ask the Lions Club to donate the additional \$300. After much discussion, motion by Newberry and seconded by McMurray, D. to authorize donation to Community Safety Net in the amount of \$300. On a roll call vote all present voted yes. Motion carried.
 5. Squad Car Equipment Installation – Camera from old squad car was removed and installed in new squad car, but the equipment did not work and had to be repaired. Chief Smith presented proposal to board from Metro Enforcement that outlined 3 (three) options for new squad car with equipment purchase and installation. After much discussion, motion by Newberry and seconded by McMurray, W. to exercise option #3 and authorize expenditure not to exceed \$14,000. On a roll call vote all present voted yes. Motion carried.
 6. Cleaning of Water Tower – Board discussed cleaning of water tower in next fiscal year budget. Supt. Naugle to research previous cleaning charges and include cost in next fiscal year budget.
 7. Meeting Packets – Board discussed the current e-mail distribution of meeting packets. Board consensus was to continue to e-mail packets and to also print 2 additional copies for board meeting.
- IX. Comments from the Floor
1. Dale Miller (Streets Supt.) – Inquired about Performance Bonds carried by developer Bob Rood to finish the roads in the Hickory Ridge subdivision. Attorney Puma to review development agreement and confer with Baxter & Woodman regarding the bonds.

X. Adjournment.

Motion by Marshall and seconded by McMurray, D. to adjourn meeting. Voice vote carried unanimously. Meeting adjourned at 8:40 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President