

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
October 17, 2016**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00pm and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ziegler, McMurray/Wanda, Harvel, McMurray/David, and Micele. Ford arrived at 7:03pm. Also present were Public Works Superintendent Paul Naugle and Police Chief Paul Lindstrom. The pledge of allegiance was then said.
- III. Public Comment
 1. None heard.
- IV. Approval of Minutes Minutes of October 2, 2016 regular meeting were presented for approval. Motion by McMurray/D. with 2nd by Harvel to approve as read. On a roll call vote Ziegler, McMurray/W., Micele, McMurray/D., Harvel voted yes. Motion carried.
- V. Approval of Warrant Motion by Harvel with 2nd by McMurray/W. to authorize expenditure of funds as presented on Warrant. On a roll call vote McMurray/W, McMurray/D., Harvel, Ford voted yes, Ziegler abstained, Micele voted no. Motion carried.
- VI. Petitions and Communications – None heard.
- VII. Reports
 1. ICCI – No Report.
 2. Standing Committees
 - Police – No Report
 - Water/Sewer – See minutes dated October 6, 2016
 - Ordinance – No Report
 - Parks – No Report
 - Streets & Alley – No Report

Finance – No Report. Finance committee chair Ford called meeting for November 2, 2016 at 6:30pm (Meeting time since changed to 7:00pm)

3. Monthly Budget Report/ September 2016 – Report submitted to board for review in Treasurer Jepson’s absence

VIII. Scheduled Speakers

- 1.

IX. Unfinished Business

1. Disposition of Property at 419 Main Street – Motion by McMurray/W. with 2nd by McMurray/D. to demolish building and sell the vacant lot. On a roll call vote McMurray/W., McMurray/D., Harvel voted yes, Micele, Ford, Ziegler voted no. Mayor Bellah to cast deciding vote with yea. Motion carried with regards to demolition. Sale of property requires three-fourths approval of board members. Sale of property motion did not pass.
2. Aramark Uniform Service – Service contract presented to board, signed in August 2015. After much discussion, Supt. Naugle to investigate if termination fee would be applied if contract is terminated prior to contract end. Item moved to agenda for next general board meeting.
3. Disposition of Tree Removal on Village Property – Supt. Naugle shared list of trees that would require removal by contracted tree removal company. 3 quotes were received with best being from Fowler Tree Surgery - \$17,800 to remove without stump grinding/\$19,400 for removal to include stump grinding. Motion by Ford to accept quote for \$17,800 for removal of trees only. Motion amended by Ford to authorize expenditure of not to exceed \$20,000 for removal of trees and stump grinding. Second by McMurray/D. On a roll call vote Micele, McMurray/D., Harvel, Ford, Ziegler, McMurray/W. Motion carried.
4. Street Repair of TIF and Non-TIF areas – Supt. Naugle presented list of village streets to be repaired, with list to be grouped by Types per village engineer. After much discussion, motion by Ford with 2nd by McMurray/D., to pursue bid process for streets on list and to include Hiawatha Street. On a roll call vote McMurray/D., Harvel, Ford, Ziegler, McMurray/W., Micele voted yes. Motion carried.
5. Status of Hickory Ridge Development – Mayor Bellah to follow up with Attorney Puma regarding potential developer to take over development. Item moved to agenda for next general board meeting.

X. Resolutions, Ordinances, and Miscellaneous Business

1. Ordinance 16-09/Amending Title IX, Chapter 112 of the Village Code to Require Beverage Alcohol Sellers and Servers Education and Training – Motion by McMurray/D. with 2nd by Ziegler to pass as read. On a roll call vote Harvel, Ford, Ziegler, McMurray/W, Micele, McMurray/D voted yes. Motion carried.

2. Status of Cataloguing of Village Documents – Clerk D’Amato shared that all boxes in village garage are documented, she met with the field representative for the state archivist, and cataloguing of all the file cabinets in the clerk’s office are left to be completed.

XI. New Business

1. Village Employee Cell Phone Service – After discussion regarding cost of cell phone service, employee Dale Miller will relinquish his village cell phone and that service will be cancelled.
2. Section 5.11 Employee Handbook/Professional Conference, Meeting Attendance, and Training – Trustee Ziegler questioned the clerk’s attendance at the MCI Academy and whether proper procedures were followed for her to attend. Clerk D’Amato explained that Mayor Bellah was given advance notification and that her attendance at the conference was discussed and approved by the board at the general board meeting back in August.
3. Clerk for Adjudication Hearings – Board discussed hiring of additional employee to cover adjudication hearings and documentation of adjudication cases. After much discussion, board consensus was to continue to have village clerk continue to perform adjudication duties.
4. Status of TIF Development Plan – Current TIF Development Plan is scheduled to end in 2018 with final payment of TIF funds to be received in 2019. Discussion of extending current TIF plan and/or starting of a new TIF development plan. Item moved to next agenda for follow up by village attorney.

XII. Executive Session

XII Adjournment

Motion by Harvel with 2nd by Ford to adjourn meeting. Motion carried by voice vote. Meeting was adjourned at 8:07pm.

ATTEST:

Theresa A. D’Amato, Village Clerk

Les Bellah, Village President