

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
October 16, 2017**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.

- II. **Roll Call.** Members answering present as follows: Trustee Ford, Trustee Ziegler, Trustee DeVlieger, Trustee Micele, Trustee Wiegartz and Trustee Harvel. Also in attendance were Police Chief Adam Davenport, Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart.

- III. **Pledge of Allegiance-** Village President Block asked Chief Davenport to lead us in the Pledge of Allegiance.

- IV. **Comments From Floor-**
 1. Syndeo Broadband - William Finney come in and introduced himself to the board and to request access to allow his company to place an antenna on the Village Water Tower for residential Internet service. President Block said that he would have to check the contract from E-Vergent to see if there is anything that would not allow another Internet service on our water tower. President Block asked that they get back with him in the middle of next week, he should have an answer by them.

 2. Kirkland Garden Club - Dawn Darling came to the board to request funds to buy plants and signs for the garden at the Behnke Park.

 3. Linda Fett asked the board if they would consider getting new Christmas decorations. She would like the Village to give it some thought. Some of the ones that we put up have seen better days. President Block touched on what the current plans are for Christmas in Kirkland.

 4. Brett Fleury asked what he needs to do so that they could have a live-in tenant at the golf center. President Block explained that we will need to get the Planning and Zoning Board together, at this time we are not sure who sits in those seats. Brett asked what the procedure is to get this done. Village Attorney Brad Stewart explained what the procedure is to get this done. President Block took his number and is going to get back to Brett with the information he is looking for.

 5. David Engelbrecht, owner of 526 W Main St., is working on trying to get the building taken down. He has been working with his bank and has been assured that if he can come up with \$37,000.00 he can get this project completed. David is asking for TIF funds to in the amount of \$37,000.00. Dave would like to get this done yet this fall and has asked the board if they could give him there answer in a timely manner due to the time of year it is.

5. Village President Block also wanted to say Thank you to Bill Nicholson for his donation of a Smart TV to the Village.

- IV. **Approval of Minutes.** Minutes of General Board meeting held on September 5, 2017 were presented for approval. A motion was made by Trustee DeVlieger and 2nd by Trustee Micele to approve as read. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, Harvel, Ford, Ziegler voted yes. Motion carried.
- V. **Approval of Warrant.** A warrant was presented to the trustees along with a copy of the bills to be paid pending approval. Trustee Harvel made the motion to approve the warrant, a 2nd was made by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes, Trustee Micele voted no. Motion carried.
- VI. **Financial Report** – Nothing presented this month
- VII. **Reports**
- a. **Police.** Chief Davenport gave his report on the police department. Sycamore Police department has requested help at the Pumpkin Fest. Chief Davenport stated that in past we have sent 5 to 8 police officers and 3 to 6 axillary officers. This year we will be sending only 2 officers and 3 axillary officers. They are grateful for whatever we can send them. Chief then gave an update on the new squad cars. Attorney Brad Stewart asked Chief if we had intergovernmental agreement with Sycamore. If we do not, it is something we should look into going forward.
- b. **Public Works.** Interim Public Works Superintendent Dale Miller gave a rundown as to what the Public Works department has been doing. We have some culvert pipes that need to be replaced on 6th St., 3 driveway culverts between Prairie and Prospect are causing the water to back up the streets. It will be about \$900.00 to fix the culverts and to replace the gravel. Dale had a meeting with Fehr-Gram about an operation manual for the sewer plant. He will get with Fehr-Gram on the price and bring it to the board before moving forward on this. Public Works picked up the last of the aerators this week. We are currently looking for a radiator for the generator at the sewer plant. This will be fixed in-house once he finds one. Need to get this done before the winter weather sets in.
- c. **Zoning** – No Report.
- d. **Pioneer Park**- No Report.
- e. **Economic Development** – No Report.
- f. **Committee Reports**
- 1) **Police Committee** – Committee meeting on Oct 26, 2017 @ 7:00 pm.
 - 2) **Ordinance Committee** – Committee meeting Oct 23, 2017 @7:30 pm.
 - 3) **Finance Committee** – Committee meeting Oct 23, 2017 @ 7:00 pm.
 - 4) **Water & Sewer Committee** – Committee meeting Oct 30, 2017 @ 7:00 pm.
 - 5) **Streets & Alleys Committee** – Committee meeting Oct 30, 2017 @ 7:30 pm
 - 6) **Parks** - No Report.

VIII. Scheduled Speakers- None

IX. Unfinished Business-

1) Approval of Stump Removal for Village of Kirkland- President Block asked for a motion to approve the removal of stumps in the Village. Trustee Ford made a motion to approve the removal of stumps with in the Village. A 2nd was made by Trustee Wiegartz. On a roll call vote Trustee Wiegartz, Trustee Harvel, Trustee Ford, Trustee Ziegler, Trustee DeVlieger and Trustee Micele voted yes. Motion carried.

2) Building Inspection Update on:

518 W. Main St. - still working on all the repairs, B&F is working with them on getting all the repairs done.

526 W. Main St. - Mr. Engelbrecht brought his issues to the board for further review by the board.

204 W. Main St. - have not heard anything from the owner on this property.

X. New Business

a. Approval of Village of Kirkland Sidewalk work: Village President Block asked for a motion to approve the work on Kirkland Sidewalks. Dale went out and looked at the sidewalks that are in need of repair. Dale checked the budget and found that we have \$8000.00 budgeted for sidewalk repairs. 401 Prairie St., being the worst sidewalk with most of the work on the 4th St. side, would cost \$3804.00. He also came up with some small projects that would be TIF eligible. There are 2 slabs across the street from 209 South St. that will need to have the tree root removed then repair the sidewalk, this would cost about \$280.00. Then at the corner of 2nd and South this would cost \$1548.00. Trustee Ford made a motion to approve sidewalk repairs not to exceed \$3804.00 from the General Fund and not to exceed \$2000.00 from the TIF Fund. A 2nd was made by Trustee Ziegler. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Motion carried.

b. Approval to Dispose of Police Vehicles: Village President Block asked for a motion to approve the disposal of the police vehicles. Trustee DeVlieger made a motion to approve to dispose of car 101 Dodge Charger and 103 Crown Vic by a sealed bid. Trustee Wiegartz 2nd the motion. Trustee Harvel stated that she thinks we should get rid of all three older cars. On a roll call vote Trustees, Ford, Ziegler, DeVlieger, Micele, Wiegartz, and Harvel voted yes. Motion carried.

c. Approval to accept Close by Text Message Service: Village President Block informed the board about the Close by Text Message Service. We would close out Blackboard and start up Close by Text. Trustee Ford thought that the Blackboard was not approved last year. Trustee DeVlieger made a motion to table the acceptance of Close by Text Message Service until next board meeting on Nov. 6, 2017, Trustee Ziegler 2nd the motion. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz, Harvel and Ford voted yes. Motion passed.

d. Approval to purchase and utilize USPS Postal Machine: Village President Block asked Carol to explain the USPS Postal Machine. Trustee Ford made a motion to table this until the next board meeting on Nov. 6, 2017 with a 2nd by Trustee Ziegler. On a roll call vote

Trustees DeVlieger, Micele, Wiegartz, Harvel, Ford, and Ziegler voted yes. Motion carried.

e. Approval to modify Listing Price for 419 W. Main St: Village President Block asked for a motion to approve to modify the listing price for 419 W. Main St. Trustee Ford made a motion to approval to modify the listing price for 419 W. Main St. with a 2nd by Trustee Ziegler. President Block stated the listing price is \$79,000.00 now and we will reduce to \$59000.00. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ford, Ziegler, and DeVlieger voted yes. Motion carried.

f. Approval to renew our Membership to DCEDC for year 2018: Village President Block asked for a motion to approve to renew our membership to DCEDC for year 2018. Trustee DeVlieger made a motion to approve to renew our Membership to DCEDC for 2018 with a 2nd by Trustee Harvel. On a roll call vote Trustees Wiegartz, Harvel, DeVlieger, and Micele voted yes. Trustee Ford and Ziegler voted no. Motion carried.

g. JULIE Expenses Update: Village President Block gave an update on the JULIE Expenses. We appear to be on the same track with last year at \$388.00 for the year.

h. NCICG and DCEDC Invite information for Village Trustees: Village President Block informed the Village Board of two invites that they received.

i. Approval of 6th Street Culvert Repairs: Village President Block asked for a motion of approval of 6th Street Culvert repairs. Trustee Ziegler made a motion to approve the 6th Street Culvert repairs not to exceed \$1000.00, Trustee Ford 2nd the motion. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Motion carried.

j. Approval of Public Works Expenditures for October: Village President Block asked for a motion to table the remaining items on Public Works Expenditures for October until Nov 6, 2017 Board meeting. Trustee DeVlieger made a motion to table the remaining items on Public Works Expenditures for October until Nov. 6, 2017 Board meeting, 2nd made by Trustee Ford. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Micele, Wiegartz and Harvel voted yes. Motion carried.

k. Approval to Purchase Dump Box from Franklin Township: Village President Block asked for a motion for Approval to purchase The Franklin Township Dump Box for \$500.00. Trustee Ziegler made a motion to approve the purchase of The Franklin Township Dump Box for \$500.00, 2nd by Trustee Wiegartz. On a roll call vote Trustees Ziegler, Micele, Wiegartz and Harvel voted yes. Trustee DeVlieger and Ford voted no. Motion carried.

l. Bull Run Creek update: Village President turned the floor over to Fehr-Graham. Our Engineers from Fehr-Graham gave us an update on their meeting a few weeks ago. Please see attached Meeting Notes from Fehr-Graham. The Village Attorney gave several options on the financing that the Village is going to have to encounter to get this matter taken care of.

- XI. **Executive Session**- Village President Block asked for a motion to adjourn to Executive Session for the purpose of:
- 1.) Litigation [pursuant to 5ILCS 120/2(c)(11)]
 - 2.) Review of past closed session meeting for approval and release [pursuant to 5 ILCS 120/2(c)(21)]

Trustee Ford made the motion at 9:45 P.M. to go into Executive Session for the purpose of Litigation and Review of past closed session meetings. Trustee Ziegler 2nd the motion. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, Harvel, Ford and Ziegler voted yes. Motion carried.

The Board took a five minute break and reconvened at 9:52 P.M. in Executive Session.

XII. **Return to Regular Session**-

The Board returned to Regular Session at 10:15 p.m. Village President Block asked for a roll call with Trustees Ford, Ziegler, DeVlieger, Micele, Harvel and Wiegartz present.

Trustee Ford mad a motion not to release closed session meeting minutes. Trustee Ziegler 2nd the motion. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Motion carried.

Adjournment-

Village President Block asked for a motion to adjourn the meeting at 10:16p.m. Trustee DeVlieger made the motion for adjournment with a 2nd by Trustee Wiegartz. Upon a voice vote all trustees voted yea, meeting was adjourned at 10:16 P.M.

NEXT BOARD MEETING MONDAY, November 6, 2017 AT 7:00 PM

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President

VILLAGE OF KIRKLAND
GENERAL BOARD MEETING
PUBLIC COMMENT
SIGN-IN-SHEET
DATE: Oct 16, 2017

Please **PRINT** clearly.

Name:

Group or Organization:

Issue to Discuss:

William Finney

Syndeo Networks

Residential Internet

Dawn Darling

Kirkland Garden Club

request funds

Junda Fett

Christmas Decor

Brett Fleury

630-853-2657
bfleury@usg.com

Zoning

David Engelbrecht

526 W Main Blg