

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, November 7, 2022**

**OFFICIAL MINUTES**

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the General Board Meeting Minutes for Monday, October 17, 2022. Trustee Ziegler made a motion to approve the General Board Meeting Minutes for Monday, October 17, 2022, with a 2<sup>nd</sup> by Trustee Michener. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$688,163.87. Trustee Fruit made a motion to approve the Warrant in the amount of \$688,163.87, with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VII. **Reports** -
  - a. **Police Report** – Chief Davenport gave his October 2022 Police Report, please see attached.
  - b. **Public Works** – Jim Stark give his October 2022 Public Works Report, please see attached.
  - c. **Committee Report**-
    1. **Tree Committee** – Had first meeting on October 25, 2022. Next meeting is scheduled for November 22, 2022.
- VIII. **Guest Speaker** – DeKalb County Community Foundation – Village of Kirkland Municipal Parking Lot Grant Award - Daniel Templin & Khri Aves from DCCF awarded the Village with a check for \$29,200.00 to enhance the lot at 6<sup>th</sup> and Main St. into a Village Parking Lot. Daniel Templin explained what DCCF is about.
- IX. **Unfinished Business** – None
- X. **New Business** –
  - a. **Discussion/Approval of Ordinance 2022-08/An Ordinance Levying and Assessing Taxes of the Village of Kirkland for Fiscal Year Starting May 1, 2022 and Ending April 30, 2023** – President Block asked for a motion for the approval of Ordinance 2022-08/An Ordinance Levying and Assessing Taxes of the Village of Kirkland for Fiscal Year Starting May 1, 2022 and Ending April 30, 2023. Trustee Chambers made a motion for the approval of Ordinance 2022-08/An Ordinance Levying and Assessing Taxes of the Village of Kirkland for Fiscal Year Starting May 1,

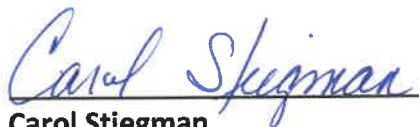
2022 and Ending April 30, 2023, with a 2<sup>nd</sup> by Trustee Fruit. On a roll call vote Trustees, Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion carried.

- b. Discussion/Approval of Resolution 2022-05/Resolution to Complete work within IDOT Right-of-Way along Illinois Route 72 for Water and Sewer Utility Improvements – President Block asked for a motion to approve Resolution 2022-05/Resolution to Complete work within IDOT Right-of-Way along Illinois Route 72 for Water and Sewer Utility Improvements. Trustee Ziegler made a motion to approve Resolution 2022-05/Resolution to Complete work within IDOT Right-of-Way along Illinois Route 72 for Water and Sewer Utility Improvements, with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Ziegler, Michener, Benes, Chambers, Marshall, and Fruit voted yes. Motion carried.
- c. Discussion/Approval of Settlement between Village of Kirkland, Commonwealth Edison Company and Azavar Audit Solutions Inc. – President Block asked for a motion for the approval of the Settlement between Village of Kirkland, Commonwealth Edison Company and Azavar Audit Solutions Inc. in the amount of \$9,947.00. Trustee Chambers made a motion to approve the Settlement between Village of Kirkland, Commonwealth Edison Company and Azavar Audit Solutions Inc. in the amount of \$9,947.00, with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- d. Discussion/Approval of Codification of Village Ordinances 2021-01 thru 2021-13 not to exceed \$2000.00 by American Legal Publishing – President Block asked for a motion for the approval of the Codification of Village Ordinances 2021-01 thru 2021-13 not to exceed \$2000.00 by American Legal Publishing. Trustee Fruit made a motion for the approval of Codification of Village Ordinances 2021-01 thru 2021-13 not to exceed \$2000.00 by American Legal Publishing, with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler, and Michener voted yes. Motion carried.
- e. Discussion /Approval of Village of Kirkland Municipal Electrical Aggregate with Progressive Energy Solutions. – President Block asked for a motion for the approval of the Village of Kirkland Municipal Aggregate with Progressive Energy Solutions. Trustee Ziegler made a motion for the approval of the Village of Kirkland Municipal Aggregate for 12 months, with a 2<sup>nd</sup> by Trustee Marshall. On a roll call vote Trustees, Marshall, Fruit, Zeigler, Michener and Benes, voted yes. Trustees Chambers voted no. Motion carried.
- f. Discussion of Full Time Police Officer Proposal – Chief Davenport brought to the Board the following Full-time Officers Proposal:
- Starting Salary - \$55,120 per year at \$26.50/hr. (\$1,000 one-time bonus payout)
  - 2<sup>nd</sup> Year - \$57,200 per year at \$27.50/hr. plus potential of up to 5% performance increase (\$1500 one-time bonus payout)
  - 3<sup>rd</sup> Year - \$60,320 per year at \$29.00/hr. plus potential of 5% performance increase (\$5,000 one-time bonus payout)
  - Insurance Benefits Package
  - Vacation/Holiday/Sick/Personal Days off as approved by the Village
  - Eleven days of holiday pay as approved by the Village
  - Overtime availability
  - Training and Advancement opportunities

- XI. **Executive Session** - At 8:15 P.M., President Blocked asked for a motion to adjourn to Executive Session for the purpose of Litigation [*pursuant to 5ILCS 120/2(c)(11)*]. Trustee Ziegler made a motion to adjourn to executive session for the purpose of Litigation [*pursuant to 5ILCS 120/2(c)(11)*], with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Benes, Fruit, Zeigler, Michener, Chambers, and Marshall, voted yes. Motion carried.

- XII. **Return to Regular Session** - At 8:36 P.M., the Board returned from Executive Session to Regular Session. President Block asked for a roll call, Members answering present as follows: Trustee Chambers, Trustee Marshall, Trustee Fruit, Trustee Ziegler, Trustee Michener and Trustee Benes.
- XIII. **Adjournment** – At 8:37 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn, with a 2<sup>nd</sup> by Trustee Fruit. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, December 5, 2022 at 7:00 P.M.**



**Carol Stiegman**  
Village Clerk



**Ryan Block**  
Village President



# Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



**11.07.2022**

## **Village Hall Village Board Meeting**

**7:00pm**

**Monthly Police Report**

**October 2022**

The Kirkland Police Department handled sixteen (16) reportable calls and one hundred and six (106) reportable activities for the month of October 2022.

Officer Maggio, Officer Nance, and Chief Davenport will be attending a Mental Health Training Intro into CIT on Nov 15<sup>th</sup> as mentioned at the last Board Meeting

Halloween Night—No issues to report

**School:**

Active Shooter/Intruder drill to be conducted in November

Notes:

## Village of Kirkland Public Works Report for October 2022

### Tasks underway and completed

- Continued cleaning of the Public Works property and garage.
- 2 aerators were switched out for upkeep and maintenance to the lagoon system.
- Old aerator motors were taken off the floats that they were on so that they can be sent in for rebuilding.
- Numerous water meters were installed throughout the month, we are now up to 74% radio read.
- We found a couple more B-boxes (water shut-off valves) that are not in working order and we contacted Harold Contracting to address those.
- We re-nailed the trim along the backside of the Public Works garage because that recently started to pull away from the building and falling off. That also was originally stapled on instead of nailed.
- We continue to mark Julies on a daily basis.
- Water samples and testing are done 365 days a year, we test for chlorine and fluoride EVERY DAY.
- After the results of the water tower inspection, Joe and myself ordered updated safety climbing harnesses so that we could also inspect and temporarily fix the vent that has rusted on the tower with bird netting.
- When driving the ford F-550 I noticed the brake rotors to be warped and it kind of bounced to slow down and stop. That was taken to a certified mechanic to be fixed.
- The state has Landmark Contracting in to tear out and replace all corners with new sidewalks and updated A.D.A. pads, while doing so they tore out the old speaker wire from the streetlights. I spoke with Ryan and he stated that we no longer use them, so not a big deal. They also cracked some mortar on the new Resource bank, I spoke with Landmark and they agreed to come meet the bank manager to resolve that issue.
- We unbolted our villages garbage cans and removed them so that the workers from the state project would have total access to each corner.
- Bill received his second vaccine for hepatitis A&B so that he is able to do work around wastewater. We were then notified that there is now a third shot that is a booster, we will have to look into this as we were unaware of this.
- The street sweeper has been out all over town trying to help keep the leaves from backing up the storm sewers.
- We flushed fire hydrants throughout the village and preformed static flow testing so that the fire dept. knows which hydrants to use incase of a large fire for more pressure.

- While flushing hydrants we discovered a water valve missing at the corner of 5<sup>th</sup> and Prairie, the bulldozer operator didn't see it and ran it over.
- We have had numerous calls about this year's road construction and what sidewalks and curbs are going to be replaced, I've been trying to handle each call as they come in with Ryan's assistance.
- We tried placing the old back window protector on the new f-350 and it would not fit, the new truck bed is one inch smaller than the old one. We will try to modify it to make it work.
- We borrowed our fire kettles to the Fire Dept. for their dance, we delivered them and then picked them up afterwards.
- We placed salt spreader on back of one dump truck incase of freezing rain with the weather changing.
- Extra cleaning and organizing in our buildings/wells to prepare for winter months.
- We took the window air conditioner out of the office window at the sewer plant.
- Cleaned and prepared old Kubota for trade-in.
- Received new Kubota tractor for plowing sidewalks and spraying throughout town.
- We cut and fixed a couple B-boxes that we had problems opening.
- We took in all the cement flowerpots for the winter season.
- We dropped off the golf cart to get it upgraded with turn signals and brake lights.

There are a few pictures from the top of the water tower for you to enjoy from when Joe and I climbed the tower to put the netting up.

Thank you, Jim Stark