

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, November 15, 2021**

**OFFICIAL MINUTES**

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:02 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall and Trustee Fruit. Trustee Ziegler is absent.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, November 1, 2021. Trustee Chambers made a motion to approve the Monday, November 1, 2021 Regular Board Meeting Minutes with a 2<sup>nd</sup> by Trustee Fruit. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit and Michener voted yes. Trustee Ziegler is absent. Motion carried.
- VI. **Guest Speaker** – None
- VII. **Unfinished Business** –
  - a. **Discussion of Village of Kirkland 2022 Street Project** – President Block introduced Geno, who is here to explain how to do funding for a street project. Geno went over the process to go for a Debt Certificate and answered Trustees questions.
  - b. **Discussion/Approval of Fehr Graham to provide Engineering Services for Kirkland Public Service Lot** – President Block asked for a motion for the approval of Fehr Graham to provide Engineering Services for Kirkland Public Service Lot. Trustee Fruit made a motion for the approval of Fehr Graham to provide Engineering Services for Kirkland Public Service Lot not to exceed \$8000.00, a 2<sup>nd</sup> was made by Trustee Chambers. On a roll call vote Trustees Chambers, Marshall, Fruit, Michener and Benes voted yes. Trustee Ziegler is absent. Motion carried.
  - c. **Discussion/Approval of Sump Pump Purchase/Installation at 702 Prospect Ave per IDNR Requirements and Approval of the Agreement with FEMA regulation on the Installation of Sump Pump Requirements** – President Block explained the reason as to why we are required to inspect and install 10 different residents with the proper size sump pump per the IDNR in Kirkwood. President Block asked for a motion for the approval of sump pump purchase and installation at 702 Prospect Ave and the approval of the agreement with FEMA regulation on the installation of sump pump requirements. Trustee Chambers made a motion for the approval of sump pump purchase and the installation at 702 Prospect Ave and the approval of the agreement with FEMA regulation on the installation of sump pump requirements, with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Michener, Benes and Chambers voted yes. Trustee Ziegler is absent. Motion carried.

- d. **Discussion/Approval of Altorfer CAT to provide Scheduled Maintenance for CAT Skid Steer Loader** – Dale is still waiting on a bid from Altorfer Cat.
- e. **Discussion of Village of Kirkland B-Box Ordinance** - Attorney Brad Stewart gave any update on our B-Box Ordinance. Our ordinance currently states that is the B-Box is not located in the parkway and is not working the Village can go ahead and put in a new one in the parkway.

**VIII. New Business –**

- a. **Discussion/Approval of Solicitor Permit Ordinance Amendment** –President Block asked for a motion for the Approval of Ordinance 21-10 Amending Chapter 110, Section 110.04, Permit Application, of the Village of Kirkland Municipal Code. Trustee Fruit made a motion for the Approval of Ordinance 21-10 Amending Chapter 110, Section 110.04, Permit Application, of the Village of Kirkland Municipal Code with a 2<sup>nd</sup> by Trustee Benes. On a roll call vote Trustees Michener, Benes, Chambers, Marshall and Fruit voted yes. Trustee Ziegler is absent. Motion carried.
- b. **Discussion/Approval of Purchase of 2021 or 2022 Ford F-350** – Trustee Michener excused himself from this conversation. Dale Miller gave an update on the purchase of a 2021 or 2022 Ford F-350 from a local dealer rather than going with the State Bid program. President Block asked for a motion to approve purchase of 2021 or 2022 Ford F-350 regular cab 8.5' bed to include an 8' western plow and lift gate, not to exceed \$48000.00 from a local dealer, without further bidding requirements, and to rescind the purchase of the same vehicle through the State purchasing program, as was previously authorized on August 2, 2021. Trustee Chambers made the motion to approve purchase of 2021 or 2022 Ford F-350 regular cab 8.5' bed to include an 8' western plow and lift gate, not to exceed \$48000.00 from a local dealer, without further bidding requirements, and to rescind the purchase of the same vehicle through the State purchasing program, as was previously authorized on August 2, 2021, a 2<sup>nd</sup> was made by Trustee Marshall. On a roll call vote Trustees Chambers, Marshall, Fruit, Benes and President Block voted yes. Trustee Ziegler is absent. Motion carried.
- c. **Discussion/Approval of Kirkland Chamber of Commerce Membership for 2022**– President Block asked for a motion to approve Membership Fees for the Kirkland Chamber of Commerce. Trustee Marshall made a motion to approve Membership Fees for the Kirkland Chamber of Commerce in the amount of \$50.00 with a 2<sup>nd</sup> by Trustee Fruit. On a Roll call vote Trustees Benes, Chambers, Marshall, Michener and Fruit voted yes. Trustee Ziegler is absent. Motion carried.
- d. **Discussion/Approval of Kirkland Historical Society Membership for 2022** – President Block asked for a motion to approve Member Fees to the Kirkland Historical Society. Trustee Fruit made a motion to approve Kirkland Historical Membership Fees in the amount of \$30.00 with a 2<sup>nd</sup> by Trustee Benes. On a roll call vote Trustees Chamber, Marshall, Fruit, Michener and Benes voted yes. Trustee Ziegler is absent. Motion carried.
- e. **Discussion of Annual Harassment/Diversity Training for Village of Kirkland Employees for 2021** – President Block reminded the Department Heads that all full-time employee have to do the Annual Harassment/Diversity Training by the end of year. Attorney Stewart also advised this training is applicable to the Village President and Trustees.
- f. **Discussion of Video Gaming Terminal License Fees for Village of Kirkland** – President Block explained that the Illinois Law expanded the license fee from \$25.00 per terminal to \$200.00 per terminal. 50% of the fee is to be paid by the business owner and 50% by the Vendor owner.

- IX. Executive Session** – At 8:20 P.M., President Block asked for a motion to adjourn to Executive Session for the purpose to discuss Litigation [pursuant to 5 ILCS 120/2(c)(11)] and Setting Price for Sale or Lease of Property Owed by Public Body [pursuant to 5 ILCS 120/2(c)(6)]. Trustee Chambers made a motion to go into Executive Session for the purpose to discuss Litigation [pursuant to 5 ILCS 120/2(c)(11)] and Setting Price for Sale or Lease of Property Owed by Public Body [pursuant to 5 ILCS 120/2(c)(6)]. A 2<sup>nd</sup> was made by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Michener, Benes and Chambers voted yes. Trustee Ziegler is absent. Motion carried.
- X. Return to Regular Session** – 8:42 P.M., President Block asked for a roll call back to Regular Session. Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall and Trustee Fruit. Trustee Ziegler is absent.
- XI. Adjournment** – At 8:43 P.M, President Block asked for a motion to adjourn. Trustee Fruit made a motion to adjourn with a 2<sup>nd</sup> by Trustee Chambers. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, December 6, 2021 at 7:00 P.M.**



**Carol Stiegman**  
Village Clerk



**Ryan Block**  
Village President