

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, November 6, 2017**

- I. Call to Order - Village President Block called the meeting to order at 7:05 pm asked for a roll call vote.
- II. Roll Call - Members answering present as follows: Trustee Ford, Trustee Ziegler, Trustee DeVlieger, Trustee Micele, Trustee Wiegartz and Trustee Harvel. Also in attendance were Interim Public Works Supervisor Dale Miller and Village Attorney Brad Stewart. Police Chief Adam Davenport was absent.
- III. Pledge of Allegiance - Village President Block asked Trustee Ford to lead us in the Pledge of Allegiance.
- IV. Comments From Audience - Linda Fett just wanted to remind everyone that on Wednesday November 15th the Kirkland Public Library and the Kirkland Historical Society are joining together to present Historic Route 66: A Journey through History. This will take place at Olson's Quiram Kirkland Funeral Home.
- V. Approval of Minutes - President Block asked for a motion to approve the General Board Meeting Minutes from October 16, 2017. Trustee Ziegler made the motion to approve the General Board Meeting Minutes from October 16, 2017 Board Meeting. Trustee Ford 2nd the motion and on a roll call vote Trustee DeVlieger, Wiegartz, Harvel, Ford and Ziegler voted yes, Trustee Micele voted no. Motion carried.
- VI. Approval of Warrant - A warrant was presented to the trustees along with a copy of the bills to be paid pending approval. Trustee DeVlieger made a motion to approve the warrant, Trustee Ziegler 2nd the motion. On a roll call vote Trustee Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes and Trustee Micele voted no. Motion carried.
- VII. Financial Report
 - 1) Fiscal Year 2017-2018 Budget Update - President Block handed out the financial report from Bill Newkirk for the first 5 months of FY 2017/2018. Trustee DeVlieger asked about updating our software with Quick Books. President Block had talked with Bill Newkirk and he just said that he would not advise us changing in the middle of the fiscal year and provide recommendations as we approach the next Fiscal Year.
- VIII. Reports
 - 1) Police Report - The Kirkland Police Department handled Seventy-Eight (78) reportable calls for the month of October 2017. Kirkland Police's Facebook page is up and running, please visit. We were awarded \$3800.00 from the DeKalb County Community Foundation for the purpose of installing data systems in the squads. Chief Davenport will be working with Officer Miller for a photo opportunity for receiving the check.
 - 2) Public Works-The Public Works Department was very busy with mowing all village properties twice, checking out and repairing snow plows and the salt spreader for the

2017/2018 winter. Worked with the paving contractors making sure they had what they needed to keep the project running smooth. Dale went out and measured sidewalks and streets to begin putting together our road and sidewalk project for the spring of 2018 so we can hit the ground running.

- 3) Zoning - No Report
- 4) Pioneer Park - No Report
- 5) Economic Development – Got a thank you from DCED for our contribution.
- 6) Committee Reports
 - a) Police Committee – See minutes from Oct 26, 2017 Police Committee Meeting.
 - b) Ordinance Committee - Had a meeting on Oct. 23, 2017 and what was discussed is on the agenda tonight. See minutes from Ordinance Committee Meeting.
 - c) Finance Committee - Finance had two meeting since the last Board Meeting. One tonight to look over the Accounts Payable and the first one on Oct 23, 2017. See meeting minutes from Finance Committee Meeting.
 - d) Water & Sewer Committee – See Committee Meeting Minutes from Oct. 30, 2017 meeting.
 - e) Streets & Alley Committee - See Committee Meeting Minutes from Oct. 30, 2017 meeting.
 - f) Parks Committee – No Report

IX.

Scheduled Speakers

1) Joe Seinitz- Joe came in front of the Village Board to see if there was any interest in having a Gaming Parlor. He explained how it all works with the State and that these are a good tax revenue for the Village. He explained how residents like to go to these rather than go into a bar or a gas station. It would increase your revenue because of our location, we will pull in people from surrounding towns. Trustee Ziegler asked how big of a place he was looking for, how many machines? Joe explained that you are only allowed 5 machines so he is only needing to have 800 to 1000 square foot. Resident Guy Sparrow asked what the downside was to these since we have heard all the upside. Joe asked what you mean downside? Guy said police coverage and Joe said that they do not draw the 21-year old crowd, it is the older crowd that goes to these places. Guy asked if there were any bonds so if people get hooked on it they are protected. Joe said that it really depends on the individual, you cannot stop someone from going into a bar and having a drink and playing a game. Joe explained that every state has gamblers anonymous and if you go to that you get put on a list and you are not allowed to enter these places and that is controlled by the police. Trustee Ziegler asked how many gambling parlor he has. Trustee DeVliieger said if they go forward he would like to have a layout of plans and his times of operation. President Block informed them that is all dictated by the State. They have to have a liquor license and then state will shut down the machines based on liquor sale hours.

X.

Unfinished Business

1) Update on Village of Kirkland Planning and Zoning Board - President Block talked with Joe M., he is one of the current Planning and Zoning members. He only recalls there being five (5) on the board when the Ordinance states there should be seven (7). It is himself, Paul Dreska and Pat Brennan, three (3) that still live in town. The Trustees said

that Jason Hack was on also. The plan is to get up to seven (7) so they can meet and start moving forward on some of the issues that have come up.

2) Bull Run Creek Update – Fehr-Graham passed out to the Trustees a Bull Run Creek Compensatory Storage Plan. They just need to have the agreement signed so they can move forward on this project. Trustee Michelle asked how long it will take for the IPEA to decide if we qualify. Chad replied about 6 months. Trustee DeVlieger asked how we get this going. President Block explained that we give Fehr-Graham the direction and they will get the paper work together.

XI.

New Business

- 1) WIFPLI Audit Presentation - Brian Anderson from WIFPLI handed out and explained the 2016/2017 audit results. Bill Newkirk will follow up with submission of our 2016-2017 Treasurer's Report to the State and local entities.
- 2) 2017-2018 Levy Presentation - Tabled until the November 20, 2017 meeting.
- 3) Approval of TIF Funds for 525 W. Main St. - Village President Block excused himself and appointed Trustee Ziegler President Pro Temp. Trustee Ford also recused herself from this item. Trustee Ziegler asked for a motion of TIF funds for 525 W. Main St. Trustee Wiegartz made a motion to approve TIF funds for 525 W. Main St., Trustee Ziegler 2nd the motion. Trustee Micele asked if anyone knew what our real balance was in the TIF for this year. We had \$15000.00 budget for miscellaneous and we have spent \$5000.00 leaving us \$10000.00 from the miscellaneous TIF line item. On a roll call vote Trustees Wiegartz and Ziegler voted yes and Trustees Harvel, DeVlieger and Micele voted no. Motion did not carry. Trustee Wiegartz was upset with the outcome of this vote. Attorney Brad Stewart informed Ziegler Pro Temp at this point the motion was voted on and nothing further can take place unless there is a motion to reconsider. Trustee Wiegartz asked who had to make the motion to reconsider. Attorney Brad Stewart explained that it has to be one that voted no. Brad also stated that it could be brought up for reconsider at the next meeting. Brad asked if he could make a suggestion we go head and move on with the agenda and after the discussion of the next item one could bring it back up to reconsider. Called President Block and Trustee Ford back into the room.
- 4) Approval of TIF Funds for 526 W. Main St. - President Block asked for a motion for approval of TIF funds for 526 W. Main St. Mr. Engelbrecht asked the Village President what the process is for budgeting of TIF funds. President Block explained that normally someone will bring projects to the board at the time we are doing the budget explaining what they want to do. Then the board can earmark the moneys to the different projects. That is why we put \$15000.00 in miscellaneous this year for things that may come up. President Block explained that if a project comes that exceeds that, we have to make amendment to the budget. We currently have existing items that require amendment, so we could do this for this item. Mr. Engelbrecht asked what the time frame is for the TIF. President Block said the TIF is done at the end of 2018 and all expenditures have to be paid out by the end of 2019 and any moneys left over get divided back to the taxing bodies. Trustee Ford made a motion for approval of TIF fund for 526 W. Main St., Trustee Ziegler 2nd the motion. On a roll call vote Trustees Harvel, DeVlieger, Micele, and Wiegartz voted no and Trustees Ford and Ziegler voted yes. Motion denied. Linda Fett asked if she could say something about the TIF's. Linda does not understand why this board is denying a business owner that has been in business for a long time. She has been paying into the TIF for many years. Trustee Wiegartz expressed how this is not right

that these businesses bring in business to the Village and you will not give them money back to help them to keep their business looking nice. Trustee DeVliieger did not think it was up to them to give business monies to fix up their building.

- 5) Motion to reconsider -Trustee Micele made a motion to reconsider Item number 3 under new business, 525 W. Main St. in the amount of \$2910.00. Trustee DeVliieger 2nd the motion. On a roll call vote Trustees Wiegartz, Ziegler and Micele voted yes and Trustees Harvel and DeVliieger voted no. Trustee Ford and Village President Block removed themselves from the room. Motion carried.
- 6) Motion to reconsider -Trustee Micele made a motion to reconsider of TIF funds of item 4 under new business, 526 W Main St. as amended to the amount of \$27,000.00 with a 2nd by Trustee Wiegartz. On a roll call vote Trustees Ford, Ziegler, Wiegartz, Micele and President Block voted yes and Trustees DeVliieger and Harvel voted no. Motion carried.
- 7) Kirkland Garden Club -President Block asked for a motion of funds to the Kirkland Garden Club in the amount of \$250.00. Trustee Ford made a motion to approve the funds of \$250.00 to the Kirkland Garden Club with a 2nd by Trustee Harvel. On a roll call vote Trustees DeVliieger, Micele, Wiegartz, Harvel, Ford and Ziegler voted yes. Motion carried.
- 8) Seal Bids for Bikes and Waste Oil Heater - Village President Block asked for a motion to put the bikes and the waste oil heater up for a seal bids. Trustee DeVliieger made the motion to put the bikes and the oil heater up for seal bids, 2nd by Trustee Ziegler. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ford, Ziegler and DeVliieger voted yes. Motion carried
- 9) Discussion of Village of Kirkland Right-of-Way Tree Ordinance -The ordinance committee would like to recommend that we no longer allow planting trees in the public right away. As the trees that are there are removed we no longer allow residents to replant. Trustee Ziegler asked Attorney Brad Stewart to draft an ordinance for this.
- 10) Discussion of Village of Kirkland Sidewalk Budget- Public Works Supervisor Miller would like to establish a long term plan for sidewalk replacement. Dale would like to have the sidewalk replacements earmarked in the fall so that in the spring we could have the contractor come and work on a larger area so that we can get more sidewalks fixed for our money. If a contractor can come and do everything in one area rather than having one slab here then have to go across town for two or more slabs we will get more done. Then when the \$10,000.00 is gone we are done until next year.
- 11) Adjudication Discussion – The Board would like to look at hiring a part-time person for the Police Department to be an Adjudication Officer/Clerk and also perform some clerical work someone about five hours a week. We will determine the job applicant details and qualifications and put this on our website as a job opening as soon as possible.
- 12) Motion to authorize Village President to execute the Agreement with Syndeo Networks - President Block asked for a motion to authorize Village President to execute the agreement with Syndeo Network. Trustee DeVliieger made a motion to authorize Village President to execute the agreement with Syndeo Network with a 2nd by Trustee Ziegler. After some discussion the Village President asked for a roll call and Trustees Ford, Ziegler, DeVliieger, Micele, Wiegartz and Harvel voted yes. Motion Carried.
- 13) Approval of Public Works Expenditures for November- Village President asked for a motion to approve of Public Works Expenditures for November. Trustee Ziegler made a motion to approval of Public Works Expenditures for November with a 2nd by Trustee DeVliieger. On a roll call vote Trustees Ford, Ziegler, DeVliieger, Micele, Wiegartz and Harvel voted yes. Motion Carried.

XII. Executive Session

President Block asked for a motion to go into executive session for Litigation, Review of past Closed Session Meetings for approval and release and Performance of Specific Employees. Trustee Ford made a motion to go into executive session for Litigation, Review of past Closed Session Meetings for approval and release and Performance of Specific Employees with a 2nd by Trustee Ziegler. On a roll call vote Trustees Micele, Wiegartz, Harvel, Ford, Ziegler, and DeVliieger voted yes. Motion Carried. The Board took a five minute break and reconvened in Executive Session at 9:15 P.M.

The Board came back to regular session at 10:03 P.M.

President Block asked for a roll call with Trustees Micele, Wiegartz, Harvel, Ford, Ziegler and DeVliieger voted here, along with Attorney Brad Stewart and Public Works Superintendent Dale Miller.

XIII. Actions from Executive Session

- 1) Village President Block explained that the Board approved to release all Executive Session minutes prior to August 2016.
- 2) Village President Block asked for a motion to approve the destruction of audio recordings of past closed sessions which occurred more than 18 months ago [pursuant to 5 ILCS 120/2.06(c)]. Trustee DeVliieger made the motion to approve the destruction of audio recordings of past closed sessions prior to Aug 2016 with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, Ziegler, DeVliieger, Wiegartz and Harvel voted yes and Trustee Micele voted no. Motion carried.

XIV. Adjournment

Village President Block asked for a motion for adjournment. Trustee Ford made a motion to adjourn with a 2nd by Trustee Ziegler. Upon a voice vote all trustees voted yea, meeting was adjourned at 10:05 P.M.

NEXT BOARD MEETING MONDAY NOVEMBER 20, 2017 AT 7:00 PM

ATTEST:


Carol Stiegman
Village Clerk


Ryan Block
Village President