

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
December 1, 2014**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray Wanda, Newberry, McMurray, David. Trustee Pierce was absent. Also in attendance were Chief Lindstrom, Public Works Supt. Paul Naugle, village attorney Scott Puma, village engineer Jim Sparber, and village treasurer David Jepson. Special guests included Greg Holtapp, Doug Edwards, and Ken Cavanaugh from the Kirkland Fire Department. The pledge of allegiance was then said.
- III. Comments From Floor
 1. None heard.
- IV. Approval of Minutes. Minutes of General Board meeting held on November 3, 2014 were presented for approval. Motion by Newberry and seconded by McMurray, W. to approve as read. On a roll call vote Ford, Ziegler, McMurray, W., Newberry, McMurray, D. voted yes. Motion carried.
- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford and seconded by Ziegler to authorize. On a roll call vote Ziegler, McMurray, W., Newberry, McMurray, D., and Ford voted yes. Motion carried.
- VI. Financial Report – See Treasurer’s report submitted dated October 31, 2014.
- VII. Reports
 1. Police - See report dated November 2014.
 2. Public Works – See report dated November 2014. Public Works is installing holiday decorations. Salt supply in good standing.
 3. Zoning – No Report.
 4. Pioneer Park – No Report.
 5. Economic Development – No Report.
 6. TIF and Revolving Loan – No Report.
 7. Committee Reports
 - Police Committee – No Report.
 - Ordinance Committee – No Report.
 - Finance Committee – No Report.

Water & Sewer Committee – No Report.
Streets & Alleys Committee – No Report.
Parks – No Report. Still waiting on DNR for reports regarding trail grant.

VIII. Scheduled Speakers

1.

IX. Unfinished Business

1. Water Main Break at Route 72 and First Streets – Representatives from Kirkland Fire Department spoke to the board regarding main break during 4th of July water fights and that break is possibly due to old and worn infrastructure. After much discussion, board consensus was to have Mayor Bellah and Ed Peterson set up a meeting to discuss further.
2. Employee Drug Policy – Attorney Puma to review Employee Policy and the current Personnel Policy manual and draft an ordinance to apply. Pend until next board meeting.
3. Hickory Ridge Building Moratorium – After much discussion, board consensus was to have any individual requests from property owners of lots come to board. Attorney Puma to once again contact attorney for the bank holding the properties.
4. New Furniture for Village Hall Conference Room – Board consensus was to pend until next budget meetings.
5. 419 Main Street – Jude Schmidt of Jude Schmidt Construction reviewed preliminary estimates of repairs to building in its current state. As architectural drawings are necessary to obtain before bids are sent out, Trustee Ziegler will obtain specs for the building, and attorney Puma will look into the procedures for the village hiring an architect. Pended until next general board meeting.

X. Resolutions, Ordinances, and Miscellaneous Business

1. Ordinance 14-13/Levy and Assessing Taxes for Fiscal Year Starting May 1, 2014 and Ending April 30, 2015 – Motion by Ford and seconded by Newberry to pass as presented. On a roll call vote McMurray, W., Newberry, McMurray, D., Ford, Ziegler voted yes. Motion carried.

XI. New Business

1. Final Payment Estimate for South Sixth Street Resurfacing Contract with Martin & Company Excavating – Motion by McMurray, D. and seconded by McMurray, W. to authorize payment of \$162,270.59 to Martin & Company for work completed on the 6th Street road project. On a roll call vote Newberry, McMurray, D., Ford, Ziegler, McMurray, W. voted yes. Motion carried.
2. Presentation of MFT Compliance Review – Annual MFT Compliance Review was presented to the board for their review by Clerk D'Amato.
3. Municipal Utility Taxes Contract with Azavar Audit Solutions and Cozen O'Connor, P.C. – Motion by Newberry and seconded by McMurray, D., to accept contract as presented. On a roll call vote McMurray, D., Pierce, Ford, Ziegler, McMurray, W., and Newberry voted yes. Motion carried.

XII. Executive Session

XIII. Second Meeting of the Month

None called.

Adjournment

Motion by Ford and seconded by McMurray, D. to adjourn meeting. Aye voice vote carried unanimously. Meeting adjourned at 8:53 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President