

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
December 4, 2017**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee DeVlieger, Trustee Wiegartz, Trustee Harvel and Trustee Ford. Trustee Ziegler & Trustee Micele were absent. Also in attendance were Police Chief Adam Davenport, Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart.
- III. **Pledge of Allegiance** - Village President Block asked Village Clerk Carol Stiegman to lead us in the Pledge of Allegiance.
- IV. **Illinois Bicentennial Flag Raising & Ceremony** - Village President Block announced that we would be going outside to do the Illinois Bicentennial Flag Raising & Ceremony he read the proclamation once we were outside as the Police Chief Adam Davenport & Interim Public Works Superintendent Dale Miller raised the Illinois Bicentennial Flag.
- V. **Comments from Floor** - Jean Klock expressed her concerns on raising the taxes. She wanted to remind the Board that Kirkland pays toward 18 government bodies and Franklin Township pays toward 15 government bodies. She stated that if they all raise it a little it becomes a lot, and Illinois is going to raise their income taxes from 3.75% to 4.95%. She knows that everyone wants to make you believe that property value is going up but on foreclosures.com there are 17 houses in foreclosure in this area.
- VI. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for November 20, 2017. Trustee DeVlieger made the motion to approve the Minutes for November 20, 2017 with a 2nd by Trustee Ford. On a roll call vote Trustees Harvel, Ford, DeVlieger & Wiegartz voted yes. Trustee Ziegler and Micele were absent. Motion carried.
- VII. **Approval of Warrant** - President Block asked for a motion to approve the Warrant. Trustee Ford made the motion to approve the Warrant in the amount of \$69,758.27 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Ford, DeVlieger, Wiegartz & Harvel voted yes. Trustee Ziegler & Micele were absent. Motion carried.
- VIII. **Financial Report** - No report at this time.

Trustee Micele joined the Board meeting at 7:12 P.M.

IX. Reports-

1. **Police Report** - Chief Adam Davenport is going to review all officers training files and get an idea as to what training each officer needs. Chief Davenport will try and get that moving forward in the next couple weeks. Trustee DeVlieger asked if we are going to get the officers qualified soon. Chief explained the problems and that they needed to find a new place to qualify at, when they did have the training set up we had bad weather so he had to cancel it. Officer Bruce Biancalana had set up a later date, which was the same day of the funeral for the Officer from Rockford that was killed. Chief talked with Officer Biancalana this morning about setting up another time to get all the officers qualified, then in the Spring work on getting the rest of the training that is needed.
2. **Public Works** - Interim Public Works Superintendent Dale Miller reported that they worked on getting the plow trucks up and ready to go. They also have been working on the street lights around town and in Kirkwood. The Street guys have come across some light poles in Kirkwood that need to be rewired because they wired them with regular household wire and were not grounded. Public Works have been taking care of that so if something was to happen no one would get hurt. They have also been trying to get the downtown lights fitted with the LED bulbs. They fixed up all the Christmas decorations and replace all the lights with LED bulbs, did some painting on them and replaced bows on the wreaths which made them all look much better.
3. **Zoning** - Village President hopes to have a report at either the December or January Board Meeting. President Block is still looking for a couple more people to set on the Planning and Zoning Board.
4. **Pioneer Park** – No Update
5. **Economic Development** - Trustee DeVlieger will be attending the meeting on Thursday, December 7, 2017 and will give update at next meeting.
6. **Committee Reports** -
 - a. *Police Committee* - Nothing to report
 - b. *Ordinance Committee* – Nothing to report
 - c. *Finance Committee* – Nothing to report
 - d. *Water & Sewer Committee* - Had a meeting but nothing to report
 - e. *Streets & Alleys Committee* - Had a meeting with Water & Sewer, going to look at the street projects for next year and decide what sidewalks will be done.
 - f. *Park Committee* – Nothing to report

- X. Scheduled Speakers** - Joe Seinitz gave an update on the gaming parlor he would like to open in Kirkland. His realtor set up an appointment to look at the Hot Dog building, which looks to have adequate room. He just needs to know what his next step is.

Attorney Brad Stewart told him he will need to fill out a Liquor License application. He will be in this week to pick up the application.

XI. Unfinished Business –

1. **Approval for Fehr-Graham to complete IEPA Loan Process for Bull Run Creek Project –**
President Block asked for a motion to approve Fehr-Graham to complete the IEPA Loan Process for Bull Run Creek Project. Trustee Ford made a motion to have Fehr-Graham complete the IEPA Loan Process for the Bull Run Creek Project with a 2nd by Trustee Harvel. On a roll call vote Trustees Wiegartz, Harvel, Ford, DeVlieger, and Micele voted yes with Trustee Ziegler absent. Motion Carried.

XII. New Business-

1. **Approval of Ordinance Number 17-11, Levying and Assessing Taxes of the Village of Kirkland for the Fiscal Year Starting May 1, 2017 and Ending April 30, 2018 -**
President Block asked for a motion to approve Ordinance Number 17-11, Levying and Assessing Taxes of the Village of Kirkland for the Fiscal Year Starting May 1, 2017 and Ending April 30, 2018. Trustee DeVlieger made the motion to approve Ordinance Number 17-11, Levying and Assessing Taxes of the Village of Kirkland for the Fiscal Year Starting May 1, 2017 and Ending April 30, 2018 with a 2nd by Trustee Micele. On a roll call vote Trustees Harvel, Ford, DeVlieger, and Micele voted yes, Trustee Wiegartz voted no and Trustee Ziegler was absent. Attorney Brad Stewart asked President Block to place his vote, with President Block voting yes. Motion carried.
2. **Approval of Ordinance Number 17-12, Amending Title IX, Chapter 92, Sections 01 and 11, Trees and Shrubs of the Village of Kirkland Municipal Code -**
Village President Block asked for a motion to approve Ordinance Number 17-12, Amending Title IX, Chapter 92, Sections 01 and 11, Trees and Shrubs of the Village of Kirkland Municipal Code. Trustee Harvel made a motion to approve Ordinance Number 17-12, Amending Title IX, Chapter 92, Sections 01 and 11, Trees and Shrubs of the Village of Kirkland Municipal Code with the amendment to change the Kirkwood to Kirkland. A 2nd was made by Trustee DeVlieger. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, and Harvel voted yes. Trustee Ford voted no and Trustee Ziegler was absent. Motion carried.
3. **Approval of Ordinance Number 17-13, Adopting a Policy Prohibiting Sexual Harassment for the Village of Kirkland -**
President Block asked for a motion to approve Ordinance Number 17-13, Adopting a Policy Prohibiting Sexual Harassment for the Village of Kirkland. Trustee Ford made a motion to approve Ordinance Number 17-13, Adopting a Policy Prohibiting Sexual Harassment for the Village of Kirkland with a 2nd by Trustee DeVlieger. President Block informed the board that the State of Illinois asked that all governing bodies adopt this policy. On a roll call vote Trustees Ford, DeVlieger, Micele, Wiegartz and Harvel voted yes with Trustee Ziegler absent. Motion carried. President Block asked that if one has to take this training at their full-time job can that certificate carry over to the Village of

Kirkland. Village Attorney Stewart indicated that employees and elected officials would have to take separate training specific to the Village requirements.

4. Update on Kirkland Police Department Training Requirements -
President Block met with Chief Taft (Kingston) and Chief Smith (Genoa) to discuss training and qualification needs. They sat down and each provided him with information and training schedules. His thought was that everyone looks at it and digests it and we could go over it at the next meeting.
5. Approval of Payment for 2017 Street Improvement Project Work through November 22, 2017 –
President Block asked for a motion to approve the Payment for 2017 Street Improvement Project Work through November 22, 2017. Trustee DeVlieger made the motion to approve the Payment for 2017 Street Improvement Project Work through November 22, 2017 with a 2nd by Trustee Ford. On a roll call vote Trustees Micele, Harvel, Ford, DeVlieger and Wiegartz voted yes. Trustee Ziegler was absent. Motion carried.
6. Approval to modify Listing Price for 419 W. Main St. –
President Block asked for a motion to modify the Listing Price for 419 W. Main St. Trustee Micele asked what we were thinking. The decision was made to take it down to \$39,000.00. President Block asked for a motion to modify the Listing Price for 419 W. Main St to \$39,000.00. Trustee DeVlieger made the motion to modify the Listing Price for 419 W. Main St. to \$39,000.00 with a 2nd by Trustee Ford. On a roll call vote Trustees Wiegartz, Harvel, Ford, DeVlieger and Micele voted yes. Trustee Ziegler was absent. Motion carried.
7. Approval of Text Messaging Service for the Village of Kirkland -
Mike for CloseBy was here to explain the fees and how this program works. President Block asked for a motion for approval of the Text Messaging Service for the Village of Kirkland. Trustee Harvel made a motion to approve the Text Messaging Service for the Village of Kirkland for \$1145.00 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Harvel, Ford, DeVlieger, Micele and Wiegartz voted yes. Trustee Ziegler was absent. Motion carried.
8. Approval of Public Works Expenditures for December -
Public Works did not have any expenditures for December.
9. President Block asked for a motion to cancel the January 2, 2018 Board Meeting and have one on January 16, 2018. Trustee DeVlieger made the motion to cancel the January 2, 2018 Board Meeting and have one on January 16, 2018. A 2nd was made by Trustee Ford. On a roll call vote Trustees Wiegartz, Harvel, Ford, DeVlieger and Micele voted yes. Trustee Ziegler was absent. Motion carried.


- XIII. **Executive Session** - President Block asked for a motion to go into Executive Session for the purpose of Litigation. Trustee Ford made the motion to go into Executive Session for the purpose of Litigation with a 2nd by Trustee Harvel. On a roll call vote Trustees Ford, DeVlieger, Micele, Wiegartz and Harvel voted yes. Trustee Ziegler was absent. Motion carried.
- XIV. **Return for Executive Session** – The Board came back into Regular Session at 8:13 P.M. President Block asked for a roll call. Trustees DeVlieger, Micele, Wiegartz, Harvel, Ford here, Trustee Ziegler absent.
- XV. **Adjournment** - At 8:15 P.M. President Block asked for a motion to adjourn. Trustee Ford made a motion to adjourn with a 2nd by Trustee Harvel. On a voice call vote all trustees vote yes. Motion carried.

NEXT BOARD MEETING: Monday, December 18, 2017 AT 7:00 P.M.

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President