

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, December 6, 2021**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit and Trustee Ziegler.
- III. **Pledge of Allegiance** – President Block led us in the Pledge of Allegiance.
- IV. **Comments from the Audience** –
 - 1.) Stephanie & Justin Gomoll wanted to talk about Ordinance 2002-12, Garbage and Recycle with Waste Management. The Gomolls’ wanted to see the ordinance changed showing that Waste Management would be handling their own billing or allowing residents to go out and get their own waste hauler. President Block explained that the Village still has a contract with Waste Management, therefore residents cannot go out and get their own. The Board also has a revised amendment to the existing ordinance that is up for approval tonight for Ordinance 2002-12.
 - 2.) Joe McClintoch, Chamber of Commerce – Joe showed the new sweatshirts for Christmas in Kirkland and the little dog t-shirt. He also just wanted everyone to keep in mind that if the Village wants content in the newsletter, he needs to have it by the 17th of December.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of the Meeting Minutes for the General Board Meeting on Monday, November 15, 2021. Trustee Michener made a motion to approve the Meeting Minutes for Monday, November 15, 2021 Regular Board Meeting Minutes, with a 2nd by Trustee Chambers. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$89,573.45. Trustee Ziegler made a motion to approve the Warrant in the amount of \$89,573.45 with a 2nd by Trustee Marshall. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VII. **Guest Speaker** – None
- VIII. **Reports** -
 - a. **Police Report** – Chief Davenport gave his November 2021 Police Report – please see attached
 - b. **Public Works** – Dale Miller gave the November 2021 Village of Kirkland Public Works Report – please see attached.
 - c. **Committee Report** – No updates for Village Committees
- IX. **Unfinished Business** –
 - a. **Discussion / Approval of Village of Kirkland 2022 Road Project Loan Financing** - Ryan talked to Resource Bank about the Road Project Loan and had a good discussion. He sent them a draft copy of our financial report from last year on Tuesday and had sent the prior two years before

that, along with a project scoop of the work and a map of what we are looking to do in Phase 1. Resource will evaluate 15-year and 20-year loan terms and are estimating an interest rate at 2 ½% to 3 ¼%. Until we get details back from Resource we will not know for sure. After talking with the Village Attorney, we can make a motion to approve the authority if it is no more than a 20-year term and no more than a 3.25% interest rate. Trustee Chambers made a motion to approve President Block to enter into an agreement for a loan no more than 20-years and no more than a 3.25% interest rate with Resource Bank, a 2nd was made by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.

X. New Business –

- a. Discussion / Approval of the Village of Kirkland Financial Report for Fiscal Year 2020/2021 - President Block sent out the Draft Copy of the Financial Report to the Village Trustees. President Block asked for a motion to approve the Financial Report for Fiscal Year 2020/2021 as shown in the Draft. Trustee Chambers made a motion to approve the Kirkland Financial Report for Fiscal Year 2020/2021 as presented with a 2nd by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion carried.
- b. Discussion of Village of the Village of Kirkland Welcome Letter for the old Midland Bank Building for potential Suitors – President Block informed the Board that 46 letters were sent out to potential suitors. A copy of the letter that was sent is in the packet. We have not heard anything back from anyone yet. Will keep everyone informed if and when we do.
- c. Approval of Ordinance 2021-11 / Ordinance Amending Section 114.01, Video Gaming in Licensed Establishments, of Chapter 114, Video Gaming of Village of Kirkland Municipal Code – The State has allowed for non-home rule communities to go up to \$250.00 per machine, with 50% to be paid by the establishment owner and the other 50% from the machine owner. We currently charge \$25.00 per machine. This Ordinance will increase the fee to \$100.00 per machine. Trustee Fruit made a motion for the approval of Ordinance 2021-11 / Amending Section 114.01, Video Gaming in Licensed Establishments with a 2nd made by Trustee Ziegler. On a Roll Call vote Trustees Michener, Benes, Chambers, Marshall, Fruit and Ziegler voted yes. Motion carried.
- d. Approval of Ordinance 2021-12 / Ordinance Amending Section 50.15, Fees for Refuse and Garbage Collection of the Village of Kirkland Municipal Code - This Ordinance will remove that we will collect for garbage and that Waste Management will be doing their own billing. Trustee Ziegler made a motion for the approval of Ordinance 2021-12/ Ordinance amending Section 50.15 Fees for Refuse and Garbage Collection of the Village of Kirkland Municipal Code, with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chamber, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- e. Approval of Ordinance 2021-13 / Ordinance Levying and Assessing Taxes of the Village of Kirkland, DeKalb County, Illinois for the Fiscal Year Starting May 1, 2021 and Ending April 30, 2022 – President Block asked for a motion for the approval of Ordinance 2021-13 / Ordinance Levying and Assessing Taxes of the Village of Kirkland, DeKalb County, Illinois for the Fiscal Year Starting May 1, 2021 and Ending April 30, 2022. Trustee Ziegler made a motion for the approval of Ordinance 2021-13 / Ordinance Levying and Assessing Taxes of the Village of Kirkland, DeKalb County, Illinois for the Fiscal Year Starting May 1, 2021 and Ending April 30, 2022, with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- f. Discussion / Approval Authorizing the Sale of 419 W. Main St. - President Block asked for a motion for the approval authorizing the sale of 419 W Main St. in the amount of \$15,000.00.

Trustee Fruit made a motion for the approval authorizing Attorney Stewart and President Block to finalize the sale of 419 W Main St. for a price no less than \$15,000.00 with a 2nd by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes, and Chambers voted yes. Motion carried.

- g. Discussion / Approval of Sgt Saladino and Chief Davenport to attend Taser Instructor Training – Chief Davenport is asking for approval for Sgt Saladino and Chief Davenport to attend Taser Instructor Training on January 11, 2022, at Cherry Valley Police Department. Trustee Ziegler made a motion for the approval of Sgt Saladino and Chief Davenport to attend Taser Instructor Training at Cherry Valley Police Department on January 11, 2022, at \$375.00 each for the one-day course, with a 2nd by Trustee Marshall. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion Carried.
- h. Discussion / Approval of Chief Davenport Kirkland Police Dept. issued Phone Replacement – Chief Davenport asked if he could get a replacement phone. His last replacement phone that was issued to him about 2 ½ years ago he had not activated, so about a year ago one of the Public Works employee's phone got damaged, so Chief let him have that phone and now his is starting to have problems. Trustee Ziegler made a motion for the approval of Chief Davenport Kirkland Police Dept. phone replacement not to exceed \$1000.00 with a 2nd by Trustee Chambers. On a roll call vote Trustees Ziegler, Michener, Benes, Chamber, Marshall and Fruit voted yes. Motion carried.
- i. Discussion / Approval of Kirkland Police Department 2021 Shop with a Cop Program – Chief Davenport informed the board that the Police Department will be doing Shop with a Cop Program again this year. They will be doing things a little different because of Covid, they will be taking donations and will get Walmart gift cards and will be handing them out.
- j. Discussion / Approval of Payment Application #1 to Elliot and Wood for 2021 Street Project and 4th Street Water Main Work – President Block asked for a motion for approval of Payment Application #1 to Elliot and Wood for 2021 Street Project and 4th Street Water Main Work in the amount of \$251,023.35. A motion was made by Trustee Chambers with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- k. Discussion / Approval of Kirkland Public Works Expenditures for December 2021 – President Block asked for a motion for the Approval of Kirkland Public Works Expenditures for December 2021. Trustee Ziegler made a motion for the Approval of Kirkland Public Works Expenditures for December 2021 not to exceed \$7000.00 with a 2nd by Trustee Fruit. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.

XI. **Adjournment** – At 8:09 P.M., President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Chambers. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Tuesday, January 4, 2022 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



12/06/2021

Monthly Police Report November 2021 Village Board Meeting 07:00pm

The Kirkland Police Department handled fifteen (15) reportable calls and two hundred (200) reportable activities for the month of November.

Public Service Announcement—As the weather continues to get colder, and we start to see snow and/or other inclement weather, we ask everyone to leave a few minutes earlier, drive a little slower, and always be aware of those around you when heading to your destination! Drive safely!

Public Service Announcement-Scams of all kinds during this time of year. Remind your friends and family and those around you who are not tech savvy to be cautious about where they donate, and to give charitable contributions to reputable causes and local causes where they can see their dollars impact the local community.

This time of year we see lots of phone call scams and email scams that attempt to extract information, and the more vigilant we are, the safer we are.

Shop with a Cop for 2021 is in full swing! Donations accepted to help further the efforts by Kirkland Police Department. Each year families and local children in our community get a visit, or an opportunity to interact with local Kirkland Police Officers in an effort to help bridge the gap between local law enforcement and our community. Donations help us to spread out our efforts and “humanize the badge” as we meet with families and try to show a different side to law enforcement to these families and children. Thank you in advance for anyone who has already given or intends to give!

***Agenda Items**

- 1.) Taser training—Agency Compliance
- 2.) Chief's Phone
- 3.) Shop with a Cop

Village of Kirkland Public Works Report for November 2021

Tasks Completed or Currently Underway:

- Finished Hauling Gravel and compacting Pad at the New Kirkland Public Services Lot.
- Street Sweeping Various days for construction mess and Fall Leaf Season.
- Picked Up Downtown Flowerpots for Snow Removal.
- Supported completion of 2021 Kirkland Sidewalk Program on 3rd Street.
- Continued work on snowplow and salt spreader repairs and installation for 2021-2022 Snow removal season.
- Continued Fabrication of Quick Attach Plates for snowplow for the New Cat Skid Loader.
- Continued work on grading Spoils and Asphalt Grindings from the 2021 Kirkland Street Project on 4th street. Location of continued spoils and Asphalt Grindings work is Old Hortense Lane.
- Repair and hanging Christmas Decorations.
- Installation of new wiring and GFI outlets and covers for the New Downtown Speaker System.
- Work on garage door opener for Water truck bay.
- Removed Two trees for The Kirkland Sidewalk Program. Stumps to be ground at a later Date.
- Flushed Hydrants in the Benham St. , Hortense Drive, and 4th street area numerous days to help water testing for the new water main on 4th Street. Still no passing results.
- Continued work on chemical injection pumps at Well # 2 and Well # 3.
- Continued one Last mowing of all ROWs and Parks.
- Troubleshooting Electrical problems on an aerator at the WWTP.
- Numerous meetings with Engineers and Contractors dealing with the 4th Street Improvements.

These tasks and projects include the daily Water and Wastewater checks and maintenance that Public Works Employees perform. These Duties also include vehicle, buildings, ROW maintenance, and grounds maintenance duties .

Thank You for your continued Support.

Dale Miller



Public Works Superintendent

Village of Kirkland Public Works Appropriations for December 2021

- 1. 27 IPearl Water Meters, 27 Smart Points, Wire Roll and wire Supplies, Gaskets and Plumbing supplies for this order and the last....Line Item.# 52-001-001-5115.....\$ 7,000.00

AGENDA
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Village of Kirkland
Kirkland, Illinois 60146
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- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Guest Speakers
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Committee Reports
- VIII. Unfinished Business
 - 1. Discussion/Approval of Village of Kirkland 2022 Road Project with Loan Financing
- IX. New Business
 - 1. Discussion/Approval of the Village of Kirkland Financial Report for Fiscal Year 2020/2021
 - 2. Discussion of the Village of Kirkland Welcome Letter for old Midland Bank Building for potential suitors
 - 3. Discussion/Approval of Ordinance No 2021-11 / Ordinance Amending Section 114.01, Video Gaming in Licensed Establishments, of Chapter 114, Video Gaming, of Village of Kirkland Municipal Code
 - 4. Discussion/Approval of Ordinance No 2021-12 / Ordinance Amending Section 50.15, Fees for Refuse and Garbage Collection of the Village of Kirkland Municipal Code
 - 5. Approval of Ordinance No. 2021-13 / Ordinance Levying and Assessing Taxes of the Village of Kirkland, DeKalb County, Illinois for the Fiscal Year Starting May 1, 2021 and Ending April 30, 2022
 - 6. Discussion/Approval Authorizing the Sale of 419 W. Main Street
 - 7. Discussion/Approval of Sgt. Saladino and Chief Davenport to attend Taser Instructor Training
 - 8. Discussion/Approval of Chief Davenport Kirkland Police Dept. issued Phone Replacement
 - 9. Discussion of Kirkland Police Department 2021 Shop with a Cop Program
 - 10. Discussion/Approval of Payment Application #1 to Elliot and Wood for 2021 Street Project and 4th Street Water Main Work
 - 11. Discussion/Approval of Kirkland Public Works Expenditures for November 2021
- X. Executive Session
 - 1. Litigation [pursuant to 5 ILCS 120/2(c)(11)]
- XII. Adjournment