

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
December 7, 2015**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.

- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, Micele, McMurray/David. Also in attendance were Chief Paul Lindstrom, Public Works Superintendent Paul Naugle, Streets Supervisor Dale Miller, Village Attorney Scott Puma, Village Engineer Jim Sparber, and village treasurer Dave Jepson. Mayor Bellah asked for a moment of silence in honor of the victims of the San Bernardino shooting. The pledge of allegiance was then said.

- III. Comments From Floor
 1. John Blake – Presented request for waiver from village regarding clean up on underground storage tanks on their property. Item moved to agenda for next general board meeting for discussion and consideration.
 2. Jean Klock – Requested approximate dollar amount to remediate Bull Run Creek project.
 3. Mayor Bellah – Indicated that meeting protocol will be more closely followed so to more efficiently run village meetings.

- IV. Approval of Minutes. Minutes of General Board meeting held on November 16, 2015, were presented for approval. Motion by Ford and seconded by McMurray, D. to approve minutes as read. On a roll call vote Ford, Ziegler, McMurray, W., McMurray, D., Harvel voted yes, with Micele voting no. Motion carried.

- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford, with 2nd by McMurray, W.. to authorize. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel, Ford voted yes, with Micele voting No. Motion carried.

- VI. Financial Report.
 1. Review of 7-month activity report presented by Treasurer Jepson. No questions heard.

- VII. Reports
 1. Police - See report dated December 2015. ALICE training to be held next August. DARE program to be held after holidays.

2. Public Works – See report dated November 2015. Resident expressed concern about damage to alley during snow plowing. Supt. Naugle to follow up with resident.
3. Zoning – No Report.
4. Pioneer Park – No Report. Porta Potty in park damaged. Clerk to follow up with Waste Management.
5. Economic Development – No Report. Dollar General store to open mid-December, and new pizza parlor hoping for December opening as well.
6. TIF and Revolving Loan – No Report.
7. Committee Reports
 - Police Committee – No Report. Committee meeting called for December 19, 2015 at 10:00am at village hall.
 - Ordinance Committee – No Report.
 - Finance Committee – No Report. Chair Ford indicated that she had received allocation of insurance payments for IMLRMA from treasurer Jepson as requested.
 - Water & Sewer Committee – No Report.
 - Streets & Alleys Committee – No Report.
 - Parks Committee – No Report.

VIII. Scheduled Speakers

- 1.

IX. Unfinished Business

1. Recording Equipment for Village Board Meetings – Microphone can be purchased which will allow recordings to be uploaded to village laptop and then uploaded to village website. Motion by McMurray, D., with 2nd by Harvel to authorize expenditure of \$69.00 for purchase of microphone. On a roll call vote McMurray, W., Micele, McMurray, D., Harvel, Ford, Ziegler voted yes. Motion carried.
2. Cell Tower Ordinance Memo – Memo dated December 4, 2015 presented to board from Attorney Puma addressed to Anna Kurtzman from ICCI which included revised draft of the Cell Tower Ordinance. Attorney Puma has not yet received a response from ICCI regarding the memo.
3. Approval of Real Estate Contract with Resource Bank – Item moved to Executive Session for discussion.

X. Resolutions, Ordinances, and Miscellaneous Business

1. Ordinance 15-09/Levying & Assessing Taxes of the Village of Kirkland for the Fiscal Year Starting May 1, 2015 and Ending April 30, 2016 – Amended motion by McMurray, D., to include Kirkland Municipal Library with 2nd by Ziegler to pass as read. On a roll call vote McMurray, D., Harvel, Ford, Ziegler voted yes, Micele voted no, McMurray, W. abstained. Motion carried with 4 yea votes.

2. IL SB 2039 – Mayor Bellah indicated that bill passed unanimously, which makes appropriations for Motor Fuel Tax and Video Gaming Tax to be sent to local municipalities.
3. Refuse Pick Up Times – Question regarding time for refuse pick up was raised. Clerk to follow up with Waste Management.

XI. New Business

1. Boy Scouts Monetary Donation – Eagle Scouts planted trees with donated funds in the village. Remaining donation of \$245.00 was given to the village in accordance with their By-Laws. After much discussion, motion by McMurray, D., with 2nd by Harvel to deposit funds in General Fund account with determination of appropriation to be determined at a later date. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes. Motion carried.
2. Engineering Services for Final Design & Permitting for Bull Run Compensatory Storage Area – Engineer Sparber presented memo dated December 4, 2015 from Baxter & Woodman to board for engineering services related to Bull Run Creek. Contract does not include soil classification (possible cost of approximately \$12,000) nor permit applications (possible cost of \$5000). After much discussion, motion by McMurray, D. with 2nd by McMurray, W., to authorize Mayor Bellah to enter into contract agreement with Baxter & Woodman as presented for a not to exceed amount of \$34,400. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., Micele, McMurray, D. voted yes. Motion carried.
3. Employee Appreciation Checks – Motion by Harvel with 2nd by McMurray, W., to authorize expenditure of \$50.00 per FTE for employee appreciation. On a roll call vote McMurray, W., Micele, Harvel voted yes, with Ford, Ziegler, McMurray, D. voting no. Tie vote with Mayor Bellah voting yes to break tie. Motion carried.

XII. Executive Session

Motion by McMurray, D., with 2nd by Ford to move to Executive Session to discuss Personnel under Section 2 (c) (1), and Purchase or Sale of Real Estate under Section 2 (c) (5). On a roll call vote Ford, Ziegler, McMurray, W., Micele, McMurray, D., Harvel voted yes.

Motion by McMurray, D. with 2nd by Ziegler to return to regular session. On a roll call vote Ziegler, McMurray, W., Micele, McMurray, D., Harvel, Ford voted yes.

XIII. Second Meeting of the Month

Special meeting called for on December 17, 2015 at 7:00pm at village hall.

Adjournment

Motion by McMurray, W. with 2nd by Ziegler to adjourn meeting. Aye voice vote carried unanimously. Meeting adjourned at 8:42 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President