

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
February 6, 2017**

OFFICIAL MINUTES

- I. Call to Order. President Bellah was absent. Motion by Harvel with 2nd by McMurray, D. to appoint Trustee Wanda McMurray as temporary chair. On a roll call vote Ford, Ziegler, McMurray, W., Micele, McMurray, D., Harvel voted yes. Motion carried. Temporary Chair Wanda McMurray called the meeting to order at 7:02 p.m. and asked for a roll call.

- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, Micele, McMurray/David. Also in attendance were Chief Paul Lindstrom, Public Works Superintendent Paul Naugle, Streets Supervisor Dale Miller, Village Attorney Scott Puma, Village Engineer Jim Sparber, and Village Treasurer Dave Jepson. The Pledge of Allegiance was then said.

- III. Comments From Floor
 1. Sally Jones – Commented on the sale of the Hickory Ridge properties, requested follow up regarding building moratorium. Attorney Puma to follow up on sale of properties.
 2. David Quenett – Disputed his latest water bill for property located at 200 N. Fourth Street. Supt. Naugle confirmed new meter installed in August 2016 and meter is working properly. Clerk D’Amato confirmed meter has been read consistently. Item moved to next agenda.

- IV. Approval of Minutes. Minutes of General Board meeting on January 3, 2017 were presented for approval. Motion by Harvel with 2nd by McMurray, W. to approve as amended. On a roll call vote Ford, McMurray, W., Micele, McMurray, D., Harvel voted yes, with Ziegler abstaining. Motion carried.

- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford with 2nd by Ziegler to authorize with the exception of the \$500.00 dues payment to DeKalb County Economic Development. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel, Ford voted yes, with Micele voting no. Motion carried.

- VI. Financial Report.
 1. Treasurer Jepson presented YTD report dated January 31, 2017.

- VII. Reports
 1. Police - See report dated January 2017. Mayor Bellah asked for questions. Hearing none, moved to next agenda item.

2. Public Works – See report dated January 2017.
3. Zoning – No Report.
4. Pioneer Park – No Report.
5. Economic Development – No Report.
6. TIF and Revolving Loan – No Report.
7. Committee Reports
 - Police Committee – See minutes dated January 19, 2017
 - Ordinance Committee – See minutes dated January 9, 2017
 - Finance Committee – Meeting held on February 1, 2017. No minutes presented. Committee Chair called next meeting for March 1, 2017 at 7:00pm at village hall.
 - Water & Sewer Committee – No Report.
 - Streets & Alleys Committee – No Report.
 - Parks Committee – No Report.

VIII. Unfinished Business

1. Paperwork/Archives Status of Plan – Clerk D’Amato reported that three of the file cabinets have been audited and working on remaining two. Trustees Ziegler and Harvel volunteered to assist and will email clerk with availability times.
2. Village Hall Garage Renovation – No discussion, no action taken.

IX. New Business

1. Gene and Candy Brockway/Purchase of Building at 419 Main Street – Business plan presented by prospective buyers. Discussion regarding memo from ICCI with regards to renovation of the building and permits required. Clerk D’Amato to follow up with ICCI regarding concerns and questions. Sale of building moved to Executive Session for discussion. Upon return from executive session, motion by Ford with 2nd by McMurray, D. to authorize sale of building to Gene and Candy Brockway for the amount of \$25,000 with closing in 45 days. On a roll call vote Micele, McMurray, D., Harvel, Ford, Ziegler, McMurray, W. voted yes. Motion carried.
2. Village Cell Phone Service – Verizon representative Kyle Skarb presented business plan for cell phone service as well as landline service through Verizon. After much discussion, board consensus was to move forward with obtaining landline and cell phone service through Verizon. Clerk D’Amato will coordinate switchover.
3. Purchase of New Police Department Squad Car – Chief Lindstrom presented proposal for purchase of new squad car to cost approximately \$28,000. Unmarked Ford squad car is scheduled to be sold. After much discussion, motion by Ford with 2nd by Ziegler to authorize purchase of new squad car. On a roll call vote Ford, Ziegler voted yes, with McMurray, W., Micele, McMurray, D., Harvel voting no. Motion did not carry.
4. Appointment of DeKalb County Regional Planning Commission Representative and Alternate – No action taken. Item moved to next agenda.

5. DeKalb County Foundation Grant for Computer Replacement in Squad Cars – Chief Lindstrom shared information regarding grant monies available for new computers for squad cars.
6. Appointment of Temporary Public Works Superintendent – After brief discussion, item moved to Executive Session for further discussion.
7. Approval of Expenditure of \$400 for Chlorine/Fluoride for Wells – Motion by McMurray, D. with 2nd by Harvel to authorize. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes. Motion carried.
8. Approval of Expenditure of \$1200 for Polyphosphate for Wells – Motion by Harvel with 2nd by McMurray, W. to authorize. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., Micele, McMurray, D. voted yes. Motion carried.
9. Approval of Expenditure of \$400 for Gravel – Motion by McMurray, D. with 2nd by Harvel to authorize. On a roll call vote Ford, Ziegler, McMurray, W., Micele, McMurray, D. Harvel voted yes. Motion carried.
10. Approval of Expenditure of \$500 for Water Map Update – Motion by Harvel with 2nd by McMurray, W., to authorize. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel voted yes, with Micele and Ford voting no. Motion carried.
11. Approval of Expenditure of \$400 for Lab Reagents – Motion by McMurray, D., with 2nd by Harvel to authorize. On a roll call vote McMurray, W., Micele, McMurray, D., Harvel, Ford, Ziegler voted yes. Motion carried.
12. Approval of Expenditure of \$600 for Street Sweeper Brooms – Motion by Harvel with 2nd by Ziegler to authorize. On a roll call vote Micele, McMurray, D., Harvel, Ford, Ziegler, McMurray, W. voted no. Motion did not carry.
13. Approval of Expenditure of \$400 for Snow Plow Parts for F550 – No action taken.
14. Approval of Expenditure of \$400 for Barricades and Cones – After brief discussion, Supt. Naugle will pursue borrowing barricades and cones from Township. No action taken.
15. Contract with eWorldlinx was discussed and decision to ask for website redesign was requested. Clerk D’Amato to contact eWorldlinx and share concerns.

XII. Executive Session

Motion by McMurray, W., with 2nd by Harvel to move to Executive Session to discuss Sale or Lease of Real Estate under Section 2 (c) (6), and Personnel under Section 2 (c) (1). On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes.

Motion by McMurray, D., with 2nd by Harvel to return to regular session. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., Micele, McMurray, D. voted yes.

XIII. Second Meeting of the Month

Second meeting called for Tuesday, February 21, 2017 at 7:00pm.

Adjournment

Motion by Ford with 2nd by Ziegler to adjourn meeting. Aye voice vote carried unanimously. Meeting adjourned at 9:33 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President