

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
March 6, 2017**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.

- II. Roll Call. Members answering present as follows: Ford, Ziegler, McMurray/Wanda, Harvel, Micele, McMurray/David. Also in attendance were Chief Paul Lindstrom, Interim Public Works Superintendent Dale Miller, Village Attorney Scott Puma, and Village Treasurer Dave Jepson. The Pledge of Allegiance was then said.

- III. Comments From Floor
 1. Linda Fett – Thanked Trustee Micele for her comments regarding Hiawatha’s Camp Maple Leaf, and suggested the village maintain their membership and representation in the DeKalb County Regional Planning Commission.
 2. Dennis Hood – Asked if any of the trustees had done any research on the DeKalb County Planning Commission. Item to be addressed later on current agenda.
 3. Bob Fleury – Distributed handout to mayor and trustees.

- IV. Approval of Minutes. Minutes of Special Board meeting on February 27, 2017 were presented for approval. Motion by Ford with 2nd by McMurray, W. to approve as amended. On a roll call vote Ford, Ziegler, McMurray, W., Micele, Harvel voted yes, with McMurray, D. abstaining. Motion carried.

- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford with 2nd by McMurray, W. to authorize pending the 50% rebate from Northern Illinois Mayor’s Association. On a roll call vote Ziegler, McMurray, W., McMurray, D., Harvel, voted yes, with Micele, Ford voting no. Motion carried.

- VI. Financial Report.
 1. Treasurer Jepson presented YTD report dated February 28, 2017. Will review next FY budget numbers at March 20, 2017 meeting.

- VII. Reports
 1. Police - See report dated February 2017. Grant submitted to DeKalb County Foundation for squad car computers. Meeting with Fire Department, Lions Club, and Public Works for planning of Fourth of July festivities.

2. Public Works – See report dated February 2017. Shared information on pump that required emergency repair, TIF sidewalk projects.
3. Zoning – No Report.
4. Pioneer Park – No Report.
5. Economic Development – No Report.
6. TIF and Revolving Loan – No Report.
7. Committee Reports
 - Police Committee – No Report
 - Ordinance Committee – No Report
 - Finance Committee – Meeting held on March 1, 2017. No minutes presented. Committee Chair called next meeting for March 29, 2017 at 7:00pm at village hall. Question about cancelled phone line on US Cellular bill still being charged. Clerk D’Amato to contact US Cellular to inquire about charge and request refund of billed amounts.
 - Water & Sewer Committee – Minutes of Water/Sewer & Streets/Alleys committee meeting presented to board.
 - Streets & Alleys Committee – No Report.
 - Parks Committee – No Report.

VIII. Unfinished Business

1. Follow up to Hickory Ridge Memo from Attorney – No response received. Attorney Puma will reconnect and attempt to receive response from owner of holding company.
2. Appointment of DeKalb County Regional Planning Commission Representative and Alternate – After much discussion regarding value in joining group, motion by Micele with 2nd by McMurray, D. to authorize payment of annual dues. On a roll call vote McMurray, W., Micele, McMurray, D., Harvel voted yes, with Ford, Ziegler voting no. Motion carried. Board consensus was to wait until after the April election to appoint representative and alternate.
3. DeKalb County Foundation Grant for Computers in Police Department Cars – Chief Lindstrom has submitted grant for computers.
4. Uniforms or Clothing Allowance for Public Works – Copies of newest invoice received from Aramark given to Attorney Puma. After much discussion, motion by Ford with 2nd by Harvel to approve a clothing allowance of \$250/year for full time employees and \$125/year for part time employees. Village will purchase 5 shirts for FTE and 3 shirts for PTE. On a roll call vote Micele, McMurray, D., Harvel, Ford, Ziegler, McMurray, W. voted yes. Motion carried. Employees will submit receipts for reimbursement.
5. Status and Decision of Building at 419 Main Street – After much discussion, motion by Micele with 2nd by McMurray, D. to list property for sale with Hoffman Real Estate. On a roll call vote McMurray, D., Harvel, Ford, Ziegler, McMurray, W., Micele voted yes. Motion carried.

IX. New Business

1. IPWMAN Membership – Interim Supt. Miller presented and explained mutual disaster aid program to board. Ordinance approval needed in order to join. After much discussion, board consensus was to proceed with preparation of ordinance to join group.
2. Sidewalk Repair at Fifth & Prospect – Interim Supt. Miller has not yet received estimate for repair. Item moved to next agenda.
3. Tree Removal – Interim Supt. Miller received quotes for removal of trees at 4th & Prairie with stumps from Fowler Tree Care in the amount of \$2500. Motion by McMurray, D. with 2nd by McMurray, W. to authorize tree and stump removal in the amount of \$2500.00 with Fowler Tree Care. On a roll call vote Harvel, Ford, Ziegler, McMurray, W., Micele, McMurray, D. voted yes. Motion carried,
4. Control Burn with Kirkland Fire Department at Well #3 and Colonial Estates – Public Works working in conjunction with Kirkland Fire Department to have controlled burns to remove dead grasses.
5. Revisit Water Billing Procedure Including Inactive Accounts & Minimum Billing – Deputy Clerk Huerta shared listing of current inactive accounts on water billing system. After much discussion, board consensus was to adopt ordinance that includes minimum billing for inactive accounts. Item sent to Attorney Puma for drafting of Ordinance to bill minimum water and sewer amounts to all inactive water accounts.
6. Weight Limit Posting on Various Village Streets – Interim Supt. Miller indicated that weight limit postings need to be included on North & 7th streets and 6th street. Ordinance is required to institute. Item moved to Ordinance committee for follow up.
7. Purchase of Gravel – Interim Supt. Miller indicated that public works will need approximately 7 semi loads of gravel to repair roads within village. After discussion, motion by McMurray, D. with 2nd by McMurray, W. to authorize expenditure of \$1120.00 to purchase gravel. On a roll call vote Ford, Ziegler, McMurray, W., Micele, McMurray, D., Harvel voted yes. Motion carried.
8. Donation to Kirkland Lions Club for Fireworks – Motion by McMurray, D. with 2nd by McMurray, W. to authorize expenditure of \$2500.00 from the general fund as donation. On a roll call vote Ziegler, McMurray, W., Micele, McMurray, D., Harvel, Micele voted yes, with Ford voting no. Motion carried.

XII. Executive Session

XIII. Second Meeting of the Month

Second meeting of the month has been called for Monday March 20, 2017 at 7:00pm.

Adjournment

Motion by McMurray, W. with 2nd by McMurray, D. to adjourn meeting.
On a roll call vote McMurray, W., Micele, McMurray, D., Harvel, Ford,
Ziegler voted yes. Motion carried, Meeting adjourned at 8:47 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President