

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, April 29, 2019**

OFFICIAL MINUTES

- I. **Call to Order** - Village President Block called the meeting to order at 7:11 P.M. and asked for a roll call.
- II. **Roll Call**- Members answering present as follows: Trustee Ziegler, Trustee Ford and Trustee Wiegartz. Trustee Micele, Trustee Harvel and Trustee DeVlieger are absent.
- III. **Comments from the Audience** - None
- IV. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, April 1, 2019; Monday, April 15, 2019 and Committee of the Whole Meeting on Tuesday, April 9, 2019. Trustee Ford made a motion to the Regular Board Meeting Minutes for Monday, April 1, 2019; Monday, April 15, 2019 and Committee of the Whole Meeting on Tuesday, April 9, 2019 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Wiegartz, Ziegler and President Block voted yes. Trustees Harvel, DeVlieger and Micele are absent. Motion carried.
- V. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$51,649.73. Trustee Ziegler made a motion to approve the Warrant in the amount of \$51,649.73 with a 2nd by Trustee Ford. On a roll call vote Trustees Wiegartz, Ziegler, Ford and President Block voted yes. Trustees DeVlieger, Harvel and Micele are absent. Motion carried.
- VI. **Financial Report** – No Report
- VII. **Reports-**
 - A. **Police Report** - Chief Davenport reported that the Department had 144 reportable calls for the month of April. The Department completed Standard Fields and Sobriety Test Training during the month of April. On May 26, Kirkland Police Officers are scheduled to complete CPR training through the Kirkland Fire Department. The Hiawatha School and the Kirkland Police Department will be conducting an unannounced end-of-year ALICE Active Shooter Training.
 - B. **Public Works** – Public Works Department are still cleaning up along Bull Run Creek through Behnke Park. They got all trees down before the moratorium due to bat mating and nesting season. Public Works have been filling potholes and are now out of cold patch, once they get the cold patch replenished, they will continue. As soon as weather permits, we will be flushing hydrants and conduct and record flow data on each hydrant.
 - C. **Kirkland Community Center** – Dan Chambers gave an update on the Architect progress. They have a meeting set for May 29, 2019 at 2:00 P.M. to review the plans before they go out for bid. Linda got a quote from a gentleman from Fairdale on doing the floors. Dan talked with Hines Lumber and they are willing to help with the doors. They just need to know how many doors we are talking for the interior. Linda talked with North Pines and they are willing to help with something not sure what yet.
 - D. **Planning & Zoning** – No update
 - E. **Economic Development** – No update
 - F. **Committee Report-**
 1. **Police Committee** – Nothing
 2. **Ordinance Committee** - Nothing
 3. **Finance Committee** - Nothing
 4. **Water & Sewer** - Nothing

5. Streets & Alley Committee – Nothing
6. Park Committee – Nothing

- VIII. Unfinished Business – None
- IX. Recess (Adjourn Sine Die) - A brief recess will occur to allow new Trustees to take their seats
- X. Oath of Office - Steve Boettger, Jessica Fruit and Dan Chambers took the Oath of Office
- XI. Roll Call -Members answering present as follows: Trustee Ford, Trustee Chambers, Trustee Fruit, Trustee Ziegler and Trustee Boettger. Trustee DeVlieger absent.
- XII. Approval of Meeting Dates for Fiscal Year 2019-2020 - President Block asked for a motion to approve the meeting dates for Fiscal Year 2019-2020. Trustee Boettger made a motion to approve the meeting dates for Fiscal Year 2019-2020 with a 2nd by Trustee Fruit. On a roll call vote Trustees Chambers, Fruit, Ziegler, Boettger and Ford voted yes. Trustee DeVlieger is absent. Motion carried.
- XIII. Approval of Village of Kirkland Holidays for Fiscal Year 2019-2020 - President Block asked for a motion to approve Village of Kirkland Holidays for Fiscal Year 2019-2020. Trustee Ziegler made a motion to approve Village of Kirkland Holidays for Fiscal Year 2019-2020 with a 2nd by Trustee Boettger. On a roll call vote Trustees Fruit, Ziegler, Boettger Ford and Chambers voted yes. Trustee DeVlieger is absent. Motion carried.
- XIV. New Business –
- A. Approval of Ordinance No 2019-05 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2019 and Ending on April 30, 2020 - President Block asked for a motion to approve Ordinance No. 2019-05 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2019 and Ending on April 30, 2020. Trustee Boettger made a motion to approve Ordinance No. 2019-05 / Budget and Appropriation Ordinance for Fiscal Year Beginning May 1, 2019 and Ending on April 30, 2020 with a 2nd by Trustee Fruit. On a roll call vote Trustees Fruit, Ziegler, Boettger, Ford and Chambers voted yes. Trustee DeVlieger is absent. Motion carried.
 - B. Approval of Ordinance No. 2019-06 / Ordinance Amending Fees for Refuse and Garbage Collection and Utility Fees Relating to Water User, Sewer User and Other Charges - President Block asked for a motion to approve Ordinance No. 2019-06 / Ordinance Amending Fees for Refuse and Garbage Collection and Utility Fees Relating to Water User, Sewer User and Other Charges. Trustee Ziegler made a motion to approve Ordinance No. 2019-06 / Ordinance Amending Fees for Refuse and Garbage Collection and Utility Fees Relating to Water User, Sewer User and Other Charges with a 2nd by Trustee Boettger. On a roll call vote Trustees Fruit, Ziegler, Boettger, Ford and Chambers voted yes. Trustee DeVlieger is absent. Motion carried.
 - C. Approval of Ordinance No. 2019-07 / Ordinance Amending Village of Kirkland Code Regarding the Community Center Advisory Board - President Block asked for a motion to approve Ordinance No. 2019-07 / Ordinance Amending Village of Kirkland Code Regarding the Community Center Advisory Board. Trustee Boettger made a motion to approve Ordinance No.2019-07/ Ordinance Amending Village of Kirkland Code Regarding the Community Center Advisory Board with a 2nd By Trustee Ford. On a roll call vote Trustees Boettger, Ford, Fruit, and Ziegler voted yes. Trustee Chambers abstained and Trustee DeVlieger is absent. Motion carried.
 - D. Approval of Ordinance No. 2019-08 / Ordinance Amending Committees of the Board for Village of Kirkland Municipal Code – President Block asked for a motion to approve Ordinance No. 2019-08 / Ordinance Amending Committees of the Board for Village of Kirkland Municipal Code. Trustee Chambers made a motion to approve Ordinance No. 2019-08 / Ordinance Amending Committees of the Board for Village of Kirkland Municipal Code with a 2nd by Trustee Ford. On a roll call vote

Trustees Ford, Chambers, Fruit, Ziegler and Boettger voted yes. Trustee DeVliieger is absent. Motion carried.

- E. Approval of Resolution No. 2019-02/ Resolution Approving Reciprocal Agreement on Exchange of Information between the Village of Kirkland and Illinois Department of Revenue - President Block asked for a motion to approve Resolution No. 2019-02 / Resolution Approving Reciprocal Agreement on Exchange of Information between the Village of Kirkland and Illinois Department of Revenue. Trustee Ziegler made a motion to approve Resolution No. 2019-02 / Resolution Approving Reciprocal Agreement on Exchange of Information between the Village of Kirkland and Illinois Department of Revenue with a 2nd by Trustee Ford. On a roll call vote Trustees Chambers, Fruit, Ziegler, Boettger and Ford voted yes. Trustee DeVliieger is absent. Motion carried.
- F. Approval of Intergovernmental Agreement for Engineering Services between the Village of Kirkland and DeKalb County, Illinois – President Block asked for a motion to approve an Intergovernmental Agreement for Engineering Services between the Village of Kirkland and DeKalb County, Illinois. Trustee Boettger made a motion to approve an Intergovernmental Agreement for Engineering Services between the Village of Kirkland and DeKalb County, Illinois with a 2nd by Trustees Ziegler. On a roll call vote Trustees Fruit, Ziegler, Boettger, Ford and Chambers voted yes. Trustee DeVliieger is absent. Motion carried.
- G. Memorial Day Ceremony Information – President Block informed the Board and the Public that the Village of Kirkland, Kirkland Public Library and the Kirkland Lions Club will be hosting the Memorial Day Ceremony on Sunday, May 26, 2019 at 1:00 P.M. There will be a short Ceremony at the Northern Illinois Veterans Memorial followed by an all men’s Choir that will be performing on the stage at the park, which is presented by the Kirkland Public Library. The Kirkland Lions Club will be serving pork chop sandwiches for a donation. The proceeds from the sandwiches will be donated to the Northern Illinois Veterans Memorial fund.

XV. Approval of Committees and Appointments – President Block asked for a motion for the Approval of Committees and Appointments. Trustee Ford made a motion for the Approval of Committees and Appointments with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler, Boettger, Ford, Chambers and Fruit voted yes. Trustee DeVliieger is absent. Motion carried.

1. Approval of Village Committees of the Board –
 - Finance – Trustees Ziegler, Fruit & DeVliieger
 - Ordinance - Trustees Boettger, Chambers & Fruit
 - Police – Trustees Fruit, DeVliieger & Ziegler
 - Economic Development – Trustees Chambers, Ford & Ziegler
 - Streets, Alleys, & Parks – Trustees Ford, Boettger & Chambers
 - Water & Sewer – Trustees DeVliieger, Ford & Boettger
2. Appointment of Village Attorney – Zukowski, Roger, Flood & McArdle – Brad Stewart
3. Appointment of Chief of Police – Adam Davenport
4. Appointment of Public Works Supervisor – Dale Miller
5. Appointment of Village Treasurer – Newkirk Certified Public Accountant – Bill Newkirk
6. Appointment of Zoning Administrator – B & F Construction Code Services, Inc.
7. Appointment of Village Clerk – Carol Stiegman
8. Appointment of Village Engineers – Fehr-Graham

XVI. Executive Session – At 8:02 P.M. President Block asked for a motion to go into executive Session for Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant to 5ILCS 120/2(c)(11)] and Litigation [pursuant to 5 ILCS 120/2(c)(11)] Trustee Ziegler made a motion to adjourn to Executive Session for Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees and Litigation with a 2nd by Trustee Ford. On a roll call vote Trustees Boettger, Ford, Chambers, Fruit and Ziegler voted yes. Trustee DeVliieger is absent. Motion carried.

At 8:46 P.M., the Board returned to Regular Session and President Block asked for a roll call. Members answering present as follows: Trustee Ziegler, Trustee Ford, Trustee Boettger, Trustee Fruit & Trustee Chambers.

XVII. Action from Executive Session –

A. Approval of Wage Increase for Village Employees. President Block asked for a motion to approve the wage increase for Village Employees. Trustee Fruit made a motion to approve the wage increases for Village Employees with a 2nd by Trustee Chambers. On a roll call vote Trustees Ziegler, Boettger, Ford, Chambers and Fruit voted yes. Trustee DeVlieger is absent. Motion carried.

XVIII. Adjournment – At 8:48 P.M, President Block asked for a motion to adjourn. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Boettger. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, June 3, 2019 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President