

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
June 19, 2017**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee Steve, Trustee Micele, Trustee Wiegartz, and Trustee Harvel. Trustee Ford was absent. Also in attendance were Chef Davenport Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart. The pledge of allegiance was said at the Budget Hearing.
- III. **Comments From Floor**
1. Miss Klock thanked President Block for posting the budget on the website and not making it difficult for people to get it, and for the new website, new and approved minutes. Also if you do all the things to the streets and things she thinks President Block will have many tax payers thanking him too.
 2. Paul Naugle asked President Block because he received 139 votes at the last election why he did not go with tradition and not give the open seat to him. President Block explained that he went with opening it up like the school board and asked anyone with interest to submit a letter. That was the path that the Trustees and himself chose to go with on this one.
 3. Mr. Newkirk just wanted to come and introduce himself to the Board, he has been working with Trustee Ziegler for the last two months, just wanted to put a face to the name and tell a little about himself. He is A CPA and has own auditing business and is looking forward to working with the Village as the new Treasurer.
- IV. **Approval of Minutes.** Minutes of General Board meeting held on June 5, 2017 were presented for approval. A motion was made by Trustee Steve and 2nd by Trustee Ziegler to approve as read. On a roll call vote Trustees Steve, Micelle, Wiegartz Harvel & Ziegler voted yes. Trustee Ford Absent. Motion carried.
- V. **Approval of Warrant.** A warrant was presented to the trustees along with a copy of the bills to be paid pending approval. Trustee Steve questioned if any bills had been added to the warrant from the Finance meeting? Trustee Ziegler stated that yes 3 bills had been added. Waste Management, eWorldlinx & B & F. A motion was made by Trustee Ziegler, and was 2nd by Trustee Havel to approve the Warrant for \$26,640.36. On a roll call vote Trustees Wiegartz, Harvel & Ziegler voted yes. Trustee Micelle voted no and Trustee Ford was absent. Motion carried.

VI. **Financial Report.** Bill Newkirk has reconciled all the account but two through May 31, 2017. He was unable to reconcile the two accounts because as of June 15th May bank statements were not available. During reconciling the account he has identified a number of items that will need attention. His goal is to have these things taken care of by the time we reconcile June's statements, and then working with the new clerk they can be taken care of going forward.

VII. **Reports**

a. **Police.** Chief Davenport provided a report detailing that the Kirkland Police handled forty-eight reportable calls for the month of June. He provided the Village board a copy of the Lexipol Agreement and would like to obtain approval to move forward. Chief Davenport concerned with the squad maintenance as of last week we had three squads that were down including the newest Squad. Chief would like to review proposal for consideration to replace squad(s).

b. **Public Works.** Interim Public Works Superintendent Dale Miller reported that The summer help have about a quarter of the street lights done. Picked up the air rater they got one new air rater and one rebuilt. They well start replacing two air rater a month. Dale would like to start to haul in gravel for the park and emergence exit that was approved in the fall. Just been working hard on keeping the plant going. Trying to find are looking for some farmer to haul the new street sweeper down.

c. **Zoning** – No Report.

d. **Pioneer Park**-No Report

e. **Economic Development** – No Report.

f. **TIF and Revolving Loan** – No Report.

g. **Committee Reports**

Police Committee – No Report.

Ordinance Committee – No Report.

Finance Committee – Had a committee of the Whole meeting on Wednesday June 14, 2017 to go over the new budget.

Water & Sewer Committee – No Report.

Streets & Alleys Committee – No Report.

Parks - No Report.

VIII. **Scheduled Speakers**

a. **Fehr Graham:** Mr. Jason Stoll and Chad Clauson Just wanted to introduce themselves and tell the board a little about the company and what there rolls are with Fehr Graham.

IX. **Unfinished Business**

a. **Franchise Agreement with Mediacom**- table to July 10 meeting.

b. Real Estate Contract for 419 Main St.-will signed the contract signed and sent over to Matt. Table for update on July 10 meeting

X. New Business

a. Approval of Ordinance 2017-06 Budget and Appropriation Ordinance for Fiscal Year Beginning May1, 2017 and Ending On April 30, 2018 Village President Block asked for a motion to approve Ord. 2017-06 Budget and Appropriation for Fiscal Year May 1, 2017 ending April 30, 2018. Trustee Ziegler made the motion and Trustee Steve 2nd the motion. Trustee Micelle was pleased to be able to understand the new budget she just was a little confused on the pay raises. Asked Interim Public Works Superintendent Dale Miller to give a breakdown of how his employees are paid. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, Steve, & Micele, voted yes. Trustee Ford Absent. Motion carried.

b. Approval of Ordinance 2017-07/ Ordinance Amending Section 51.2 of Chapter 51, Utility Fees, of the Village of Kirkland Municipal Code. Village President Block asked for a motion to approve Ord. 2017-07. Trustee Steve made a motion to approve Ordinance 2017-07/ Ordinance Amending Section 51.2 of Chapter 51, Utility Fees, of the Village of Kirkland Municipal Code. On a roll call Trustees Harvel, Ziegler, Micelle, Steve, & Wiegartz, voted yes. Trustee Ford Absent. Motion carried.

c. Appointment of Trustee Wiegartz as Chairman of Water and Sewer Committee. Village President Block asked for a motion for the Approval to appoint Trustee Wiegartz as Chairman of Water and Sewer Committee. Trustee Ziegler made a motion to approve the Appointment of Trustee Wiegartz as Chairman of Water and Sewer Committee, Trustee Steve 2nd the motion. On a roll call Trustees Harvel, Ziegler, Micele, Steve, & Wiegartz, voted yes. Trustee Ford Absent. Motion carried.

d. Approval to purchase a 3” Submersible Back-Up Emergency Pump for Wet Well at WWTP. Village President Block asked for a motion for the Approval to purchase a 3” Submersible Back-Up Emergency Pump for Wet Well at WWTP. Asked Dale to provide a quick update on this. Dale does not have the cost at this time. Trustee Steve made a made a motion to postpone until next Board meeting on July 10, 2017 asked for Dale to have the cost of the pumps. Trustee Harvel 2nd the motion. On a roll call Trustees Ziegler, Steve, Micele, Wiegartz, & Harvel voted yes. Trustee Ford Absent. Motion carried.

e. Approval to obtain bids for 2017 Kirkland Streets Projects per Fehr-Graham proposal. Village President Block asked for a motion for the approval to obtain bids for 2017 Kirkland Streets Projects per Fehr-Graham proposal. Trustee Micele made the motion for approval to obtain bids for 2017 Kirkland Streets Projects per Fehr-Graham proposal 2nd by Trustee Steve. On a roll call Trustees Steve, Micele, Wiegartz, Harvel & Ziegler, voted yes. Trustee Ford Absent. Motion carried.

f. Approval of WIPFLI as Village Auditor for 2017-2018. Village President Block asked for a motion for the approval of WIPFLI as Village Auditor for 2017-2018. Trustee Steve made a motion to approval of WIPFLI as Village Auditor for 2017-2018 2nd by Trustee Ziegler. On a roll call Trustee Micele voted no. Trustees Harvel, Ziegler, & Steve voted yes. Trustee Ford Absent. Motion carried.

g. Approval to move July 3rd Regular meeting to July 10th Regular Board Meeting. Village President Block asked for a motion for the approval to move July 3rd Regular meeting to July 10th Regular Board Meeting. Trustee Ziegler made a motion to move July 3rd Regular meeting to July 10th Regular Board Meeting 2nd by Trustee Harvel. On a roll call Trustees Wiegartz, Harvel, Ziegler, Steve & Micele voted yes Trustee Ford absent. Motion carried.

h. Discussion of Economic Development Plan-Grant Opportunity from DeKalb County Community Foundation. Village President Block attended the Kirkland Chamber of Commerce meeting a week ago. President Block will be setting up a meeting with the Executive Director for our area to have him give some insight on a 20,000 grant for Economic Development Plan for the Village of Kirkland. Trustee Micele would like to have the one that was done years ago.

XI. Executive Session: Village President Block asked for a motion to go into executive session for Appointment, Compensation, Discipline, Discharge and Performance of Specific Employees and Litigation. Trustee Steve made a motion to go into executive session for Appointment, Compensation, Discipline, Discharge and Performance of Specific Employees and Litigation 2nd by Trustee Harvel. On a roll call Trustees Wiegartz, Harvel, Ziegler, Steve & Micele voted yes Trustee Ford absent. Motion carried.

XII. Return from Session: A motion was made by Trustee Steve and 2nd by Harvel to retune to regular session at 8:22. Village President Block asked for a roll call Trustees Wiegartz, Harvel, Ziegler, Steve & Micele here. Trustee Ford absent.

XIII Action Items from Executive Session

a. Compensation for Village Chief of Police Davenport. Village President Block asked for a motion to compensate the Chief Davenport in the amount of \$51,000 and a \$2000 insurance stipend. Trustee Ziegler made a motion to compensate the Chief Davenport in the amount of \$51,000 and a \$2000 insurance stipend 2nd by Trustee Harvel. On a roll call Trustees Wiegartz, Harvel, Ziegler, Steve & Micele voted yes Trustee Ford absent. Motion carried.

b. Compensation for Acting Clerk McMurray. Village President Block asked for a motion to compensate Acting Clerk McMurray \$16.00 per hour. Trustee Steve made a motion to compensate Acting Clerk McMurray \$16.00 per hour 2nd by Trustee

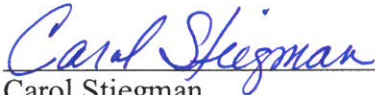
Wiegartz. On a roll call Trustees Wiegartz, Ziegler, Steve & Micele voted yes Trustee Ford absent. Trustee Harvel abstained. Motion carried.

c. Appointment of Supt. of Public Works. Village President Block asked for a motion to postpone the appointment of Supt of Public works until a later date. Trustee Steve made a motion to postpone the appointment of Supt of Public works until a later date 2nd by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Harvel, Ziegler, Steve, & Micele, voted yes. Trustee Ford Absent. Motion carried.

NEXT BOARD MEETING JULY 10, 2017 AT 7:00 PM

XIII. Adjournment- Village President Block asked for a motion to adjourn the meeting at 8:30 pm. Trustee Ziegler made the motion for adjournment 2nd by Trustee Steve. Upon a voice vote all trustees voted yea, Meeting was adjourned at 8:30.

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President