

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
July 10, 2017**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.

- II. **Roll Call.** Members answering present as follows: Trustee Ziegler, Trustee DeVlieger, Trustee Micele, Trustee Wiegartz and Trustee Ford. Trustee Harvel was absent. Also in attendance were Chief Davenport, Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart. The pledge of allegiance was said.

- III. **Comments From Floor-**
 1. Paul Naugle asked President Block and the Board of Trustees if they could give a couple of examples on how the Village has saved money by having the \$250.00 limit on spending without approval. President Block explained that we are trying to work with the Committee Chairs on getting things addressed in the right time matter and efficient in both money and time.

 2. Jennifer Block, owner of Splendor Salon in Kirkland, requesting of TIF funds to paint the exterior of her business. She has owned and operated her business for nineteen years. She has used her own money for the interior updates and now because of the weather the exterior is in need of painting. She has received one quote from an exterior painter for \$3000.00. Trustee DeVlieger asked if it was possible to get another secondary quote so they would have something to compare to.

 3. Dennis Heud is interested in the property at 419 Main Street that the Village has for sale. He would use it for vintage car sales. He is asking about the parking, if it is part of the property or if it is Village parking, and about what the zoning is. Trustee Micele asked if we had the plot of survey. President Block stated that when we bought the property we should have gotten a plot of survey. He said we will have to find that and look at the zoning. If needed he would work with Dennis on getting a Special Use Permit. Chief Davenport asked Mr. Heud if he currently owned a Vintage car lot now, and if so are there any steps in regards of security. Mr. Heud explained that his plans, if allowed, are to store them inside.

 4. Bob Fleury put together some documents that he has collected over the last fifteen years for all of the Trustees. It shows that he doesn't have much to show for his development project thus far. What these are is just the picking of the stuff he has gone through over the last fifteen years trying to do a good thing. Mr. Fleury has had the golf center open for year and it was to be an amenity for the Senior Community. He feels he

has not even gotten to first base in fifteen years. He is at a stage now where he has been wanting to do a senior community, but not sure it is going to happen based on his past experience with the community. It has been so time consuming that he just does not know what to do. If we really do want a Senior Community then we need to get it going really soon. Mr. Fleury feels it is time to get things fixed and move forward.

- IV. **Approval of Minutes.** Minutes of General Board meeting held on June 19, 2017 were presented for approval. A motion was made by Trustee Ziegler and 2nd by Trustee DeVlieger to approve as read. On a roll call vote Trustees Ziegler, DeVlieger, Micele, & Wiegartz voted yes. Trustee Harvel was absent and Trustee Ford abstains. Motion carried.
- V. **Approval of Warrant.** A warrant was presented to the trustees along with a copy of the bills to be paid pending approval. Trustee Ziegler questioned the coding on the bill for Katss+s, LLC. The line item in the budget that this bill was coded to was labeled as a loan and this bill was for the transport of the new street sweeper. President Block explained that some of the numbers that he thought were not used were actually used in the past. President Block stated that we would look into this before running the checks. Trustee DeVlieger asked about the Visa bill, Trustee Ziegler read off where the Visa card had been used. A motion was made by Trustee Ziegler and was 2nd by Trustee Ford to approve the Warrant for \$52720.38. On a roll call vote Trustees DeVlieger, Wiegartz, Ford & Ziegler voted yes. Trustee Micele voted no and Trustee Harvel was absent. Motion carried.
- VI. **Financial Report.** No report
- VII. **Reports**
 - a. **Police.** Chief Davenport provided a report detailing that the Kirkland Police handled sixty-nine reportable calls for the month of June. Chief thought that this seemed little low and he is going to look into maybe if it is possible the officers are responding to incoming calls or maybe not even a call, such as a dog is running loose over here and they are spending a half hour locating the owners and doing all the leg work. Fourth of July was success with regards to overall Police activity, we had a few crazy incidents which is inevitable each year but overall everything went well. We had an officer that was traveling around the community with a Go Pro going so we can look at that and try to identify where we can improve for next year. Also Chief Davenport met with the Hiawatha School principals with regards to mass evacuation drills. Trustees DeVlieger had some concerns about the parking and if they could look at having no parking on just one side of the streets rather than both, with older people walking to the park having to park so far away. Mr. Dave Finkle asked if there was a way we could have an officer or something at the crosswalk on 72 over the weekend. He explained that people are walking to and from the park and cars do not stop to let them go across. After the fireworks there are a lot of people trying to get to their cars and he is really surprised someone has not been hit. Trustee DeVlieger received an email from Mr. Newberry

regarding the Chief of Police and Administration not wanting to use his towing organization. Trustees DeVlieger asked Chief Davenport if he could explain the towing process.

b. Public Works. Interim Public Works Superintendent Dale Miller reported that the Public Works was very busy getting ready for the Fourth of July. They worked close with the Township and hauled gravel for us that worked out really nice and allowed us to move a lot of gravel at one time. It is nice that we can use some of their equipment when needed and in return they borrow ours as they need. Dale explained that working together really helps both the Village and the Township. We now have five aerators going in the ponds when at one point we were down to two. Dale had the engineers and sales people come in from the company that sells the aerators and inform us they no longer make the one with the white post as they go bad fast. The company has some rebuilt stainless steel post that they are willing to sell to us at a reduced rate. Also, we have a power company coming out to start working on the generator at the end of the week and should have that going by next week. Public Works took a lightning hit at the sewer plant last night that knocked out the communication to the control panel so the SCADA system is down. Due to this issue and given the SCADA system is on the agenda, for now Public Works will be running the wells by hand. Public Works also worked on getting the new sensor eyes in the street lights downtown with hopes the lights will turn off during the day. They will next work to get new bulbs in the ones that are burned out then they should be good. Chad from Fehr-Graham, Ryan and Dale have a meeting on Wednesday, July 12th to go over the next part of the street project.

c. Zoning – No Report.

d. Pioneer Park-No Report

e. Economic Development – Ryan hopes to meet with Dan Templin, DeKalb County Community Foundation, next week to get the Economic Development Grant going we talked about in June.

f. TIF and Revolving Loan – No Report.

g. Committee Reports

1) Police Committee – No Report.

2) Ordinance Committee – No Report.

3) Finance Committee – No Report

4) Water & Sewer Committee – No Report.

5) Streets & Alleys Committee – No Report.

6) Parks - No Report.

VIII. Scheduled Speakers- None

IX. Unfinished Business- None

X. **New Business**

a. Approval of Ordinance 2017-08 / An Ordinance Addressing the Payment of Cable Television Franchise Fees in The Village of Kirkland IL. Village President Block asked for a motion to approve Ord. 2017-08, Addressing the Payment of Cable Television Franchise Fees in the Village of Kirkland IL. Trustee Ford made a motion to approve Ordinance 2017-08 Addressing the Payment of Cable Television Franchise Fees in the Village of Kirkland IL with a 2nd by Trustee Ziegler. Trustee DeVlieger just has some concerns with the State Government tax increases on the residents and the potential that the 2% rate increase most likely will impact our people that deal with Mediacom. The feeling is that Mediacom is going to pass the increase on to the consumer. On a roll call vote Trustees Micele, Wiegartz, Ford, Ziegler and DeVlieger voted yes. Trustee Harvel absent. Motion carried.

b. Approval of Resolution 2017-01 / For Appointment of IMRF Authorized Agent for the Village Of Kirkland. Village President Block asked for a motion to approve Resolution 2017-01 Appointment of IMRF Authorized Agent for the Village Of Kirkland and to authorize Clerk Stiegman to execute IMFR Form 2.20. Trustee Ziegler made a motion to approve Resolution 2017-01 Appointment of IMRF Authorized Agent for the Village Of Kirkland and to authorize Clerk Stiegman to execute IMFR Form 2.20. Trustee DeVlieger 2nd the motion. On a roll call vote Trustees Wiegartz, Ford, Ziegler, DeVlieger and Micele voted yes. Trustee Harvel absent. Motion carried.

c. Approval of Public Works Expenditures per report Village President Block asked for a motion for Approval of Public Works Expenditures per report. Trustee DeVlieger made a motion to approve the expenditures for Public Works per the report. Trustee Wiegartz 2nd the motion. Trustee DeVlieger asked if there is any way that we can protect ourselves agents lighting striking the new SCADA system. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Trustee Harvel absent. Motion carried.

d. Approval to remove and disburse waste oil heater at Public Works Building. Village President Block asked for a motion for the Approval to remove and disburse waste oil heater at Public Works Building. Trustee DeVlieger made a motion to approve the removal and disburse the waste oil heater at the Public Works Building. Trustee Ziegler 2nd the motion. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Trustee Harvel absent. Motion carried.

e. Real Estate Contract Price Modification for 419 Main St. Village President Block asked for a motion to postpone indefinitely the modification of real estate contract price for 419 Main St. Trustee Micele made the motion to postpone indefinitely the modification of real estate contract price for 419 Main St. Trustee Ziegler 2nd the motion. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz & Ford voted yes. Trustee Harvel absent. Motion carried.

f. Interim Public Works Superintendent Dale Miller wanted to notify the Village Board that he will need to order chemicals tomorrow for water & wastewater treatment plant. Dale asked the board to please take a look at the stumps and tree bids that he got looking at contracting out someone to grind the stumps. He got ahold of Fowler Tree Services to give him a price to take down three hazard trees as they are over houses and have electrical lines in them. Lastly, Dale is looking for some direction from the board on 604 North St. This house has not had anyone living in it for seventeen years and now someone is moved in and having problems with the sewer. Roughly seventeen years ago the Village had the sewer lines sleeved and at the time the company that did it had missed cutting the sleeve to another neighbor house and because no one was living there at the time, think that may be the same problem here. Dale is looking for some direction and thinks it would be the least expensive if he had Insituform come back and televise it. Insituform are the only ones that he has found that have a prong to go in and cut it back if they see a bubble, they can fix it right there. Completing this probe will also allow us to determine if the issue is the Village or resident's responsibility. Village Attorney Brad Stewart thinks that we may need to have our Building Inspector do an investigation on this.

XI. Executive Session-

Village President Block asked for a motion to go into executive session for the purpose of Litigation. Trustee Ziegler made the motion at 8:10 P.M. to go into Executive Session for the purpose of Litigation. Trustee DeVlieger 2nd the motion. On a roll call vote Trustees DeVlieger, Micele, Wiegartz, Ford and Ziegler voted yes, Trustee Harvel absent. Motion carried.

The Board took a five minute break and reconvened at 8:15 P.M in Executive Session.

XII. Return to Regular Session-

The Board returned to Regular Session at 8:45 P.M. Village President Block asked for a roll call with Trustee Harvel as absent and Trustees Ford, Ziegler, DeVlieger, Micele and Wiegartz present.

President Block opened up New Business to talk about Adjudication Business Administration Process. Village Attorney Brad Stewart gave an update on the adjudication process and procedures. The paperwork between the Village of Genoa and us on the IGA needs to be updated if that is the way the Village Board wants to go. Village Attorney Stewart indicated that he will have that ready for the next meeting

XIII. Adjournment-


Village President Block asked for a motion to adjourn the meeting at 8:47 P.M. Trustee Ziegler made the motion for adjournment with a 2nd by Trustee DeVlieger. Upon a voice vote all trustees voted yea, meeting was adjourned at 8:47 P.M.

NEXT BOARD MEETING MONDAY, AUGUST 7, 2017 AT 7:00 PM

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President