

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
September 4, 2012**

OFFICIAL MINUTES

- I. Call to Order. President Bellah called the meeting to order at 7:00 p.m. and asked for a roll call.
- II. Roll Call. Members answering present as follows: Ford, Marshall, McMurray W., Newberry, Pierce, and McMurray, D. Also in attendance were Public Works Superintendent Naugle, Streets Supervisor Miller, village attorney Mark Heinle, village treasurer Dave Jepson, and village engineer Jim Sparber. Special guests included Joe Polep of Midnight Auto. The pledge of allegiance was then said.
- III. Comments From Floor
 1. None heard.
- IV. Approval of Minutes. Minutes of August 20, 2012 were presented for approval. Motion by Newberry and seconded by McMurray, D. to approve minutes as read. On a roll call vote all present voted yes. Motion carried.
- V. Approval of Warrant. The following Warrant for monthly expenditures was presented for authorization. Motion by Ford and seconded by McMurray, W. to authorize. On a roll call vote all present voted yes. Motion carried.
- VI. Financial Report – Treasurer Jepson presented YTD expenditures vs. budgeted balances. Reported transfer of funds from Citizens TIF account to Illinois Funds general account. Expects to have audited statements at next village board meeting.
- VII. Reports
 1. Police. See report dated August 2012. Mayor Bellah asked for questions, and after hearing none moved to next item.
 2. Public Works. See report dated August 2012. Supt. Naugle reported that sidewalk repairs are coming along nicely.
 3. Pioneer Park – No Report.
 4. Zoning – No Report.
 5. Economic Development – No Report. Mayor Bellah to meet with Pam Blickem, Bill Dettmer and a potential buyer for the Tempo building, and also meeting with a landscape company looking to relocate to Kirkland. Advised one trustee is able to attend meeting as well.
 6. TIF and Revolving Loan – No Report. Pam Blickem met with Paul Borek of DCEDC.

7. Committee Reports

Police Committee – No Report.

Ordinance Committee – No Report.

Finance Committee – No Report.

Water & Sewer Committee – No Report

Streets & Alleys Committee – No Report

Health & Welfare Committee - No Report.

VIII. Unfinished Business

1. Additional Sewer Lining Projects – Change order #1 presented by Baxter & Woodman to board for review, adding additional \$42,815.00 to original project. Motion by Ford and seconded by Marshall to approve order as presented. On a roll call vote all present voted yes. Motion carried. Mr. Sparber indicated that additional work will not begin until given official notice.
2. Waste Water Treatment Plant Roof Repair – Supt Naugle reviewed 3 quotes received for work on roof. Motion by Marshall and seconded by Pierce to authorize expenditure of TIF funds not to exceed \$8000.00 for the quote received by DeKalb Roofing. On a roll call vote all present voted yes. Motion carried.
3. Maintenance Agreement for Early Warning Signs – Mayor Bellah received and shared clarification on previous billing concerns. After much discussion, motion by Newbery and seconded by McMurray, D. to approve contract as read in the amount of \$2950.00. On a roll call vote all present voted yes. Motion carried.
4. Individual B-Boxes – Property for sale on Main Street still has not complied with ordinance to have separate B-Boxes installed for every building. After much discussion, board consensus was to have letter sent to realtor indicating that this is a condition that needs to be rectified prior to sale and transfer of property.
5. Golf Cart Ordinance – Trustee Marshall wanted it on the record that the village expensed funds to have attorney write/draft ordinance for golf carts that was not passed by board.

IX. New Business

1. Village Proclamation/No Text on Board Pledge Day – Mayor Bellah read proclamation to board. Board suggested copy sent to school for their adoption as well.
2. Vehicle Maintenance Program – Joe Polep from Midnight Auto in Kirkland discussed setting up maintenance program for village vehicles. After much discussion, board consensus was to utilize his business and the services he has to offer.

3. Resolution 12-04/Intergovernmental Agreement for Local Debt Recovery Program – Motion by McMurray, D. and seconded by McMurray, W. to adopt as presented. On a roll call vote all present voted yes. Motion carried.
4. IML Conference Attendance – Mayor Bellah plans to attend conference this year in October and requested board approval to authorize expenditure of funds. After much discussion, motion by Ford and seconded by McMurray, D. to authorize expenditure of funds not to exceed \$1500.00 for Mayor Bellah to attend the IML Conference.
Trustee Newberry discussed the attendance of Chief Smith to IML conference as well. After much discussion, motion by Newberry and seconded by McMurray, W. to authorize expenditure of funds not to exceed \$1500.00 for Chief Smith to attend the IML Conference. On a roll call vote Marshall, McMurray, W., Newberry, McMurray, D., and Pierce voted yes, with Ford voting No. Motion carried.
5. Hortense Street Bridge – Mayor Bellah announced that the bridge repairs are set to begin on September 10th, and scheduled to be completed by December 2012.
6. Hazard Mitigation Meeting – Hazard Mitigation to be held in DeKalb on September 11th and Mayor Bellah to attend meeting with Trustee Wanda McMurray.

X. Executive Session

- XI. Second Meeting of the Month – It was decided that a second meeting was not necessary.

XII Adjournment

Motion by McMurray, W. and seconded by Newberry to adjourn meeting. Voice vote carried unanimously. Meeting adjourned at 7:50 pm.

ATTEST:

Theresa A. D'Amato
Village Clerk

Les Bellah
Village President