

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
September 5, 2017**

OFFICIAL MINUTES

- I. **Call to Order.** Village President Block called the meeting to order at 7:00 p.m. and asked for a roll call.

- II. **Roll Call.** Members answering present as follows: Trustee Ford, Trustee Ziegler, Trustee DeVlieger, Trustee Micele, Trustee Wiegartz and Trustee Harvel. Also in attendance were Interim Public Works Superintendent Dale Miller and Village Attorney Brad Stewart.

- III. **Pledge of Allegiance-** Village President Block asked Trustee Micele to lead us in the Pledge of Allegiance.

- IV. **Comments From Floor-**
 1. Bob Fleury handed out some information to all of the Trustees. Mr. Fleury questions the population that was reported for the past 4 years. Trustee Ford asked Mr. Fleury if he had to send out an action plan for the board in reference to his property what does he see it looking like? He stated that he does not see hope like he did before. He has not had a paycheck in 15 years. He is hoping that he can show this board how bad this really is. Trustee Ford asked if you want to get your project moving, what do you feel we need to do on our end and what he needs to do on his end? Trustee Ford asked Bob what the action is with all this information. Mr. Fleury said that Brad could answer that better than he. Village Attorney Brad Stewart stated to Mr. Fleury that he had submitted a preliminary plat fifteen years ago, so this board does not have the power to do anything until he submits plans to this board. Mr. Fleury stated that he has the plans. Attorney Stewart informed Mr. Fleury that there is a submittal process, has to be to Village Code and the County is implemented. Mr. Fleury stated he will bring plans to the next meeting. Mr. Pat Brennen commented that he was the President of the Zoning board when Mr. Fleury brought his plans to the board and stated that he had some good ideas but every time he came to the board his plans had changed.

- IV. **Approval of Minutes.** Minutes of General Board meeting held on Aug 7, 2017 were presented for approval. A motion was made by Trustee Ford and 2nd by Trustee Ziegler to approve as read. On a roll call vote Trustees DeVlieger, Wiegartz, Harvel, Ford, Ziegler voted yes. Trustee Micele abstained. Motion carried.

- V. **Approval of Warrant.** A warrant was presented to the trustees along with a copy of the bills to be paid pending approval. Trustee Ziegler made the motion to approve the warrant excluding the Verizon Bill and the line items for Mug-a-Bug to be changed as

were discussed, a 2nd was made by Trustee DeVlieger. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler and DeVlieger voted yes, Trustee Micele voted no. Motion carried.

VI. Financial Report. Village President Block put together a report showing per the line items where the Budget is at the end of the first quarter. Trustee DeVlieger asked if the budget will reflect on next year the holiday pay shortage. President Block explained that come next month in October, or shortly thereafter, we will have to reallocate funds to cover the shortage from regular and overtime pay and the street salt will need to be added. We will make the changes as we go along. That it will be fined tuned for next year and going forward. President Block stated he would like to look into paying off that loan at Alpine with what we have in the General Fund. He would like to sit down with Mr. Newkirk get his thoughts on this.

VII. Reports

a. Police. Chief Davenport left everyone a copy of his report. He and Officer Miller are at IEMA Training.

b. Public Works. Interim Public Works Superintendent Dale Miller gave a rundown as to what the Public Works department has been doing. Dale got a quote on the three trees that need to be taken down and the stumps that need to be removed. Dale gave a report on the 50/50 sidewalk project and the Street project that is coming up. They are working on getting the street sweeper back together so they can sweep up the loose gravel in the two subdivision that were just redone. The repaving street project will start Oct. 4 2017 and will be done by Halloween, weather permitting. This will include many streets in the downtown area. The Village will be taking all the old grindings to old Hortense and putting them down to improve old Hortense. Trustee Micele questioned if anyone talked to GIC because there was a time when they were willing to pay for the improvements on the roads because of the trucks.

c. Zoning – No Report.

d. Pioneer Park-President Block reported that there were some Jr. High students that he thought were going to be here this evening. They had gotten a petition together and put together a little speech explaining what they wanted and why. Maybe they will come next month. Trustee DeVlieger asked Trustee Ford if they could talk about a canoe launch.

e. Economic Development – No Report.

f. Committee Reports

1) Police Committee – Trustee Micele had a police committee meeting, stated they had lots of questions and got some answered. She would like to see the Police Department stay within their budget.

- 2) Ordinance Committee – No Report.
- 3) Finance Committee – Trustee Harvel reported they had a meeting at tonight at 6:30 to review the bills.
- 4) Water & Sewer Committee – Trustee Wiegartz reported that he had a meeting earlier this month with the Street & Alleys Committee. Talked about sump pumps and directing them to the street or Storm Sewer rather than Septic system.
- 5) Streets & Alleys Committee – Trustee DeVlieger reported that he had the meeting with Water & Sewer. Talked about the street project that is coming up and the stump removal and the trees that need to come down. They know the stumps are going to cost and need to look at them but really need to get the trees out of the way. Long term would like to think about the 50/50 program for sidewalks. Questioned Attorney Brad Stewart as to what do other Community's do with the sidewalks replacement. Brad will look in to other templates from other communities.
- 6) Parks - No Report.

VIII. Scheduled Speakers- None

IX. Unfinished Business- None

X. New Business

a. Approval for TIF Funds for Roof Replacement on West Shelter House in Kirkland Park: Village President Block asked for a motion for approval from TIF Funds for Roof Replacement on West Shelter House in Kirkland Franklin Township Park. Trustee Ford made a motion to approve from TIF Funds for the Roof Replacement on the West Shelter House in the Kirkland Township Park for \$5664.61, not to exceed \$6000.00 with a 2nd by Trustee Wiegartz. On a roll call vote Trustees Wiegartz, Ford, Ziegler, and Micele voted yes. Trustee Harvel and DeVlieger voted no. Motion carried.

b. Approval for President Pro Temp: Village President Block excused himself from the next matter. He asked for a motion to make Trustee Harvel President Pro Temp. Trustee Ford made a motion to approval Trustee Harvel President Pro Temp with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger, Micele, and Wiegartz voted yes. Motion carried.

c. Approval of TIF Funds for Exterior Painting on 525 Main St.: Trustee Ford excused herself from this matter. President Pro Temp Trustee Harvel asked for a motion to approve Exterior Painting on 525 Main St from TIF Funds. Trustee made a motion to approve Exterior Painting on 525 Main St from TIF Funds with a 2nd by Trustee DeVlieger. Trustee DeVlieger asked if the Village had an ordinance or plan stating what color the exterior of businesses can be. Attorney Brad Stewart stated that it would be in the Zoning ordinance. President Pro Temp Trustee Harvel asked for a roll call. On a roll

call vote Trustees Ziegler, DeVlieger, Micele and Harvel voted no. Trustee Wiegartz voted yes. Motion failed.

d. Approval of Sump Pump for the Kirkland Library: Village President Block asked for a motion to approve the purchase sump pump for the Kirkland Library. Trustee DeVlieger made a motion to approve the purchase of a sump pump for the Kirkland Library with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz, Ford and Harvel voted yes. Motion carried

e. Approval for Stump Removal for Village of Kirkland: Village President Block asked if we were going to table the stump removal. Trustee DeVlieger made a motion to table the stump removal until the Oct. board meeting with a 2nd by Trustee Wiegartz. On a roll call vote Trustee DeVlieger, Micele, Wiegartz, Harvel, Ford, and Ziegler voted yes. Motion carried.

f. Approval of applicants for Kirkland 50/50 Sidewalk Program: Village President Block asked for a motion to approve for the applicants for Kirkland 50/50 Sidewalk Program. After some discussion Trustee DeVlieger made a motion to table the approval of applicants for the 50/50 Sidewalk Program until the Oct meeting with a 2nd by Trustee Ziegler. On a roll call vote Trustee Micele, Wiegartz, Harvel, Ford, DeVlieger and Ziegler voted yes. Motion carried.

g. Approval to grant homeowner permission to remove deteriorated sidewalk at 118 South St.: Village President Block asked for a motion to grant homeowner permission to remove deteriorated sidewalk at 118 South St. Trustee DeVlieger made a motion to defer this until the Village can get a hold harmless agreement with the homeowner. Village Attorney Brad Stewart to work with staff to draw up an agreement to have at Oct meeting. A 2nd was made by Trustee Ziegler. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler, DeVlieger and Micele voted yes. Motion carried.

h. Discussion of Septic System options for homes on North St with flooding issues: After some discussion the board agreed that this is a discussion that needs to be done when Fehr-Graham is in attendance.

i. Approval of Public Works Expenditures per September Proposal report: Village President Block asked for a motion for the approval of Public Works Expenditures per September Proposal report. Trustee Ziegler made a motion to approve Public Works Expenditures per September Proposal report with the addition of the Colorimeter at \$472.00. A 2nd was made by Trustee DeVlieger. On a roll call vote Trustees Harvel, Ford, Ziegler, DeVlieger, Micele and Wiegartz voted yes. Motion carried.

j. Police Lunch Policy Discussion: Trustee Micele questions the police meal policy, the police get paid for their lunch and leave the town to go to Genoa to get lunch. She feels

that if they are on duty they should be in the Village. If they go to lunch they need to clock out and drive their own car.

k. Approval to purchase Ammunition for Kirkland Police Department: Village President Block asked for a motion for Approval to purchase Ammunition for Kirkland Police Department. Trustee DeVlieger made a motion to approve the purchase ammunition for Kirkland Police Department with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ford, Ziegler, DeVlieger, Micele, Wiegartz and Harvel voted yes. Motion carried.

l. Discussion of Police Vehicles – New, Current and Repairs: Village President stated that this has been covered. They have the decaling going and are looking into the grants for the computers. Got the quote back from Manley Ford, it would be 1500.00 to get Squad 103 up to where it needs to be. Then they would bring it back and have the Public Works do the brakes, then take it back and have a certified mechanic or a test lane completed to make sure it is ok. The reason they want to fix Squad 103 is because of the mileage.

m. Development of Exterior Village Sources and Chain of Command Discussion: Looking to see if Attorney Brad Stewart had a template. Suggested that we look at The Village of Lake in The Hills. Attorney Brad will email these documents to Ryan.

n. DeBenedetto's Restaurant and Bar Car Show - Sept 24, 2017; Closure of 5th Street from IL Route 72 to South Street From 7:30 to 3:00: This is just a FYI to let the Board know that the Street will be closed. They will talk with the two homes that will be affected.

o. Building Inspection Update on 518 W. Main St, 526 W. Main St and 204 W. Main St.:
518 W. Main St- A report from B&F Construction Code Services was placed in your mailbox. This report also went the owner and once the repairs are done B&F will come out and re-inspect the property.
526 W. Main St- President Block asked the owner to give an update. Dave stated that after talking with his wife they have chosen to take the building at this location down. This is due to the cost to repair the exterior.
204 W. Main St- B&F drafted a letter to the owner of this property to have the foundation removed completely. Because of the rebar and the cement that is sticking up it has been deemed unsafe.

p. October Village of Kirkland Board Meeting: Village President Block asked for a motion to cancel the October 2, 2017 Board Meeting and hold the next Board Meeting on October 16, 2017. Trustee Ziegler made a motion to cancel Oct 2, 2017 Board Meeting and have it on October 16, 2017. A 2nd was made by Trustee Wiegartz. On a roll call vote Trustees Wiegartz, Harvel, Ford, Ziegler DeVlieger and Micele voted yes. Motion carried.

- XI. **Executive Session**- Village President Block asked for a motion to executive session for the purpose of:
- 1.) Litigation [pursuant to 5ILCS 120/2(c)(11)]
 - 2.) Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant to 5 ILCS 120/2(c)(1)]

Trustee Ziegler made the motion at 8:49 P.M. to go into Executive Session for the purpose of Litigation and Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees. Trustee Ford 2nd the motion. On a roll call vote Trustees Ziegler, DeVlieger, Micele, Wiegartz, Harvel and Ford voted yes. Motion carried.

The Board took a five minute break and reconvened at 8:55p.m. in Executive Session.

- XII. **Return to Regular Session**-
The Board returned to Regular Session at 9:10 p.m. Village President Block asked for a roll call with Trustees Ford, Ziegler, DeVlieger, Micele, Harvel and Wiegartz present.

Adjournment-


Village President Block asked for a motion to adjourn the meeting at 9:11p.m. Trustee Ziegler made the motion for adjournment with a 2nd by Trustee Wiegartz. Upon a voice vote all trustees voted yea, meeting was adjourned at 9:11 P.M.

NEXT BOARD MEETING MONDAY, October 16, 2017 AT 7:00 PM

ATTEST:



Carol Stiegman
Village Clerk



Ryan Block
Village President