

**Village of Kirkland
Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, February 23, 2026**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Ziegler, Trustee Marshall, Trustee Fruit, and Trustee Chambers. Also, in attendance were: Leslie Scidmore, Village Clerk and James Stark, Public Work Supervisor. Adam Davenport, Police Chief, and Matthew Walter, Village Attorney, were absent.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** –
 - a. Chris Kunkel discussed continuing the community garden for a 2nd year. President Block mentioned feedback of getting more involvement from the community to participate in the upkeep. Jim said they have some extra dirt from the Pearl Street Bridge project to add to the garden plot area. Chris asked for the water stand again this year, and mentioned that residents have already been giving donations. He also asked that a flyer be inserted with the March 3, 2026 water bills. Leslie Scidmore, Village Clerk confirmed that there are several social media venues to share the information with the Village.
 - b. Marian Termini, Library Board Member, shared her disappointment about the communication from the board regarding the sale of the library building. She also, asked what caused the board to decide to sell the library. President Block shared that the library is their own taxing body, and while the Village owns the library building, there is no economic value to the Village to continue to own the building. Village expenses are tight, with sales and state income tax revenue being down, therefore to be fiscally responsible with the Village finances it does not benefit the Village to continue owning the building. Sally Jones, asked about the utility expenses. After much discussion, it was decided that the utility bills would remain as they are currently. It was suggested by a Library Board Member, that the Village Board and Library Board resume the initial Intergovernmental Agreement (IGA) that states the Library is responsible for all expenses, but the building remains the under the ownership of the Village.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of Regular Meeting Minutes for Monday, January 19, 2026. Trustee Fruit made a motion to approve the Regular Meeting Minutes for Monday, January 19, 2026, with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$137,068.54. Trustee Ziegler made a motion to approve the Warrant for \$137,068.54, 2nd by Trustee Chambers. Trustee Benes requested that the payment to Fehr-Graham in the amount of \$20,165.01 be stopped until the board has an opportunity to speak with Jason Stoll, Fehr-Graham

Engineer, regarding the bump out added to Pearl Street Bridge. Fehr-Graham was responsible to oversee the project and thus the bump out should never have been included with the construction of the bridge. It was requested that Village Clerk Scidmore, do a stop payment on the check to Fehr-Graham in the amount of \$20,165.01. Trustee Benes asked for a motion to amend the motion on the floor, and pay the Warrant in the amount of \$116,903.53 that is minus \$20,165.01 to Fehr-Graham, and to issue a stop payment, with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Marshall, Fruit, Michener and Benes voted yes. Trustee Chambers voted no. Motion carried.

- VII. Guest Speaker** – Jean Bauer, Public Library Board President mentioned the email received from President Block on the Sale of the Library Building which has been shared with the Library Board Members. She requested the cost of utilities, the appraisal of the building, and the need to inspect the building for budgeting purposes. After they receive this data, they will need time to consider this opportunity in order to make a decision. Village Clerk, confirmed that she has already provided copies of the utility bills, a copy of IML-RMA's building appraisal amount, and the square footage of building. President Block said he will confirm if the electric is on one meter. Trustee Fruit proposed to leave the water, electric and gas utility bills "as is" to not add cost to the Kirkland Public Library.

VIII. Reports –

- a. **Police Report** – Chief Davenport was absent. Please see attached his report for December activity.
- b. **Public Works** – Jim Stark gave his report for December activity, please see attached report. Trustee Chambers mentioned he contacted a pool company about purchasing water from the Village to fill their tanker trucks, and that other companies might be interested. Jim Stark stated that Public Works uses the fire hydrant by the water tower to fill tanker trucks.
- c. **Committee Reports** –
 - a. Tree Committee - Trustee Benes said the previous meeting was cancelled due to lack of quorum. Melinda Quigley inspected some trees on 4th Street, between Prospect and Prairie Street that were brought to the Commission Boards attention, she said they don't look good and recommends getting an arborist opinion or taking them down. They have grown into the sidewalk. The home owner wants to save the wood, so Jim Stark told them they have to take it down and pay for it themselves. Trustee Benes also announced that the Village was accepted at the State level a 4th year for the Tree City program, and now just wait for the National acceptance. Next meeting is Tuesday, March 10, 2026 and will be discussing what and where to plant a tree for Arbor Day.
 - b. Public Works Committee – Jim Stark said they discussed the condition of Public Works building windows, generator and other additional items that will need to be addressed in the future. He stated that the red F350 truck and the water truck will need new tires in a few months. Stark also contacted a company in Virginia that can re-certify the Boom Truck so it will be road worthy again. Trustee Fruit asked that other companies are contacted as well to ensure we are getting the best price. Public Works has also made a listed of some items to be auctioned off that are no longer any use to the Department. Trustee Fruit asked what are the steps to proceed with an auction. President Block said we would need to pass an Ordinance to get rid of surplus material via a bidding site. President Block requested a copy of the list and to include the VIN number or Serial number for the items being auctioned. Trustee Ziegler mentioned that they also discussed a recommended price of \$10.00 per 1,000 gallons to be billed to companies

- that want to purchase water for their truck tankers.
- c. Finance Committee – Trustee Fruit said they discussed many ways to potentially increase income for the Village.
 - d. DeKalb County Regional Planning Commission – Trustee Chambers had nothing to report.

IX. Unfinished Business – None

X. New Business –

- a. Discussion of (IGA) Intergovernmental Agreement for Sale of Library – President Block said he would get in touch with Attorney Walters to send the (IGA) Intergovernmental Agreement to the Kirkland Public Library's Attorney, Becker. Block explained that in Attorney, Matthew Walters absence any further discussion topic will be tabled until the next board meeting on Monday, March 16, 2026.
- b. Discussion of Rezoning Kirkwood Subdivision due to Flood Zone restrictions and Non-conforming Use – President Block explained that in Attorney, Matthew Walters absence this discussion topic will be tabled until the next board meeting on Monday, March 16, 2026.
- c. Discussion on Status Update from Attorney Matthew Walters about FEMA/INDR – President Block explained that in Attorney, Matthew Walters absence this discussion topic will be tabled until the next board meeting on Monday, March 16, 2026.
- d. Discussion / of Tire Purchase for Squad 108 for Kirkland Police Department – President Block asked for a motion to approve the tire purchase for Squad 108 for Kirkland Police Department. Trustee Chambers made a motion to approve the tire purchase for Squad 108 for Kirkland Police Department per the quote dated February 12, 2026, with expiration of March 14, 2026, quote number 000578, not to exceed \$1,100.00, 2nd by Trustee Ziegler. On a roll call vote Trustee Michener, Benes, Ziegler, Marshall, Fruit and Chambers voted yes. Motion carried.
- e. Discussion of Village of Kirkland Utility Bill Structure / Fees – President Block opened the floor for open discussion to restructure or utility bill fees.
 - Trustee Fruit suggested the implementation of a new water flat rate of \$10.00 per bill and a new sewer flat rate of \$10.50 per bill, increase the current water capital improvement fee from \$3.00 per bill to \$10.00 per bill, increase the sewer capital improvement fee from \$3.00 per bill to \$10.50 per bill. This would be the lowest rate calculations proposed for residents so they are not extensively burdened with these necessary changes. Businesses with a **larger water meter** would have a new commercial water flat rate of \$12.00 per bill and a new commercial sewer flat rate of \$12.50 per bill, increase the current commercial water capital improvement fee from \$3.00 per bill to \$12.00 per bill, increase the commercial sewer capital improvement fee from \$3.00 per bill to \$12.50 per bill. President Block will request Attorney Walters to prepare an Ordinance for the next board meeting.
 - President Block mentioned that a law was passed in 2025 that allows the Village to implement a one-time 1% sales tax increase without a referendum. Attorney Walters will be preparing an Ordinance for the board to pass in a future meeting.
 - Clerk Scidmore asked about an Estimate Reading Fee for residents that are not responding to request to repair their meter to get an actual meter reading. Trustee Benes confirmed that the Village had passed Ordinance 51.02 that allows the Village to charge a Surcharge Fee of \$25.00 per month / \$50.00 per bill to

- residents that do not reply within ten (10) days to correspondence sent to them.
- Trustee Fruit mentioned several questions that had been directed to Attorney Walters, which will be addressed at the next scheduled board meeting.
 - Trustee Ziegler gave an update that she is still waiting on an answer from her contact with Northern Illinois University (NIU) about students that are interested in writing grants on behalf of the Village.
- f. Discussion of the Village of Kirkland License Fees – President Block opened discussion on whether to increase our various Village license fees. The trustees agreed to not make any changes to the fees this year. Trustee Benes has questions about the Raffle Rules which was discussed in detail by the Trustee board members.
- g. Discussion of Village 2025-2026 Financial Options – President Block opened discussion on any additional 2025-2026 Financial Options.
- Trustee Ziegler inquired about the status of Line of Credit (LOC) with the bank. Village Clerk Scidmore said she emailed the bankers the information they requested, but has not heard anything back yet.
 - Trustee Michener inquired about the future coffee shop coming to the Village.
 - Trustee Fruit inquired about an employee's retirement action plan.
- I. Adjournment – At 9:26 P.M., the Village Board discussed that the next meeting would be Monday, March 16, 2026. President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Motion carried. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, March 16, 2026 at 7:00 P.M.


Leslie Scidmore
Village Clerk


Ryan Block
Village President



Kirkland Police Department

313 West Main Street, P.O. Box 550

Phone: 815-522-3315

Chief Adam Davenport



2/16/2026

Village of Kirkland, Illinois

Board Meeting

7:00pm

January 2026 Monthly Police Report

1. The Kirkland Police Department handled one hundred and nineteen (119) reportable activities for January. Something to mention is that this number does not represent the full extent of a call. For example, a call for service that results in multiple returns to the residence will ultimately be added up to one event in many instances.
2. Newly updated Admin Tow Fee forms ordered; Multiple minor changes to form including payment information; removal of officers accepting cash after hours/no cash handling; change to amount; change to adjudication hearing time.
I spoke to Leslie about getting the ordinance updated and editing the ability for the increased amount to be paid online as it would not allow a user to pay the full amount but rather the old amount. (loss on 2 that day 2/9/26) but she got it fixed the next day—thank you Leslie!
3. Community Trainings Survey—discuss
4. Mutual Aid to Genoa PD for their event on 2/5/26—no issues reported
5. Influx of FOIA requests—municipalities across the U.S. are being inundated with FOIA requests for police arrest reports and any associated bodycam. While all agencies appreciate the transparency that body cameras provide, the hours being spent on FOIA requests has reached a level that even legislators are considering regulating these requests. Most of the requests are being made for monetary gain by individuals with social media platforms that pay them well to produce police bodycam content. The problem is, it costs agencies a lot of time money and resources for FOIA requests. The countless hours spent on redacting reports and video is adding up across all agencies.
This serves as notice to let you know that KPD is currently being affected by these requests as well. We want to continue to tell our local community that if you are involved in an incident and need a report or need to file a FOIA request, we will gladly accommodate the request. This message is geared towards informing you of the hurdles regarding FOIA, and letting you know that taxpayer dollars are spent on these requests, all for a social media guru to profit from the videos. Please tell your legislators that



Kirkland Police Department

313 West Main Street, P.O. Box 550

Phone: 815-522-3315

Chief Adam Davenport



everyone appreciates transparency but there needs to be a way to limit these requests to interested parties, and not just for the purposes of someone in another state profiting off of videos and police activity within the municipality.

6. Admin tow tracker report—discuss as needed

7. Additional documents (checks) –see attached—Chief to discuss

8. School:

Kirkland Police were present for the Winter Formal—students are typically not a big problem, but being visible and present helps them to be cautious with their behavior and choices before, during, and after the event, knowing we are on duty and around.

School Safety Review 25'-26' provided to Superintendent Poynter by Ofc. Winsler and Chief Davenport

Chief met briefly with Mr McPeck on 2/10 and discussed coordinating a meeting to go over some of the items on the safety review

Communications

Kirkland PD Jan 2026 - Number of Events by Nature

Nature	# Events
911 HANGUP / UNKNOWN	1
AMBULANCE REQUEST	6
ANIMALS(ALL ANIMAL CASES)	2
ASSIST MOTORIST	1
ASSIST OTHER DEPARTMENT	2
CIVIL (MISC)	2
COMMUNITY CONTACT	1
CONCENTRATED PATROL	3
DEBRIS ON THE ROADWAY	1
DOMESTIC DISTURBANCE	1
DRIVING COMPLAINT	1
DRUNK DRIVER	1
FIRE (NON-STRUCTURE)	1
FIRE DEPTS TO ALARMS	1
FOLLOW UP	4
FOOT PATROL	1
HIT & RUN / P.D.O.	1
ILLEGALLY PARKED VEHICLE	2
MISC JUVENILE OFFENSES	1
MISCELLANEOUS CALLS	4
ORDINANCE VIOLATIONS	1
RES/BUS ALARM	1
SCHOOL PATROL	14
STATIONARY PATROL	32
SUSPICIOUS VEHICLE	2
THEFT	1
TRAFFIC STOP	31
Total	119

Admin Tow Tracking 2026

Saladino	1/3/2026	DUI
Rufenacht	1/5/2026	DWLS
Rufenacht	1/9/2026	DWLS
Winsler	1/10/2026	DWLS
Rufenacht	1/12/2026	NO VALID DL
Rufenacht	1/23/2026	DWLS
Rufenacht	2/9/2026	DWLS
Rufenacht	2/9/2026	DWLS

Quote

Delivery Address:

VILLAGE OF KIRKLAND
511 MAIN STREET
KIRKLAND
IL 60146

Invoice Address:

VILLAGE OF KIRKLAND
511 MAIN STREET
KIRKLAND
IL 60146

Vehicle Information:

Make: Ford
Model: Police Interceptor Utility
Year: 2020
Engine: 3.3L FLEX DOHC
License: MP19158

Work Ph: 847-409-7756 ()

Date: 02/12/2026 **Expiration Date:** 03/14/2026 **Quote:** 000578

Account: 949800010

MFG Code	Product	Description	Quantity	RRP	Unit Cost	Unit Labor	Line Discount	Line Cost
GDY	732004558	245/55R18 SL Eagle Enforcer A/W VSB	4.00	202.30	202.30	0.00	0.00	809.20
ABDG	STFIL	IL STATE TIRE FEE	4.00	2.50	2.50	0.00	0.00	10.00
FEE	TIRE-DISP	TIRE DISPOSAL FEE	4.00	2.50	2.50	0.00	0.00	10.00
LAB	ALIGNCHK	WHEEL ALIGNMENT CHECK	1.00	0.00	0.00	0.00	0.00	0.00
LAB	LAB-TIRE	TIRE INSTALLATION PACKAGE	4.00	0.00	0.00	25.00	0.00	100.00
DIL	VS20	DIL VS20 TQ12 T10 SNAP-IN	4.00	5.00	5.00	0.00	0.00	20.00
LAB	ALIGN	WHEEL ALIGNMENT	1.00	0.00	0.00	99.99	0.00	99.99
LAB	SASCALIB	STEERING ANGLE SENSOR CALIBRATION	1.00	0.00	0.00	25.00	0.00	25.00

Parts Total	\$	849.20
Labor Total	\$	224.99
Sub Total	\$	1,074.19
Tax	\$	67.94
Quote Total (Incl. tax)	\$	1,142.13

LORI GRUBBS
CLERK OF THE CIRCUIT COURT

ACCT007478 1061
VILLAGE OF KIRKLAND

SEQ# 136 219198
219198
RECEIPT ACCT CHECK-NO. PAYMENT

VILLAGE OF KIRKLAND
LOCAL TREASURER GENE

TOTAL 68.00

SEE CHECK REMITTANCE FOR DETAIL INFORMATION

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

219198

LORI GRUBBS
CLERK OF THE CIRCUIT COURT
DEKALB COUNTY
133 W. STATE STREET
SYCAMORE, IL 60178

ResourceBank
A NATIONAL BANK
Metta Sycamore Cortland Hickory

70-1435/719

NUMBER
219198

AY: Sixty Eight Dollars & 00 Cents

DATE 2/03/2026 AMOUNT *****68.00

O THE
ORDER
IF

VILLAGE OF KIRKLAND
511 W MAIN STREET
KIRKLAND IL 60146-0000

CLERK OF THE CIRCUIT COURT
VOID AFTER 180 DAYS

Lori Grubbs

AUTHORIZED SIGNATURE

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT

219198 071914358 701 547 5

LORI GRUBBS
CLERK OF THE CIRCUIT COURT

ACCT005380 1061
VILLAGE OF KIRKLAND

SEQ# 113 219175
219175

RECEIPT ACCT CHECK-NO. PAYMENT

VILLAGE OF KIRKLAND
DUI FUND LOCAL 19

TOTAL 700.00

SEE CHECK REMITTANCE FOR DETAIL INFORMATION

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

219175

LORI GRUBBS
CLERK OF THE CIRCUIT COURT
DEKALB COUNTY
133 W. STATE STREET
SYCAMORE, IL 60178

ResourceBank
A NATIONAL BANK
Malta Sycamore Cortland Hinckley

NUMBER
219175

70-1435/719

AY: Seven Hundred Dollars & 00 Cents

DATE 2/03/2026 AMOUNT *****700.00

O THE
ORDER
IF

VILLAGE OF KIRKLAND
511 W MAIN STREET
KIRKLAND IL 60146-0000

CLERK OF THE CIRCUIT COURT
GOOD AFTER 180 DAYS

Lori Grubbs

AUTHORIZED SIGNATURE

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219175 071914358 701 547 5

LORI GRUBBS
CLERK OF THE CIRCUIT COURT

ACCT007240 1061
VILLAGE OF KIRKLAND

RECEIPT ACCT CHECK-NO.

SEQ# 071219133
219133

PAYMENT

VILLAGE OF KIRKLAND
FINE 19

TOTAL 5260.00

SEE CHECK REMITTANCE FOR DETAIL INFORMATION

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

219133

LORI GRUBBS
CLERK OF THE CIRCUIT COURT
DEKALB COUNTY
133 W. STATE STREET
SYCAMORE, IL 60178

ResourceBank
A NATIONAL BANK
Mills Sycamore Cortland Hickory

70-1435/719

NUMBER
219133

PAY:

Five Thousand Two Hundred Sixty Dollars & 00 Cents

DATE
2/03/2026

AMOUNT
*****5,260.00

TO THE
ORDER
OF

VILLAGE OF KIRKLAND
511 W MAIN STREET
KIRKLAND IL 60146-0000

CLERK OF THE CIRCUIT COURT
VOID AFTER 180 DAYS

Lori Grubbs

AUTHORIZED SIGNATURE

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219133 071914358 701 547 511

LORI GRUBBS
CLERK OF THE CIRCUIT COURT

ACCT005240 1061
VILLAGE OF KIRKLAND

SEQ# 08219147
219147

RECEIPT ACCT CHECK-NO. PAYMENT

VILLAGE OF KIRKLAND
E CITATION FUND LOCA

TOTAL 10.00

SEE CHECK REMITTANCE FOR DETAIL INFORMATION

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

219147

LORI GRUBBS
CLERK OF THE CIRCUIT COURT
DEKALB COUNTY
133 W. STATE STREET
SYCAMORE, IL 60178

ResourceBank
A NATIONAL BANK
Malta Sycamore Cortland Winckley

NUMBER
219147

70-1435/719

AY: Ten Dollars & 00 Cents

DATE 2/03/2026 AMOUNT *****10.00

OTHER ORDER FROM
VILLAGE OF KIRKLAND
511 W MAIN STREET
KIRKLAND IL 60146-0000

CLERK OF THE CIRCUIT COURT
VOID AFTER 180 DAYS

Lori Grubbs

AUTHORIZED SIGNATURE

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT

219147 071914358 701 547 511

PUBLIC WORKS REPORT

JANUARY 2025



WATER & SEWER DEPARTMENT

- Found a 6-foot circle of water which had leaked out of a hydrant at 207 North Street which is one of the oldest hydrants in town (1895) and due to be replaced. We cranked down on the valve and got it to turn off fully
- The sampler spigot in Hickory Ridge had frozen up, spent time thawing it out as we need that spigot to be functional for our monthly EPA samples
- The airline for Well #3's head gauge had frozen, thawed out and fixed
- Check on the water service for the KFR due to a complaint of low pressure, found to be a faulty water softener as everything was okay on our end

STREETS DEPARTMENT

- Finished repairing the F550's plow which was rewelded last month by Jake Miller
- Took down the Christmas decorations and extension cords from the streetlights
- Continued plowing and salting of Village streets as necessary

SHOP WORK

- Made two racks for hanging up banners when not in use so as to not wrinkle them
- Finished sorting out all Public Works plans and blueprints into individual boxes, numbered and organized
- General cleaning and organizing

MAINTENANCE

- Continued cleaning of salt trucks
- Ground and repainted a portion of rust on the door to the Bobcat as well as replaced the windshield wiper arms
- Had to replace the salt spinner lights on both dump trucks

NEXT MONTH?

- Julie training for Chandler and Jim to keep up to date on new laws that went into effect in 2026

**VILLAGE OF KIRKLAND
GENERAL BOARD MEETING**

**PUBLIC COMMENT
SIGN-IN-SHEET**

DATE: 2-23-26

Please **PRINT** clearly.

#	Name	Group or Organization	Issue to Discuss
1	Chris Kunkel		Garden
2	MARIAN TERMINI	LIBRARY	COMMUNIQUE NEGLIGENCE
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15			

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, February 23, 2026 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Guest Speaker(s) – Jean Bauer, Kirkland Public Library Board President
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Committee Reports
- IX. Business
 - 1. Discussion of (IGA) Intergovernmental Agreement for Sale of Library
 - 2. Discussion of Rezoning Kirkwood Subdivision due to Flood Zone restrictions and Non-conforming Use
 - 3. Discussion on Status Update from Attorney Matthew Walters about FEMA/INDR
 - 4. Discussion / Approval of Tire Purchase for Squad 108 for Kirkland Police Department
 - 5. Discussion of Village of Kirkland Utility Bill Structure / Fees
 - 6. Discussion of the Village of Kirkland License Fees
 - 7. Discussion of Village 2025-2026 Financial Options
- X. Executive Session
 - 1. Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees
[pursuant to 5 ILCS 120/2(c)(1)]
- XI. Adjournment