

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, March 2, 2020**

OFFICIAL MINUTES

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee DeVlieger and Trustee Ziegler. Trustee Ford and Trustee Fruit are absent.
- III. **Pledge of Allegiance** - President Block leads us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, February 2, 2020. Trustee Ziegler made a motion to approve the Regular Board Meeting Minutes for Monday, February 2, 2020 with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustee Ford & Trustee Fruit are absent. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant in the amount of \$72,007.94. Trustee Ziegler made a motion to approve the Warrant in the amount of \$72,007.94 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustee Ford & Trustee Fruit are absent. Motion carried.
- VII. **Reports-**
 1. **Financial Report** – President Block explained the financial report to the board. He asked the Board to look it over and if they have any questions to please let him know.
 2. **Police Report** – Chief Davenport reported that the Department had 42 reportable calls for the month of February 2020.

CDC Advisory – Coronavirus Preparedness: Regarding the Coronavirus, we encourage citizens to look at the CDC Website to see what steps they can take to help mitigate any risks. We also encourage everyone if possible, to consider buying additional supplies that might otherwise be difficult to obtain should an outbreak occur locally. Everything from cleaning supplies to additional food and water are some of just a few recommended supplies a person should consider purchasing.

The Kirkland Police Department will be looking at conducting a firearm safety course for anyone interested. If you or anyone you know might be interested, have them contact KPD and provide their name and contact information. All ages considered.

In furtherance of the firearm safety course, the Kirkland Police Department has received multiple requests and interest regarding CCL. Interested parties should contact the Kirkland Police Department and provide their name and contact information.
 3. **Public Works** – Public works Superintendent Dale Miller handed out his primary project and maintenance work report for February 2020.

Snow and Ice removal operations – Although snow totals are down significantly this year for our location, the number of events remain roughly the same. While the overall total precipitation

amount is down from last year, the storms seem to drop a lesser amount over several days causing Public Works to spend an inordinate amount of resources combatting the event to keep streets safe.

Finished cutting down the compromised Willows on the north side of the pond in Colonial Estates. The trees were all piled on the bank and Public Works has been working on burning them in place. The Department continues to cold patch our never-ending potholes, along with the keeping the maintenance of all equipment done. Water department has continued the Radio Read Meter replacement program, in the two months the radio read meters are up to 38% from 31%. This took the read time from three and a half days down to two days with the problem reads being addressed the morning of the 3rd day. Finally, the old IGA Store was been demolished, to make way for the new temporary site of Resource Bank.

4. Committee Reports -

- a. Police Committee – Nothing to report
- b. Ordinance Committee – Nothing to report
- c. Finance Committee – Nothing to report
- d. Water & Sewer – Nothing to report
- e. Streets, Alley & Parks Committee – Nothing to report
- f. Economic Development Committee – Nothing to report

VIII. Guest Speaker –

IX. Unfinished Business -

1. Approval of Village of Kirkland’s Web Service by eWorldLinx for 2020- After some discussion on the two quotes that were received for Web Services, President Block asked for a motion to approve of Village of Kirkland’s web service by eWorldLinx for 2020. Trustee DeVlieger made a motion for the Approval of Village of Kirkland’s Web Service by eWorldLinx for 2020 with a 2nd by Trustee Michener. On a roll call vote Trustees DeVlieger, Ziegler, Michener and Chambers voted yes. Trustee Ford & Trustee Fruit are absent. Motion carried.

X. New Business –

1. Approval of Village of Kirkland Resolution No. 2020-02 / Approving Village of Kirkland Participation in Kishwaukee Water Reclamation District “Community Needs” Grant Application and Sewer Service Study – President Block asked for a motion for the approval of Village of Kirkland Resolution No. 2020-02 / Approving Village of Kirkland Participation in Kishwaukee Water Reclamation District “Community Needs” Grant Application and Sewer Service Study. Trustee DeVlieger made a motion to approve Resolution No. 2020-02 / Approving Village of Kirkland Participation in Kishwaukee Water Reclamation District “Community Needs” Grant Application and Sewer Service Study with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Michener, Chambers and DeVlieger voted yes. Trustees Ford & Fruit are absent. Motion carried.
2. Approval of Village of Kirkland Resolution No. 2020-03 / A Resolution Adopting a Revised Anti-Harassment Policy – President Block asked for a motion for the Approval of Village of Kirkland Resolution No. 2020-03 / A Resolution Adopting a Revised Anti-Harassment Policy. Trustee Chambers made a motion for the Approval of Village of Kirkland Resolution No. 2020-03 / A Resolution Adopting a Revised Anti-Harassment Policy with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Michener, Chambers and DeVlieger voted yes. Trustees Ford & Fruit are absent. Motion carried

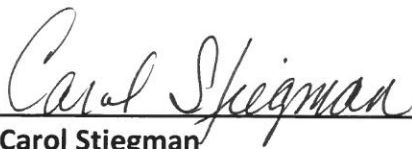
3. Approval of Village of Kirkland Resolution No. 2020-04 / A Resolution Approving Revisions to the Village of Kirkland Personnel Policy and Procedures Manual - President Block asked for a motion for the approval of Resolution No. 2020-04 / A Resolution Approving Revisions to the Village of Kirkland Personnel Policy and Procedures Manual. Trustee DeVlieger made a motion for the approval of Resolution No. 2020-04 / A Resolution Approving Revisions to the Village of Kirkland Personnel Policy and Procedures Manual, 2nd by Trustee Ziegler. On a roll call vote Trustees Michener, Chambers, DeVlieger and Ziegler voted yes. Trustees Ford & Fruit are absent. Motion carried.
4. Approval of Payment for the Demolition of 419 W Main St to Northern Illinois Service Co. - President Block asked for a motion for the approval of payment for the demolition of 419 W. Main St. to Northern Illinois Service Co. in the amount of \$44,970.00. Trustee Ziegler made a motion for the approval of payment for the demolition of 419 W. Main St. to Northern Illinois Service Co. not to exceed \$44,970.00 with a 2nd by Trustee DeVlieger. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustees Ford and Fruit are absent. Motion carried.
5. Approval of Payment Application #3 for Bull Run Creek Project – President Block asked for a motion for the approval of payment application #3 for the Bull Run Creek Project to William Charles Construction Co. in the amount of \$87,371.28. Trustee Ziegler made a motion for the approval of payment application #3 for the Bull Run Creek Project to William Charles Construction Co. not to exceed the amount of \$87,371.28 with a 2nd by Trustee Chamber. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustees Ford and Fruit are absent. Motion carried.
6. Approval of Agreement of Professional Services between the Village of Kirkland and Fehr-Graham for Calendar Year 2020 – President Block asked for a motion to approve the agreement of professional service between the Village of Kirkland and Fehr-Graham for the 2020 calendar year. Trustee Ziegler made a motion to approve the agreement of professional service between the Village of Kirkland and Fehr-Graham for the 2020 calendar year with a 2nd by Trustee Michener. On a roll call vote Trustees DeVlieger, Ziegler, Michener and Chambers voted yes. Trustees Ford and Fruit are absent. Motion carried.
7. Approval of Commercial Loan from Resource Bank for Police Squad Purchase and Public Works Trucks (transfer or loan from Midland Bank) – President Block informed the Board that inquiring about a loan for the new Police Cars with Resource Bank we could get a better interest rate on last year’s purchase of the Public Works trucks. President Block asked for a motion for the approval of a commercial loan from Resource Bank for the Police Squad Purchase and the transfer of loan from Midland Bank for Public Works Trucks. Trustee Ziegler made a motion for the approval of a commercial loan from Resource Bank for Police Squad Purchase and the transfer of loan from Midland Bank for Public Works Trucks with a 2nd by Trustee Chambers. On a roll call vote Trustees Ziegler, Michener, Chambers and DeVlieger voted yes. Trustees Ford and Fruit are absent. Motion carried.
8. Approval of Kirkland Public Works Expenditures for March 2020 – President Block asked for a motion for the approval of Kirkland Public Works Expenditures for March 2020. Trustee DeVlieger made a motion for the approval of Kirkland Public Works Expenditures for March 2020 not to exceed \$4300.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Michener, Chambers and DeVlieger voted yes. Trustees Ford and Fruit are absent. Motion carried.
9. Discussion and Approval of Hiawatha CUSD #426 to utilize space on Kirkland Water Tower for School/Transportation Radio System – Mr. Poynter from Hiawatha School got ahold of President Block inquiring about space on the water tower to place an antenna up there for bus

communication services. They are willing to put up their own tower if ours doesn't have the room, but felt that the water tower would get the range out farther because of the height. Dale Miller stated that there is old equipment up there that has been a band aid and is no longer being used that needs to come down. Dale will get ahold of the company and ask them to remove all their equipment that is not being used. President Block asked for a motion for the approval of Hiawatha CUSD #426 to utilize space on Kirkland Water Tower for School/Transportation Radio System. Trustee DeVlieger made a motion for the approval of Hiawatha CUSD #426 to utilize space on Kirkland Water Tower for School/Transportation Radio System with a 2nd by Trustee Michener. On a roll call vote Trustees Michener, Chambers, DeVlieger and Ziegler voted yes. Trustees Ford and Fruit are absent. Motion carried.

10. Approval of Roof for Franklin Township East Pavilion, proposed conversion to Kirkland Community Center – President Block asked for a motion for the approval of a roof for Franklin Township East Pavilion, proposed conversion to Kirkland Community Center. Trustee Ziegler made a motion for the approval of a roof for the Franklin Township East Pavilion not to exceed \$30,000.00 with a 2nd by Trustee DeVlieger. On a roll call vote Trustee Chambers, DeVlieger, Ziegler and Michener voted yes. Trustees Ford and Fruit are absent. Motion carried.

- XI. **Executive Session** - At 7:52 P.M., President Block asked for a motion to go into Executive Session for Litigation. Trustee Ziegler made a motion to go into Executive Session for purpose of Litigation with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Ziegler and Michener voted yes. Trustees Ford and Fruit are absent. Motion carried.
- XII. **Return to Regular Session** - At 8:13 P.M., President Block asked for a roll call to go back to Regular Session. Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee DeVlieger and Trustee Ziegler. Trustee Ford and Trustee Fruit are absent.
- XIII. **Adjournment** – At 8:15 P.M., President Block asked for a motion to adjourn, Trustee DeVlieger made a motion to adjourn with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Meeting adjourned.

Next Board of Trustees Regular Meeting will be Monday, April 6, 2020 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President