

**Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, March 3, 2025**

**OFFICIAL MINUTES**

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler. Trustee Benes is absent.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** – Justin and Cherise Jerrard and Danny Yborra from 114 Evergreen Dr. inquired about a sidewalk along Pearl St, between Kennedy and Forest Drive. Danny is legally blind and would like to have a sidewalk there so he can walk to school. Public Works has already posted Blind Child signages in their neighborhood. There was discussion about adding a crosswalk and signs at Hortense near the school, about the possibility of more signages near Route 72 for safe crossing and applying for a Grant.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of Meeting Minutes for Monday, February 17, 2025. Trustee Ziegler made a motion to approve the Meeting Minutes for Monday, February 17, 2025, with a 2<sup>nd</sup> by Trustee Michener. On a voice call vote all in favor. Trustee Benes is absent. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$115,961.43. Trustee Ziegler made a motion to approve the Warrant for \$115,961.43, with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Trustee Benes is absent. Motion carried.
- VII. **Reports** –
  1. **Public Works** – Jim Stark gave his report for March, see attached.
  2. **Police Report** – Chief Davenport gave his report for March, see attached.
  3. **Committee Reports** – None
- VIII. **Guest Speaker** – None
- IX. **Unfinished Business** - None
- X. **New Business** –
  - a. **Discussion / Approval of Intergovernmental Agreement for Provision of Joint Salt Purchasing for the Village of Kirkland and DeKalb County, Illinois** – Village President Block explained this is the annual Joint Salt Program with other entities in DeKalb County to participate in getting the best pricing for salt. President Block asked for a motion for the approval of the Intergovernmental Agreement for Provision of Joint Salt Purchase. Trustee Zeigler made a motion for the approval of the Intergovernmental Agreement for Provision of Joint Salt Purchasing for the Village of Kirkland and DeKalb County, Illinois, with a 2<sup>nd</sup> by Trustee Fruit.

On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener and Chambers voted yes. Trustee Benes is absent. Motion carried.


- b. Discussion / Approval of Basement Clean-up for 300 S 5<sup>th</sup> Street due to Village of Kirkland Sewer Blockage – Village President Block ask for a motion to pay Eco-Clean \$1,897.01 for the Basement Clean-up for 300 S 5<sup>th</sup> Street. Trustee Fruit made a motion for the approval of payment to Eco-Clean for \$1,897.01, with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Fruit, Ziegler, Michener, Chambers and Marshall voted yes. Trustee Benes is absent. Motion carried.
- c. Village of Kirkland FY2025-2026 Budget Timeline– President Block gave a timeline for the FY2025-2026 budget timeline.

XI. Adjourn to Executive Session – At 7:22 P.M., President Block as for a Motion to go to Executive Session for the purpose of Litigation. Trustee Ziegler made a motion to go to Executive Session for the purpose of Litigation, with a 2<sup>nd</sup> by Trustee Fruit. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener and Chambers voted yes. Trustee Benes is absent. Motion carried.

XII. Return to Regular Session –President Block called the Board of Trustee Regular meeting back to order following Executive Session at 7:40 P.M. Members answering present as follows: Trustee Michener, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler. Trustee Benes is absent.

XIII. Adjournment – The Village Board discussed that there was no need to convene the second regular meeting of the month and that the next meeting would be Monday, April 7, 2025. At 7:42 P.M., President block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn with a 2<sup>nd</sup> by Trustee Chambers. On a voice call vote all in favor. Motion carried. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, April 7, 2025, at 7:00 P.M.**

  
Leslie Scidmore  
Deputy Village Clerk

  
~~Ryan Block~~  
~~Village President~~

  
Sarah Ziegler  
Temporary Chair

## **Village of Kirkland Public Works Report for February 2025**

### **Tasks underway and completed**

- Televised sewers.
- Thawed out one of our frozen state water sample spigots.
- Cleaned up branches and limbs that were not cleaned up on Friday of the previous week.
- Load of scrap to junk yard, gave Carol the cash, just over \$100.
- Put cement barricades on the lawn at the water tower to keep people from driving through our property.
- We started organizing blueprints, putting boxes together and making labels.
- Water meter change out.
- Built an insulated box for one of our battery backup systems that sits in the raw sewage control panel.
- Met with bridge crew and discussed what other trees needed to be removed.
- Tree cutting on pearl for bridge project.
- Installed new strobe light on Bobcat.
- Julie Locates throughout the month.
- Checked on possible water main break. Ended up being an outdoor spigot on a resident's home draining onto the sidewalk.
- Water meter change out. (froze in resident's basement)
- Read water meters.
- Took state required monthly water samples.
- Painted shelf to put up in shop for blueprints.
- Moved salt/chip pile and chip pile in salt shed for salt delivery.
- Cleaned interiors on GMC and F-550.
- Found a clogged sewer on 5<sup>th</sup> street. Stark and Son were on site at homeowners, and they were the same price as our current sewer jetting company, so we used them to Jet the sewer line.
- Checked a possible sewer clog on north street found it was the homeowners lines clogged.
- Batteries plus run for a battery backup system for sewer pumps.

This is not an all-inclusive list, but it is a majority of the tasks performed,

Thanks, Jim Stark



# Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



## Kirkland Village Board Meeting

**Monday March 3rd**

**7:00 P.M.**

### Monthly Police Report - February 2025

1. The Kirkland Police Department handled two hundred and twenty-four (224) reportable activities for the month February.
2. DCCF Grant being worked on for new PD as mentioned in last month's meeting

#### **School Information:**

School Safety Assessment—continuing process—Chief Davenport working with another school district's LE for additional support. This district has 34 schools, including 5 high schools, 7 middle schools, 21 elementary schools, 1 pre-k school;

Clearly there are going to be vast differences in a district like that versus ours, but the goal is to share the knowledge base and use the good information that we can take-away to support our school here. Chief has already had discussions around the assessments and ways to improve or enhance our school's safety so there has already been benefits to the connection. They do use the ALICE format for Police respond to active intruder/active shooter so that shared training and response is beneficial to all.

Officer Winsler, Officer Rufenacht: Too Good Program for our 5<sup>th</sup> graders; Program is going well. They are about half-way done already. Chief Davenport will conduct a class visit and observation in the next couple of classes.

Job Fair Participation in April with the school so we are looking forward to that!

**VILLAGE OF KIRKLAND  
GENERAL BOARD MEETING  
PUBLIC COMMENT  
SIGN-IN-SHEET  
DATE: 3/3/25**

**Please PRINT clearly.**

**Name:**

**Group or Organization:**

**Issue to Discuss:**

Justin Jerrard

sidewalk

Cherise Jerrard

side walk

Danny Ybarra

side walk

**AGENDA**  
**Board of Trustees Regular Meeting**  
**Village of Kirkland**  
**Kirkland, Illinois 60146**  
**Monday, March 3, 2025 – 7:00 P.M.**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Reports
  - 1. Public Works Report
  - 2. Police Report
  - 3. Committee Reports
- VIII. Guest Speakers
- IX. Unfinished Business
- X. New Business
  - 1. Discussion / Approval of Intergovernmental Agreement for Provision of Joint Salt Purchasing for the Village of Kirkland and DeKalb County, Illinois
  - 2. Discussion / Approval of Basement Clean-up for 300 S 5<sup>th</sup> Street due to Village of Kirkland Sewer Blockage
  - 3. Village of Kirkland FY2025-2026 Budget Timeline
- XI. Executive Session
  - 1. Litigation *[pursuant to 5 ILCS 120/2(c)(11)]*
- XII. Adjournment